



2016 BUDGET

CORPORATION OF THE TOWN OF GEORGINA

26557 CIVIC CENTRE ROAD,
KESWICK, ONTARIO, CANADA
L4P 3G1

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GEORGINA

georgina.ca



Town of Georgina

2016 Budget

Tax Levy Supported Budget adopted by Council – December 16, 2016

Water and Sewer Rate Supported Budget adopted by Council- December 16, 2016

Council of the Town of Georgina

Mayor Margaret Quirk

Deputy Mayor Danny Wheeler

Councillor Naomi Davison, Ward 1

Councillor Dan Fellini, Ward 2

Councillor Dave Neeson, Ward 3

Councillor Frank Sebo, Ward 4

Councillor Dave Harding, Ward 5

Chief Administrative Officer

Winanne Grant, BA, AMCT, CEMC

**Corporation of the Town of Georgina
26557 Civic Centre Road, Keswick, Ontario, Canada L4P 3G1**

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GEORGINA

TOWN OF GEORGINA 2016 BUDGET – EXECUTIVE SUMMARY

The Town of Georgina is a local municipality located on the South-Eastern shores of Lake Simcoe at the top of the Greater Toronto Area (GTA) in Ontario, Canada. Georgina comprises several communities including Keswick, Jackson's Point, Pefferlaw, Port Bolster, Sutton, and Udora. It is the most northerly local municipality within the Region of York.

Georgina encompasses a land area of 288 sq km and enjoys 52 km of Lake Simcoe's shores. In 2016, the total number of permanent and seasonal households is about 18,657¹ and the estimated population is 50,187². Over the next ten years, it is anticipated that Georgina's population will increase to more than 67,000 people.

The total current value assessment (CVA) of properties for taxation purposes in the Town of Georgina at the end of 2015 reflected growth of 0.7%.

Working within the legislative and policy framework of the Province of Ontario, the Town of Georgina provides services to its residents and businesses in support of healthy, prosperous, and safe communities.

The Town of Georgina is governed by the Mayor and Council (elected officials) and is managed and administered by the Chief Administrative Officer, overseeing five departments and providing administrative support to the Georgina Public Libraries. The Georgina Public Library Board is appointed by Council. The Town of Georgina employs approximately 230 full-time employees and 60 part-time employees.

Town of Georgina - Organization Structure



¹ Source – Municipal Property Assessment Corporation (MPAC).

² Population calculated based on 2.69 persons per unit (PPU).

Town of Georgina – 2016 Budget – Executive Summary

Budget Overview

The Town of Georgina's approved 2016 Budget includes total expenditures of \$69.4 million as reflected in the following Chart 1 and in Table 1 below. After application of user fees, grants, and other revenues totaling \$15.6 million, as well as net draws/debt of \$6.1 million from the Town's reserves and prior year tax funding, the Town must raise a total of \$36.7 million from property tax rates and \$11.0 million from water/sewer rates.

Chart 1
2016 Total Expenditures
\$69.4 Million

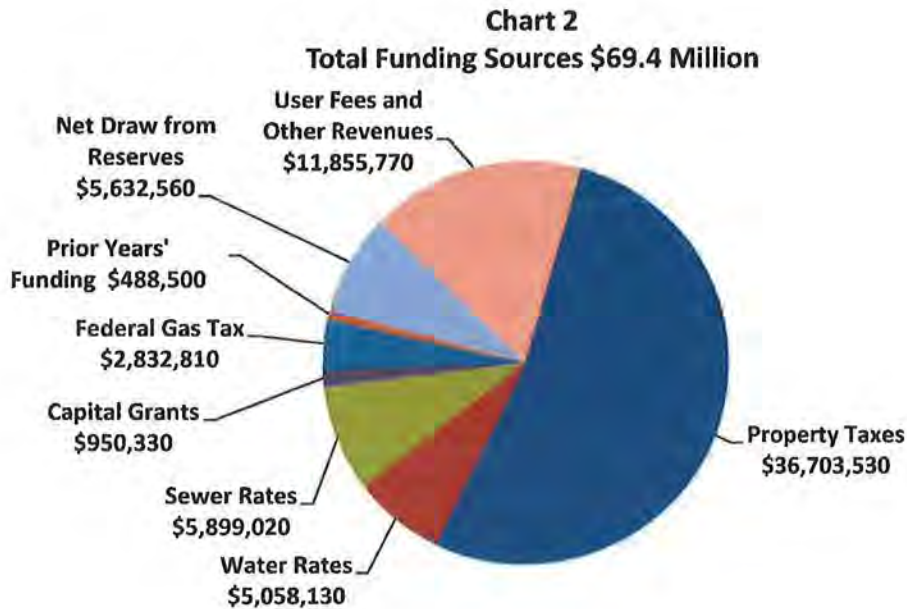


Table 1 - Consolidated Budget

Budget	Gross Expenditures	Transfers to/(from) Reserve Funds & Debt	Revenue and Other Funding Sources	Capital Funding from Prior Years	To Be Raised By Levied Rates
	\$	\$	\$	\$	\$
Tax Levy Supported	48,567,760	2,303,680	(13,679,410)	(488,500)	36,703,530
Water/Sewer Rate Supported	20,852,890	(7,936,240)	(1,959,500)	0	10,957,150
Total Consolidated Budget	69,420,650	(5,632,560)	(15,638,910)	(488,500)	47,660,680

Town of Georgina – 2016 Budget – Executive Summary

Funding sources to meet the Town's 2016 expenditure needs are illustrated in Chart 2 below.



Council of the Town of Georgina adopted the 2016 Budget on December 16th, 2015.

Service Delivery

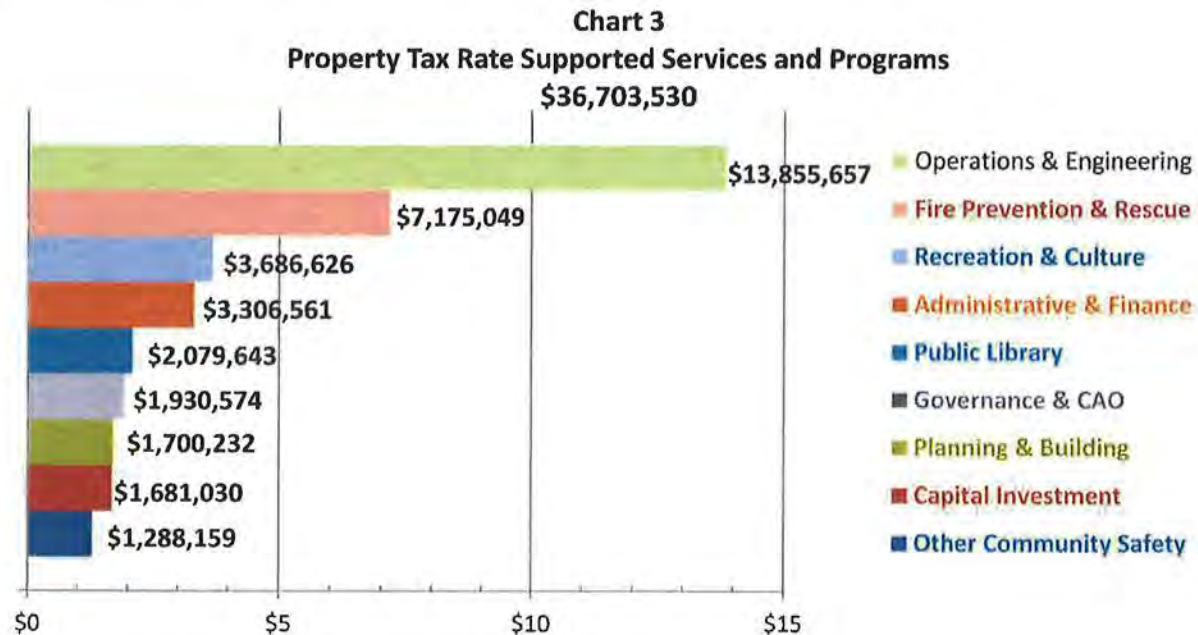
The Town of Georgina strives to provide services and programs to its residents and businesses in a fiscally responsible manner, and invests in its infrastructure and reserves to ensure sustainable service delivery.

Services and Programs	
➤ Parks and trails	➤ Arenas, swimming pool, gym facilities
➤ Libraries	➤ Road maintenance
➤ Recreation programs	➤ Garbage and recycling pickup
➤ Snowplowing and sanding of roads	➤ Land use planning
➤ Arts and culture programs	➤ Economic development
➤ Water distribution	➤ Animal and mosquito control
➤ Sewage collection	➤ Community halls
➤ Fire prevention and suppression	➤ Building Code administration
➤ By-law enforcement and parking control	➤ Emergency rescue
➤ Marriage licenses & vital statistics	➤ Commissioner of Oaths and Affidavits

Town of Georgina – 2016 Budget – Executive Summary

Property Tax Rate Supported Services and Programs

The Town must raise \$36.7 million from property tax rates for the following areas of service delivery as illustrated in Chart 3.



Property Tax Rates

The proposed total tax levy results in an increase to the Town's share of the tax levy of 4.35%, about \$73 per household, based on an average household with a Current Value Assessment (CVA) of \$297,070.

Town of Georgina – 2016 Budget – Executive Summary

Water and Sewer Rates

The Town of Georgina is responsible for the local distribution of water and collection of sewage. The Region of York is responsible for the supply of water and the treatment and disposal of sewage. Georgina's water and sewer budget includes its own costs, as well as those water and sewer costs billed by the Region of York. The local water and sewer rates have been established based on the anticipated water consumption and related sewage discharge for 2016. The 2016 water and sewer rates are listed in Table 2 entitled *Average Quarterly Water and Sewer Bills* below.

Table 2 – Average Quarterly Water and Sewer Bills				
	2015	2016		
	<i>Average Water Consumption = 62 cu m</i>	<i>Average Water Consumption = 62 cu m</i>		
	<u>Bill</u>	<u>Bill</u>	<u>Change</u>	
Flat Rate Capital Recovery Charge	\$12.80	\$14.80	\$2.00	15.6%
Water Bill	\$102.92	\$122.20	\$19.28	18.7%
Sewer Bill	\$127.72	\$144.00	\$16.28	12.7%
Combined Rate	\$243.44	\$281.00	\$37.56	15.4%
Discount for timely Payment	(\$4.87)	(\$5.62)	(\$0.75)	
Total Bill	\$238.57	\$275.38	\$36.81	15.4%

A home serviced by both municipal water and sewers, using 62 cu m of water over a three month period will pay approximately \$3.02 per day for water and sewer usage.

Town of Georgina – 2016 Budget – Executive Summary

Reserves

The Town contributes monies annually to its reserves for the replacement of its assets as they reach the end of their life span, funding of upcoming infrastructure requirements, and for unanticipated events related to the Town's business environment or emergency situations. The practice of contributing to its Reserve Funds based on long term financial planning provides the Town with the ability to continue its delivery of services and programs in a sustainable manner and to stabilize its property tax rates and water and sewer rates. At the end of 2015, the Town maintained total Reserve Funds of \$23.53 million (net of internal borrowings), as follows:

Property Tax Rate Supported Reserve Funds	\$16,796,597
<u>Water and Sewer Rate Supported Reserve Funds</u>	<u>\$6,735,719</u>
<u>Total Reserve Funds at Year End 2015</u>	<u>\$23,532,316</u>

The 2016 Consolidated Budget includes net contributions to Reserves totaling \$367,440.

Moving Forward

Georgina's changing environment will continue to present many budgetary and financial challenges related to proposed growth and development, evolving technology in today's business environment, as well as slow economic growth in Ontario and Canada.

Moving forward, the Town will meet these challenges through the development of long term financial strategies and policies, including a reserve strategy, multi-year capital plan, and ongoing review of the Town's budget process and presentation.

TOWN OF GEORGINA
2016 TAX LEVY BUDGET - SUMMARY OF NET BUDGET BY DEPARTMENT

	2015	2016					Impact to Tax Payer
	Approved Tax Levy	Base Budget	New Initiatives	Proposed Tax Levy	Increase		
	\$	\$	\$	\$	\$	%	
Operations and Engineering							
Roads	4,861,260	4,908,640	173,400	5,082,040	220,780	4.54%	0.63%
Refuse and Recycling	1,174,620	1,196,260	-	1,196,260	21,640	1.84%	0.06%
Engineering	418,660	418,650	-	418,650	(10)	(0.00%)	(0.00%)
Parks	3,314,530	3,418,790	27,640	3,446,430	131,900	3.98%	0.38%
Facilities	3,409,410	3,598,410	5,000	3,603,410	194,000	5.69%	0.55%
Cemeteries	30,760	31,760	-	31,760	1,000	3.25%	0.00%
Fire and Emergency							
Fire & Emergency	6,623,280	6,779,020	356,100	7,135,120	511,840	7.73%	1.46%
Administrative Services							
Administrative Services Admin	258,210	276,850	-	276,850	18,640	7.22%	0.05%
Information Technology Services	1,250,670	1,276,210	30,000	1,306,210	55,540	4.44%	0.16%
Municipal Law Enforcement	1,223,530	1,280,990	-	1,280,990	57,460	4.70%	0.16%
Finance	952,490	970,820	-	970,820	18,330	1.92%	0.05%
Clerks	599,300	644,230	-	644,230	44,930	7.50%	0.13%
Purchasing	412,290	416,440	5,250	421,690	9,400	2.28%	0.03%
Treasury	(324,340)	(331,640)	-	(331,640)	(7,300)	2.25%	(0.02%)
Recreation and Culture							
Recreation and Programs	2,921,020	3,064,490	-	3,064,490	143,470	4.91%	0.41%
Culture	588,990	594,120	7,500	601,620	12,630	2.14%	0.04%
Planning and Building							
Planning	677,880	852,598	94,600	947,198	269,318	39.73%	0.77%
Building Code	342,990	86,242	-	86,242	(256,748)	(74.86%)	(0.73%)
Economic Development	668,400	657,330	-	657,330	(11,070)	(1.66%)	(0.03%)
Public Library Board							
Public Library Board	2,002,280	2,034,900	33,170	2,068,070	65,790	3.29%	0.19%
Office of the Chief Administrator							
Office of the Chief Administrator	347,580	372,350	(10,000)	362,350	14,770	4.25%	0.04%
Communications	284,280	346,320	20,310	366,630	82,350	28.97%	0.23%
Human Resources	550,600	624,460	93,300	717,760	167,160	30.36%	0.48%
Office of Mayor and Council							
Office of Mayor and Council	438,140	468,090	5,000	473,090	34,950	7.98%	0.10%
Non-Program Budget Items							
Non-Program Budget Items	609,950	620,900	(20,000)	600,900	(9,050)	(1.48%)	(0.03%)
Property Tax Adjustments	(406,000)	(406,000)	-	(406,000)	-	0.00%	0.00%
Sub-total Operations	33,230,780	34,201,230	821,270	35,022,500	1,791,720	5.39%	5.09%
Capital (funded by Tax Levy)	1,353,530		1,681,030	1,681,030	327,500	24.20%	0.93%
Total	34,584,310	34,201,230	2,502,300	36,703,530	2,119,220	6.13%	6.03%
Assessment Growth	587,930					0.00%	(1.67%)
	35,172,240			36,703,530	1,531,290	4.35%	4.35%

TOWN OF GEORGINA

2016 TAX LEVY BUDGET - SUMMARY OF REVENUE AND EXPENDITURES

	2016				
	Revenue	Expenses	Contributions to Reserves	Draws from Reserves	Net Tax Levy
	\$	\$	\$	\$	\$
Operations and Engineering					
Roads	(212,350)	4,705,690	588,700	-	5,082,040
Refuse and Recycling	(384,600)	1,575,860	5,000	-	1,196,260
Engineering	(495,000)	907,850	5,800	-	418,650
Parks	(1,141,410)	4,010,940	576,900	-	3,446,430
Facilities	(1,707,070)	4,578,690	731,790	-	3,603,410
Cemeteries	(15,040)	40,000	6,800	-	31,760
Fire & Emergency					
Fire & Emergency	(60,000)	6,614,520	580,600	-	7,135,120
Administrative Services					
Administrative Services Admin	-	276,850	-	-	276,850
Information Technology Services	(68,520)	1,008,430	366,300	-	1,306,210
Municipal Law Enforcement	(878,400)	2,104,790	54,600	-	1,280,990
Finance	(460,000)	1,280,620	150,200	-	970,820
Clerks	(72,300)	641,530	75,000	-	644,230
Purchasing	(3,150)	424,840	-	-	421,690
Treasury	(979,700)	648,060	-	-	(331,640)
Recreation and Culture					
Recreation - Rec and Programs	(603,440)	2,387,770	1,280,160	-	3,064,490
Recreation - Culture	(147,000)	626,620	122,000	-	601,620
Building and Planning					
Planning	(285,540)	1,212,738	20,000	-	947,198
Building Code	(1,433,500)	1,269,282	250,460	-	86,242
Economic Development	(100)	653,430	50,000	(46,000)	657,330
Public Library Board					
Public Library Board	(176,000)	2,072,570	171,500	-	2,068,070
Office of the Chief Administrator					
Office of the Chief Administrator	-	362,350	-	-	362,350
Communications	-	366,630	-	-	366,630
Human Resources	-	717,760	-	-	717,760
Office of Mayor and Council					
Office of Mayor & Council	-	473,090	-	-	473,090
Non-Program Budget Items					
Non-Program Budget Items	(150,200)	(310,000)	1,061,100	-	600,900
Property Tax Adjustments	(406,000)	-	-	-	(406,000)
Sub-total Operating Budget	(9,679,320)	38,650,910	6,096,910	(46,000)	35,022,500
Capital Budget	(4,000,090)	9,916,850		(4,235,730)	1,681,030
Total Tax Levy Budget	(13,679,410)	48,567,760	6,096,910	(4,281,730)	36,703,530

2016 RATE SUPPORTED BUDGET - SUMMARY OF REVENUE AND EXPENDITURES

	2016				
	Revenue	Expenses	Contributions to Reserves	Draws from Reserves	Net Rate
	\$	\$	\$	\$	\$
Waterworks - Operating	(892,600)	5,245,750	704,980	-	5,058,130
Waterworks - Capital	-	6,864,170	-	(6,864,170)	-
Wastewater/Sewer - Operating	(1,066,900)	6,338,800	627,120	-	5,899,020
Wastewater/Sewer - Capital	-	2,404,170	-	(2,404,170)	-
Total Rate Supported Budget	(1,959,500)	20,852,890	1,332,100	(9,268,340)	10,957,150
2016 BUDGET - GR. TOTAL	(15,638,910)	69,420,650	7,429,010	(13,550,070)	47,660,680

2016 BUDGET

CAPITAL SUMMARY

Town of Georgina
2016 Budget - Summary of Capital Projects

			Funding Sources						
			Tax Levy	Reserve Funds	Federal Gas Tax	Federal / Provincial Grants	Debt / Internal Borrowings	Develop. Charge & Cash-in-Lieu	Prior Year(s) Tax Levy
Capital Investment			\$	\$	\$	\$	\$	\$	\$
Operations & Engineering Department - Engineering & Public Works									
16-PWK-1	Tandem Axle Dump Truck	315,000	-	299,250	-	-	-	-	-
16-PWK-2	1 Radar Recorder for Traffic Counts	4,500	4,500	-	-	-	-	-	-
16-PWK-3	Surface Treatment	350,000	-	-	-	350,000	-	-	-
16-PWK-4	Concrete Drain and Grate Repair in Egypt Roa	25,000	25,000	-	-	-	-	-	-
16-PWK-5	Roads 2016 Construction Capital Plan	1,330,000	500,520	-	829,480	-	-	-	-
16-PWK-6	Queensway Culvert	300,000	200,000	-	100,000	-	-	-	-
16-PWK-7	Asphalt Roller	40,000	-	40,000	-	-	-	-	-
16-PWK-8	Development and Process Implementation	18,330	18,330	-	-	-	-	-	-
16-PWK-9	Mossington Bridge Rehabilitation (Approved in	575,000	-	-	575,000	-	-	-	-
16-PWK-10	Bi-annual OSIM Inspection and Bridge Assess	10,000	10,000	-	-	-	-	-	-
16-PWK-11	Car/Pick-Up truck for Operations Technologist	10,000	10,000	-	-	-	-	-	-
			2,977,830	768,350	339,250	1,504,480	350,000	-	15,750
Operations & Engineering Department - Parks and Facilities									
16-HAL-1	Comprehensive Review and Development of F	50,000	50,000	-	-	-	-	-	-
16-HAL-2	Relocation of Server Room and Required Upgr	80,000	-	60,000	-	-	-	-	20,000
16-HAL-3	Minor Capital- Halls	6,500	6,500	-	-	-	-	-	-
16-HAL-4	Development and Process Implementation	18,330	18,330	-	-	-	-	-	-
16-ICE-1	Parking Lot Light Replacement	10,000	-	8,500	-	-	-	-	-
16-ICE-2	Rear Patio Surface Rehabilitation	55,000	-	45,550	-	-	-	-	9,450
16-ICE-3	Ice Rink Automation Upgrades	10,000	-	-	10,000	-	-	-	-
16-SAR-1	Hall Lighting Retrofit	27,500	-	23,500	-	-	-	-	4,000
16-LNK-1	The Link - Renovations to Classroom 6	115,000	115,000	-	-	-	-	-	-
16-LNK-2	LINK - Minor Capital	6,000	6,000	-	-	-	-	-	-
16-ROC-1	Minor Capital	12,500	12,500	-	-	-	-	-	-
16-ROC-2	Accessible Parking upgrades	10,000	-	10,000	-	-	-	-	-
16-ROC-3	Blinds	35,000	35,000	-	-	-	-	-	-
16-PRK-1	Harbour Dock and Repairs	18,000	18,000	-	-	-	-	-	-
16-PRK-2	Minor Capital- Waterfront Parks	35,500	35,500	-	-	-	-	-	-
16-PRK-3	Solar LED Park Lighting	69,600	-	-	69,600	-	-	-	-
16-PRK-4	Lakeside Park Renovation	32,000	32,000	-	-	-	-	-	-
16-PRK-5	Playground Replacement for Vista Park	52,000	-	52,000	-	-	-	-	-
16-PRK-6	Tree Inventory	20,210	20,210	-	-	-	-	-	-

Town of Georgina
2016 Budget - Summary of Capital Projects

		Gross Costs to Complete	Funding Sources						
			Tax Levy	Reserve Funds	Federal Gas Tax	Federal / Provincial Grants	Debt / Internal Borrowings	Develop. Charge & Cash-in- Lieu	Prior Year(s) Tax Levy
Capital Investment		\$	\$	\$	\$	\$	\$	\$	\$
16-PRK-7	EAB Removal and Stumping	180,000	180,000	-	-	-	-	-	-
16-PRK-8	Tree Planting	100,000	-	100,000	-	-	-	-	-
16-PRK-9	Continuation of In Ground Garbage Containers	12,000	12,000	-	-	-	-	-	-
16-PRK-10	Woodbine Island, Bollard and Boulevard Repa	22,000	22,000	-	-	-	-	-	-
16-PRK-11	Car/Pick-Up Truck for Operations Technologists	10,000	10,000	-	-	-	-	-	-
		987,140	573,040	299,550	79,600	-	-	-	29,450
Fire Department									
16-FIR-1	Replacement of Pumper 141	586,000	-	556,700	-	-	-	-	29,300
16-FIR-2	Bunker Gear/PPE	36,000	-	36,000	-	-	-	-	-
16-FIR-3	Fire Hose Replacement	20,000	20,000	-	-	-	-	-	-
16-FIR-4	Specialized Rescue Equipment	40,000	20,000	20,000	-	-	-	-	-
16-FIR-5	Replacement SCBA Cylinders	18,000	-	18,000	-	-	-	-	-
16-FIR-6	Auto Extrication Equipment Replacement	35,000	-	35,000	-	-	-	-	-
16-FIR-7	Portable Radios	28,000	28,000	-	-	-	-	-	-
		763,000	68,000	665,700	-	-	-	-	29,300
Recreation & Culture Department									
16-REC-1	De La Salle/Pay & Display Machine w Coin & C	16,500	16,500	-	-	-	-	-	-
16-REC-2	CIP 150 Funding - Pefferlaw Ice Pad - Roof Er	786,230	-	-	471,230	315,000	-	-	-
16-REC-3	CIP 150 Funding - DLS Park Accessibility Impr	326,700	-	217,800	-	108,900	-	-	-
16-REC-4	Minor Capital - SLT/Club 55	7,400	7,400	-	-	-	-	-	-
16-REC-5	Minor Capital - ROC	7,450	7,450	-	-	-	-	-	-
16-REC-6	Minor Capital - The Link	12,400	12,400	-	-	-	-	-	-
16-REC-7	The Link-Event Tables, Chairs and Carts	25,230	25,230	-	-	-	-	-	-
		1,181,910	68,980	217,800	471,230	423,900	-	-	-
Georgina Public Library Board									
16-LIB-1	Website Redevelopment	40,000	30,000	-	-	-	-	-	10,000
16-LIB-2	Strategic Plan 2016-2020	5,000	-	5,000	-	-	-	-	-
16-LIB-3	Minor Capital	9,360	9,360	-	-	-	-	-	-
16-LIB-4	IT - Annual Computer Replacement	18,200	-	18,200	-	-	-	-	-
		72,560	39,360	23,200	-	-	-	-	10,000

2016 Budget - Summary of Capital Projects

		Gross Costs to Complete	Funding Sources						
			Tax Levy	Reserve Funds	Federal Gas Tax	Federal / Provincial Grants	Debt / Internal Borrowings	Develop. Charge & Cash-in- Lieu	Prior Year(s) Tax Levy
Capital Investment		\$	\$	\$	\$	\$	\$	\$	\$
Administrative Services Department									
16-CLK-1	Records Management Storage and File Equipr	20,000	20,000	-	-	-	-	-	-
16-CLK-2	Ward Review Study	30,000	-	30,000	-	-	-	-	-
16-PUR-1	Electronic Bidding Software	13,300	13,300	-	-	-	-	-	-
16-FIN-1	Postage Machine Replacement	10,000	10,000	-	-	-	-	-	-
16-ITS-1	Corporate Server and Network Infrastructure Cy	52,000	-	52,000	-	-	-	-	-
16-ITS-2	Corporate Workstation/Notebook Cycling	65,000	-	65,000	-	-	-	-	-
16-ITS-3	Corporate Software Cycling Program	40,000	-	40,000	-	-	-	-	-
16-ITS-4	Wireless Broadband Infrastructure	110,000	110,000	-	-	-	-	-	-
		340,300	153,300	187,000	-	-	-	-	-
Planning & Building									
16-ECD-1	Partnership With Ontario Water Centre	70,000	-	-	-	70,000	-	-	-
		70,000	-	-	-	70,000	-	-	-
Office of the Chief Administrative Officer									
16-CAO-1	Customer Service Strategy (Approved 2013)	70,020	-	70,020	-	-	-	-	-
16-HMR-1	Online Applicant Tracking / Recruitment Solutio	10,000	10,000	-	-	-	-	-	-
		80,020	10,000	70,020	-	-	-	-	-
Capital Projects in Process		3,444,090	-	1,944,710	777,500	106,430	-	166,400	449,050
TOTAL CAPITAL - TAX LEVY SUPPORTED		9,916,850	1,681,030	3,747,230	2,832,810	950,330	-	166,400	488,500

Town of Georgina
2016 Budget - Summary of Capital Projects

		Gross Costs to Complete	Funding Sources							
			Tax Levy	Reserve Funds	Federal Gas Tax	Federal / Provincial Grants	Debt / Internal Borrowings	Develop. Charge & Cash-in- Lieu	Other Revenue	Prior Year(s) Tax Levy
Capital Investment		\$	\$	\$	\$	\$	\$	\$	\$	
Operations & Engineering Department - Water and Sewer										
16-WAT-1	Dalton Road Water Main Replacement and so	6,000,000	-	-	-	-	6,000,000	-	-	-
16-WAT-2	Connecting the Water Main on Woodbine Aver	750,000	-	750,000	-	-	-	-	-	-
16-WAT-3	Car/Pick-Up truck for Operations Technologist	5,000	-	5,000	-	-	-	-	-	-
16-WAT-4	Development and Process Implementation	9,170	-	9,170	-	-	-	-	-	-
16-SEW-1	Lowndes Avenue Gravity Sewer (Approved in :	1,580,000	-	1,580,000	-	-	-	-	-	-
16-SEW-2	Development and Process Implementation	9,170	-	9,170	-	-	-	-	-	-
16-SEW-3	Car/Pick-Up truck for Operations Technologist	5,000	-	5,000	-	-	-	-	-	-
		8,358,340	-	2,358,340	-	-	6,000,000	-	-	-
Capital Projects in Process		910,000	-	910,000	-	-	-	-	-	-
TOTAL CAPITAL - RATE SUPPORTED		9,268,340	-	3,268,340	-	-	6,000,000	-	-	-
TOTAL CAPITAL - TOWN OF GEORGINA		19,185,190	1,681,030	7,015,570	2,832,810	950,330	6,000,000	166,400	50,550	488,500

2016 BUDGET

RESERVES SUMMARY

Town of Georgina - 2016 Budget Reserves - Discretionary

Description	2016 Opening Balance \$	Proposed Contribution \$	Proposed Draws to Operating \$	Proposed Draws to Capital \$	Total Proposed Draws \$	Projected Year End Balance \$
Working Funds	1,170,273				-	1,170,273
Contingencies						
Revenue/General Fund	2,146,682	996,100		(368,930)	(368,930)	2,773,852
Road Construcion	22,562				-	22,562
Water	37,700				-	37,700
Sewer	48,889				-	48,889
Sub-total	2,255,833	996,100	-	(368,930)	(368,930)	2,883,003
Equipment Replacement						
Water Meters	101,136				-	101,136
Recreation	58,615	3,800			-	62,415
IT Equipment	11,820	81,600		(65,000)	(65,000)	28,420
Roads	1,617,504	503,800		(994,250)	(994,250)	1,127,054
Engineering	52,000	5,800			-	57,800
Building Code	260	250,460			-	250,720
Municipal Law Enforcem	12,694	34,200			-	46,894
Fire	1,396,853	480,600		(1,185,700)	(1,185,700)	691,753
Recycling	35,620	5,000			-	40,620
Parks	817,207	299,700			-	1,116,907
Ice Palace - Equipment	240,105	52,900			-	293,005
Sutton Arena - Equipmer	(38,397)	15,000			-	(23,397)
Sewer	207,513	25,800		(5,000)	(5,000)	228,313
Water	497,492	25,800		(5,000)	(5,000)	518,292
Mosquito Control	68,455			(67,500)	(67,500)	955
Facilities Maintenance	305,951	30,900			-	336,851
Computer Networks	551,182	177,900		(52,000)	(52,000)	677,082
Sub - total	5,936,010	1,993,260	-	(2,374,450)	(2,374,450)	5,554,820
Insurance	(347,473)	125,000			-	(222,473)

CURRENT PURPOSES

General Government

Elections	65,000	75,000			-	140,000
Computer Software	242,679	132,000		(45,180)	(45,180)	329,499
GIS Applications	18,000				-	18,000
OMB Costs	93,137				-	93,137
Organization Reviews	43,876				-	43,876
Job Evaluation	45,000				-	45,000
Accessibility	417,086	75,000		(249,800)	(249,800)	242,286

Town of Georgina - 2016 Budget Reserves - Discretionary

Description	2016 Opening Balance \$	Proposed Contribution \$	Proposed Draws to Operating \$	Proposed Draws to Capital \$	Total Proposed Draws \$	Projected Year End Balance \$
Training Courses	41,410				-	41,410
WB Extra Servicing	172,190				-	172,190
PSAB	17,700				-	17,700
Sub-total	1,156,079	282,000	-	(294,980)	(294,980)	1,143,099
Protective Inspections						
Canine Donations	16,868				-	16,868
Deferred Bldg Permits	(6)				-	(6)
Emergency Management	45,315				-	45,315
Sub-total	62,177	-	-	-	-	62,177
Roadways						
Engineering Fees	145,002				-	145,002
Gravel Resurfacing	5,000				-	5,000
Mechanic Shop	12,080	4,900			-	16,980
Sub-total	162,082	4,900	-	-	-	166,982
Weed Harvesting	23,345				-	23,345
Health Services						
PAD'S	31,047				-	31,047
Physician Recruitment	12,000				-	12,000
Briar Hill Cemetery	39,102				-	39,102
Cooke's Cemetery	13,768				-	13,768
Sub-total	95,916	-	-	-	-	95,916
Litter Initiatives	7,072				-	7,072
Recreation Facilities						
Pefferlaw Hall	(480)				-	(480)
Udora Hall	12,562				-	12,562
Belhaven Hall	11,021				-	11,021
Egypt Hall	6,095				-	6,095
Sutton Seniors	4,744				-	4,744
Port Bolster Hall	2,419				-	2,419
Jackson's Point BIA	9,285				-	9,285
Sutton BIA	14,424				-	14,424
Keswick BIA	7,956				-	7,956
Sub-total	68,026	-	-	-	-	68,026
Library Salaries	24,390				-	24,390

Town of Georgina - 2016 Budget Reserves - Discretionary

Description	2016 Opening Balance \$	Proposed Contribution \$	Proposed Draws to Operating \$	Proposed Draws to Capital \$	Total Proposed Draws \$	Projected Year End Balance \$
Planning and Developme						
Planning Consultants	114,504	20,000		(10,000)	(10,000)	124,504
Economic Initiatives	15,635		(46,000)		(46,000)	(30,365)
Sub-total	130,139	20,000	(46,000)	(10,000)	(56,000)	94,139
Other						
Green Initiatives	287,363	60,000		(100,000)	(100,000)	247,363
Alternate Energy Initiati	32,000	5,000			-	37,000
Sub-total	319,363	65,000	-	(100,000)	(100,000)	284,363
CAPITAL PURPOSES						
General Government						
Civic Centre	482,321	87,500		(60,000)	(60,000)	509,821
Provincial Grants	980,644			(150,020)	(150,020)	830,624
Sub-total	1,462,965	87,500	-	(210,020)	(210,020)	1,340,445
Protective						
Fire Halls	1,346,557	100,000		(35,000)	(35,000)	1,411,557
Animal Shelter	45,511	20,400			-	65,911
Sub-total	1,392,068	120,400	-	(35,000)	(35,000)	1,477,468
Roadways						
Woodbine Sidewalks	155,316				-	155,316
Ravenshoe Sdwk/Maskir	125,000				-	125,000
Gravel Pit	26,746				-	26,746
Tipping Fees	10,000				-	10,000
Roads Buildings	173,203	80,000			-	253,203
Roads Rehab/Fill By-law	60,110				-	60,110
Sub-total	550,375	80,000	-	-	-	630,375
Sanitary Sewers						
Sewers - Lifecycle	1,764,408	318,360		(2,399,170)	(2,399,170)	(316,402)
Willow Beach Debenture	1,625,071	282,960			-	1,908,031
Woodbine Sanitary Sewer	17,000				-	17,000
Sub-total	3,406,479	601,320	-	(2,399,170)	(2,399,170)	1,608,629

Town of Georgina - 2016 Budget Reserves - Discretionary

Description	2016 Opening Balance \$	Proposed Contribution \$	Proposed Draws to Operating \$	Proposed Draws to Capital \$	Total Proposed Draws \$	Projected Year End Balance \$
Waterworks						
Water and Sewer Restor	56,356				-	56,356
Willow Beach Debenture	1,183,611	185,120			-	1,368,731
Woodbine Watermain	18,720				-	18,720
Woodbine Servicing	(70,628)				-	(70,628)
Water - Lifecycle	1,162,850	494,060		(859,170)	(859,170)	797,740
Sub-total	2,350,909	679,180	-	(859,170)	(859,170)	2,170,919
Landfill Site	100,000				-	100,000
Health Services						
Keswick Cemetery	83,298	6,800			-	90,098
Playground Equipment	416,614	60,000		(52,000)	(52,000)	424,614
Recreation Facilities						
Glenwoods Trail	21,999				-	21,999
Trail Signage	5,000				-	5,000
Birdsong Comp Agreement	6,301				-	6,301
Leisure Facilities	794,998	293,100		(65,000)	(65,000)	1,023,098
Leisure Pool	186,480	60,000			-	246,480
Ice Palace	1,335,431	93,500		(141,050)	(141,050)	1,287,881
Sutton Arena	583,183	42,000		(23,500)	(23,500)	601,683
Jackson's Point Harbour	18,292				-	18,292
Youth Centres	141,300	3,000			-	144,300
The ROC	320,059	142,200			-	462,259
Historical Village Museum	148,514	20,000			-	168,514
Stephen Leacock Theatre	128,066	27,000			-	155,066
Multi-Use Recreation Facility	2,210,974	683,070		(15,000)	(15,000)	2,879,044
Elmgrove Hall	3,556				-	3,556
The Link	-	5,000	-	-	-	5,000
Sub-total	5,904,151	1,368,870	-	(244,550)	(244,550)	7,028,471
Libraries						
Library - Surplus	74,075				-	74,075
Library - Facilities	1,034,762	171,500		(67,300)	(67,300)	1,138,962
Sub-total	1,108,837	171,500	-	(67,300)	(67,300)	1,213,037

Town of Georgina - 2016 Budget Reserves - Discretionary

Description	2016 Opening Balance \$	Proposed Contribution \$	Proposed Draws to Operating \$	Proposed Draws to Capital \$	Total Proposed Draws \$	Projected Year End Balance \$
Planning and Developme						
Streetscaping	188,233				-	188,233
Entrance Features	257,000	50,000			-	307,000
Source Water Protection	574				-	574
Sub-total	445,807	50,000	-	-	-	495,807
Other						
Land Sale Proceeds	183,224				-	183,224
Allocation Fees	42,000				-	42,000
Sub-total	225,224	-	-	-	-	225,224
TOTAL RESERVES	28,509,957	6,711,830	(46,000)	(7,015,570)	(7,061,570)	28,160,217
Internal Borrowings	(4,977,641)	717,180			-	(4,260,461)
TOTAL RESERVES NET OF INTERNAL BORROWINGS	23,532,316	7,429,010	(46,000)	(7,015,570)	(7,061,570)	23,899,756

Town of Georgina - 2016 Budget Reserve Funds - Obligatory

Description	2016 Opening Balance \$	Estimated Receipts \$	Proposed Draws \$	Projected Year End Balance \$
Federal Gas Tax Reserve	2,444,452	1,323,056	2,832,810	934,698
Development Charge Reserves				
Roads and Related	1,230,500	-	-	1,230,500
Public Works	338,095	-	-	338,095
General Government	(11,770)	-	160,500	(172,270)
Fire Services	979,045	-	-	979,045
Parks & Recreation	374,000	-	-	374,000
Library Services	735,815	-	5,900	729,915
Sub-total	3,645,685	-	166,400	3,479,285
TOTAL RESERVE FUNDS - OBLIGATORY	6,090,137	1,323,056	2,999,210	4,413,983

* The 2016 opening balance includes prior year committed projects

2016 BUDGET

DEBT

(no tax levy supported long term debt)

- **Province of Ontario – 2015 Annual Repayment Limit**
- **Schedule of Internal Borrowings against Town Reserves**

TOWN OF GEORGINA

Summary of Debenture Debt Servicing Payments for 2016 and 2015

	2016			2015		
	Principal	Interest	Total	Principal	Interest	Total
	\$	\$	\$	\$	\$	\$
Water Works	301,375	198,107	499,482	287,538	211,945	499,483
Sewer Works	452,064	297,162	749,226	431,306	317,919	749,225
Total Annual Debt Payments *	753,439	495,269	1,248,708	718,844	529,864	1,248,708

**to be recovered through benefiting landowners*

Town of Georgina Schedule of Internal Borrowings

	Tax Levy Funding								Balance at December 31, 2022
	Unfunded at December 31,								
	2015	2016	2017	2018	2019	2020	2021	2022	
	\$	\$	\$	\$	\$	\$	\$	\$	
(1) Civic Centre Hill (pre-ROC)	910,174	(590,290)	(319,884)						-
(2) 2013 Land Purchase-481 Lake Dr	1,333,467		(270,406)	(590,290)	(472,771)				-
(3) 2014 The Link-Sutton Community Hub	2,734,000	(126,891)	(126,891)	(126,891)	(244,410)	(717,181)	(717,181)	(674,555)	-
	4,977,641	(717,181)	(717,181)	(717,181)	(717,181)	(717,181)	(717,181)	(674,555)	-

(1) Funding approved by Council December 2010

(2) Funding approved in 2013 Budget

(3) Funding approved in Fall 2013 included in 2014 Budget

2015 ANNUAL REPAYMENT LIMIT

(UNDER ONTARIO REGULATION 403 / 02)

MMAH CODE:	27408	FIR CLEAN FLAG:	C
MUNID:	19070		
MUNICIPALITY:	Georgina T		
UPPER TIER:	York R		
REPAYMENT LIMIT:		\$	9,002,930

The repayment limit has been calculated based on data contained in the 2013 Financial Information Return, as submitted to the Ministry. This limit represents the maximum amount which the municipality had available as of December 31, 2013 to commit to payments relating to debt and financial obligation. Prior to the authorization by Council of a long term debt or financial obligation, this limit must be adjusted by the Treasurer in the prescribed manner. The limit is effective January 01, 2015.

FOR ILLUSTRATION PURPOSES ONLY,

The additional long-term borrowing which a municipality could undertake over a 5-year, a 10-year, a 15-year and a 20-year period is shown.

If the municipalities could borrow at 5% or 7% annually, the annual repayment limits shown above would allow it to undertake additional long-term borrowing as follows:

5% Interest Rate		
(a)	20 years @ 5% p.a.	\$ 112,196,404
(a)	15 years @ 5% p.a.	\$ 93,447,332
(a)	10 years @ 5% p.a.	\$ 69,518,237
(a)	5 years @ 5% p.a.	\$ 38,977,974
7% Interest Rate		
(a)	20 years @ 7% p.a.	\$ 95,377,166
(a)	15 years @ 7% p.a.	\$ 81,997,910
(a)	10 years @ 7% p.a.	\$ 63,232,811
(a)	5 years @ 7% p.a.	\$ 36,913,789

DETERMINATION OF ANNUAL DEBT REPAYMENT LIMIT

(UNDER ONTARIO REGULATION 403/02)

MUNICIPALITY:

Georgina T

MMAH CODE:

27408

Debt Charges for the Current Year

0210	Principal (SLC 74 3099 01).	1,450,235
0220	Interest (SLC 74 3099 02).	586,207
0299	Subtotal	2,036,442

Ontario Clean Water Agency Provincial Projects

0410	Water projects - For this Municipality only (SLC 74 2810 03).	0
0420	Water projects - Share of integrated project(s) (SLC 74 2820 03).	0
0430	Wastewater projects - For this Municipality only (SLC 74 2830 03).	0
0440	Wastewater projects - Share of integrated project(s) (SLC 74 2840 03).	0
0499	Subtotal	0

0610	Payments for Long Term Commitments and Liabilities financed from the consolidated statement of operations (SLC 42 6010 01)	0
9910	Total Debt Charges	2,036,442

Amounts Recovered from Unconsolidated Entities

1010	Electricity - Principal (SLC 74 3030 01)	0
1020	Electricity - Interest (SLC 74 3030 02)	0
1030	Gas - Principal (SLC 74 3040 01)	0
1040	Gas - Interest (SLC 74 3040 02)	0
1050	Telephone - Principal (SLC 74 3050 01)	0
1060	Telephone - Interest (SLC 74 3050 02)	0
1099	Subtotal	0

1410	Debt Charges for Tile Drainage/Shoreline Assistance (SLC 74 3015 01 + SLC 74 3015 02)	2,809
1411	Provincial Grant funding for repayment of long term debt (SLC 74 3120 01 + SLC 74 3120 02)	0
1412	Lump sum (balloon) repayments of long term debt (SLC 74 3110 01 + SLC 74 3110 02)	0

1420	Total Debt Charges to be Excluded	2,809
9920	Net Debt Charges	2,033,633

1610	Total Revenues (Sale of Hydro Utilities Removed) (SLC 10 9910 01)	45,834,103
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Excluded Revenue Amounts

2010	Fees for Tile Drainage / Shoreline Assistance (SLC 12 1850 04)	2,981
2210	Ontario Grants, including Grants for Tangible Capital Assets (SLC 10 0699 01 + SLC 10 0810 01 + SLC 10 0815 01)	238,313
2220	Canada Grants, including Grants for Tangible Capital Assets (SLC 10 0820 01 + SLC 10 0825 01)	64,177
2225	Deferred revenue earned (Provincial Gas Tax) (SLC 10 830 01)	0
2226	Deferred revenue earned (Canada Gas Tax) (SLC 10 831 01)	881,109
2230	Revenue from other municipalities including revenue for Tangible Capital Assets (SLC 10 1098 01 + SLC 10 1099 01)	645,272
2240	Gain/Loss on sale of land & capital assets (SLC 10 1811 01)	172,374
2250	Deferred revenue earned (Development Charges) (SLC 10 1812 01)	25,001
2251	Deferred revenue earned (Recreation Land (The Planning Act)) (SLC 10 1813 01)	0
2252	Donated Tangible Capital Assets (SLC 53 0610 01)	3,373
2253	Other Deferred revenue earned (SLC 10 1814 01)	0
2254	Increase / Decrease in Government Business Enterprise equity (SLC 10 1905 01)	0
2299	Subtotal	1,684,871

2410	Fees and Revenue for Joint Local Boards for Homes for the Aged	0
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2610	Net Revenues	44,146,251
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2620	25% of Net Revenues	11,036,563
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9930	ESTIMATED ANNUAL REPAYMENT LIMIT (25% of Net Revenues less Net Debt Charges)	9,002,930
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* SLC denotes Schedule, Line Column.

Operations & Engineering – 2016 Budget

WHAT WE DO

The Operations and Engineering Department is responsible for road construction and maintenance, snow removal on the roads and sidewalks, tree removal and tree planting, traffic control, sidewalk construction and maintenance, streetlights, sanitary sewer collection system, water distribution system and the maintenance of all parks and facilities including the Sutton Arena, the Georgina Ice Palace and The ROC.

This department is also responsible for the Mosquito Control Program, as well as, dealing with all matters relating to engineering, subdivision and site plan development, plan review and agreement preparation, site alteration, local sidewalks, waste management and waste recycling programs, including the blue box and green bin programs and user pay garbage collection program.

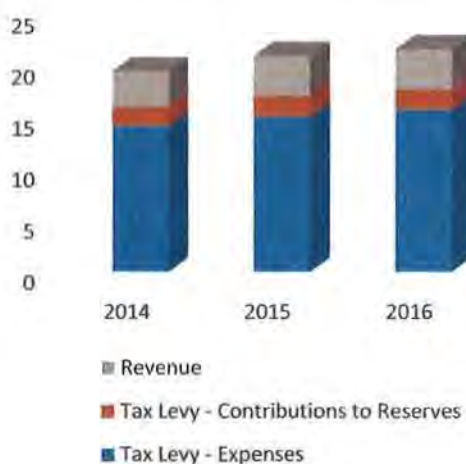
2016 BUDGET – TAX LEVY SUPPORTED

Operating Net Tax Levy: \$13,778,550 which is an increase of \$569,310 or 4.3% from 2015.

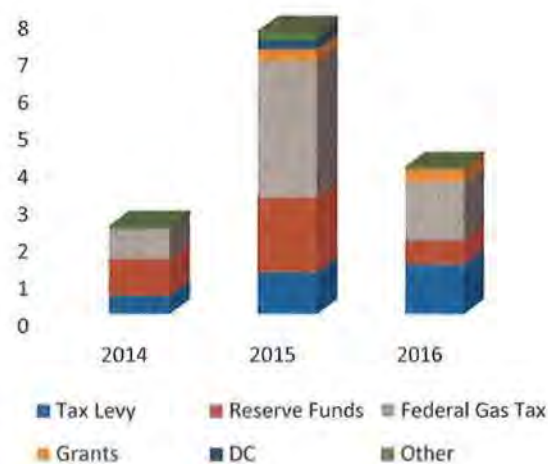
Capital Gross Costs: \$3,964,970 which is a decrease of \$3,651,920 or 47.9% from 2015.

Capital Net Tax Levy: \$1,341,390.

Operating by Funding Source
(in \$Millions)



Capital by Funding Source
(in \$Millions)



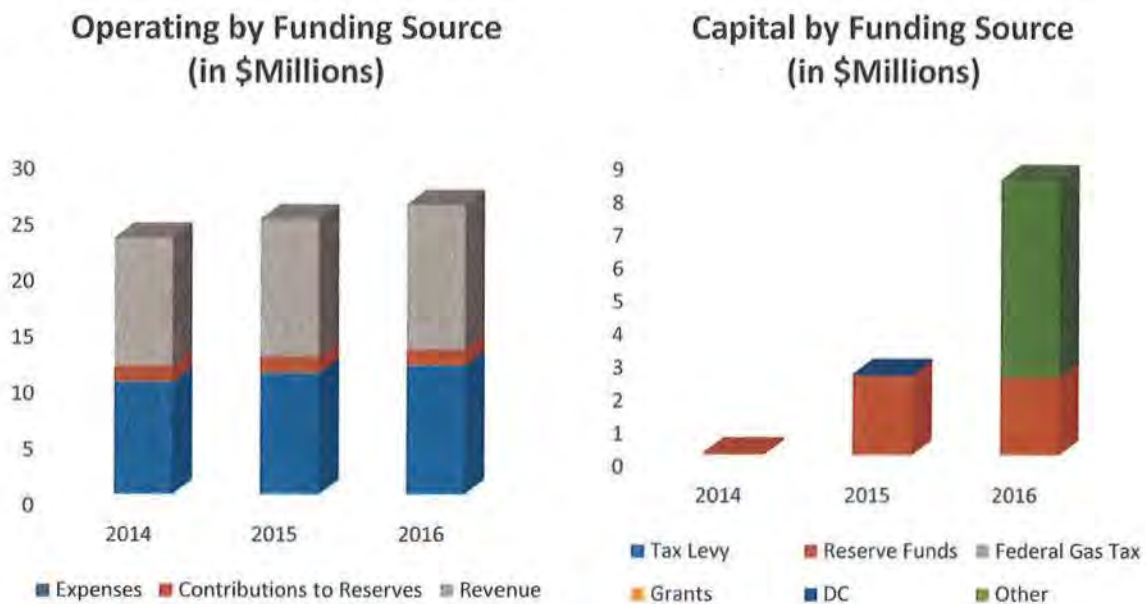
Operations & Engineering – 2016 Budget

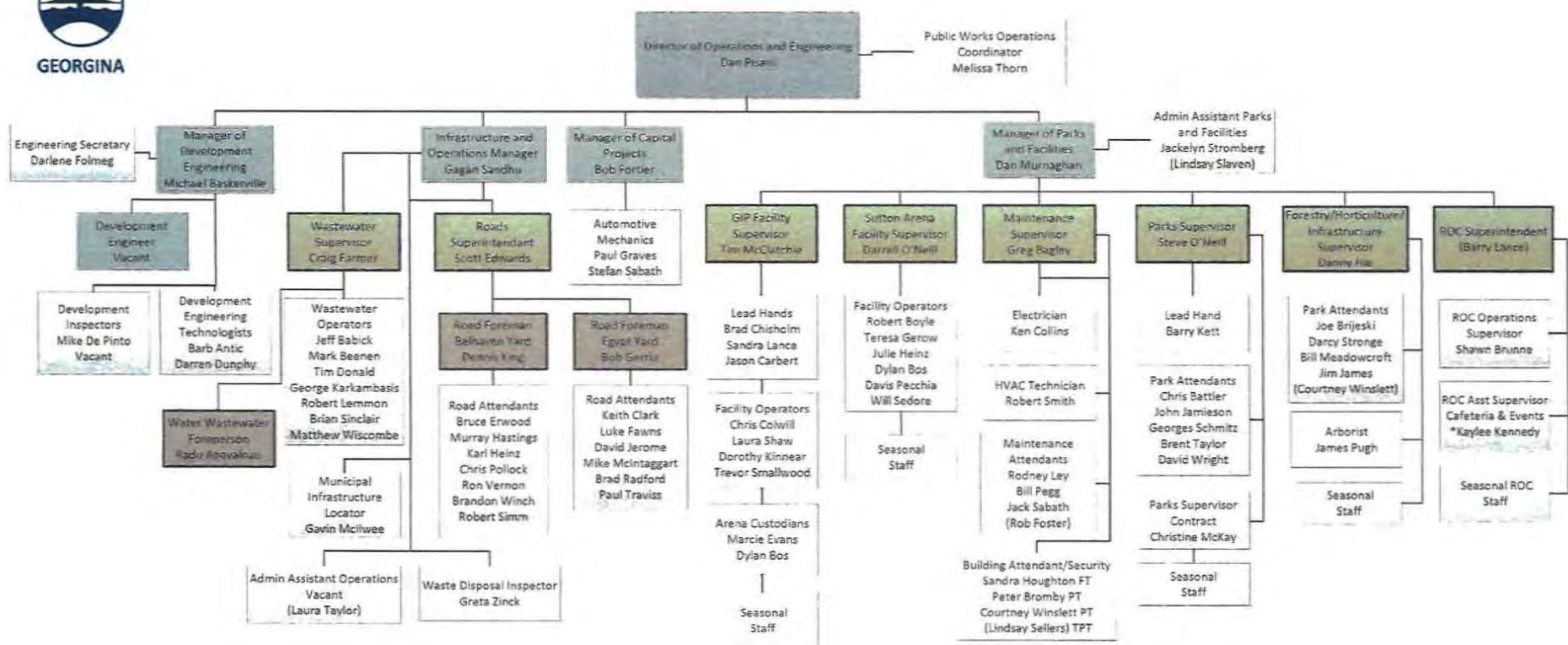
2016 BUDGET – RATE SUPPORTED

Operating Net Rate-Supported Water: \$5,058,130 which is an increase of \$266,010 or 5.6% from 2015.

Operating Net Rate-Supported Waste Water: \$5,899,020 which is an increase of \$258,440 or 4.4% from 2015.

Capital Gross Costs: \$8,358,340 which is an increase of \$5,876,940 or 236.8% from 2015.





* Temporary Assignment
until April 2016
11/9/2015

2016 BUDGET

OPERATIONS & ENGINEERING

Engineering

2016 BUDGET

OPERATIONS & ENGINEERING

Engineering

Operating Account Details

OPERATIONS AND ENGINEERING - ENGINEERING

GEORGINA - 2016 BUDGET

Page 1 of 3

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Engineering - Administration								
1-1-1522000-0423	Miscellaneous Grants	(1,684)	-	-	-		-	
1-1-1522000-0704	Engineering Fees	(393,575)	(383,502)	(460,000)	(460,000)		(460,000)	0.0%
1-1-1522000-0705	Miscellaneous Revenue	-	(39)	-	-		-	
1-1-1522000-0737	Fill Administrative Fees	(58,950)	(54,450)	(35,000)	(35,000)		(35,000)	0.0%
1-2-1522000-1110	Regular Salaries & Wages	466,451	344,296	542,220	536,480		536,480	(1.1%)
1-2-1522000-1120	Part Time Salaries & Wages	20,748	23,341	20,000	20,000		20,000	0.0%
1-2-1522000-1130	Overtime Pay	10,276	2,557	6,000	6,000		6,000	0.0%
1-2-1522000-1150	All Other Payroll Costs	147,479	102,693	170,270	174,200		174,200	2.3%
1-2-1522000-1210	F/T Salaries Recovered	-	-	-	-		-	
1-2-1522000-2299	Sundry Materials	6	-	-	-		-	
1-2-1522000-2325	Fuel-Vehicles	121	-	-	-		-	
1-2-1522000-2330	Licences	180	196	200	200		200	0.0%
1-2-1522000-2364	Licences	-	-	-	-		-	
1-2-1522000-2535	Clothing/Boot Allowance	638	1,445	2,000	2,000		2,000	0.0%
1-2-1522000-2610	General Stationery & Office Sp	4,638	1,096	5,000	5,000		5,000	0.0%
1-2-1522000-2620	Publications & Subscriptions	480	197	1,500	1,500		1,500	0.0%
1-2-1522000-2650	Office Equipment	1,017	2,639	3,000	5,000		5,000	66.7%
1-2-1522000-2925	Meeting Expenses	250	-	1,000	1,000		1,000	0.0%
1-2-1522000-3110	Travel Expenses	2,035	1,156	3,000	3,000		3,000	0.0%
1-2-1522000-3140	Memberships	1,088	1,416	1,500	1,500		1,500	0.0%
1-2-1522000-3150	Professional Development	6,340	7,691	7,500	7,500		7,500	0.0%
1-2-1522000-3215	Telephone	5,511	3,157	5,000	5,000		5,000	0.0%
1-2-1522000-3250	Advertising	-	-	500	500		500	0.0%
1-2-1522000-3255	Printing	714	51	500	500		500	0.0%
1-2-1522000-3410	Contracted Services	19,698	-	1,000	1,000		1,000	0.0%
1-2-1522000-3415	Equipment Repairs	-	-	500	500		500	0.0%
1-2-1522000-3905	Miscellaneous	258	21	1,000	1,000		1,000	0.0%

OPERATIONS AND ENGINEERING - ENGINEERING

GEORGINA - 2016 BUDGET

Page 2 of 3

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
1-7-1522000-8168	Reserve for Future Expenditure	37,630	4,655	-	-		-	
	Category Total	271,349	58,616	276,690	276,880	-	276,880	0.1%
Engineering - Fleet								
1-2-1523000-2310	Repairs	283	22	500	500		500	0.0%
1-2-1523000-2312	Internal Vehicle Maintenance	2,840	205	2,000	2,000		2,000	0.0%
1-2-1523000-2325	Fuel-Vehicles	2,485	1,959	2,500	2,500		2,500	0.0%
1-2-1523000-3910	Insurance Premiums	2,870	2,870	2,870	2,870		2,870	0.0%
1-7-1523000-8168	Reserve For Future Expenditures	6,000	6,000	6,000	5,800		5,800	(3.3%)
	Category Total	14,478	11,056	13,870	13,670	-	13,670	(1.4%)
Mosquito Control								
1-2-1524000-2299	Sundry Materials	-	21	500	500		500	0.0%
1-2-1524000-2330	Licences	-	-	100	100		100	0.0%
1-2-1524000-3140	Memberships	-	-	500	500		500	0.0%
1-2-1524000-3250	Advertising	-	-	1,000	1,000		1,000	0.0%
1-2-1524000-3410	Contracted Services	90,003	130,240	126,000	126,000		126,000	0.0%
	Category Total	90,003	130,261	128,100	128,100	-	128,100	0.0%

OPERATIONS AND ENGINEERING - ENGINEERING

GEORGINA - 2016 BUDGET

Page 3 of 3

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
TOTAL OPS - ENGINEERING								
	Revenue	(454,209)	(437,991)	(495,000)	(495,000)	-	(495,000)	0.0%
	Expenses	786,409	627,269	907,660	907,850	-	907,850	0.0%
	Draws from Reserves							0.0%
	Contributions to Reserves	43,630	10,655	6,000	5,800	-	5,800	(3.3%)
	TOTAL BY SOURCE	375,830	199,933	418,660	418,650	-	418,650	(0.0%)
	Engineering - Administration	271,349	58,616	276,690	276,880	-	276,880	0.1%
	Engineering - Fleet	14,478	11,056	13,870	13,670	-	13,670	(1.4%)
	Mosquito Control	90,003	130,261	128,100	128,100	-	128,100	0.0%
	TOTAL BY PROGRAM	375,830	199,933	418,660	418,650	-	418,650	(0.0%)

2016 BUDGET

OPERATIONS & ENGINEERING

Roads & Public Works

**TOWN OF GEORGINA - CAPITAL BUDGET - DEPARTMENTAL SUMMARY
2016**

DEPARTMENT: OPERATIONS & ENGINEERING - PUBLIC WORKS

#	Project Name	Priority	Completion Date (month-year)	Capital Budget			
				Spent to Date	Current Year Budget	Future Years	Total Project Cost
PWK-1	Tandem Axle Dump Truck	PR4	November-16	-	315,000	-	315,000
PWK-2	1 Radar Recorder for Traffic Counts	PR3	May-16	-	4,500	-	4,500
PWK-3	Surface Treatment	PR3	December-16	-	350,000	-	350,000
PWK-4	Concrete Drain and Grate Repair in Egypt Roads Yard	PR6	February-16	-	25,000	-	25,000
PWK-5	Roads 2016 Construction Capital Plan	PR3	October-16	-	1,330,000	-	1,330,000
PWK-6	Queensway Culvert	PR6	October-16	-	300,000	-	300,000
PWK-7	Asphalt Roller	PR3	June-16	-	40,000	-	40,000
PWK-8	Development and Process Implementation	PR5	July-16	-	18,330	-	18,330
PWK-9	Mossington Bridge Rehabilitation (Approved in 2015)	PR2	November-16	10,000	575,000	-	585,000
PWK-10	Bi-annual OSIM Inspection and Bridge Assessments	PR2	August-16	-	10,000	-	10,000
PWK-11	Car/Pick-Up truck for Operations Technologist	PR3	June-16	-	10,000	-	10,000

TOTALS	\$ 10,000	\$ 2,977,830	\$ -	\$ 2,987,830
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FUNDING SOURCES	
Category	Total \$
Tax Levy	768,350
Reserve Funds	339,250
Federal Gas Tax	1,504,480
Federal Grants	0
Provincial Grants	350,000
Joint Federal/Provincial Grants	0
Reserve Funds - Development Charges	0
Developer Contributions	0
Fundraising / Donations	0
Other Funding Sources	15,750
Prior Year(s) Funding Carried Forward	0
TOTAL PROJECT COST & FUNDING	\$ 2,977,830

CURRENT YEAR EXPENDITURES	
Category	Total \$
Contracted Services	2,485,000
Consultants	123,330
Equipment Purchases	369,500
Materials & Supplies	0
Other / Miscellaneous	0
TOTAL PROJECT COST	\$ 2,977,830

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PUBLIC WORKS

PROJECT NAME: PWK-1 Tandem Axle Dump Truck

PROJECT PRIORITY: PR4 - Asset/Fleet Replacement

PROJECT COMPLETION DATE: Nov-2016
mm-yy**PROJECT DESCRIPTION:**

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Procurement of a new tandem axle dump truck. This is a fleet replacement project for 2006 truck.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

During 2015 budget, there was staff oversight in developing the fleet replacement capital budget sheet for project PWK-14. The project description stated that 2 Tandem axle trucks will be replaced but the budget numbers carried were adequate only for 1 replacement. Staff is developing the tender for the 2015 replacement truck and will procure the second truck through the same procurement process.

In 2015, the fleet committee was established. The analysis for fleet reserves projection for the next 10 years showed that the fleet reserves will always stay positive given the annual contribution to the fleet reserve and the projected replacement schedule and costs. Replacing fleet at the appropriate time is beneficial as the fleet can be traded in at the time of replacement or sold at auction.

The new truck will help provide winter maintenance services and haul materials in other seasons to help maintain the town's roads.

Expected Life Of Asset (# of years)

Financial Summary:

Projected Start Date (month)

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds		299,250
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		15,750
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$315,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants				0
Purchases of Assets		315,000		315,000
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$315,000	\$0	\$315,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PUBLIC WORKS

PROJECT NAME: PWK-2 1 Radar Recorder for Traffic Counts

PROJECT PRIORITY: PR3 - Service/quality Compliance

PROJECT COMPLETION DATE: May-2016
mmmm-yyyy**PROJECT DESCRIPTION:**

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Procurement of one additional radar recorder for traffic counts.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

As the Town grows and new roads are added, there is an increased demand for speed studies by the residents. The Town's current traffic calming policy also indicates traffic and speed counts as the first step to address traffic calming. In addition to assisting staff with compliance to the traffic calming policy, radar recorders will also assist with continuous update and input for the annual average daily traffic data which is important to the Town's new pavement management system.

Expected Life Of Asset (# of years) 10

Projected Start Date (month)

Financial Summary:

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		4,500
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$4,500

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants				0
Purchases of Assets		4,500		4,500
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$4,500	\$0	\$4,500

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PUBLIC WORKS

PROJECT NAME: PWK-3 Surface Treatment

PROJECT PRIORITY: PR3 - Service/quality Compliance

PROJECT COMPLETION DATE: Dec-2016
mmm-yyyy**PROJECT DESCRIPTION:**

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Surface treated roads lose their traction properties over time. Our surface treated rural road program involves a new layer of aggregate with binder every 5 or 6 years.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

Maintaining safe roads.
Providing proper skid resistance and stopping.
Reduced Maintenance

Expected Life Of Asset (# of years) **Financial Summary:**Projected Start Date (month)

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants	OCIF	350,000
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$350,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services		350,000		350,000
Consultants				0
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$350,000	\$0	\$350,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PUBLIC WORKS

PROJECT NAME: PWK-4 Concrete Drain and Grate Repair in Egypt Roads Yard

PROJECT PRIORITY: PR6 - Health & Safety Mitigation

PROJECT COMPLETION DATE: Feb-2016
mmmm-yyyy**PROJECT DESCRIPTION:**

Double click on the box below to type the description.
Use <Alt>Enter to space between paragraphs.

Concrete drain/grate repair in Egypt roads yard

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt>Enter to space between paragraphs.

The grates on the concrete drain are not stable and are crumbling into the drain.
It has been documented as a health and safety hazard.

Expected Life Of Asset (# of years)

Financial Summary:

Projected Start Date (month)

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		25,000
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$25,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services		25,000		25,000
Consultants				0
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$25,000	\$0	\$25,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PUBLIC WORKS

PROJECT NAME: PWK-5 Roads 2016 Construction Capital Plan

PROJECT PRIORITY: PR3 - Service/quality Compliance

PROJECT COMPLETION DATE: Oct-2016

mm-yy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Our Asset Management Plan was recently updated by 4 Roads Consulting based on a condition rating. We are proposing to resurface roads as identified in the outputs from the study. This project includes resurfacing both surface treated roads and asphalt roads.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

1. Maintain safe roads
2. Resurfacing roads is an effective strategy to reduce the need for costly future reconstructions.

Expected Life Of Asset (# of years) 30

Financial Summary:

Projected Start Date (month) Jun-16

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		500,520
Reserve Funds		
Federal Gas Tax		829,480
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$1,330,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services		1,330,000		1,330,000
Consultants				0
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$1,330,000	\$0	\$1,330,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PUBLIC WORKS

PROJECT NAME: PWK-6 Queensway Culvert

PROJECT PRIORITY: PR6 - Health & Safety Mitigation

PROJECT COMPLETION DATE: Oct-2016

mmmm-yyyy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Replacement/Rehabilitation of Queensway Culvert.
As a result of culvert inspection in 2015, the structural consultant recommended immediate replacement/rehabilitation of the culvert.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

Due to the deteriorating stage of the culvert, Queensway has been restricted to one lane between Church Street and Old Homestead Road to limit the loading on the culvert.
Replacement/rehabilitation of the culvert will restore 2 lane traffic and safe movement of vehicles over the culvert.

Expected Life Of Asset (# of years) 50

Financial Summary:

Projected Start Date (month)

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		200,000
Reserve Funds		
Federal Gas Tax		100,000
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$300,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services		280,000		280,000
Consultants		20,000		20,000
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$300,000	\$0	\$300,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PUBLIC WORKS

PROJECT NAME: PWK-7

Asphalt Roller

PROJECT PRIORITY: PR3 - Service/quality Compliance

PROJECT COMPLETION DATE:

Jun-2016

mmmm-yyyy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Procure an asphalt roller. The 1993 existing asphalt roller has been assessed by the mechanics and deemed beyond repair.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

Staff completes almost 700 tonnes of asphalt for culvert replacements and road patches. The asphalt needs to be compacted for a good finish. The roller would provide proper compaction to the asphalt.

Expected Life Of Asset (# of years) 20

Financial Summary:

Projected Start Date (month)

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds	Equipment	40,000
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$40,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants				0
Purchases of Assets		40,000		40,000
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$40,000	\$0	\$40,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PUBLIC WORKS

PROJECT NAME: PWK-8 Development and Process Implementation

PROJECT PRIORITY: PR5 - Business Interrupt./Consequential

PROJECT COMPLETION DATE: Jul-2016
mmmm-yyyy**PROJECT DESCRIPTION:**

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Program Development to be split between 3 divisions of Operations and Engineering - Road Operations, Water Works and Parks & Facilities.

The consultant will assist the division with the development of processes and continued development of work orders, scheduling, and job costing, inventories all required to effectively manage the Operations' business. An example of what the consultant will do for us is the 4 Roads presentation. The consultant will evaluate our current processes, and assist us in developing the data base for effective usage of data. The consultant will implement and train the following areas:
Preventative maintenance plan and scheduling, Job costing, historical analysis on assets, inventory management, fleet management, resource management in terms of labor time etc. Managers will be trained to develop reports for managing the operation. The development of the program will ensure the newly developed processes tie into the customer service operation.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

This tool is required in the development of our integrated approach to service delivery throughout Georgina. Due to current workloads, and some skill gaps we are not progressing with this implementation. The department is in need of professional consultation to direct our team in reaching our goal of 100% usage of the system while realizing and gaining from the related results of the information being generated.
The completed process will allow the divisional managers to run reports, and analyze the resources needed for each job function for cost effective management. The continued Wortex implementation and development will remove the paper driven methods currently used. Our primary stakeholders demand performance management, accountability, and the management team needs the tools and training to use these tools effectively. This continued development of the Wortex tool is also required for the customer service implementation as the process development generates the metrics for the customer service. Example of this would be number of service requests completed, time in the queue, who responded, what was done, feedback communication etc.

Expected Life Of Asset (# of years)

Financial Summary:

Projected Start Date (month)

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		18,330
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$18,330

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants		18,330		18,330
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$18,330	\$0	\$18,330

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PUBLIC WORKS

PROJECT NAME: PWK-9 Mossington Bridge Rehabilitation (Approved in 2015)

PROJECT PRIORITY: PR2 - Regulatory/Standards Compliance

PROJECT COMPLETION DATE: Nov-2016
mmmm-yyyy**PROJECT DESCRIPTION:**

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

The Mossington bridge was constructed in 1912. In 2015, a structural analysis was completed. Also in 2015, we applied for funding as part of the Canada 150 Community Infrastructure Program but were not successful.

Significant structural repairs are required. A major consideration in pursuing a replacement option is the fact the bridge is considered a heritage structure. Heritage bridge guidelines from the Ministry lead to a preferred 'retention and repair in a manner that maintains the heritage aspects'. Staff support this approach.

We will tender the work early in the year and complete the construction prior to the winter season.

Staff are proposing to carry forward \$340,000 (the portion in 2014 proposed for the Mossington bridge). The funds carried forward are from the Gas Tax Reserve.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

To provide safe bridges to the travelling public.

To follow Highway Traffic Act and the Bridge Act and Regulations.

Extend the life and maintain heritage aspects of a significant Georgina structure.

Expected Life Of Asset (# of years) 10 TO 15

Financial Summary:

Projected Start Date (month)

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds		
Federal Gas Tax		575,000
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$575,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services		500,000		500,000
Consultants	10,000	75,000		85,000
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$10,000	\$575,000	\$0	\$585,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PUBLIC WORKS

PROJECT NAME: PWK-10 Bi-annual OSIM Inspection and Bridge Assessments

PROJECT PRIORITY: PR2 - Regulatory/Standards Compliance

PROJECT COMPLETION DATE: Aug-2016
mmmm-yyyy**PROJECT DESCRIPTION:**

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

OSIM (Ontario Structural Inspection Manual) According to the Ontario Public Transportation and Highway Improvement Act, Standards for Bridges, O. Reg 104/97 bi-annual inspections are required to assess the conditions of bridges. Any culvert over a 3 metre span also falls within the scope of the required inspections.

Our bridges and large culverts were last inspected in 2014.

The average age of the Town's bridges is 62 years and the average age of large culverts is 28 years.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

Provide safe bridges and culverts which are part of our road transportation network.

Uninterrupted access to roads that cross rivers and watercourses.

Consistent inspections show patterns in infrastructure deterioration and safety guidelines. These evaluations will be implemented into our Worktech software.

Expected Life Of Asset (# of years) **Financial Summary:**Projected Start Date (month)

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		10,000
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$10,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants		10,000		10,000
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$10,000	\$0	\$10,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PUBLIC WORKS

PROJECT NAME: PWK-11 Car/Pick-Up truck for Operations Technologist

PROJECT PRIORITY: PR3 - Service/quality Compliance

PROJECT COMPLETION DATE:

Jun-2016

mm-yy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Procure a vehicle for the proposed new Operations Technologist position.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

The vehicle will be used by the Tech for site visits and field assessment and verifications for GIS updates, Operating contracts administration and inspections.

Expected Life Of Asset (# of years)

Financial Summary:

Projected Start Date (month)

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		10,000
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$10,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants				0
Purchases of Assets		10,000		10,000
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$10,000	\$0	\$10,000

2016 BUDGET

OPERATIONS & ENGINEERING

Roads & Public Works

Operating Account Details

OPERATIONS AND ENGINEERING - ROADS

GEORGINA - 2016 BUDGET

Page 1 of 17

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Operations Administration								
1-1-1511000-0423	Miscellaneous Grants	-	-	-	-	-	-	
1-1-1511000-0705	Storage Room Rental	(280)	-	-	-	-	-	
1-2-1511000-1110	Regular Salaries & Wages	478,769	492,529	529,200	578,870	98,950	677,820	28.1%
1-2-1511000-1120	Part Time Salaries & Wages	732	9,073	11,500	11,500		11,500	0.0%
1-2-1511000-1130	Overtime Pay	10,805	6,623	4,500	4,500	-	4,500	0.0%
1-2-1511000-1150	All Other Payroll Costs	226,180	144,088	174,190	171,980	33,650	205,630	18.0%
1-2-1511000-1210	F/T Salaries Recovered	(75,640)	(75,640)	(131,420)	(211,120)	-	(211,120)	60.6%
1-2-1511000-2275	Drafting Supplies	24	-	500	1,000	-	1,000	100.0%
1-2-1511000-2310	Repairs	-	-	700	700	-	700	0.0%
1-2-1511000-2312	Internal Vehicle Maintenance	52	-	-	-	-	-	
1-2-1511000-2325	Fuel-Vehicles	-	-	-	-	-	-	
1-2-1511000-2330	Licences	290	188	250	250	-	250	0.0%
1-2-1511000-2364	Survey Equipment	2,829	13,955	2,500	1,500	-	1,500	(40.0%)
1-2-1511000-2610	General Stationery & Office Sp	4,255	4,910	3,000	6,000	-	6,000	100.0%
1-2-1511000-2650	Office Equipment	1,674	1,579	1,500	3,000	-	3,000	100.0%
1-2-1511000-2925	Meeting Expenses	677	550	400	400	-	400	0.0%
1-2-1511000-3110	Travel Expenses	4,267	1,990	4,500	4,500	-	4,500	0.0%
1-2-1511000-3140	Memberships	2,972	3,717	2,500	2,500	-	2,500	0.0%
1-2-1511000-3150	Professional Development	588	6,106	-	-	-	-	
1-2-1511000-3410	Contracted Services	601	2,750	6,500	7,000	-	7,000	7.7%
1-2-1511000-3640	Machine Time - Own	62	17,776	-	-	-	-	
1-2-1511000-3905	Miscellaneous	1,423	2,193	1,000	1,000	-	1,000	0.0%
1-2-1511000-3910	Insurance Premiums	2,870	2,870	2,870	2,870	-	2,870	0.0%
1-7-1511000-8168	Reserve For Future Expenditure:	80,000	80,000	80,000	80,000	-	80,000	0.0%
	Category Total	743,150	715,257	694,190	666,450	132,600	799,050	15.1%

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Roads - Bridges								
1-2-1512411-1110	Regular Salaries & Wages	43,153	34,462	67,670	62,670	-	62,670	(7.4%)
1-2-1512411-1120	Part Time Salaries & Wages	1,848	4,611	5,000	5,000	-	5,000	0.0%
1-2-1512411-1130	Overtime Pay	993	642	-	-	-	-	
1-2-1512411-1150	All Other Payroll Costs	14,128	10,980	24,010	24,010	-	24,010	0.0%
1-2-1512411-2299	Sundry Materials	273	69	2,500	1,500	-	1,500	(40.0%)
1-2-1512411-3510	Sub-Contracting	-	-	1,500	1,000	-	1,000	(33.3%)
1-2-1512411-3640	Machine Time - Own	57,762	54,055	57,760	57,760	-	57,760	0.0%
	Category Total	118,157	104,819	158,440	151,940	-	151,940	(4.1%)
Roads - Grass Mowing								
1-2-1512421-1110	Regular Salaries & Wages	27,067	19,839	26,320	23,320	-	23,320	(11.4%)
1-2-1512421-1120	Part Time Salaries & Wages	1,138	711	1,500	1,500	-	1,500	0.0%
1-2-1512421-1130	Overtime Pay	1,119	93	-	-	-	-	
1-2-1512421-1150	All Other Payroll Costs	8,622	6,056	9,250	9,250	-	9,250	0.0%
1-2-1512421-3510	Sub-Contracting	10,761	6,879	15,000	16,500	-	16,500	10.0%
1-2-1512421-3640	Machine Time - Own	21,103	21,317	21,100	21,100	-	21,100	0.0%
	Category Total	69,810	54,895	73,170	71,670	-	71,670	(2.1%)
Roads - Brush,Tree,Trim								
1-2-1512422-1110	Regular Salaries & Wages	42,093	21,151	48,870	43,870	-	43,870	(10.2%)
1-2-1512422-1120	Part Time Salaries & Wages	3,490	5,950	5,320	5,320	-	5,320	0.0%
1-2-1512422-1130	Overtime Pay	3,829	5,515	2,000	2,000	-	2,000	0.0%
1-2-1512422-1150	All Other Payroll Costs	10,618	7,445	17,680	17,860	-	17,860	1.0%
1-2-1512422-2299	Sundry Materials	561	467	3,000	2,000	-	2,000	(33.3%)

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1-2-1512422-3510	Sub-Contracting	29,640	27,293	30,000	35,000	-	35,000	16.7%
1-2-1512422-3640	Machine Time - Own	29,562	24,562	28,300	28,300	-	28,300	0.0%
Category Total		119,793	92,383	135,170	134,350	-	134,350	(0.6%)
Roads - Ditching								
1-2-1512423-1110	Regular Salaries & Wages	167,319	110,837	105,260	105,260	-	105,260	0.0%
1-2-1512423-1120	Part Time Salaries & Wages	10,380	25,647	9,100	19,100	-	19,100	109.9%
1-2-1512423-1130	Overtime Pay	5,568	1,045	1,000	1,000	-	1,000	0.0%
1-2-1512423-1150	All Other Payroll Costs	47,172	35,670	37,610	37,610	-	37,610	0.0%
1-2-1512423-2299	Sundry Materials	35,038	24,902	26,000	26,000	-	26,000	0.0%
1-2-1512423-3510	Sub-Contracting	3,165	764	1,000	1,000	-	1,000	0.0%
1-2-1512423-3640	Machine Time - Own	133,982	156,964	133,980	133,980	-	133,980	0.0%
1-2-1512423-3905	Miscellaneous	59	-	-	-	-	-	
Category Total		402,683	355,829	313,950	323,950	-	323,950	3.2%
Roads - Catch Basins, Curbs, Storms								
1-2-1512424-1110	Regular Salaries & Wages	13,554	5,122	8,260	7,260	-	7,260	(12.1%)
1-2-1512424-1120	Part Time Salaries & Wages	59	-	500	500	-	500	0.0%
1-2-1512424-1130	Overtime Pay	1,138	1,689	1,000	1,000	-	1,000	0.0%
1-2-1512424-1150	All Other Payroll Costs	4,266	1,971	2,910	3,000	-	3,000	3.1%
1-2-1512424-2299	Sundry Materials	3,028	1,050	5,000	3,000	-	3,000	(40.0%)
1-2-1512424-3510	Sub-Contracting	23,398	29,282	35,000	40,000	-	40,000	14.3%
1-2-1512424-3640	Machine Time - Own	5,739	4,964	5,740	5,740	-	5,740	0.0%
Category Total		51,182	44,078	58,410	60,500	-	60,500	3.6%
Roads - Debris, Litter								
1-2-1512425-1110	Regular Salaries & Wages	19,320	8,552	18,800	10,800	-	10,800	(42.6%)

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1-2-1512425-1120	Part Time Salaries & Wages	2,258	1,276	1,500	1,500	-	1,500	0.0%
1-2-1512425-1130	Overtime Pay	1,696	528	1,000	1,000	-	1,000	0.0%
1-2-1512425-1150	All Other Payroll Costs	8,275	2,679	6,690	6,690	-	6,690	0.0%
1-2-1512425-3416	Tipping Fees	2,765	1,674	4,000	3,000	-	3,000	(25.0%)
1-2-1512425-3640	Machine Time - Own	15,399	10,273	15,400	15,400	-	15,400	0.0%
Category Total		49,713	24,982	47,390	38,390	-	38,390	(19.0%)
Roads - Routine Patrols								
1-2-1512426-1110	Regular Salaries & Wages	29,810	19,208	37,590	33,590	-	33,590	(10.6%)
1-2-1512426-1130	Overtime Pay	376	2,396	-	-	-	-	
1-2-1512426-1150	All Other Payroll Costs	6,479	6,159	12,780	14,780	-	14,780	15.6%
1-2-1512426-3640	Machine Time - Own	13,292	3,282	10,000	10,000	-	10,000	0.0%
Category Total		49,957	31,045	60,370	58,370	-	58,370	(3.3%)
Roads - Winter Patrols								
1-2-1512427-1110	Regular Salaries & Wages	18,762	9,535	30,080	30,080	-	30,080	0.0%
1-2-1512427-1130	Overtime Pay	13,230	11,558	9,000	9,000	-	9,000	0.0%
1-2-1512427-1150	All Other Payroll Costs	8,418	4,160	10,230	11,730	-	11,730	14.7%
1-2-1512427-3640	Machine Time - Own	11,685	7,416	10,530	10,530	-	10,530	0.0%
Category Total		52,095	32,669	59,840	61,340	-	61,340	2.5%
Roads - Patching, Spraying								
1-2-1512431-1110	Regular Salaries & Wages	95,157	57,732	57,630	57,630	-	57,630	0.0%
1-2-1512431-1120	Part Time Salaries & Wages	9,081	14,685	5,000	15,000	-	15,000	200.0%
1-2-1512431-1130	Overtime Pay	2,220	1,727	-	-	-	-	
1-2-1512431-1150	All Other Payroll Costs	27,572	19,271	20,590	23,590	-	23,590	14.6%
1-2-1512431-2261	Asphalt-Cold Mix	15,551	9,643	20,000	20,000	-	20,000	0.0%

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1-2-1512431-2262	Asphalt-Hot Mix	59,047	-	65,000	65,000	-	65,000	0.0%
1-2-1512431-2299	Sundry Materials	1,685	1,284	2,000	2,000	-	2,000	0.0%
1-2-1512431-3510	Sub-Contracting	13,272	1,499	15,000	10,000	-	10,000	(33.3%)
1-2-1512431-3640	Machine Time - Own	78,939	70,248	77,870	77,870	-	77,870	0.0%
Category Total		302,524	176,089	263,090	271,090	-	271,090	3.0%
Roads - Sweeping, Flushing, Cleaning								
1-2-1512432-1110	Regular Salaries & Wages	53,210	52,750	48,870	50,000	-	50,000	2.3%
1-2-1512432-1120	Part Time Salaries & Wages	543	2,960	1,000	2,000	-	2,000	100.0%
1-2-1512432-1130	Overtime Pay	9,710	14,095	6,000	10,280	-	10,280	71.3%
1-2-1512432-1150	All Other Payroll Costs	20,472	19,613	16,820	17,820	-	17,820	5.9%
1-2-1512432-3510	Sub-Contracting	61,125	53,545	68,000	68,000	-	68,000	0.0%
1-2-1512432-3640	Machine Time - Own	62,198	64,038	62,200	62,200	-	62,200	0.0%
Category Total		207,258	207,001	202,890	210,300	-	210,300	3.7%
Roads - Shoulder Maintenance								
1-2-1512433-1110	Regular Salaries & Wages	9,898	6,422	26,320	19,320	-	19,320	(26.6%)
1-2-1512433-1120	Part Time Salaries & Wages	1,158	849	1,000	1,000	-	1,000	0.0%
1-2-1512433-1130	Overtime Pay	105	-	-	-	-	-	
1-2-1512433-1150	All Other Payroll Costs	2,952	1,909	9,150	9,150	-	9,150	0.0%
1-2-1512433-2299	Sundry Materials	1,046	-	1,000	1,000	-	1,000	0.0%
1-2-1512433-3640	Machine Time - Own	10,822	7,277	10,830	10,830	-	10,830	0.0%
Category Total		25,981	16,457	48,300	41,300	-	41,300	(14.5%)
Roads - Resurfacing								
1-2-1512434-1110	Regular Salaries & Wages	274	3,481	9,020	7,020	-	7,020	(22.2%)
1-2-1512434-1120	Part Time Salaries & Wages	-	4,561	1,000	1,000	-	1,000	0.0%

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1-2-1512434-1130	Overtime Pay	-	46	-	-	-	-	
1-2-1512434-1150	All Other Payroll Costs	100	1,562	3,270	3,270	-	3,270	0.0%
1-2-1512434-3510	Sub-Contracting	4,503	585	5,000	2,500	-	2,500	(50.0%)
1-2-1512434-3640	Machine Time - Own	-	7,148	1,500	1,500	-	1,500	0.0%
Category Total		4,877	17,383	19,790	15,290	-	15,290	(22.7%)
Roads - Patching and Washouts								
1-2-1512441-1110	Regular Salaries & Wages	9,073	7,293	3,760	7,760	-	7,760	106.4%
1-2-1512441-1120	Part Time Salaries & Wages	2,346	2,336	1,800	2,800	-	2,800	55.6%
1-2-1512441-1130	Overtime Pay	580	664	-	-	-	-	
1-2-1512441-1150	All Other Payroll Costs	3,101	2,980	1,640	1,640	-	1,640	0.0%
1-2-1512441-3640	Machine Time - Own	10,701	10,787	10,700	10,700	-	10,700	0.0%
Category Total		25,801	24,060	17,900	22,900	-	22,900	27.9%
Roads - Grading and Scarifying								
1-2-1512442-1110	Regular Salaries & Wages	9,552	9,165	9,020	9,020	-	9,020	0.0%
1-2-1512442-1120	Part Time Salaries & Wages	-	75	500	500	-	500	0.0%
1-2-1512442-1130	Overtime	241	-	-	-	-	-	
1-2-1512442-1150	All Other Payroll Costs	3,096	2,788	3,170	3,170	-	3,170	0.0%
1-2-1512442-3640	Machine Time - Own	14,922	15,121	14,920	14,920	-	14,920	0.0%
Category Total		27,811	27,149	27,610	27,610	-	27,610	0.0%
Roads - Dust Layer								
1-2-1512443-1110	Regular Salaries & Wages	941	860	2,260	1,760	-	1,760	(22.1%)
1-2-1512443-1120	Part Time Salaries & Wages	352	-	-	-	-	-	
1-2-1512443-1130	Overtime Pay	10	23	-	-	-	-	
1-2-1512443-1150	All Other Payroll Costs	639	259	770	770	-	770	0.0%

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1-2-1512443-2425	Calcium-35%	12,490	-	20,000	20,000	-	20,000	0.0%
1-2-1512443-3640	Machine Time - Own	1,005	394	2,000	2,000	-	2,000	0.0%
Category Total		15,437	1,536	25,030	24,530	-	24,530	(2.0%)
Roads - Gravel Resurfacing								
1-2-1512445-1110	Regular Salaries & Wages	2,440	262	5,260	2,260	-	2,260	(57.0%)
1-2-1512445-1120	Part Time Salaries & Wages	213	200	300	300	-	300	0.0%
1-2-1512445-1150	All Other Payroll Costs	520	99	1,850	1,850	-	1,850	0.0%
1-2-1512445-2220	Gravel	27,849	20,419	20,000	20,000	-	20,000	0.0%
1-2-1512445-3640	Machine Time - Own	2,440	1,005	2,440	2,440	-	2,440	0.0%
Category Total		33,462	21,985	29,850	26,850	-	26,850	(10.1%)
Roads - Carp Clean-up								
1-2-1512446-1110	Regular Salaries & Wages	-	-	-	-	-	-	
1-2-1512446-1120	Part Time Salaries & Wages	-	-	-	-	-	-	
1-2-1512446-1130	Overtime Pay	-	-	-	-	-	-	
1-2-1512446-1150	All Other Payroll Costs	-	-	-	-	-	-	
1-2-1512446-3640	Machine Time - Own	-	-	-	-	-	-	
Category Total		-	-	-	-	-	-	
Roads - Snow Plowing and Removal								
1-2-1512451-1110	Regular Salaries & Wages	161,982	57,062	187,970	190,000	-	190,000	1.1%
1-2-1512451-1120	Part Time Salaries & Wages	6,085	231	3,600	3,600	-	3,600	0.0%
1-2-1512451-1130	Overtime Pay	73,612	68,257	40,000	70,000	-	70,000	75.0%
1-2-1512451-1150	All Other Payroll Costs	68,056	26,235	64,630	64,630	-	64,630	0.0%

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1-2-1512451-3510	Sub-Contracting	116,965	72,550	130,000	130,000	-	130,000	0.0%
1-2-1512451-3640	Machine Time - Own	198,256	103,057	192,410	192,410	-	192,410	0.0%
Category Total		624,956	327,392	618,610	650,640	-	650,640	5.2%
Roads - Sanding and Salting								
1-2-1512452-1110	Regular Salaries & Wages	60,938	26,001	86,470	84,470	-	84,470	(2.3%)
1-2-1512452-1120	Part Time Salaries & Wages	-	749	1,900	1,900	-	1,900	0.0%
1-2-1512452-1130	Overtime Pay	52,995	37,264	35,000	38,000	-	38,000	8.6%
1-2-1512452-1150	All Other Payroll Costs	24,804	13,426	37,350	37,350	-	37,350	0.0%
1-2-1512452-2255	Sand	166,708	137,355	150,000	150,000	-	150,000	0.0%
1-2-1512452-2256	Salt	108,429	22,070	100,000	100,000	-	100,000	0.0%
1-2-1512452-3640	Machine Time - Own	79,485	50,128	65,000	65,000	-	65,000	0.0%
Category Total		493,359	286,993	475,720	476,720	-	476,720	0.2%
Roads - Snow Fence, Culvert Thawing								
1-2-1512453-1110	Regular Salaries & Wages	53,338	39,696	40,080	53,080	-	53,080	32.4%
1-2-1512453-1120	Part Time Salaries & Wages	117	231	-	-	-	-	
1-2-1512453-1130	Overtime Pay	6,637	11,390	3,000	13,000	-	13,000	333.3%
1-2-1512453-1150	All Other Payroll Costs	19,540	13,169	13,630	20,000	-	20,000	46.7%
1-2-1512453-2299	Sundry Materials	2,065	850	3,000	2,000	-	2,000	(33.3%)
1-2-1512453-3640	Machine Time - Own	35,463	30,955	35,460	35,460	-	35,460	0.0%
Category Total		117,160	96,291	95,170	123,540	-	123,540	29.8%
Roads - Winter Standby								
1-2-1512454-1110	Regular Salaries & Wages	202	739	-	-	-	-	

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1-2-1512454-1145	Standby Time	30,768	15,948	27,070	27,070	-	27,070	0.0%
1-2-1512454-1150	All Other Payroll Costs	10,039	4,921	2,930	8,000	-	8,000	173.0%
Category Total		41,009	21,608	30,000	35,070	-	35,070	16.9%
Roads - Signs and Markings								
1-2-1512462-1110	Regular Salaries & Wages	58,723	26,297	40,990	16,000	-	16,000	(61.0%)
1-2-1512462-1120	Part Time Salaries & Wages	1,466	1,980	1,500	1,500	-	1,500	0.0%
1-2-1512462-1130	Overtime Pay	1,930	1,265	-	-	-	-	
1-2-1512462-1150	All Other Payroll Costs	17,704	8,455	14,240	14,240	-	14,240	0.0%
1-2-1512462-2245	Signs	19,529	2,289	15,000	15,000	-	15,000	0.0%
1-2-1512462-2246	Flashing Beacons	-	-	2,000	2,000	-	2,000	0.0%
1-2-1512462-2299	Sundry Materials	4,137	902	3,000	3,000	-	3,000	0.0%
1-2-1512462-3510	Sub-Contracting	32,021	1,816	30,000	23,000	-	23,000	(23.3%)
1-2-1512462-3640	Machine Time - Own	23,405	14,784	22,000	22,000	-	22,000	0.0%
Category Total		158,915	57,788	128,730	96,740	-	96,740	(24.9%)
Roads - Guiderails								
1-2-1512463-1110	Regular Salaries & Wages	3,077	329	10,500	6,500	-	6,500	(38.1%)
1-2-1512463-1120	Part Time Salaries & Wages	352	37	500	500	-	500	0.0%
1-2-1512463-1150	All Other Payroll Costs	897	90	3,670	3,670	-	3,670	0.0%
1-2-1512463-2248	Guide Rail Supplies	785	163	1,500	1,500	-	1,500	0.0%
1-2-1512463-3640	Machine Time - Own	864	213	870	870	-	870	0.0%
Category Total		5,975	832	17,040	13,040	-	13,040	(23.5%)

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Roads - Railroad Crossing								
1-2-1512464-3410	Contracted Services	14,070	11,532	15,000	15,000	-	15,000	0.0%
	Category Total	14,070	11,532	15,000	15,000	-	15,000	0.0%
Roads - Summer Standby								
1-2-1512472-1145	Standby Time	26,738	26,610	30,000	28,000	-	28,000	(6.7%)
1-2-1512472-1150	All Other Payroll Costs	8,253	7,867	6,920	6,920	-	6,920	0.0%
	Category Total	34,991	34,477	36,920	34,920	-	34,920	(5.4%)
Roads - Misc Maintenance								
1-2-1512473-1110	Regular Salaries & Wages	1,189	1,515	11,280	9,100	-	9,100	(19.3%)
1-2-1512473-1120	Part Time Salaries & Wages	59	200	400	400	-	400	0.0%
1-2-1512473-1150	All Other Payroll Costs	389	443	3,910	3,910	-	3,910	0.0%
1-2-1512473-3320	Consultants Fees	-	40,406	70,000	30,000	-	30,000	(57.1%)
1-2-1512473-3640	Machine Time - Own	406	320	2,000	2,000	-	2,000	0.0%
1-6-1512473-0945	Provision From Reserves	-	(5,190)	-	-	-	-	
	Category Total	2,043	37,694	87,590	45,410	-	45,410	(48.2%)
Roads - Labour Allocation								
1-1-1512481-0423	Miscellaneous Grants	(1,684)	-	-	-	-	-	
1-2-1512481-1110	Regular Salaries & Wages	-	236,796	1,000,300	1,053,480	-	1,053,480	5.3%
1-2-1512481-1120	Part Time Salaries & Wages	-	12,958	47,400	47,400	34,000	81,400	71.7%
1-2-1512481-1130	Overtime Pay	(747)	(1,374)	102,350	102,350	-	102,350	0.0%
1-2-1512481-1131	Shift Premium	-	509	-	-	-	-	

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1-2-1512481-1145	Standby Time	6,348	4,488	-	-	-	-	
1-2-1512481-1150	All Other Payroll Costs	128	96,082	349,580	398,910	6,800	405,710	16.1%
1-2-1512481-1210	F/T Salaries Recovered	-	-	(1,442,750)	(1,545,260)	(40,800)	(1,586,060)	9.9%
1-2-1512481-1211	P/T Salaries Recovered	-	-	(56,880)	(56,880)	-	(56,880)	0.0%
1-2-1512481-3640	Machine Time - Own	11,387	970	-	-	-	-	
1-2-1512481-3911	Insurance Claims	1,181	5,261	-	-	-	-	
Category Total		16,613	355,690	-	-	-	-	

Roads - Machine Shed

1-2-1512483-1110	Regular Salaries & Wages	29,844	19,111	75,000	75,000	-	75,000	0.0%
1-2-1512483-1120	Part Time Salaries & Wages	490	1,106	3,000	3,000	34,000	37,000	1133.3%
1-2-1512483-1130	Overtime Pay	937	-	-	-	-	-	
1-2-1512483-1150	All Other Payroll Costs	8,738	5,615	26,100	26,100	6,800	32,900	26.1%
1-2-1512483-2299	Sundry Materials	4,158	868	7,000	5,000	-	5,000	(28.6%)
1-2-1512483-2810	Hydro	15,220	11,131	15,000	16,000	-	16,000	6.7%
1-2-1512483-2815	Gas	8,773	5,571	11,120	12,000	-	12,000	7.9%
1-2-1512483-2820	Heating Oil	24,279	12,820	16,400	17,000	-	17,000	3.7%
1-2-1512483-3215	Telephone	14,795	14,405	15,000	17,000	-	17,000	13.3%
1-2-1512483-3216	Internet Access	875	863	1,000	2,000	-	2,000	100.0%
1-2-1512483-3420	Building Repairs & Maintenance	30,080	7,902	15,000	15,000	-	15,000	0.0%
1-2-1512483-3514	Internal Maintenance Sub-Cont	769	-	5,000	5,000	-	5,000	0.0%
1-2-1512483-3640	Machine Time - Own	6,287	6,264	1,000	1,000	-	1,000	0.0%
1-2-1512483-3905	Miscellaneous	1,877	-	-	-	-	-	
Category Total		147,122	85,656	190,620	194,100	40,800	234,900	23.2%

Roads - Other Overhead

1-1-1512484-0738	Sale of Misc. Items	(10)	-	-	-	-	-	
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1-2-1512484-2299	Sundry Materials	62	-	-	-	-	-	
1-2-1512484-2330	Licences	23	-	-	-	-	-	
1-2-1512484-2350	Small Tools	884	1,707	5,000	2,500	-	2,500	(50.0%)
1-2-1512484-2512	Cleaning Of Uniforms	75	76	5,000	5,000	-	5,000	0.0%
1-2-1512484-2535	Clothing/Boot Allowance	11,720	4,536	12,000	20,000	-	20,000	66.7%
1-2-1512484-3140	Memberships	(10)	-	-	-	-	-	
1-2-1512484-3150	Professional Development	11,500	12,940	24,000	20,000	-	20,000	(16.7%)
1-2-1512484-3410	Contracted Services	-	61	-	-	-	-	
1-2-1512484-3905	Miscellaneous	1,593	3,218	2,000	2,000	-	2,000	0.0%
1-2-1512484-3910	Insurance Premiums	53,520	53,520	53,520	53,520	-	53,520	0.0%
Category Total		79,357	76,058	101,520	103,020	-	103,020	1.5%
Roads - Mechanic's Garage								
1-1-1512485-0897	Costs Recovered	(322,744)	(83,646)	(209,350)	(209,350)	-	(209,350)	0.0%
1-2-1512485-1110	Regular Salaries & Wages	151,918	124,659	144,270	155,810	-	155,810	8.0%
1-2-1512485-1130	Overtime Pay	3,305	55	-	-	-	-	
1-2-1512485-1150	All Other Payroll Costs	42,956	37,714	46,520	49,290	-	49,290	6.0%
1-2-1512485-2299	Sundry Materials	1,924	1,261	6,100	6,100	-	6,100	0.0%
1-2-1512485-2313	Vehicle Parts	162,929	106,652	90,000	90,000	-	90,000	0.0%
1-2-1512485-2330	Licences	59	204	300	300	-	300	0.0%
1-2-1512485-2350	Small Tools	3,340	1,002	5,000	5,000	-	5,000	0.0%
1-2-1512485-2512	Cleaning Of Uniforms	682	779	2,000	2,000	-	2,000	0.0%
1-2-1512485-2810	Hydro	3,000	-	3,000	3,000	-	3,000	0.0%
1-2-1512485-2815	Gas	2,000	-	2,000	2,000	-	2,000	0.0%
1-2-1512485-3150	Professional Development	1,386	651	3,000	3,000	-	3,000	0.0%
1-2-1512485-3215	Telephone	298	-	1,000	1,000	-	1,000	0.0%
1-2-1512485-3410	Contracted Services	33,208	11,032	15,000	15,000	-	15,000	0.0%
1-2-1512485-3420	Building Repairs & Maintenance	6,002	783	1,500	1,500	-	1,500	0.0%

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1-7-1512485-8168	Reserve For Future Expendit	6,040	6,040	6,040	4,900	-	4,900	(18.9%)
	Category Total	96,303	207,186	116,380	129,550	-	129,550	11.3%
Roads - Vehicle Maintenance								
1-2-1512491-1110	Regular Salaries & Wages	65,568	32,927	29,740	29,740	-	29,740	0.0%
1-2-1512491-1120	Part Time Salaries & Wages	176	4,262	-	-	-	-	
1-2-1512491-1130	Overtime Pay	4,031	1,381	2,000	2,000	-	2,000	0.0%
1-2-1512491-1150	All Other Payroll Costs	15,060	10,707	10,110	-	-	-	(100.0%)
1-2-1512491-3640	Machine Time - Own	18,190	3,632	12,000	12,000	-	12,000	0.0%
	Category Total	103,025	52,909	53,850	43,740	-	43,740	(18.8%)
Roads - Street Name Signs								
1-1-1512493-0738	Sale of Materials	(209)	-	-	-	-	-	
1-2-1512493-1110	Regular Salaries & Wages	2,063	695	7,520	7,520	-	7,520	0.0%
1-2-1512493-1120	Part Time Salaries & Wages	-	839	1,000	1,000	-	1,000	0.0%
1-2-1512493-1150	All Other Payroll Costs	601	321	2,760	2,760	-	2,760	0.0%
1-2-1512493-2245	Signs	4,044	5,177	8,000	6,000	-	6,000	(25.0%)
1-2-1512493-3640	Machine Time - Own	606	1,639	2,500	2,500	-	2,500	0.0%
	Category Total	7,105	8,671	21,780	19,780	-	19,780	(9.2%)
Roads - Gravel Pit								
1-1-1512494-0705	Miscellaneous Fees	(1,792)	(1,456)	(3,000)	(3,000)	-	(3,000)	0.0%
1-2-1512494-1110	Regular Salaries & Wages	2,220	944	3,760	3,760	-	3,760	0.0%
1-2-1512494-1120	Part Time Salaries & Wages	-	649	500	500	-	500	0.0%

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1-2-1512494-1150	All Other Payroll Costs	619	316	1,380	1,380	-	1,380	0.0%
1-2-1512494-2299	Sundry Materials	1,888	-	1,000	1,000	-	1,000	0.0%
1-2-1512494-2330	Licences	800	-	1,600	1,600	-	1,600	0.0%
1-2-1512494-3640	Machine Time - Own	721	2,772	1,000	1,000	-	1,000	0.0%
Category Total		4,456	3,225	6,240	6,240	-	6,240	0.0%
Roads - Road-side Trees								
1-2-1512495-3510	Sub-Contracting	-	-	5,000	5,000	-	5,000	0.0%
Category Total		-	-	5,000	5,000	-	5,000	0.0%
Roads - Fleet								
1-2-1512503-9002	Transfer to Other Business Units	(845,485)	(689,236)	(800,110)	(800,110)	-	(800,110)	0.0%
1-2-1512503-2310	Repairs	57,867	24,216	33,420	33,420	-	33,420	0.0%
1-2-1512503-2311	Repair Labour	-	1,007	-	-	-	-	-
1-2-1512503-2312	Internal Vehicle Mtce	176,959	31,254	155,000	155,000	-	155,000	0.0%
1-2-1512503-2325	Fuel-Vehicles	188,736	116,019	180,000	180,000	-	180,000	0.0%
1-2-1512503-2330	Licences	15,928	18,585	-	-	-	-	-
1-2-1512503-3325	Software Licences & Maintenance	-	7	8,490	8,490	-	8,490	0.0%
1-7-1512503-8171	Reserve For Roads	417,380	423,200	423,200	503,800	-	503,800	19.0%
Category Total		11,385	(74,948)	-	80,600	-	80,600	-
Sidewalks								
1-2-1513000-3510	Sub-Contracting	86,429	-	10,000	10,000	-	10,000	0.0%
Category Total		86,429	-	10,000	10,000	-	10,000	0.0%

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Dams								
1-2-1514000-1010	F/T-Salaries Transferred	-	-	1,000	1,000	-	1,000	0.0%
1-2-1514000-1110	Regular Salaries & Wages	660	796	-	-	-	-	
1-2-1514000-1150	All Other Payroll Costs	293	229	140	140	-	140	0.0%
1-2-1514000-3640	Machine Time - Own	595	710	600	600	-	600	0.0%
1-2-1514000-3905	Miscellaneous	-	-	1,000	1,000	-	1,000	0.0%
	Category Total	1,548	1,735	2,740	2,740	-	2,740	0.0%
Street Lighting								
1-2-1516000-1110	Regular Salaries & Wages	-	-	2,000	2,000	-	2,000	0.0%
1-2-1516000-1120	Part Time Salaries & Wages	-	-	1,480	1,480	-	1,480	0.0%
1-2-1516000-1150	All Other Payroll Costs	-	-	980	980	-	980	0.0%
1-2-1516000-2270	Parts For Maintenance	8,030	17,027	25,000	15,000	-	15,000	(40.0%)
1-2-1516000-2810	Hydro	456,457	321,706	507,000	225,000	-	225,000	(55.6%)
1-2-1516000-3341	Inspection Fees	901	928	1,500	1,500	-	1,500	0.0%
1-2-1516000-3510	Sub-Contracting	91,678	62,727	75,000	370,000	-	370,000	393.3%
	Category Total	557,066	402,388	612,960	615,960	-	615,960	0.5%

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TOTAL OPERATIONS - ROADS								
	Revenue	(326,719)	(85,102)	(212,350)	(212,350)	-	(212,350)	0.0%
	Expenses	4,725,877	3,521,846	4,564,370	4,532,290	173,400	4,705,690	3.1%
	Draws from Reserves		(5,190)					0.0%
	Contributions to Reserves	503,420	509,240	509,240	588,700	-	588,700	15.6%
	TOTAL BY SOURCE	4,902,578	3,940,794	4,861,260	4,908,640	173,400	5,082,040	4.5%
	Operations Administration	743,150	715,257	694,190	666,450	132,600	799,050	15.1%
	Roads - Bridges	118,157	104,819	158,440	151,940	-	151,940	(4.1%)
	Roads - Grass Mowing	69,810	54,895	73,170	71,670	-	71,670	(2.1%)
	Roads - Brush, Tree, Trim	119,793	92,383	135,170	134,350	-	134,350	(0.6%)
	Roads - Ditching	402,683	355,829	313,950	323,950	-	323,950	3.2%
	Roads - Catch Basins, Curbs, Storms	51,182	44,078	58,410	60,500	-	60,500	3.6%
	Roads - Debris, Litter	49,713	24,982	47,390	38,390	-	38,390	(19.0%)
	Roads - Routine Patrols	49,957	31,045	60,370	58,370	-	58,370	(3.3%)
	Roads - Winter Patrols	52,095	32,669	59,840	61,340	-	61,340	2.5%
	Roads - Patching, Spraying	302,524	176,089	263,090	271,090	-	271,090	3.0%
	Roads - Sweeping, Flushing, Cleaning	207,258	207,001	202,890	210,300	-	210,300	3.7%
	Roads - Shoulder Maintenance	25,981	16,457	48,300	41,300	-	41,300	(14.5%)
	Roads - Resurfacing	4,877	17,383	19,790	15,290	-	15,290	(22.7%)
	Roads - Patching and Washouts	25,801	24,060	17,900	22,900	-	22,900	27.9%
	Roads - Grading and Scarifying	27,811	27,149	27,610	27,610	-	27,610	0.0%
	Roads - Dust Layer	15,437	1,536	25,030	24,530	-	24,530	(2.0%)
	Roads - Gravel Resurfacing	33,462	21,985	29,850	26,850	-	26,850	(10.1%)
	Roads - Carp Clean-up	-	-	-	-	-	-	0.0%
	Roads - Snow Plowing and Removal	624,956	327,392	618,610	650,640	-	650,640	5.2%
	Roads - Sanding and Salting	493,359	286,993	475,720	476,720	-	476,720	0.2%
	Roads - Snow Fence, Culvert Thawing	117,160	96,291	95,170	123,540	-	123,540	29.8%
	Roads - Winter Standby	41,009	21,608	30,000	35,070	-	35,070	16.9%
	Roads - Signs and Markings	158,915	57,788	128,730	96,740	-	96,740	(24.9%)

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	Roads - Guiderails	5,975	832	17,040	13,040	-	13,040	(23.5%)
	Roads - Railroad Crossing	14,070	11,532	15,000	15,000	-	15,000	0.0%
	Roads - Summer Standby	34,991	34,477	36,920	34,920	-	34,920	(5.4%)
	Roads - Misc Maintenance	2,043	37,694	87,590	45,410	-	45,410	(48.2%)
	Roads - Labour Allocation	16,613	355,690	-	-	-	-	0.0%
	Roads - Machine Shed	147,122	85,656	190,620	194,100	40,800	234,900	23.2%
	Roads - Other Overhead	79,357	76,058	101,520	103,020	-	103,020	1.5%
	Roads - Mechanic's Garage	96,303	207,186	116,380	129,550	-	129,550	11.3%
	Roads - Vehicle Maintenance	103,025	52,909	53,850	43,740	-	43,740	(18.8%)
	Roads - Street Name Signs	7,105	8,671	21,780	19,780	-	19,780	(9.2%)
	Roads - Gravel Pit	4,456	3,225	6,240	6,240	-	6,240	0.0%
	Roads - Road-side Trees	-	-	5,000	5,000	-	5,000	0.0%
	Roads - Fleet	11,385	(74,948)	-	80,600	-	80,600	
	Sidewalks	86,429	-	10,000	10,000	-	10,000	0.0%
	Dams	1,548	1,735	2,740	2,740	-	2,740	0.0%
	Street Lighting	557,066	402,388	612,960	615,960	-	615,960	0.5%
	TOTAL BY PROGRAM	4,902,578	3,940,794	4,861,260	4,908,640	173,400	5,082,040	4.5%

2016 BUDGET

OPERATIONS & ENGINEERING

Solid Waste

2016 BUDGET

OPERATIONS & ENGINEERING

Solid Waste

Operating Account Details

OPERATIONS AND ENGINEERING - REFUSE (GARBAGE)
GEORGINA - 2016 BUDGET

Page 1 of 4

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Refuse - Collection								
1-1-1515306-0487	Province of Ontario Grant	-	-	(4,000)	(4,000)		(4,000)	0.0%
1-1-1515306-0711	Charge Re Service Provided	(17,450)	(13,605)	(20,000)	(20,000)		(20,000)	0.0%
1-1-1515306-0735	Revenue From Tag Sales	(149,100)	(124,500)	(160,000)	(160,000)		(160,000)	0.0%
1-2-1515306-1110	Regular Salaries & Wages	53,053	31,101	56,370	56,400		56,400	0.1%
1-2-1515306-1120	Part Tlme Salaries & Wages	-	786	-	-		-	
1-2-1515306-1130	Overtime Pay	6,413	8,112	8,000	8,000		8,000	0.0%
1-2-1515306-1150	All Other Payroll Costs	15,906	10,210	19,650	21,260		21,260	8.2%
1-2-1515306-2299	Sundry Materials	32	103	500	500		500	0.0%
1-2-1515306-2310	Repairs	-	-	-	-		-	
1-2-1515306-2312	Internal Vehicle Maintenance	1,052	790	900	900		900	0.0%
1-2-1515306-2325	Fuel-Vehicles	2,282	1,236	4,000	4,000		4,000	0.0%
1-2-1515306-2330	Licences	90	-	100	100		100	0.0%
1-2-1515306-2535	Clothing/Boot Allowance	132	127	400	400		400	0.0%
1-2-1515306-2610	General Stationery & Office Sp	190	173	200	200		200	0.0%
1-2-1515306-3150	Professional Development	198	-	500	500		500	0.0%
1-2-1515306-3220	Answering Service	-	-	-	-		-	
1-2-1515306-3250	Advertising	1,368	2,707	2,000	2,000		2,000	0.0%
1-2-1515306-3255	Printing	3,294	1,334	2,500	2,500		2,500	0.0%
1-2-1515306-3256	Calendar	6,191	1,483	7,000	7,000		7,000	0.0%
1-2-1515306-3283	Mobile Phones	1,554	425	1,500	1,500		1,500	0.0%
1-2-1515306-3320	Consultants Fees	-	1,590	7,500	7,500		7,500	0.0%
1-2-1515306-3410	Contracted Services	264,999	153,771	270,000	275,000		275,000	1.9%
	Category Total	190,204	75,843	197,120	203,760	-	203,760	3.4%

OPERATIONS AND ENGINEERING - REFUSE (GARBAGE)
GEORGINA - 2016 BUDGET

Page 2 of 4

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Refuse - Disposal								
1-2-1515307-3320	Consultants Fees	20,609	9,464	26,000	26,000		26,000	0.0%
1-2-1515307-3410	Contracted Services	-	-	-	-		-	
	Category Total	20,609	9,464	26,000	26,000	-	26,000	0.0%
Refuse - Weed Harvesting								
1-2-1515308-3410	Contracted Services	152,640	159,254	153,000	153,000		153,000	0.0%
1-2-1515308-3510	Sub-Contracting	-	-	1,000	1,000		1,000	0.0%
	Category Total	152,640	159,254	154,000	154,000	-	154,000	0.0%
Refuse - Blue Boxes								
1-1-1515361-0615	Region Of York - WDO Funding	(181,168)	(91,347)	(183,100)	(183,100)		(183,100)	0.0%
1-1-1515361-0885	Sale of Blue Boxes	(8,525)	(10,764)	(10,000)	(10,000)		(10,000)	0.0%
1-2-1515361-2259	Blue Boxes	5,655	6,042	12,000	12,000		12,000	0.0%
1-2-1515361-2360	Equipment Purchases	(80)	-	500	500		500	0.0%
1-2-1515361-3110	Travel Expenses	36	176	200	200		200	0.0%
1-2-1515361-3140	Memberships	860	891	1,200	1,200		1,200	0.0%
1-2-1515361-3410	Contracted Services	432,454	245,412	430,000	435,000		435,000	1.2%
1-2-1515361-3905	Miscellaneous	104	117	200	200		200	0.0%
1-7-1515361-8040	Reserve For Equipment Repla	5,000	5,000	5,000	5,000		5,000	0.0%
	Category Total	254,336	155,527	256,000	261,000	-	261,000	2.0%

OPERATIONS AND ENGINEERING - REFUSE (GARBAGE)

GEORGINA - 2016 BUDGET

Page 3 of 4

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Refuse Recycling - Green Bins								
1-1-1515362-0885	Sale of Green Bins	(12,078)	(10,474)	(7,000)	(7,000)		(7,000)	0.0%
1-2-1515362-2259	Green Bins	9,298	12,891	10,000	10,000		10,000	0.0%
1-2-1515362-3410	Contracted Services	350,635	204,712	385,000	390,000		390,000	1.3%
	Category Total	347,855	207,129	388,000	393,000	-	393,000	1.3%
Refuse Recycling - Composting								
1-1-1515363-0885	Sale Of Misc. Items	(403)	(335)	(500)	(500)		(500)	0.0%
1-2-1515363-2258	Purchase of Composters	1,576	-	500	500		500	0.0%
1-2-1515363-3250	Advertising	32	-	-	-		-	
	Category Total	1,205	(335)	-	-	-	-	
Refuse Recycling - Leaf Collection								
1-2-1515364-3510	Sub-Contracting	145,584	78,902	150,000	155,000		155,000	3.3%
	Category Total	145,584	78,902	150,000	155,000	-	155,000	3.3%
Refuse Recycling - CFC Reclamation								
1-1-1515367-0897	Costs Recovered	(5,049)	(2,316)	-	-		-	
1-2-1515367-3510	Sub-Contracting	1,205	3,369	3,500	3,500		3,500	0.0%
	Category Total	(3,844)	1,053	3,500	3,500	-	3,500	0.0%

OPERATIONS AND ENGINEERING - REFUSE (GARBAGE)

GEORGINA - 2016 BUDGET

Page 4 of 4

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
TOTAL REFUSE (GARBAGE)								
	Revenue	(373,773)	(253,341)	(384,600)	(384,600)	-	(384,600)	0.0%
	Expenses	1,477,362	935,178	1,554,220	1,575,860	-	1,575,860	1.4%
	Draws from Reserves							0.0%
	Contributions to Reserves	5,000	5,000	5,000	5,000	-	5,000	0.0%
	TOTAL BY SOURCE	1,108,589	686,837	1,174,620	1,196,260	-	1,196,260	1.8%
	Refuse - Collection	190,204	75,843	197,120	203,760	-	203,760	3.4%
	Refuse - Disposal	20,609	9,464	26,000	26,000	-	26,000	0.0%
	Refuse - Weed Harvesting	152,640	159,254	154,000	154,000	-	154,000	0.0%
	Refuse - Blue Boxes	254,336	155,527	256,000	261,000	-	261,000	2.0%
	Refuse Recycling - Green Bins	347,855	207,129	388,000	393,000	-	393,000	1.3%
	Refuse Recycling - Composting	1,205	(335)	-	-	-	-	0.0%
	Refuse Recycling - Leaf Collection	145,584	78,902	150,000	155,000	-	155,000	3.3%
	Refuse Recycling - CFC Reclamation	(3,844)	1,053	3,500	3,500	-	3,500	0.0%
	TOTAL BY PROGRAM	1,108,589	686,837	1,174,620	1,196,260	-	1,196,260	1.8%

Operations & Engineering – 2016 Budget

WHAT WE DO

The Operations and Engineering Department is responsible for road construction and maintenance, snow removal on the roads and sidewalks, tree removal and tree planting, traffic control, sidewalk construction and maintenance, streetlights, sanitary sewer collection system, water distribution system and the maintenance of all parks and facilities including the Sutton Arena, the Georgina Ice Palace and The ROC.

This department is also responsible for the Mosquito Control Program, as well as, dealing with all matters relating to engineering, subdivision and site plan development, plan review and agreement preparation, site alteration, local sidewalks, waste management and waste recycling programs, including the blue box and green bin programs and user pay garbage collection program.

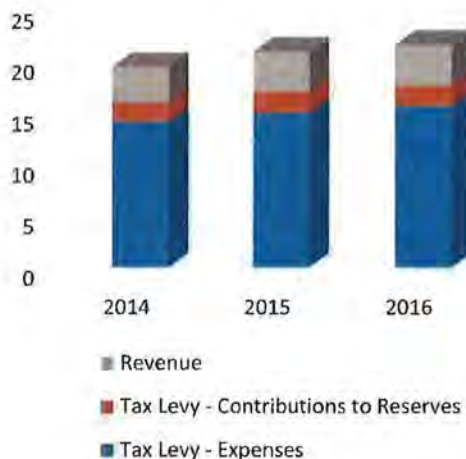
2016 BUDGET – TAX LEVY SUPPORTED

Operating Net Tax Levy: \$13,778,550 which is an increase of \$569,310 or 4.3% from 2015.

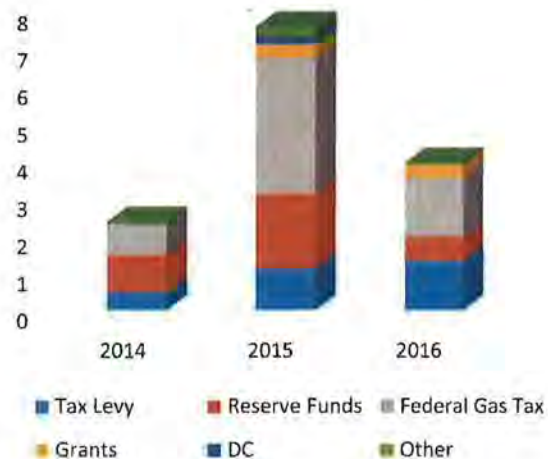
Capital Gross Costs: \$3,964,970 which is a decrease of \$3,651,920 or 47.9% from 2015.

Capital Net Tax Levy: \$1,341,390.

**Operating by Funding Source
(in \$Millions)**



**Capital by Funding Source
(in \$Millions)**



Operations & Engineering – 2016 Budget

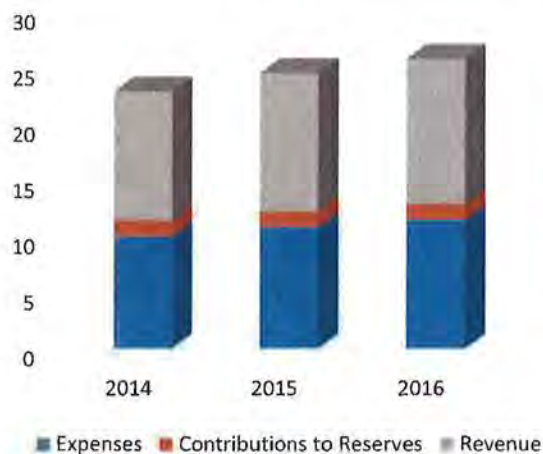
2016 BUDGET – RATE SUPPORTED

Operating Net Rate-Supported Water: \$5,058,130 which is an increase of \$266,010 or 5.6% from 2015.

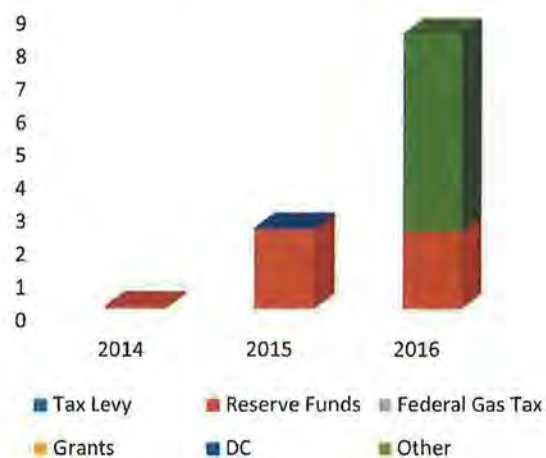
Operating Net Rate-Supported Waste Water: \$5,899,020 which is an increase of \$258,440 or 4.4% from 2015.

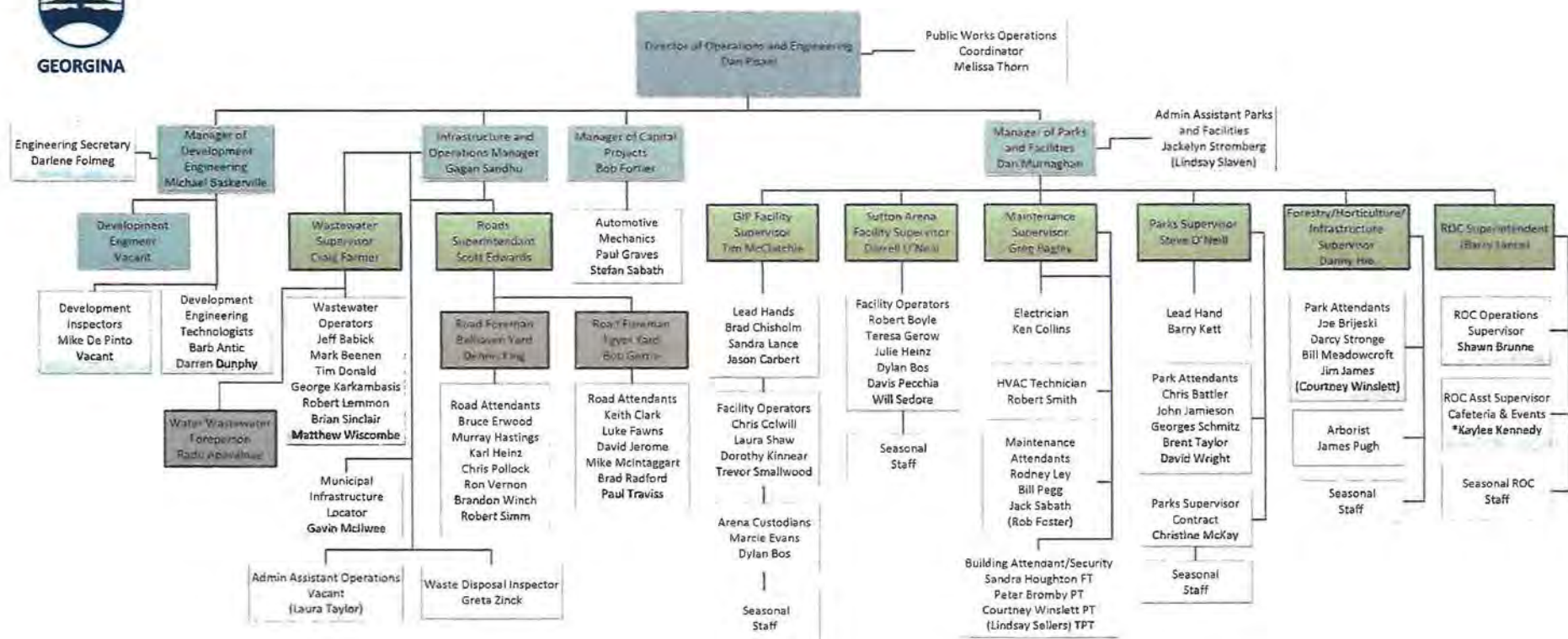
Capital Gross Costs: \$8,358,340 which is an increase of \$5,876,940 or 236.8% from 2015.

**Operating by Funding Source
(in \$Millions)**



**Capital by Funding Source
(in \$Millions)**





* Temporary Assignment
until April 2016
11/9/2015

2016 BUDGET

OPERATIONS & ENGINEERING

Facilities

**TOWN OF GEORGINA - CAPITAL BUDGET - DEPARTMENTAL SUMMARY
2016**

DEPARTMENT: OPERATIONS & ENGINEERING - PARKS & FACILITIES - HALLS

#	Project Name	Priority	Completion Date (month-year)	Capital Budget			
				Spent to Date	Current Year Budget	Future Years	Total Project Cost
HAL-1	Comprehensive Review and Developm	PR3	December-16	-	50,000	-	50,000
HAL-2	Relocation of Server Room and Requir	PR3	January-16	-	80,000	-	80,000
HAL-3	Minor Capital- Halls	PR3	July-16	-	6,500	-	6,500
HAL-4	Development and Process Implementa	PR5	July-16	-	18,330	-	18,330

TOTALS	\$	-	\$ 154,830	\$	-	\$ 154,830
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FUNDING SOURCES	
Category	Total \$
Tax Levy	74,830
Reserve Funds	60,000
Federal Gas Tax	0
Federal Grants	0
Provincial Grants	0
Joint Federal/Provincial Grants	0
Reserve Funds - Development Charges	0
Developer Contributions	0
Fundraising / Donations	0
Other Funding Sources	0
Prior Year(s) Funding Carried Forward	20,000
TOTAL PROJECT COST & FUNDING	\$ 154,830

CURRENT YEAR EXPENDITURES	
Category	Total \$
Contracted Services	86,500
Consultants	68,330
Equipment Purchases	0
Materials & Supplies	0
Other / Miscellaneous	0
TOTAL PROJECT COST	\$ 154,830

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PARKS & FACILITIES - HALLS

PROJECT NAME: HAL-1 Comprehensive Review and Development of Facility Standards

PROJECT PRIORITY: PR3 - Service/quality Compliance

PROJECT COMPLETION DATE: Dec-2016
mmm-yyyy

PROJECT DESCRIPTION:

Double click on the box below to type the description
Use <Alt-Enter> to space between paragraphs.

To obtain the services of a consultant to provide Town staff with a complete building overview of all facilities/halls. Items will include:

Accessibility
Structural
Mechanical
Electrical
Plumbing
Flooring
Roofing/Façade

Using this information, the consultant will identify the following:

- Actions requiring immediate attention
- Current deficiencies
- Issues of non-compliance with applicable codes
- Items that should be placed on a preventive maintenance schedule
- Necessary preventive maintenance schedule

Furthermore, the consultant will develop a specific set of criteria to be used by the Operations and Engineering Department when constructing or renovating any Town facilities. The Civic Center will not be part of this study as the CAO will cover this building in another study.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits
Use <Alt-Enter> to space between paragraphs.

Obtain the necessary information to properly analyze and assess the current state of Town's assets. This will assist Town staff to achieve the maximum life expectancy of each asset. The Town of Georgina will know exactly what assets to keep or divest based on evaluation criteria. The development standards will allow staff to make decisions based on defensible standards that are currently void. Tenants and the landlord being the Town of Georgina will understand the requirements of what is acceptable square footage. The gap analysis data will allow the staff to strategically invest on building asset that the corporation wishes to keep.

Expected Life Of Asset (# of years) 25

Financial Summary:

Projected Start Date (month) March

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		50,000
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$50,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants		50,000		50,000
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$50,000	\$0	\$50,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PARKS & FACILITIES - HALLS

PROJECT NAME: HAL-2 Relocation of Server Room and Required Upgrades

PROJECT PRIORITY: PR3 - Service/quality Compliance

PROJECT COMPLETION DATE: Jan-2016
mmmm-yyyy**PROJECT DESCRIPTION:**

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

This is a joint project involving both IT and OE Departments. The needs of the IT room have undergone a comprehensive review in 2015, there are many needs including insufficient cooling and improper cooling technology in place for winter operation (potential overheating and damage to servers.)

The current IT server room is subjected to flood risk, as it is in basement. The floor needs to be elevated with sensitive server racks and servers placed on top.

In 2014 the following was identified as part of the issues.
Alarm monitoring is required for the following:

- Water sensors for flood
- Generator on/off for power failure
- Room temperature
- Cooling equipment alarms
- UPS status

2015 budgeted amount was \$20,000 for alarm monitoring "only"
2016 budgeted amount for relocation and new room and equipment \$60,000

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs

Relocation of the server room to the newer part of the storage area, where there is no overhead heating pipes that contain water 100 % of the time under pressure. It is also important to note that there is no other service either on the main floor. Advantages will be increased alarm monitoring identified in 2014 for critical IT monitoring to assist in the operation, this will reduce the risk of losing business continuity. In the past year, the servers have gone down due to improper monitoring and lack of cooling capacity.

2015 Scope recommended additions to the 2014 monitoring capital project:

- 1) Floor elevation with a new raised floor helps mitigate against floods, minimizing costly damage, and most importantly business interruption.
- 2) New 10 ton Liebert cooling units designed for IT room environments that will control the proper humidity and temperature. The unit will be designed with multi stages for redundancy purposes and to deal with a constant load and outside conditions. Currently the method of cooling the IT room in the winter is unacceptable, as it uses outside air that is non-tempered.
- 3) New power feed will be clean with the proper filters, and designed for today's needs and future capacity
- 4) The equipment will have suitable back up with UPS and emergency power.
- 5) The advantages of this installation are that many of its components can be relocated if the CC chooses to relocate its services.

Expected Life Of Asset (# of years) 25

Financial Summary:

Projected Start Date (month) January

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds		60,000
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		20,000
TOTAL CURRENT YEAR FUNDING		\$80,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services		80,000		80,000
Consultants				0
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$80,000	\$0	\$80,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PARKS & FACILITIES - HALLS

PROJECT NAME: HAL-3 Minor Capital- Halls

PROJECT PRIORITY: PR3 - Service/quality Compliance

PROJECT COMPLETION DATE: Jul-2016
mm-yyPROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Pefferlaw Library Shingle Replacement- \$6,500

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

Preventive action to avoid leaks, shingles is at the end of life. Routine replacement.

Expected Life Of Asset (# of years) 25

Projected Start Date (month) April

Financial Summary:

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		6,500
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$6,500

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services		6,500		6,500
Consultants				0
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$6,500	\$0	\$6,500

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PARKS & FACILITIES - HALLS

PROJECT NAME: HAL-4 Development and Process Implementation

PROJECT PRIORITY: PR5 - Business Interrupt./Consequential

PROJECT COMPLETION DATE:

Jul-2016

mmmm-yyyy

PROJECT DESCRIPTION:

Double click on the box below to type the description.

Use <Alt-Enter> to space between paragraphs.

Program Development to be split between 3 divisions of Operations and Engineering - Road Operations, Water Works and Parks & Facilities.

The consultant will assist the division with the development of processes and continued development of work orders, scheduling, and job costing, inventories all required to effectively manage the Operations' business. An example of what the consultant will do for us is the 4 Roads presentation. The consultant will evaluate our current processes, and assist us in developing the data base for effective usage of data. The consultant will implement and train the following areas: Preventative maintenance plan and scheduling, Job costing, historical analysis on assets, inventory management, fleet management, resource management in terms of labor time etc. Managers will be trained to develop reports for managing the operation. The development of the program will ensure the newly developed processes tie into the customer service operation.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.

Use <Alt-Enter> to space between paragraphs.

This tool is required in the development of our integrated approach to service delivery throughout Georgina. Due to current workloads, and some skill gaps we are not progressing with this implementation. The department is in need of professional consultation to direct our team in reaching our goal of 100% usage of the system while realizing and gaining from the related results of the information being generated.

The completed process will allow the divisional managers to run reports, and analyze the resources needed for each job function for cost effective management. The continued Wortex implementation and development will remove the paper driven methods currently used. Our primary stakeholders demand performance management, accountability, and the management team needs the tools and training to use these tools effectively. This continued development of the Wortex tool is also required for the customer service implementation as the process development generates the metrics for the customer service. Example of this would be number of service requests completed, time in the queue, who responded, what was done, feedback communication etc.

Expected Life Of Asset (# of years) 20

Financial Summary:

Projected Start Date (month) March

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		18,330
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$18,330

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants		18,330		18,330
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$18,330	\$0	\$18,330

**TOWN OF GEORGINA - CAPITAL BUDGET - DEPARTMENTAL SUMMARY
2016**

DEPARTMENT: OPERATIONS & ENGINEERING - PARKS & FACILITIES - ICE PALACE

#	Project Name	Priority	Completion Date (month-year)	Capital Budget			
				Spent to Date	Current Year Budget	Future Years	Total Project Cost
ICE-1	Parking Lot Light Replacement	PR7	September-16	-	10,000	-	10,000
ICE-2	Rear Patio Surface Rehabilitation	PR2	September-16	4,050	55,000	-	59,050
ICE-3	Ice Rink Automation Upgrades	PR7	September-16	35,000	10,000	-	45,000

TOTALS	\$ 39,050	\$ 75,000	\$ -	\$ 114,050
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FUNDING SOURCES	
Category	Total \$
Tax Levy	0
Reserve Funds	54,050
Federal Gas Tax	10,000
Federal Grants	0
Provincial Grants	0
Joint Federal/Provincial Grants	0
Reserve Funds - Development Charges	0
Developer Contributions	0
Fundraising / Donations	0
Other Funding Sources	1,500
Prior Year(s) Funding Carried Forward	9,450
TOTAL PROJECT COST & FUNDING	\$ 75,000

CURRENT YEAR EXPENDITURES	
Category	Total \$
Contracted Services	65,000
Consultants	0
Equipment Purchases	0
Materials & Supplies	10,000
Other / Miscellaneous	0
TOTAL PROJECT COST	\$ 75,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PARKS & FACILITIES - ICE PALACE

PROJECT NAME: ICE-1 Parking Lot Light Replacement

PROJECT PRIORITY: PR7 - Strategic Cost Reduction & Rev

PROJECT COMPLETION DATE:

Sep-2016

mmm-yyyy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Replacement of all parking lot pole lights to LED. A total of 27 lamps to be exchanged on existing poles.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

Significant energy/maintenance cost savings due to long lifespan of LED lights, as well as lower energy use. Expected rebates from Hydro One Save ON Energy Program of up to 30% of project cost

27 existing parking lot lamps are 400 watt High Pressure Sodium, to be changed to 160 Watt or less LED.

400 W X 27 lights= 10,800 Watts total. Lights are on an average of 12 hours/day (X 365 days= 4,380 hrs/year X 10,800=47,304 KWH/year energy use. Compare with 160 Watt lamps - 160W X 27=4320 Watts total X12 hrs/day X 365 days = 18,921.6 KWH/year. This amounts to approximately 60% in energy savings.

Installation can be done in-house through our Maintenance Division, thus keeping the expected costs lower.

Expected Life Of Asset (# of years)

Financial Summary:

Projected Start Date (month)

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds		8,500
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		1,500
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$10,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants				0
Purchases of Assets				0
Materials & Supplies		10,000		10,000
Other / Miscellaneous				0
TOTAL COST	\$0	\$10,000	\$0	\$10,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PARKS & FACILITIES - ICE PALACE

PROJECT NAME: ICE-2 Rear Patio Surface RehabilitationPROJECT PRIORITY: PR2 - Regulatory/Standards CompliancePROJECT COMPLETION DATE: Sep-2016
mmm-yyyyPROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

The current state of the rear patio is in unsatisfactory condition, as water penetrates the building in several areas. Existing pavers are in disrepair, causing potential trip hazards.

Based on assessments received from TJ Allen Consulting (OED2015-062), it was recommended that the following strategy be implemented.

Replacement of the existing membrane and pavers at the rear of the Ice Palace facility. This will include a two-ply modified bitumen membrane, as well as new concrete pavers, with cast-in pedestals. This will promote bi-level drainage to the existing drains.

This strategy will fully renew the waterproofing and upgrade the upturn flashings, with bi-level drainage to improve the roof's overall performance

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

Remedy some long-standing issues in the rear of the Ice Palace facility. These would include trip hazards from uneven/broken existing pavers; plugged/leaky floor drains; and indoor leakage at rear of building due to compromise in patio membrane and/or flashings.

Expected Life Of Asset (# of years) Projected Start Date (month) Financial Summary:

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds	GIP Building	45,550
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		9,450
TOTAL CURRENT YEAR FUNDING		\$55,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services		55,000		55,000
Consultants	4,050			4,050
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$4,050	\$55,000	\$0	\$59,050

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PARKS & FACILITIES - ICE PALACE

PROJECT NAME: ICE-3 Ice Rink Automation Upgrades

PROJECT PRIORITY: PR7 - Strategic Cost Reduction & Revenue

PROJECT COMPLETION DATE: Sep-2016
mmmm-yyyyPROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Upgrades to existing Marker Ice Plant Control System at Ice Palace to include automated dehumidification control, and various software upgrades such as logging of compressor run times and automatic run time equalization, pump starts and stops, and outdoor temperature recording.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

Benefits will include maintenance cost savings, as trends can be identified, and issues can be diagnosed based on logged compressor/pump information. Diagnostics can be performed in a more timely manner, reducing labour costs and potential downtime.

Dehumidification system can be programmed to operate on a schedule based on ice use times and the anticipated number of occupants at different events throughout the ice season. This will reduce energy consumption as the system will only run during times when the facility is occupied.

Expected Life Of Asset (# of years)

Projected Start Date (month)

Financial Summary:

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds		
Federal Gas Tax		10,000
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$10,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services	35,000	10,000		45,000
Consultants				0
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$35,000	\$10,000	\$0	\$45,000

**TOWN OF GEORGINA - CAPITAL BUDGET - DEPARTMENTAL SUMMARY
2016**

DEPARTMENT: OPERATIONS & ENGINEERING - PARKS & FACILITIES - SUTTON ARENA

#	Project Name	Priority	Completion Date (month-year)	Capital Budget			
				Spent to Date	Current Year Budget	Future Years	Total Project Cost
SAR-1	Hall Lighting Retrofit	PR3	December-16	-	27,500	-	27,500

TOTALS	\$	-	\$	27,500	\$	-	\$	27,500
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FUNDING SOURCES	
Category	Total \$
Tax Levy	0
Reserve Funds	23,500
Federal Gas Tax	0
Federal Grants	0
Provincial Grants	0
Joint Federal/Provincial Grants	0
Reserve Funds - Development Charges	0
Developer Contributions	0
Fundraising / Donations	0
Other Funding Sources	4,000
Prior Year(s) Funding Carried Forward	0
TOTAL PROJECT COST & FUNDING	\$ 27,500

CURRENT YEAR EXPENDITURES	
Category	Total \$
Contracted Services	27,500
Consultants	0
Equipment Purchases	0
Materials & Supplies	0
Other / Miscellaneous	0
TOTAL PROJECT COST	\$ 27,500

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PARKS & FACILITIES - SUTTON ARENA

PROJECT NAME: SAR-1 Hall Lighting Retrofit

PROJECT PRIORITY: PR3 - Service/quality Compliance

PROJECT COMPLETION DATE: Dec-2016
mmmm-yyyyPROJECT DESCRIPTION:

Double click on the box below to type the description
Use <Alt-Enter> to space between paragraphs.

Funding requested to upgrade fixtures in the Sutton Arena Hall. There are approximately 160 fixtures that require updating from the existing non-efficient fixtures. Staff recommend replacing these fixtures with a more efficient, lower wattage bulb (LED). Additionally the ability to have lights with a dimmable feature would be an asset to hall rentals.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

Energy efficiency, consistent and controlled lighting, improved light levels, customer satisfaction, less maintenance.

This project will have rebate incentives that will be put back into the building reserve once the project is complete.

The hall is currently equipped with 160 fixtures using T12 fluorescent tubes. Each tube consumes 40 watts of power. There are also 22 T8 fluorescent fixtures, using 32 watts per bulb. LED conversion would lead to a consumption of only 10 watts per bulb, leading to over 85% in energy savings.

Additional dimming feature would further decrease energy consumption. current usage 28,000 kwh based on estimated run time. 6,500 kwh new usage a savings of 85%.

Expected Life Of Asset (# of years) Financial Summary:Projected Start Date (month)

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds	SA Equipment	23,500
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source	Rebate	4,000
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$27,500

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services		27,500		27,500
Consultants				0
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$27,500	\$0	\$27,500

**TOWN OF GEORGINA - CAPITAL BUDGET - DEPARTMENTAL SUMMARY
2016**

DEPARTMENT: OPERATIONS & ENGINEERING - PARKS & FACILITIES - THE LINK

#	Project Name	Priority	Completion Date (month-year)	Capital Budget			
				Spent to Date	Current Year Budget	Future Years	Total Project Cost
LNK-1	The Link - Renovations to Classroom & PR7		December-16	-	115,000	-	115,000
LNK-2	LINK - Minor Capital	PR3	August-16	-	6,000	-	6,000

TOTALS	\$	-	\$	121,000	\$	-	\$	121,000
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FUNDING SOURCES

Category	Total \$
Tax Levy	121,000
Reserve Funds	0
Federal Gas Tax	0
Federal Grants	0
Provincial Grants	0
Joint Federal/Provincial Grants	0
Reserve Funds - Development Charges	0
Developer Contributions	0
Fundraising / Donations	0
Other Funding Sources	0
Prior Year(s) Funding Carried Forward	0
TOTAL PROJECT COST & FUNDING	\$ 121,000

CURRENT YEAR EXPENDITURES

Category	Total \$
Contracted Services	102,500
Consultants	4,000
Equipment Purchases	14,500
Materials & Supplies	0
Other / Miscellaneous	0
TOTAL PROJECT COST	\$ 121,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PARKS & FACILITIES - THE LINK

PROJECT NAME: LNK-1 The Link - Renovations to Classroom 6

PROJECT PRIORITY: PR7 - Strategic Cost Reduction & Rev

PROJECT COMPLETION DATE:

Dec-2016

mmmm-yyyy

PROJECT DESCRIPTION:

Double click on the box below to type the description

Use <Alt-Enter> to space between paragraphs.

Renovate Classroom 6 as a multi-purpose programming space that can be used by tenants and rented to various user groups to deliver programs, hold meetings and small events. Costs to renovate include permit, finish carpentry, drywall and acoustic ceiling, flooring, painting, electrical, window coverings and furniture HVAC distribution: It is not recommended to look at Classroom 6 in isolation. The total amount of class room sqft including the corridor is approximately 4800 ft2. This corridor needs to be addressed as a zone which requires one HVAC unit supplying 6 class rooms with each room having a VAV box (Variable air volume) that allows for individual room temperature control, and system efficiencies. The VAV system will allow for rooms to be controlled in an unoccupied mode to meet the variable demand of the space.

7 VAV boxes \$2000/box (the tenant will be required to finish the ducting in each class room.)

Main duct \$25,000

Main HVAC unit that is Variable speed drive \$20,000

Building automation controls to hook to existing system \$15,000

Electrical \$ 12,000

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.

Use <Alt-Enter> to space between paragraphs.

The additional programming/multi-purpose space will lead to increased revenue from rentals. The room will also lead to increased programming from tenants, community organizations and residents. The required mechanical system installation will allow for future expansion as the space becomes rented. The new mechanical system will have a variable HVAC unit supplying 6 class rooms with each room having a VAV boxes that allows for individual room temperature control, and system efficiencies. This will be consistent with the recently renovated portions of the Link. If all classrooms are done in the zone the tenant rents are.

Year	New renovated space	Rents/sqft	Total (\$)
1	3,700	12.77	47,249
2	3,700	8.49	31,413
3	3,700	8.75	32,375
4	3,700	9.01	33,337
5	3,700	9.28	34,336
			Potential \$178,710

To bring the other 5 class rooms up to rentable space standard is an additional \$75,000 dollars. Making the total cost for this area \$190,000 with a payback of less than 6 years.

Expected Life Of Asset (# of years) 25

Financial Summary:

Projected Start Date (month) Jan

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		115,000
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$115,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services		101,000		101,000
Consultants		4,000		4,000
Purchases of Assets		10,000		10,000
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$115,000	\$0	\$115,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PARKS & FACILITIES - THE LINK

PROJECT NAME: LNK-2 LINK - Minor Capital

PROJECT PRIORITY: PR3 - Service/quality Compliance

PROJECT COMPLETION DATE: Aug-2016
mm-yyPROJECT DESCRIPTION:

Double click on the box below to type the description
Use <Alt-Enter> to space between paragraphs.

1. - Indoor/Outdoor Garbage Receptacles - \$3,000
2. - Mop sink with Plumbing - \$3,000

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits
Use <Alt-Enter> to space between paragraphs.

1. - Additional Garbage and Recycling receptacles throughout the property and the building.
2. - There is currently no mop sink available for maintenance or cleaning of the building

Expected Life Of Asset (# of years)

Projected Start Date (month)

Financial Summary:

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		6,000
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$6,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services		1,500		1,500
Consultants				0
Purchases of Assets		4,500		4,500
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$6,000	\$0	\$6,000

2016 BUDGET

OPERATIONS & ENGINEERING

Facilities

Operating Account Details

OPERATIONS AND ENGINEERING - FACILITIES

GEORGINA - 2016 BUDGET

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Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Facilities - Halls - General								
1-2-1534101-1010	F/T-Salaries Transfered	-	-	8,300	8,300		8,300	0.0%
1-2-1534101-2310	Generator Repairs	4,022	90	3,000	10,000		10,000	233.3%
1-2-1534101-2325	Generator Fuel	1,344	65	820	820		820	0.0%
1-2-1534101-2825	Water/Sewer	443	846	4,850	4,850		4,850	0.0%
1-7-1534101-8168	Reserve For Future Expenditures	218,100	218,100	218,100	218,100		218,100	0.0%
	Category Total	223,909	219,101	235,070	242,070	-	242,070	3.0%
Facilities - Electrical Maintenance								
1-2-1534219-1110	Regular Salaries & Wages	395,671	319,451	325,700	350,650		350,650	7.7%
1-2-1534219-1120	Part Time Salaries & Wages	-	5,009	-	-		-	
1-2-1534219-1130	Overtime Pay	24,842	8,780	11,400	11,400		11,400	0.0%
1-2-1534219-1145	Standby Time	31,153	-	10,000	10,000		10,000	0.0%
1-2-1534219-1150	All Other Payroll Costs	145,345	111,178	134,670	135,530		135,530	0.6%
1-2-1534219-2250	Cleaning Supplies	62	15	100	100		100	0.0%
1-2-1534219-2252	Electrical Supplies	185	351	3,500	3,500		3,500	0.0%
1-2-1534219-2310	Repairs	2,308	30	8,000	8,000		8,000	0.0%
1-2-1534219-2312	Internal Vehicle Maintenance	468	1,346	-	-		-	
1-2-1534219-2325	Fuel-Vehicles	17,046	7,428	20,500	20,500		20,500	0.0%
1-2-1534219-2330	Licences	1,240	1,421	1,500	1,500		1,500	0.0%
1-2-1534219-2350	Small Tools	2,991	4,472	8,000	8,000		8,000	0.0%
1-2-1534219-2535	Clothing/Boot Allowance	2,449	1,960	3,500	3,500		3,500	0.0%
1-2-1534219-2625	Equipment Supplies	450	2,998	3,000	3,000		3,000	0.0%
1-2-1534219-3150	Professional Development	1,176	1,672	3,000	6,500		6,500	116.7%
1-2-1534219-3215	Telephone	6,596	4,796	5,300	5,300		5,300	0.0%
1-2-1534219-3325	Software Licinces & Maintenanc	254	-	1,540	1,540		1,540	0.0%
1-2-1534219-3514	Internal Maintenance Sub-Cont	(105,061)	(63,244)	(102,500)	(102,500)		(102,500)	0.0%
1-2-1534219-3620	Equipment Rentals	8,011	-	8,000	8,000		8,000	0.0%

OPERATIONS AND ENGINEERING - FACILITIES

GEORGINA - 2016 BUDGET

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Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
1-2-1534219-3910	Insurance Premiums	1,430	1,430	1,430	1,430		1,430	0.0%
1-7-1534219-8168	Reserve For Future Expenditures	49,900	49,900	49,900	30,900		30,900	(38.1%)
	Category Total	586,516	458,993	496,540	506,850	-	506,850	2.1%
Facilities - 165 The Queensway								
1-1-1534371-0831	Lease Revenues	(29,262)	-	(46,710)	(46,710)		(46,710)	0.0%
1-2-1534371-2810	Hydro	-	1,332	1,000	1,000		1,000	0.0%
1-2-1534371-2815	Gas	781	930	-	-		-	
1-2-1534371-3905	Miscellaneous	154	-	-	-		-	
1-2-1534371-4926	Property Taxes	-	-	15,200	15,200		15,200	0.0%
	Category Total	(28,327)	2,262	(30,510)	(30,510)	-	(30,510)	0.0%
Facilities - 5207 Baseline Road								
1-2-1534375-2825	Water/Sewer	269	47	-	-		-	
	Category Total	269	47	-	-	-	-	
Facilities - Arts Centre & Gallery								
1-2-1534377-3420	Building Repairs & Maintenance	6,357	4,682	-	-		-	
	Category Total	6,357	4,682	-	-	-	-	
Facilities - Family Life Centre								
1-1-1534611-0831	Lease Revenues	-	(5,063)	(9,920)	(9,920)		(9,920)	0.0%
1-2-1534611-3410	Contracted Services	3,395	3,480	4,080	4,080		4,080	0.0%

OPERATIONS AND ENGINEERING - FACILITIES

GEORGINA - 2016 BUDGET

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Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
1-2-1534611-3420	Building Repairs & Maintenance	1,947	1,168	500	500		500	0.0%
1-2-1534611-3910	Insurance Premiums	840	840	840	840		840	0.0%
1-2-1534611-4926	Property Taxes	-	-	5,000	5,000		5,000	0.0%
Category Total		6,182	425	500	500	-	500	0.0%
Facilities - Operations Centre								
1-2-1534751-2610	General Stationery & Office Sp	5,122	1,547	2,000	2,000		2,000	0.0%
1-2-1534751-2810	Hydro	5,531	4,465	7,000	7,000		7,000	0.0%
1-2-1534751-2815	Gas	7,734	2,374	6,000	6,000		6,000	0.0%
1-2-1534751-2825	Water/Sewer	-	-	450	450		450	0.0%
1-2-1534751-3110	Travel Expenses	179	139	-	-		-	
1-2-1534751-3215	Telephone	6,592	6,369	5,500	5,500		5,500	0.0%
1-2-1534751-3410	Contracted Services	9,268	11,559	15,000	13,000		13,000	(13.3%)
1-2-1534751-3420	Building Repairs & Maintenance	10,421	1,466	5,000	5,000		5,000	0.0%
1-2-1534751-3514	Internal Maintenance Sub-Cont	218	-	2,500	2,500		2,500	0.0%
1-2-1534751-3910	Insurance Premiums	3,380	3,380	3,380	3,380		3,380	0.0%
Category Total		48,445	31,299	46,830	44,830	-	44,830	(4.3%)
Facilities - The Link - Sutton Community Hub								
1-1-1534755-0423	Miscellaneous Grants	-	(51,933)	(175,000)	-		-	(100.0%)
1-1-1534755-0706	Program Registrations	-	(5,265)	(51,000)	(68,600)		(68,600)	34.5%
1-1-1534755-0832	Building Lease/Rental	-	(282)	(62,560)	(100,560)		(100,560)	60.7%
1-1-1534755-0892	Donations	-	-	(11,750)	(25,000)		(25,000)	112.8%
		-	-	-	-		-	
1-2-1534755-1110	Regular Salaries & Wages	-	37,733	80,580	114,300		114,300	41.8%
1-2-1534755-1120	Part Time Salaries & Wages	-	-	-	4,870		4,870	
1-2-1534755-1130	Overtime Pay	-	7,561	-	3,000		3,000	
1-2-1534755-1150	All Other Payroll Costs	-	13,362	33,180	41,440		41,440	24.9%

OPERATIONS AND ENGINEERING - FACILITIES
GEORGINA - 2016 BUDGET

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Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
1-2-1534755-2610	General Stationery & Office	-	-	1,500	1,500		1,500	0.0%
1-2-1534755-2810	Hydro	960	45,672	69,000	76,200		76,200	10.4%
1-2-1534755-2815	Gas	7,284	10,551	-	-		-	
1-2-1534755-2825	Water	-	-	-	-		-	
1-2-1534755-3110	Travel Expenses	-	221	-	-		-	
1-2-1534755-3140	Membership	-	-	-	130		130	
1-2-1534755-3150	Professional Development	-	-	-	500		500	
1-2-1534755-3215	Telephone	2,163	2,313	4,500	4,500		4,500	0.0%
1-2-1534755-3216	Internet Access	378	1,564	2,500	2,500		2,500	0.0%
1-2-1534755-3250	Advertising	921	2,154	9,000	9,000		9,000	0.0%
1-2-1534755-3325	Software Licences & Maintenance	-	-	3,000	2,500		2,500	(16.7%)
1-2-1534755-3410	Contracted Services	3,389	3,845	13,150	15,000		15,000	14.1%
1-2-1534755-3418	Cleaning Services	-	2,483	9,950	23,000		23,000	131.2%
1-2-1534755-3420	Building Repairs & Maintenance	12,487	837	11,750	20,000		20,000	70.2%
1-2-1534755-3514	Internal Maintenance Sub-Cont	-	-	2,500	5,000		5,000	100.0%
1-2-1534755-3703	Programs	110	7,156	22,250	26,400		26,400	18.7%
1-2-1534755-3910	Insurance Premiums	12,500	12,500	12,500	12,500		12,500	0.0%
1-2-1534755-4010	Bank Charges	-	-	1,450	2,500		2,500	72.4%
1-2-1534755-4926	Property Taxes	-	-	26,110	44,760		44,760	71.4%
1-7-1534755-8168	Reserve for Future Expenditures	-	-	-	-	5,000	5,000	
1-7-1534755-5110	Provision for Capital Fund	126,890	126,890	126,890	126,890		126,890	0.0%
Category Total		167,082	217,362	129,500	342,330	5,000	347,330	168.2%
Facilities - Civic Centre								
1-1-1534756-0705	Miscellaneous Revenue	(2,500)	-	-	-		-	
1-2-1534756-1110	Regular Salaries & Wages	20,210	57,758	99,100	108,180		108,180	9.2%

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Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
1-2-1534756-1120	Part Time Salaries & Wages	57,198	15,300	-	-		-	
1-2-1534756-1130	Overtime Pay	42	3,002	-	-		-	
1-2-1534756-1150	All Other Payroll Costs	18,794	20,910	42,630	34,860		34,860	(18.2%)
1-2-1534756-2250	Cleaning Supplies	7,096	4,641	7,500	7,500		7,500	0.0%
1-2-1534756-2350	Small Tools	79	-	250	250		250	0.0%
1-2-1534756-2535	Clothing/Boot Allowance	485	151	1,200	1,200		1,200	0.0%
1-2-1534756-2810	Hydro	53,438	36,156	50,820	50,820		50,820	0.0%
1-2-1534756-2815	Gas	15,413	13,299	16,500	16,500		16,500	0.0%
1-2-1534756-2825	Water/Sewer	1,293	297	3,000	3,000		3,000	0.0%
1-2-1534756-3410	Contracted Services	33,525	27,263	37,500	40,000		40,000	6.7%
1-2-1534756-3420	Building Repairs & Maintenance	41,722	23,291	31,850	31,850		31,850	0.0%
1-2-1534756-3514	Internal Maintenance Sub-Cont	-	-	2,500	2,500		2,500	0.0%
1-2-1534756-3905	Miscellaneous	250	175	500	500		500	0.0%
1-2-1534756-9001	Proposed Savings	-	-	-	-		-	
1-7-1534756-8168	Reserve For Future Expenditure:	87,500	87,500	87,500	87,500		87,500	0.0%
Category Total		334,545	289,743	380,850	384,660	-	384,660	1.0%
Facilities - Kinsmen Hall								
1-1-1534769-0832	Building Rental	(20,579)	(14,966)	(19,780)	(19,780)		(19,780)	0.0%
1-2-1534769-1110	Regular Salaries & Wages	8,819	1,376	5,000	5,000		5,000	0.0%
1-2-1534769-1120	Part Time Salaries & Wages	1,039	-	2,000	2,000		2,000	0.0%
1-2-1534769-1130	Overtime Pay	42	-	-	-		-	
1-2-1534769-1150	All Other Payroll Costs	2,950	495	570	570		570	0.0%
1-2-1534769-2250	Cleaning Supplies	237	95	1,500	1,500		1,500	0.0%
1-2-1534769-2810	Hydro	6,668	4,725	6,600	6,600		6,600	0.0%
1-2-1534769-2815	Gas	12,117	1,772	4,000	4,000		4,000	0.0%
1-2-1534769-2825	Water/Sewer	162	392	1,200	1,200		1,200	0.0%

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1-2-1534769-3410	Contracted Services	3,590	7,156	4,000	4,000		4,000	0.0%
1-2-1534769-3420	Building Repairs & Maintenance	2,285	5,443	7,500	7,500		7,500	0.0%
1-2-1534769-3514	Internal Maintenance Sub-Cont	1,254	2,068	1,000	1,000		1,000	0.0%
1-2-1534769-3910	Insurance Premiums	5,850	5,850	5,850	5,850		5,850	0.0%
Category Total		24,434	14,406	19,440	19,440	-	19,440	0.0%
Facilities - Belhaven Hall								
1-1-1534771-0861	Bank Interest	-	-	-	-		-	
1-2-1534771-2810	Hydro	2,006	1,594	1,760	1,760		1,760	0.0%
1-2-1534771-2815	Gas	2,189	1,109	3,000	3,000		3,000	0.0%
1-2-1534771-3420	Building Repairs & Maintenance	7,790	6,525	5,000	5,000		5,000	0.0%
1-2-1534771-3514	Internal Maintenance Sub-Cont	1,388	525	1,000	1,000		1,000	0.0%
1-2-1534771-3910	Insurance Premiums	2,490	2,490	2,490	2,490		2,490	0.0%
1-7-1534771-8168	Reserve for Future Expenditure	1,353	-	-	-		-	
Category Total		17,216	12,243	13,250	13,250	-	13,250	0.0%
Facilities - Egypt Hall								
1-2-1534772-2810	Hydro	4,383	3,150	9,000	9,000		9,000	0.0%
1-2-1534772-2815	Gas	5,410	2,577	3,000	3,000		3,000	0.0%
1-2-1534772-3410	Contracted Services	-	4,071	2,500	2,500		2,500	0.0%
1-2-1534772-3420	Building Repairs & Maintenance	8,909	941	5,000	5,000		5,000	0.0%
1-2-1534772-3514	Internal Maintenance Sub-Cont	2,268	380	490	490		490	0.0%
1-2-1534772-3910	Insurance Premiums	4,100	4,100	4,100	4,100		4,100	0.0%
Category Total		25,070	15,219	24,090	24,090	-	24,090	0.0%

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Facilities - Elmgrove Hall								
1-1-1534773-0899	Miscellaneous Revenues	-	-	-	-		-	
1-2-1534773-2810	Hydro	2,408	305	1,000	500		500	(50.0%)
1-2-1534773-3420	Building Repairs & Maintenance	254	(5)	1,000	500		500	(50.0%)
1-2-1534773-3910	Insurance Premiums	2,260	2,260	2,260	2,260		2,260	0.0%
1-7-1534773-8168	Reserve For Future Expenditures	-	-	-	-		-	
	Category Total	4,922	2,560	4,260	3,260	-	3,260	(23.5%)
Facilities - Pepperlaw Lions Hall								
1-1-1534774-0831	Lease Revenues	(18,304)	(14,660)	(20,000)	(19,000)		(19,000)	(5.0%)
1-2-1534774-1110	Regular Salaries & Wages	-	-	3,000	3,000		3,000	0.0%
1-2-1534774-2250	Cleaning Supplies	2,491	74	2,500	1,500		1,500	(40.0%)
1-2-1534774-2810	Hydro	12,308	10,402	16,500	14,000		14,000	(15.2%)
1-2-1534774-2815	Gas	4,940	4,470	6,100	6,100		6,100	0.0%
1-2-1534774-3215	Telephone	992	823	900	900		900	0.0%
1-2-1534774-3410	Contracted Services	32,864	18,103	28,000	28,000		28,000	0.0%
1-2-1534774-3420	Building Repairs & Maintenance	9,748	5,101	8,000	8,000		8,000	0.0%
1-2-1534774-3514	Internal Maintenance Sub-Cont	1,467	153	3,000	3,000		3,000	0.0%
1-2-1534774-3910	Insurance Premiums	10,410	10,410	10,410	10,410		10,410	0.0%
	Category Total	56,916	34,876	58,410	55,910	-	55,910	(4.3%)
Facilities - Roches Point Hall								
1-1-1534775-0831	Lease Revenues	-	(1,400)	(2,400)	(2,400)		(2,400)	0.0%
1-2-1534775-3420	Building Repairs & Maintenance	257	-	500	500		500	0.0%

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1-2-1534775-3910	Insurance Premiums	2,420	2,420	2,420	2,420		2,420	0.0%
	Category Total	2,677	1,020	520	520	-	520	0.0%
Facilities - Udora Hall								
1-1-1534776-0617	Rev.Fr.Other Municipalities	(7,500)	-	(5,000)	(5,000)		(5,000)	0.0%
1-2-1534776-2810	Hydro	12,254	7,510	13,200	12,000		12,000	(9.1%)
1-2-1534776-3420	Building Repairs & Maintenance	14,281	11,452	16,200	15,000		15,000	(7.4%)
1-2-1534776-3514	Internal Maintenance Sub-Cont	1,999	333	2,000	2,000		2,000	0.0%
1-2-1534776-3910	Insurance Premiums	6,590	6,590	6,590	6,590		6,590	0.0%
	Category Total	27,624	25,885	32,990	30,590	-	30,590	(7.3%)
Facilities - Virginia Hall								
1-2-1534777-2810	Hydro	711	378	1,650	750		750	(54.5%)
1-2-1534777-2815	Gas	911	736	1,800	600		600	(66.7%)
1-2-1534777-3420	Building Repairs & Maintenance	195	30	1,000	500		500	(50.0%)
1-2-1534777-3910	Insurance Premiums	1,880	1,880	1,880	1,880		1,880	0.0%
	Category Total	3,697	3,024	6,330	3,730	-	3,730	(41.1%)
Facilities - Port Bolster Hall								
1-2-1534778-2810	Hydro	3,210	2,491	4,400	4,400		4,400	0.0%
1-2-1534778-2815	Gas	1,492	1,094	1,800	1,800		1,800	0.0%
1-2-1534778-3420	Building Repairs & Maintenance	6,791	6,785	6,000	6,000		6,000	0.0%
1-2-1534778-3514	Internal Maintenance Sub-Cont	1,014	-	1,000	1,000		1,000	0.0%
1-2-1534778-3910	Insurance Premiums	2,080	2,080	2,080	2,080		2,080	0.0%
	Category Total	14,587	12,450	15,280	15,280	-	15,280	0.0%

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Programs - All Ages - Lawn Bowling								
1-2-1534882-2825	Water/Sewer	197	15	-	-		-	
1-2-1534882-3420	Building Repairs & Maintenance	3,863	1,566	3,000	3,000		3,000	0.0%
1-2-1534882-3514	Internal Maintenance Sub-Cont	-	105	1,800	1,000		1,000	(44.4%)
	Category Total	4,060	1,686	4,800	4,000	-	4,000	(16.7%)
Civic Centre Train Car								
1-2-1534880-2810	Hydro	363	-	2,190	-		-	(100.0%)
1-2-1534880-3410	Contracted Services	-	-	3,000	-		-	(100.0%)
1-2-1534880-3420	Building Repairs & Maintenance	306	11	2,000	-		-	(100.0%)
1-2-1534880-3514	Internal Maintenance Sub-Cont	205	-	1,500	-		-	(100.0%)
1-2-1534880-3910	Insurance Premiums	680	680	680	-		-	(100.0%)
	Category Total	1,554	691	9,370	-	-	-	(100.0%)
Arenas - Pefferlaw Ice Pad								
1-2-1535360-1110	Regular Salaries & Wages	4,413	6,683	-	-		-	
1-2-1535360-1120	Part Time Salaries & Wages	14	643	-	-		-	
1-2-1535360-1130	Overtime Pay	538	798	1,000	1,000		1,000	0.0%
1-2-1535360-1150	All Other Payroll Costs	1,474	2,076	600	600		600	0.0%
1-2-1535360-2310	Repairs	5,116	1,410	2,300	2,300		2,300	0.0%
1-2-1535360-2325	Fuel-Vehicles	1,838	916	2,700	2,700		2,700	0.0%
1-2-1535360-2360	Equipment Purchases	32	-	250	250		250	0.0%
1-2-1535360-2810	Hydro	19,548	9,258	22,000	20,000		20,000	(9.1%)
1-2-1535360-3215	Telephone	359	94	250	250		250	0.0%
1-2-1535360-3410	Contracted Services	605	330	650	650		650	0.0%
1-2-1535360-3420	Building Repairs & Maintenance	2,822	3,822	1,900	1,900		1,900	0.0%
1-2-1535360-3461	Ice Plant Repairs	8,341	2,596	4,500	4,500		4,500	0.0%

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Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
1-2-1535360-3910	Insurance Premiums	2,050	2,050	2,050	2,050		2,050	0.0%
	Category Total	47,150	30,676	38,200	36,200	-	36,200	(5.2%)
Arenas - Georgina Ice Palace								
1-1-1535661-0709	Ice Skating Revenues	(5,378)	(3,055)	(5,000)	(5,000)		(5,000)	0.0%
1-1-1535661-0724	Advertising Revenues	(17,891)	(18,056)	(18,000)	(18,000)		(18,000)	0.0%
1-1-1535661-0756	Pay As You Play	(1,353)	(568)	(1,200)	(1,200)		(1,200)	0.0%
1-1-1535661-0828	Parking Lot Rental(Yard Sales)	(8,961)	(8,190)	(8,000)	(8,000)		(8,000)	0.0%
1-1-1535661-0832	Hall Rental	(48,748)	(28,089)	(45,000)	(42,000)		(42,000)	(6.7%)
1-1-1535661-0833	Ice Rentals	(542,482)	(386,633)	(607,000)	(595,000)		(595,000)	(2.0%)
1-1-1535661-0834	Chalet Concession	(18,200)	(15,371)	(19,000)	(19,000)		(19,000)	0.0%
1-1-1535661-0836	Arena Floor Rental	(8,644)	(4,595)	(10,000)	(8,000)		(8,000)	(20.0%)
1-1-1535661-0854	Lease Revenue	(56,341)	(71,739)	(79,900)	(79,900)		(79,900)	0.0%
1-2-1535661-1110	Regular Salaries & Wages	444,911	412,621	666,030	532,680		532,680	(20.0%)
1-2-1535661-1120	Part Time Salaries & Wages	99,981	79,553	80,000	80,000		80,000	0.0%
1-2-1535661-1130	Overtime Pay	3,905	5,165	25,000	25,000		25,000	0.0%
1-2-1535661-1131	Shift Premium	107	5,668	3,000	3,000		3,000	0.0%
1-2-1535661-1150	All Other Payroll Costs	184,576	153,578	250,790	203,710		203,710	(18.8%)
1-2-1535661-2250	Cleaning Supplies	14,233	8,669	14,500	14,500		14,500	0.0%
1-2-1535661-2312	Internal Vehicle Maintenance	-	618	-	-		-	
1-2-1535661-2325	Fuel-Vehicles	10,421	6,853	11,000	11,000		11,000	0.0%
1-2-1535661-2330	Licences	320	140	600	600		600	0.0%
1-2-1535661-2360	Equipment Purchases	6,322	4,765	9,000	9,000		9,000	0.0%
1-2-1535661-2520	Safety Supplies	148	447	600	600		600	0.0%
1-2-1535661-2535	Clothing/Boot Allowance	4,945	2,102	8,000	8,000		8,000	0.0%
1-2-1535661-2610	General Stationery & Office Sp	725	869	1,500	1,500		1,500	0.0%
1-2-1535661-2810	Hydro	273,622	121,952	200,000	200,000		200,000	0.0%
1-2-1535661-2815	Gas	39,442	18,210	21,600	21,600		21,600	0.0%

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1-2-1535661-2825	Water/Sewer	22,188	16,771	26,000	26,000		26,000	0.0%
1-2-1535661-3110	Travel Expenses	1,117	2,358	1,000	1,000		1,000	0.0%
1-2-1535661-3140	Memberships	125	-	750	750		750	0.0%
1-2-1535661-3150	Professional Development	90	4,358	7,000	7,000		7,000	0.0%
1-2-1535661-3215	Telephone	5,046	4,023	4,800	4,800		4,800	0.0%
1-2-1535661-3216	Internet Access	2,262	2,138	2,500	2,500		2,500	0.0%
1-2-1535661-3255	Printing	493	491	500	500		500	0.0%
1-2-1535661-3410	Contracted Services	17,919	14,522	14,000	14,000		14,000	0.0%
1-2-1535661-3415	Equipment Repairs	17,756	19,989	25,000	25,000		25,000	0.0%
1-2-1535661-3420	Building Repairs & Maintenance	25,663	21,244	25,000	25,000		25,000	0.0%
1-2-1535661-3430	Garbage Collection	2,376	1,650	8,000	8,000		8,000	0.0%
1-2-1535661-3461	Ice Plant Repairs	28,264	16,475	24,000	20,000		20,000	(16.7%)
1-2-1535661-3514	Internal Maintenance Sub-Cont	7,820	1,773	10,000	10,000		10,000	0.0%
1-2-1535661-3620	Equipment Rentals	6,268	-	7,000	7,000		7,000	0.0%
1-2-1535661-3910	Insurance Premiums	45,580	45,580	45,580	45,580		45,580	0.0%
1-2-1535661-3939	Vandalism-Repairs	3,761	1,187	5,000	5,000		5,000	0.0%
1-2-1535661-4926	Property Taxes	-	-	9,500	9,500		9,500	0.0%
1-7-1535661-8040	Reserve For Equipment Replace	52,900	52,900	52,900	52,900		52,900	0.0%
1-7-1535661-8168	Reserve For Future Expenditure	160,100	160,100	160,100	93,500		93,500	(41.6%)
Category Total		775,388	650,473	927,150	693,120	-	693,120	(25.2%)
Arenas - GIP - Snack Bar								
1-1-1535662-0837	Refreshments	(37,726)	(1,913)	-	-		-	
1-2-1535662-1110	Regular Salaries & Wages	5,270	-	-	-		-	
1-2-1535662-1120	Part Time Salaries & Wages	13,455	-	-	-		-	
1-2-1535662-1130	Overtime Pay	227	-	-	-		-	
1-2-1535662-1150	All Other Payroll Costs	2,737	-	-	-		-	

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1-2-1535662-2360	Equipment Purchases	33	-	-	-		-	
1-2-1535662-2920	Refreshments	23,576	-	-	-		-	
1-2-1535662-3415	Equipment Repairs	-	-	-	-		-	
Category Total		7,572	(1,913)	-	-	-	-	
Arenas - Sutton Arena								
1-1-1535663-0709	Ice Skating Revenues	(923)	(504)	(1,000)	(1,000)		(1,000)	0.0%
1-1-1535663-0724	Advertising Revenues	(5,472)	(4,403)	(6,000)	(6,000)		(6,000)	0.0%
1-1-1535663-0756	Pay As You Play	(1,163)	(601)	(600)	(600)		(600)	0.0%
1-1-1535663-0832	Hall Rental	(9,447)	(8,571)	(10,500)	(10,500)		(10,500)	0.0%
1-1-1535663-0833	Ice Rentals	(230,081)	(100,825)	(251,250)	(220,000)		(220,000)	(12.4%)
1-1-1535663-0836	Arena Floor Rental	(2,491)	(1,991)	(2,500)	(2,000)		(2,000)	(20.0%)
1-1-1535663-0854	Concession Rental	(1,500)	(3,300)	(4,400)	(4,400)		(4,400)	0.0%
1-2-1535663-1110	Regular Salaries & Wages	160,995	130,949	204,690	263,040		263,040	28.5%
1-2-1535663-1120	Part Time Salaries & Wages	22,759	15,170	45,000	45,000		45,000	0.0%
1-2-1535663-1130	Overtime Pay	4,410	3,956	3,800	3,800		3,800	0.0%
1-2-1535663-1150	All Other Payroll Costs	53,251	44,611	74,020	96,700		96,700	30.6%
1-2-1535663-2250	Cleaning Supplies	4,111	4,678	5,000	5,000		5,000	0.0%
1-2-1535663-2312	Internal Vehicle Maintenance	-	-	-	-		-	
1-2-1535663-2325	Fuel-Vehicles	6,874	3,007	5,900	5,900		5,900	0.0%
1-2-1535663-2360	Equipment Purchases	1,852	743	3,500	3,500		3,500	0.0%
1-2-1535663-2535	Clothing/Boot Allowance	1,560	1,411	3,000	3,000		3,000	0.0%
1-2-1535663-2610	General Stationery & Office Sp	146	536	500	500		500	0.0%
1-2-1535663-2810	Hydro	119,271	39,844	72,000	72,000		72,000	0.0%
1-2-1535663-2815	Gas	13,383	8,122	12,000	12,000		12,000	0.0%
1-2-1535663-2825	Water/Sewer	5,773	7,489	11,000	11,000		11,000	0.0%
1-2-1535663-3110	Travel Expenses	2,249	521	2,000	2,000		2,000	0.0%
1-2-1535663-3140	Memberships	-	135	600	600		600	0.0%

OPERATIONS AND ENGINEERING - FACILITIES

GEORGINA - 2016 BUDGET

Page 13 of 17

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
1-2-1535663-3150	Professional Development	-	1,011	2,500	2,500		2,500	0.0%
1-2-1535663-3215	Telephone	3,784	3,077	3,150	3,150		3,150	0.0%
1-2-1535663-3216	Internet Access	2,071	1,447	2,000	2,000		2,000	0.0%
1-2-1535663-3255	Printing	476	-	600	600		600	0.0%
1-2-1535663-3410	Contracted Services	20,090	16,836	17,000	17,000		17,000	0.0%
1-2-1535663-3415	Equipment Repairs	5,151	3,730	9,500	9,500		9,500	0.0%
1-2-1535663-3420	Building Repairs & Maintenance	9,879	13,219	11,000	11,000		11,000	0.0%
1-2-1535663-3430	Garbage Collection	1,491	1,211	2,000	2,000		2,000	0.0%
1-2-1535663-3461	Ice Plant Repairs	7,019	7,301	10,000	7,500		7,500	(25.0%)
1-2-1535663-3514	Internal Maintenance Sub-Cont	3,605	1,495	7,000	7,000		7,000	0.0%
1-2-1535663-3620	Equipment Rentals	2,778	302	4,000	4,000		4,000	0.0%
1-2-1535663-3910	Insurance Premiums	29,160	29,160	29,160	29,160		29,160	0.0%
1-2-1535663-9001	Proposed Savings	-	-	-	-		-	
1-7-1535663-8040	Reserve For Equipment Replace	15,000	15,000	15,000	15,000		15,000	0.0%
1-7-1535663-8168	Reserve For Future Expenditure	42,000	42,000	42,000	42,000		42,000	0.0%
Category Total		288,061	276,766	321,670	431,950	-	431,950	34.3%
Arenas - GSA - Snack Bar								
1-1-1535664-0837	Refreshments	(21,607)	(2,147)	-	-		-	
1-2-1535664-1120	Part Time Salaries & Wages	7,617	-	-	-		-	
1-2-1535664-1130	Overtime Pay	-	-	-	-		-	
1-2-1535664-1150	All Other Payroll Costs	524	-	-	-		-	
1-2-1535664-2360	Equipment Purchases	-	-	-	-		-	
1-2-1535664-2920	Refreshments	9,300	-	-	-		-	
1-2-1535664-3415	Equipment Repairs	-	-	-	-		-	
Category Total		(4,166)	(2,147)	-	-	-	-	

OPERATIONS AND ENGINEERING - FACILITIES

GEORGINA - 2016 BUDGET

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Account Code	Account Description	2014 - ACTUAL VALUES (display)	2015 - ACTUAL VALUES (display)	2015 - BUDGET VALUES (display)	2016 - BASE BUDGET (input)	2016 - NEW INITIATIVE (input)	2016 - BUDGET (calculate)	2016 - INCREASE (calculate)
Pools - Georgina Leisure Pool								
1-1-1536349-0706	Program Registration	(282,261)	(284,321)	(278,000)	(278,000)		(278,000)	0.0%
1-1-1536349-0738	Sale of Miscellaneous Items	(2,959)	(4,928)	(3,500)	(3,500)		(3,500)	0.0%
1-1-1536349-0757	General Admissions	(87,765)	(68,325)	(88,000)	(88,000)		(88,000)	0.0%
1-1-1536349-0815	Pool Rental	(20,938)	(10,629)	(24,000)	(20,000)		(20,000)	(16.7%)
1-2-1536349-1110	Regular Salaries & Wages	349,772	263,977	303,140	371,570		371,570	22.6%
1-2-1536349-1120	Part Time Salaries & Wages	233,707	253,703	275,980	275,980		275,980	0.0%
1-2-1536349-1130	Overtime Pay	7,267	2,935	7,500	7,500		7,500	0.0%
1-2-1536349-1150	All Other Payroll Costs	131,081	111,684	150,560	182,100		182,100	20.9%
1-2-1536349-2250	Cleaning Supplies	11,793	8,948	16,000	16,000		16,000	0.0%
1-2-1536349-2510	Clothing- T Shirts	2,419	1,003	2,500	2,500		2,500	0.0%
1-2-1536349-2535	Clothing/Boot Allowance	1,411	890	2,250	2,250		2,250	0.0%
1-2-1536349-2610	General Stationery & Office Sp	1,749	1,231	2,000	2,000		2,000	0.0%
1-2-1536349-2625	Equipment Supplies	4,779	4,133	4,500	4,900		4,900	8.9%
1-2-1536349-2810	Hydro	72,797	57,230	73,500	73,500		73,500	0.0%
1-2-1536349-2815	Gas	13,315	11,817	22,000	22,000		22,000	0.0%
1-2-1536349-2825	Water/Sewer	12,110	9,583	15,000	15,000		15,000	0.0%
1-2-1536349-2915	Kitchen Supplies	1,005	2,664	2,000	2,000		2,000	0.0%
1-2-1536349-2926	Course Materials	12,559	8,850	11,700	11,700		11,700	0.0%
1-2-1536349-3110	Travel Expenses	1,108	566	1,800	1,100		1,100	(38.9%)
1-2-1536349-3140	Memberships	642	84	500	500		500	0.0%
1-2-1536349-3150	Professional Development	2,168	806	2,100	8,100		8,100	285.7%
1-2-1536349-3215	Telephone	3,323	4,086	4,000	4,000		4,000	0.0%
1-2-1536349-3216	Internet Access	842	767	1,200	1,200		1,200	0.0%
1-2-1536349-3255	Printing	4,361	3,186	3,500	3,500		3,500	0.0%
1-2-1536349-3410	Contracted Services	13,332	13,442	16,500	14,000		14,000	(15.2%)
1-2-1536349-3415	Equipment Repairs	8,960	8,187	10,000	10,000		10,000	0.0%
1-2-1536349-3420	Building Repairs & Maintenance	17,958	13,652	16,000	16,000		16,000	0.0%

OPERATIONS AND ENGINEERING - FACILITIES

GEORGINA - 2016 BUDGET

Page 15 of 17

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
1-2-1536349-3421	Multi-Use Admin Shared Costs	20,663	11,667	27,500	27,500		27,500	0.0%
1-2-1536349-3430	Garbage Collection	1,201	696	2,000	2,000		2,000	0.0%
1-2-1536349-3435	Snow Removal	9,734	7,520	20,300	15,000		15,000	(26.1%)
1-2-1536349-3436	Security	184	94	1,410	1,410		1,410	0.0%
1-2-1536349-3514	Internal Maintenance Sub-Cont	3,908	1,505	2,500	2,500		2,500	0.0%
1-2-1536349-3905	Miscellaneous	686	-	400	-		-	(100.0%)
1-2-1536349-3910	Insurance Premiums	10,989	10,030	10,030	10,030		10,030	0.0%
1-7-1536349-8168	Reserve For Future Expenditures	60,000	60,000	60,000	60,000		60,000	0.0%
	Category Total	621,900	506,733	674,870	776,340	-	776,340	15.0%

OPERATIONS AND ENGINEERING - FACILITIES

GEORGINA - 2016 BUDGET

Page 16 of 17

Account Code	Account Description	2014 - ACTUAL VALUES (display)	2015 - ACTUAL VALUES (display)	2015 - BUDGET VALUES (display)	2016 - BASE BUDGET (input)	2016 - NEW INITIATIVE (input)	2016 - BUDGET (calculate)	2016 - INCREASE (calculate)
TOTAL OPERATIONS - FACILITIES								
	Revenue	(1,490,476)	(1,122,323)	(1,866,970)	(1,707,070)	-	(1,707,070)	(8.6%)
	Expenses	3,940,373	3,118,495	4,463,990	4,578,690	-	4,578,690	2.6%
	Draws from Reserves							0.0%
	Contributions to Reserves	813,743	812,390	812,390	726,790	5,000	731,790	(9.9%)
	TOTAL BY SOURCE	3,263,640	2,808,562	3,409,410	3,598,410	5,000	3,603,410	5.7%
	Facilities - Halls - General	223,909	219,101	235,070	242,070	-	242,070	3.0%
	Facilities - Electrical Maintenance	586,516	458,993	496,540	506,850	-	506,850	2.1%
	Facilities - 165 The Queensway	(28,327)	2,262	(30,510)	(30,510)	-	(30,510)	0.0%
	Facilities - 5207 Baseline Road	269	47	-	-	-	-	0.0%
	Facilities - Arts Centre & Gallery	6,357	4,682	-	-	-	-	0.0%
	Facilities - Family Life Centre	6,182	425	500	500	-	500	0.0%
	Facilities - Operations Centre	48,445	31,299	46,830	44,830	-	44,830	(4.3%)
	Facilities - The Link - Sutton Community Hub	167,082	217,362	129,500	342,330	5,000	347,330	168.2%
	Facilities - Civic Centre	334,545	289,743	380,850	384,660	-	384,660	1.0%
	Facilities - Kinsmen Hall	24,434	14,406	19,440	19,440	-	19,440	0.0%
	Facilities - Belhaven Hall	17,216	12,243	13,250	13,250	-	13,250	0.0%
	Facilities - Egypt Hall	25,070	15,219	24,090	24,090	-	24,090	0.0%
	Facilities - Elmgrove Hall	4,922	2,560	4,260	3,260	-	3,260	(23.5%)
	Facilities - Pepperlaw Lions Hall	56,916	34,876	58,410	55,910	-	55,910	(4.3%)
	Facilities - Roches Point Hall	2,677	1,020	520	520	-	520	0.0%
	Facilities - Udora Hall	27,624	25,885	32,990	30,590	-	30,590	(7.3%)
	Facilities - Virginia Hall	3,697	3,024	6,330	3,730	-	3,730	(41.1%)
	Facilities - Port Bolster Hall	14,587	12,450	15,280	15,280	-	15,280	0.0%
	Programs - All Ages - Lawn Bowling	4,060	1,686	4,800	4,000	-	4,000	(16.7%)
	Civic Centre Train Car	1,554	691	9,370	-	-	-	(100.0%)
	Arenas - Pepperlaw Ice Pad	47,150	30,676	38,200	36,200	-	36,200	(5.2%)
	Arenas - Georgina Ice Palace	775,388	650,473	927,150	693,120	-	693,120	(25.2%)
	Arenas - GIP - Snack Bar	7,572	(1,913)	-	-	-	-	0.0%

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Account Code	Account Description	2014 - ACTUAL VALUES (display)	2015 - ACTUAL VALUES (display)	2015 - BUDGET VALUES (display)	2016 - BASE BUDGET (input)	2016 - NEW INITIATIVE (input)	2016 - BUDGET (calculate)	2016 - INCREASE (calculate)
	Arenas - Sutton Arena	288,061	276,766	321,670	431,950	-	431,950	34.3%
	Arenas - GSA - Snack Bar	(4,166)	(2,147)	-	-	-	-	0.0%
	Pools - Georgina Leisure Pool	621,900	506,733	674,870	776,340	-	776,340	15.0%
	TOTAL BY PROGRAM	3,263,640	2,808,562	3,409,410	3,598,410	5,000	3,603,410	5.7%

2016 BUDGET

OPERATIONS & ENGINEERING

Parks

**TOWN OF GEORGINA - CAPITAL BUDGET - DEPARTMENTAL SUMMARY
2016**

DEPARTMENT: OPERATIONS & ENGINEERING - PARKS & FACILITIES - PARKS

#	Project Name	Priority	Completion Date (month-year)	Capital Budget			
				Spent to Date	Current Year Budget	Future Years	Total Project Cost
PRK-1	Harbour Dock and Repairs	PR6	July-16	-	18,000	-	18,000
PRK-2	Minor Capital- Waterfront Parks	PR3	June-16	-	35,500	-	35,500
PRK-3	Solar LED Park Lighting	PR6	October-16	-	69,600	-	69,600
PRK-4	Lakeside Park Renovation	PR6	May-16	-	32,000	-	32,000
PRK-5	Playground Replacement for Vista Parl	PR6	June-16	-	52,000	-	52,000
PRK-6	Tree Inventory	PR3	September-16	79,050	20,210	-	99,260
PRK-7	EAB Removal and Stumping	PR6	November-16	175,000	180,000	-	355,000
PRK-8	Tree Planting	PR3	October-16	240,000	100,000	-	340,000
PRK-9	Continuation of In Ground Garbage Co	PR3	October-16	52,910	12,000	-	64,910
PRK-10	Woodbine Island, Bollard and Boulevard	PR3	August-16	-	22,000	-	22,000
PRK-11	Car/Pick-Up Truck for Operations Tech	PR3	June-16	-	10,000	-	10,000

TOTALS	\$ 546,960	\$ 551,310	\$ -	\$ 1,098,270
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FUNDING SOURCES

Category	Total \$
Tax Levy	329,710
Reserve Funds	152,000
Federal Gas Tax	69,600
Federal Grants	0
Provincial Grants	0
Joint Federal/Provincial Grants	0
Reserve Funds - Development Charges	0
Developer Contributions	0
Fundraising / Donations	0
Other Funding Sources	0
Prior Year(s) Funding Carried Forward	0
TOTAL PROJECT COST & FUNDING	\$ 551,310

CURRENT YEAR EXPENDITURES

Category	Total \$
Contracted Services	526,510
Consultants	0
Equipment Purchases	10,000
Materials & Supplies	14,800
Other / Miscellaneous	0
TOTAL PROJECT COST	\$ 551,310

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PARKS & FACILITIES - PARKS

PROJECT NAME: PRK-1 Harbour Dock and Repairs

PROJECT PRIORITY: PR6 - Health & Safety Mitigation

PROJECT COMPLETION DATE: Jul-2016
mmm-yyyyPROJECT DESCRIPTION:

Double click on the box below to type the description
Use <Alt-Enter> to space between paragraphs

Repairs are needed on the existing dock.

A number of the deck boards on the dock need replacement
Finger docks all need realignment and anchoring
Rubber transition sections need replacement

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs

All work to the docks will increase the usability of the harbour and decrease health and safety liability to the Town.

Expected Life Of Asset (# of years) 25

Financial Summary:

Projected Start Date (month) July

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		18,000
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$18,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services		18,000		18,000
Consultants				0
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$18,000	\$0	\$18,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PARKS & FACILITIES - PARKS

PROJECT NAME: PRK-2 Minor Capital- Waterfront Parks

PROJECT PRIORITY: PR3 - Service/quality Compliance

PROJECT COMPLETION DATE:

Jun-2016

mmmm-yyyy

PROJECT DESCRIPTION:

Double click on the box below to type the description.

Use <Alt-Enter> to space between paragraphs.

1. Replacement Waterfront Signage- \$5,000
2. Additional Sand for Beaches- \$3,500
3. Replacement Buoy Lines- \$3,000
4. Concrete Anchors for Barrels for Willow Beach Boat Signage- \$7,500
5. Blue Light Emergency Phone (x3) \$5,500 ea.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits

Use <Alt-Enter> to space between paragraphs.

1. Current signage at all waterfront parks is in need of replacement due to age and poor condition. New signage would enhance visibility and clearly notify users that the beach is not supervised by a trained lifeguard.
2. To fill in low lying areas and to avoid pooling of water or trip hazards.
3. De La Salle was completed in 2014. This is for the remaining Waterfront Parks.
4. The current barrels continuously wash into the shoreline because they are not anchored, this will keep boaters a safe distance from the beach area.
5. The installation of a Blue Light Emergency Phone at DLS, Willow Beach and Holmes Point that will connect to EMS (911) immediately once picked up through GSM satellite technology.

Expected Life Of Asset (# of years) 8

Financial Summary:

Projected Start Date (month) March

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		35,500
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$35,500

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services		35,500		35,500
Consultants				0
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$35,500	\$0	\$35,500

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PARKS & FACILITIES - PARKS

PROJECT NAME: PRK-3 Solar LED Park Lighting

PROJECT PRIORITY: PR6 - Health & Safety Mitigation

PROJECT COMPLETION DATE: Oct-2016
mm-yyPROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

To install park lighting in 4 Town parks where there is currently no lights and no power source. These lights will be solar in nature, removing the requirement for an expensive power feed.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

As per our 2015 CPTED inspections performed by York Regional Police Community Liaison Officer, the Town will install trail lighting in 4 parks.

- 1) Bayview Park
- 2) Sutton Skate Park (LINK)
- 3) Whipper Watson Park
- 4) Vista Park

This lighting will help to create a safer feeling environment at night, and will not add to the operating cost as these lights are off the grid; these are an environmentally friendly solution.

Expected Life Of Asset (# of years)

Financial Summary:

Projected Start Date (month)

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds		
Federal Gas Tax		69,600
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$69,600

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services		69,600		69,600
Consultants				0
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$69,600	\$0	\$69,600

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PARKS & FACILITIES - PARKS

PROJECT NAME: PRK-4 Lakeside Park Renovation

PROJECT PRIORITY: PR6 - Health & Safety Mitigation

PROJECT COMPLETION DATE:

May-2016

mmmm-yyyy

PROJECT DESCRIPTION:

Double click on the box below to type the description
Use <Alt-Enter> to space between paragraphs.

The ball diamond at Lakeside PS has aged poorly. This rehabilitation will replace the poor condition fencing and remove the retaining wall and replace with armor stone and final grading.

Recreation Department, Landscape Architect has designed and costed this project.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

By rehabilitating this diamond, the GMBA and general public will be able to safely use this field moving into the future. This diamond is well used by the GMBA as it is equipped with a power outlet for the use of a pitching machine. If we do not fix this back stop, we will have to suspend play on this field.

Expected Life Of Asset (# of years) 20

Financial Summary:

Projected Start Date (month)

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		32,000
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$32,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services		32,000		32,000
Consultants				0
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$32,000	\$0	\$32,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PARKS & FACILITIES - PARKS

PROJECT NAME: PRK-5 Playground Replacement for Vista ParkPROJECT PRIORITY: PR6 - Health & Safety MitigationPROJECT COMPLETION DATE: Jun-2016
mm-yy**PROJECT DESCRIPTION:**

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Playground redesign and replacement of Vista Park will include subsurface drainage, engineered wood fibre surface and new playground equipment.

PROJECT BENEFITS- in 2012 detailed playground audits were completed for all playgrounds within the Town of Georgina. Vista Park was identified as being one of the most critical with noncompliance to current CSA standards. Because of its location, playground use in the summer months is quite high, thus the number of non-compliant issues warrant replacement as soon as possible to ensure a safe environment for playground users.

In addition the replacement of this playground will address current accessibility standards and meet the CSA Annex H design guidelines for accessibility.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

Benefits to this project are compliancy with current CSA standards, improved user safety, accessibility standards compliance, and increased user satisfaction with updated equipment.

Expected Life Of Asset (# of years) Projected Start Date (month) **Financial Summary:**

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds	Playgrounds	52,000
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$52,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services		52,000		52,000
Consultants				0
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$52,000	\$0	\$52,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PARKS & FACILITIES - PARKS

PROJECT NAME: PRK-6 Tree Inventory

PROJECT PRIORITY: PR3 - Service/quality Compliance

PROJECT COMPLETION DATE:

Sep-2016

mm-yy

PROJECT DESCRIPTION:

Double click on the box below to type the description.

Use <Alt-Enter> to space between paragraphs.

To inventory all Ash trees located within the boundaries in the Town of Georgina including all urban areas and parks and all rural roads.

Currently we would need to re-inventory and access existing Ash trees

A) 2,310 trees x \$2.98 /tree = \$6,884

B) Inventory and tag rural routes

145 km of rural roads x 10 trees per km -estimate= 1,450 rural Ash trees x \$6.00/ tree = \$8,700

Tag 1450 rural ash trees x \$2.00 /tree = \$4,620

Existing Inventory	\$6,884
Rural Inventory	\$8,700
Tag Rural Trees	\$4,620
Total	\$20,204

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits

Use <Alt-Enter> to space between paragraphs.

Under normal circumstances we would ask that a inventory of all tree's take place once every five years. But given the extreme effects EAB has had on our tree canopy it is crucial to continue this program yearly to monitor the effect's it has had on our Ash trees. The condition of the tree will differ drastically in a short period of time increasing the likely hood of it becoming a high hazard tree.

By continuing this program it will give us a better grasp of how to manage this and plan financially for the future.

Expected Life Of Asset (# of years)

Projected Start Date (month)

Financial Summary:

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		20,210
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$20,210

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services	79,050	20,210		99,260
Consultants				0
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$79,050	\$20,210	\$0	\$99,260

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PARKS & FACILITIES - PARKS

PROJECT NAME: PRK-7 EAB Removal and Stumping

PROJECT PRIORITY: PR6 - Health & Safety Mitigation

PROJECT COMPLETION DATE: Nov-2016
mmmm-yyyyPROJECT DESCRIPTION:

Double click on the box below to type the description
Use <Alt-Enter> to space between paragraphs.

Continuation of removal and disposal of Ash trees due to Emerald Ash Borer in Georgina.

In 2015 the following was done: \$175,000

We are requesting \$180,000 for 2016 to continue this part of the program.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

PROJECT BENEFITS: As report to Council in Report # OED-2012-0068 EAB Management Plan, Capital funds are being requested to begin mitigating the effects of EAB. This offensive strategy is being suggested to ensure all ash trees within urbanized streets and Town owned property are removed promptly to remove the risks associated with hazard trees.

A update to our tree inventory is currently being completed of Town owned property including parks, boulevards and some rural roadway's within the boundaries of Georgina. If the current request of \$180,000 dollars is approved for 2016 we can continue the removal of the current total of 253 high hazard Ash Trees.

Budget Amount Requested: \$180,000
Estimated Tree Removal Cost: \$700 per tree
Budget Amount Requested: \$180,000
Total number of trees to be removed 253 @ \$700 per tree - \$177,100

Please note that we have negotiated a much better removal price of the Ash trees, this has reduced our cost to deal with this epidemic.

Expected Life Of Asset (# of years) Financial Summary:Projected Start Date (month)

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		180,000
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$180,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services	175,000	180,000		355,000
Consultants				0
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$175,000	\$180,000	\$0	\$355,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PARKS & FACILITIES - PARKS

PROJECT NAME: PRK-8 Tree Planting

PROJECT PRIORITY: PR3 - Service/quality Compliance PROJECT COMPLETION DATE: Oct-2016
mmmm-yyyy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Tree re-planting due to the Emerald Ash Borer in Georgina. In 2016 we are proposing \$100,000 in a variety of new trees to continue the replacement program. Please refer to the below attachment that was presented to council in 2015.

Year	Number of Trees Remaining at end of year	Yearly Tree Hazard Inventory	Removal of Hazardous Trees	Sampling	Tree Replacement - Midway Run	Public Awareness Program	Total
2014	2192	\$35,000	\$30,000	20	\$135,000	\$5000	\$240,000
2015	2289	\$21,050	\$100,000	\$15,000	\$190,000	\$1000	\$326,550
2016	2709	\$5418	\$196,000	\$84,000	\$126,000	\$1000	\$412,418
2017	2289	\$4578	\$194,000	\$126,000	\$189,000	\$1000	\$514,578
2018	1789	\$3578	\$150,000	\$150,000	\$225,000	\$1000	\$524,578
2019	1189	\$2378	\$420,000	\$180,000	\$270,000	\$1000	\$873,378
2020	679	\$1358	\$357,000	\$153,000	\$229,500	\$1000	\$741,658
2021	319	\$438	\$225,000	\$108,000	\$162,000	\$1000	\$523,638
2022	80	\$160	\$167,100	\$71,700	\$107,550	\$1000	\$347,310
2023	0	\$0	\$36,000	\$24,000	\$36,000	\$1000	\$117,000

Additional one-time costs: Woodlot Ash Inventory: \$156,000 Rural Road Ash Inventory: \$1351
Grand total cost over 10 years: \$5,013,659

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

PROJECTS BENEFITS: As reported to Council in Report # OED-2012-0068 EAB Management Plan - Tree Inventory, Capital Funds are being requested to continue tree replacement efforts to mitigate the effects of EAB. This offensive strategy is being suggested to ensure all ash trees within urbanized streets will be replenished prior to the immediate decline of existing ash trees. These funds are in response to the infestation of Emerald Ash Borer.

Expected Life Of Asset (# of years)

Projected Start Date (month)

Financial Summary:

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds	Environmental	100,000
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$100,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services	240,000	100,000		340,000
Consultants				0
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$240,000	\$100,000	\$0	\$340,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PARKS & FACILITIES - PARKS

PROJECT NAME: PRK-9 Continuation of In Ground Garbage Containers

PROJECT PRIORITY: PR3 - Service/quality Compliance

PROJECT COMPLETION DATE: Oct-2016

mmmm-yyyy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Strategically replace the highest use existing 45 gal. drum waste receptacles with deep 8 foot in-ground waste receptacles.

Waste receptacles are \$ 1,250 each plus \$600 installation.

Currently, there are over 40 in-ground waste/recycling receptacles in use throughout the Town. It is being proposed that 10 more units be purchased for 2015.

The Parks Division has had success with the implementation of the inground waste and recycling containers. Several of the high use areas were well used and only required emptying 3 times in an entire season. The inground can deployment has resulted in a direct time savings allowing staff to be re-deployed to complete other tasks. It has also resulted the garbage collection budget line item being \$2,400 under budget.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

In-Ground deep receptacles will hold more than 7 times the capacity of older steel 45 gal. drums. The continuation of the purchase and supply of such infrastructure will stretch out the frequency of servicing each garbage container and will allow staff to visit each park less frequent to monitor in remote areas during peak periods of use.

Approximate cost savings:

CURRENT SYSTEM

10 Cans x 5min x 2 Employees = 100 Min. 1.75 Hours daily

Garbage Season = June, July and August or 92 Days

Time Spent Collecting = 69 Hrs. or 10 Days

NEW IN-GROUND CONTAINERS

June, July, August = 12 Weeks

Time Spent Collecting = 6 x 100 Min. = 600 Min. or 10 Hours or 1.25 Days

Approximate Savings of 59 Hours/per season

59 Hrs. x \$34.50/Hr. = \$2,035/Season

Pay Back - 7.6 yrs.

Expected Life Of Asset (# of years)

Financial Summary:

Projected Start Date (month)

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		12,000
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$12,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services	52,910	12,000		64,910
Consultants				0
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$52,910	\$12,000	\$0	\$64,910

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PARKS & FACILITIES - PARKS

PROJECT NAME: PRK-10 Woodbine Island, Bollard and Boulevard Repair

PROJECT PRIORITY: PR3 - Service/quality Compliance

PROJECT COMPLETION DATE: Aug-2016
mm-yy**PROJECT DESCRIPTION:**Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Currently many bollards are damaged due to traffic accidents and need to be repaired/replaced.

Planting Material and Soil needs to be modified and replaced in some of the planters.

Replacement Bollards - \$1,500ea x 7 = \$10,500

Material and Soil Removal - \$1,000ea x 5 planters = \$5,000

New Median - \$2,000

New Material and tree base material - \$4,000

Additional Expenses - \$500

BENEFITS OF THE PROJECT:Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

As Woodbine is the main route of travel into and out of Keswick, this area needs to be kept to the highest standard. By replacing some of the planting material and the growing medium to a more suitable material, the end product will be much more visibly pleasing and the ongoing maintenance will be greatly reduced. Some of the hard-scaped features have been damaged and need replacement in order to meet the aesthetic standards that are desired for this area.

Expected Life Of Asset (# of years) **Financial Summary:**Projected Start Date (month) **CURRENT YEAR FUNDING**

Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		22,000
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$22,000

TOTAL PROJECT COST

Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services		7,200		7,200
Consultants				0
Purchases of Assets				0
Materials & Supplies		14,800		14,800
Other / Miscellaneous				0
TOTAL COST	\$0	\$22,000	\$0	\$22,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PARKS & FACILITIES - PARKS

PROJECT NAME: PRK-11 Car/Pick-Up Truck for Operations TechnologistPROJECT PRIORITY: PR3 - Service/quality CompliancePROJECT COMPLETION DATE: Jun-2016

mmmm-yyyy

PROJECT DESCRIPTION:

Double click on the box below to type the description

Use <Alt-Enter> to space between paragraphs.

Procure a vehicle for the proposed new Operations Technologist position.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits

Use <Alt-Enter> to space between paragraphs.

The vehicle will be used by the Tech for site visits and field assessment and verifications for GIS updates, operating contracts administration and inspections. The vehicle will also be utilised by other O&E Management staff for site visits.

Expected Life Of Asset (# of years) Projected Start Date (month) Financial Summary:

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		10,000
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$10,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants				0
Purchases of Assets		10,000		10,000
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$10,000	\$0	\$10,000

**TOWN OF GEORGINA - CAPITAL BUDGET - DEPARTMENTAL SUMMARY
2016**

DEPARTMENT: OPERATIONS & ENGINEERING - PARKS & FACILITIES - THE ROC

#	Project Name	Priority	Completion Date (month-year)	Capital Budget			
				Spent to Date	Current Year Budget	Future Years	Total Project Cost
ROC-1	Minor Capital	PR4	December-16	-	12,500	-	12,500
ROC-2	Accessible Parking upgrades	PR3	August-16	-	10,000	-	10,000
ROC-3	Blinds	PR3	June-16	-	35,000	-	35,000

TOTALS	\$	-	\$	57,500	\$	-	\$	57,500
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FUNDING SOURCES	
Category	Total \$
Tax Levy	47,500
Reserve Funds	10,000
Federal Gas Tax	0
Federal Grants	0
Provincial Grants	0
Joint Federal/Provincial Grants	0
Reserve Funds - Development Charges	0
Developer Contributions	0
Fundraising / Donations	0
Other Funding Sources	0
Prior Year(s) Funding Carried Forward	0
TOTAL PROJECT COST & FUNDING	\$ 57,500

CURRENT YEAR EXPENDITURES	
Category	Total \$
Contracted Services	10,000
Consultants	0
Equipment Purchases	47,500
Materials & Supplies	0
Other / Miscellaneous	0
TOTAL PROJECT COST	\$ 57,500

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PARKS & FACILITIES - THE ROC

PROJECT NAME: ROC-1 Minor Capital

PROJECT PRIORITY: PR4 - Asset/Fleet Replacement

PROJECT COMPLETION DATE: Dec-2016
mmmm-yyyy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

1. Tables and Chairs replacement- \$3,500.00
2. Purchase of new linens, napkins, chair covers, etc. \$2,500.00
3. Alarm system repair \$6,500.00

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

1. Replacement of some damaged tables and chairs is necessary for operation.
2. Increase in the use of the ROC for weddings has made it necessary to replace various associated linens etc.
3. Alarm system needs continues to malfunction on a regular basis. We have kept this installer accountable, and they have repaired under warrenty, and it works for a period of time. The warrenty has expired, we have investigated internally and have determined that we need to pull new wires from the snow making facility to the Chalet.

Expected Life Of Asset (# of years)

Financial Summary:

Projected Start Date (month) Feb-16

CURRENT YEAR FUNDING

Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		12,500
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$12,500

TOTAL PROJECT COST

Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants				0
Purchases of Assets		12,500		12,500
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$12,500	\$0	\$12,500

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PARKS & FACILITIES - THE ROC

PROJECT NAME: ROC-2 Accessible Parking upgrades

PROJECT PRIORITY: PR3 - Service/quality Compliance

PROJECT COMPLETION DATE:

Aug-2016

mmmm-yyyy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

It has been noted that the current accessible parking spots are located quite far from the Chalet. Relocating them closer for accessibility purposes is desirable.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

PROJECT BENEFITS: Bringing accessible parking spots closer would allow users to safely enter and exit the Chalet. It would also allow us to bring the accessible parking spots to the most current requirements.

Expected Life Of Asset (# of years) 30

Financial Summary:

Projected Start Date (month) June

CURRENT YEAR FUNDING

Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds	Accessibility	10,000
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$10,000

TOTAL PROJECT COST

Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services		10,000		10,000
Consultants				0
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$10,000	\$0	\$10,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - PARKS & FACILITIES - THE ROC

PROJECT NAME: ROC-3 Blinds

PROJECT PRIORITY: PR3 - Service/quality Compliance

PROJECT COMPLETION DATE:

Jun-2016

mmmm-yyyy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Add blinds to the large windows in the Chalet. The Chalet has large windows located to the South, East and West. Problems with heat and visibility are a regular concern.

The large windows located in the Chalet allow a disruptive amount of heat and light into the Facility. It can be difficult to see the TV screens thus making presentations difficult. We also have heat issues in the summer from the heat loading of the sun light; the ability to eliminate this would benefit all customers using the Facility.

\$35,000

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

PROJECT BENEFITS: Electric blinds will eliminate issues with video presentations during day light hours and they will drastically reduce heat load in the chalet during the summer months.

Expected Life Of Asset (# of years) 10Financial Summary:Projected Start Date (month) May

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		35,000
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$35,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants				0
Purchases of Assets		35,000		35,000
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$35,000	\$0	\$35,000

2016 BUDGET

OPERATIONS & ENGINEERING

Parks

Operating Account Details

OPERATIONS AND ENGINEERING - PARKS

GEORGINA - 2016 BUDGET

Page 1 of 15

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Parks - Administration								
1-1-1531101-0423	Miscellaneous Grants	(5,053)	-	-	-		-	
1-1-1531101-0705	Miscellaneous Fees	(84,500)	-	(84,500)	(84,500)		(84,500)	0.0%
1-1-1531101-0896	Recovered Re: Diamond Lights	(13,521)	(12,769)	(13,600)	(13,600)		(13,600)	0.0%
1-2-1531101-1110	Regular Salaries & Wages	-	375,098	607,720	683,830	25,080	708,910	16.7%
1-2-1531101-1120	Part Time Salaries & Wages	-	33,707	234,600	234,600		234,600	0.0%
1-2-1531101-1130	Overtime Pay	15,882	(2,897)	21,500	21,500		21,500	0.0%
1-2-1531101-1131	Shift Premium	-	-	17,500	17,500		17,500	0.0%
1-2-1531101-1145	Standby Time	-	18,815	-	-		-	
1-2-1531101-1150	All Other Payroll Costs	13,826	129,695	236,590	287,160	8,530	295,690	25.0%
1-2-1531101-1210	F/T Salaries Recovered	-	-	(596,830)	(596,830)		(596,830)	0.0%
1-2-1531101-1211	P/T Salaries Recovered	-	-	(309,350)	(309,350)		(309,350)	0.0%
1-2-1531101-2310	Repairs	328	-	1,000	1,000		1,000	0.0%
1-2-1531101-2312	Internal Vehicle Maintenance	3,964	251	-	-		-	
1-2-1531101-2325	Fuel-Vehicles	5,408	1,979	6,050	6,050		6,050	0.0%
1-2-1531101-2330	Licences	3,061	1,131	1,490	1,490		1,490	0.0%
1-2-1531101-2535	Clothing/Boot Allowance	9,123	8,532	13,500	13,500		13,500	0.0%
1-2-1531101-2610	General Stationery & Office Sp	5,524	2,242	4,950	4,950		4,950	0.0%
1-2-1531101-2810	Hydro	31,824	23,026	23,300	23,300		23,300	0.0%
1-2-1531101-2825	Water/Sewer	730	114	600	600		600	0.0%
1-2-1531101-3110	Travel Expenses	2,610	263	3,560	3,560		3,560	0.0%
1-2-1531101-3140	Memberships	2,199	290	2,000	2,000		2,000	0.0%
1-2-1531101-3150	Professional Development	5,686	7,905	7,500	7,500		7,500	0.0%
1-2-1531101-3215	Telephone	14,725	10,319	15,000	15,000		15,000	0.0%
1-2-1531101-3216	Internet Access	875	863	1,000	1,000		1,000	0.0%
1-2-1531101-3420	Building Repairs & Maintenance	3,616	2,244	2,200	2,200		2,200	0.0%
1-2-1531101-3620	Equipment Rentals	14,851	18,303	15,500	15,500		15,500	0.0%
1-2-1531101-3905	Miscellaneous	2,190	767	1,400	1,400		1,400	0.0%
1-2-1531101-3910	Insurance Premiums	6,990	7,273	6,960	6,960		6,960	0.0%

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Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
1-2-1531101-3911	Insurance Claims	-	755	-	-		-	
1-7-1531101-8168	Reserve For Future Expenditures	343,300	343,300	343,300	299,700		299,700	(12.7%)
Category Total		383,638	971,206	562,940	646,020	33,610	679,630	20.7%
Parks - Holmes Point								
1-1-1531341-0702	Admission Fees	(16,277)	(50,003)	(25,000)	(32,000)		(32,000)	28.0%
1-1-1531341-0705	Miscellaneous Fees	(1,000)	-	(1,000)	(1,000)		(1,000)	0.0%
1-2-1531341-1011	P/T-Salaries Transferred	6,020	-	7,000	7,000		7,000	0.0%
1-2-1531341-2625	Equipment Supplies	115	5	1,500	1,500		1,500	0.0%
1-2-1531341-2810	Hydro	835	693	660	660		660	0.0%
1-2-1531341-3215	Telephone	706	552	900	900		900	0.0%
1-2-1531341-3250	Advertising	-	-	100	100		100	0.0%
1-2-1531341-3255	Printing	201	273	250	250		250	0.0%
1-2-1531341-3325	Software Licences & Maintenance	2,155	2,945	1,540	1,970		1,970	27.9%
1-2-1531341-3410	Contracted Services	566	673	1,000	1,700		1,700	70.0%
1-2-1531341-3420	Building Repairs & Maintenance	630	352	500	500		500	0.0%
1-2-1531341-3514	Internal Maintenance Sub-Co	-	-	-	-		-	
Category Total		(6,049)	(44,510)	(12,550)	(18,420)	-	(18,420)	46.8%
Parks - Snow Removal								
1-2-1531355-1110	Regular Salaries & Wages	208,630	63,594	95,000	95,000		95,000	0.0%
1-2-1531355-1120	Part Time Salaries & Wages	40,281	17,802	25,000	25,000		25,000	0.0%
1-2-1531355-1130	Overtime Pay	51,958	47,754	13,500	13,500		13,500	0.0%
1-2-1531355-1145	Standby Time	22,592	701	17,500	17,500		17,500	0.0%
1-2-1531355-1150	All Other Payroll Costs	94,297	30,226	42,600	52,600		52,600	23.5%
1-2-1531355-2310	Repairs	95,446	6,661	28,000	28,000		28,000	0.0%

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1-2-1531355-2312	Internal Vehicle Maintenance	-	13,014	-	-		-	
1-2-1531355-2325	Fuel-Vehicles	33,246	24,056	26,280	26,280		26,280	0.0%
1-2-1531355-2330	Licences	-	-	490	490		490	0.0%
1-2-1531355-2360	Equipment Purchases	7,476	2,062	5,000	5,000		5,000	0.0%
1-2-1531355-3325	Software Licences & Maintenance	-	528	5,180	5,180		5,180	0.0%
1-2-1531355-3410	Contracted Services	92	10,675	19,000	16,000		16,000	(15.8%)
Category Total		554,018	217,073	277,550	284,550	-	284,550	2.5%
Parks - Garbage Collection								
1-2-1531356-1110	Regular Salaries & Wages	81,595	38,676	49,000	49,000		49,000	0.0%
1-2-1531356-1120	Part Time Salaries & Wages	35,859	30,424	38,000	38,000		38,000	0.0%
1-2-1531356-1130	Overtime Pay	2,878	1,256	1,000	1,000		1,000	0.0%
1-2-1531356-1150	All Other Payroll Costs	29,162	16,051	23,250	23,250		23,250	0.0%
1-2-1531356-2250	Cleaning Supplies	6,124	2,782	9,500	9,500		9,500	0.0%
1-2-1531356-2310	Repairs	6,630	383	6,910	5,000		5,000	(27.6%)
1-2-1531356-2312	Internal Vehicle Maintenance	-	2,823	-	-		-	
1-2-1531356-2325	Fuel-Vehicles	14,623	8,761	14,520	14,520		14,520	0.0%
1-2-1531356-2330	Licences	602	-	620	620		620	0.0%
1-2-1531356-2360	Equipment Purchases	4,370	10,380	10,000	10,000		10,000	0.0%
1-2-1531356-3416	Tipping Fees	130	-	4,400	4,400		4,400	0.0%
Category Total		181,973	111,536	157,200	155,290	-	155,290	(1.2%)
Parks - Parks Facilities								
1-2-1531357-1110	Regular Salaries & Wages	358,934	119,524	186,000	175,940		175,940	(5.4%)
1-2-1531357-1120	Part Time Salaries & Wages	41,112	64,196	52,000	52,000		52,000	0.0%
1-2-1531357-1130	Overtime Pay	8,684	6,203	3,000	3,000		3,000	0.0%
1-2-1531357-1150	All Other Payroll Costs	106,007	47,319	69,700	72,700		72,700	4.3%
1-2-1531357-2225	Grd. Maint. Materials	17,667	7,279	23,500	23,500		23,500	0.0%

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Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
1-2-1531357-2230	Lumber,Building Materials	8,522	5,145	4,000	4,000		4,000	0.0%
1-2-1531357-2232	Paint	1,713	1,619	1,500	1,500		1,500	0.0%
1-2-1531357-2245	Signs	8,433	13,310	11,000	11,000		11,000	0.0%
1-2-1531357-2249	Welding Supplies	316	183	1,900	1,900		1,900	0.0%
1-2-1531357-2250	Cleaning Supplies	1,317	2,028	1,280	1,280		1,280	0.0%
1-2-1531357-2310	Repairs	6,637	2,814	11,300	11,300		11,300	0.0%
1-2-1531357-2312	Internal Vehicle Maintenance	110	2,001	-	-		-	
1-2-1531357-2325	Fuel-Vehicles	20,108	9,316	16,940	16,940		16,940	0.0%
1-2-1531357-2330	Licences	360	-	580	580		580	0.0%
1-2-1531357-2350	Small Tools	2,339	1,227	1,350	1,350		1,350	0.0%
1-2-1531357-2360	Equipment Purchases	3,424	6,733	7,360	7,360		7,360	0.0%
1-2-1531357-2520	Safety Supplies	2,608	1,453	2,000	2,000		2,000	0.0%
1-2-1531357-2731	First Aid Supplies	30	58	190	190		190	0.0%
1-2-1531357-2810	Hydro	22,015	6,316	4,600	4,600		4,600	0.0%
1-2-1531357-3410	Contracted Services	18,688	9,747	15,000	15,000		15,000	0.0%
1-2-1531357-3412	Contracted Serv-Toilets	27,484	29,183	38,000	38,000		38,000	0.0%
1-2-1531357-3415	Equipment Repairs	6,668	725	1,500	1,500		1,500	0.0%
1-2-1531357-3417	Park Improvements	14,421	13,717	9,970	9,970		9,970	0.0%
1-2-1531357-3420	Building Repairs & Maintenance	7,513	9,558	6,180	6,180		6,180	0.0%
1-2-1531357-3514	Internal Maintenance Sub-Cont	1,610	90	900	900		900	0.0%
1-2-1531357-3620	Equipment Rentals	293	69	500	500		500	0.0%
1-7-1531357-8168	Reserve For Future Expendit	75,000	75,000	75,000	75,000		75,000	0.0%
Category Total		762,013	434,813	545,250	538,190	-	538,190	(1.3%)
Parks - Playgrounds								
1-2-1531359-1110	Regular Salaries & Wages	8,628	1,041	5,000	5,000		5,000	0.0%
1-2-1531359-1120	Part Time Salaries & Wages	9,581	1,471	2,800	2,800		2,800	0.0%
1-2-1531359-1150	All Other Payroll Costs	3,810	534	2,100	2,100		2,100	0.0%

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1-2-1531359-2225	Grd. Maint. Materials	4,950	-	7,000	7,000		7,000	0.0%
1-2-1531359-2325	Fuel-Vehicles	1,081	939	1,210	1,210		1,210	0.0%
1-2-1531359-2360	Equipment Purchases	84	245	1,000	1,000		1,000	0.0%
1-2-1531359-2825	Water/Sewer	7,375	-	5,500	5,500		5,500	0.0%
1-2-1531359-3320	Consultants Fees	3,663	2,007	10,000	10,000		10,000	0.0%
1-2-1531359-3415	Equipment Repairs	2,585	6,508	5,000	5,000		5,000	0.0%
1-7-1531359-8168	Reserve For Future Expendit	60,000	60,000	60,000	60,000		60,000	0.0%
Category Total		101,757	72,745	99,610	99,610	-	99,610	0.0%
Child/Youth Programs - Keswick Skate Park								
1-2-1531361-1110	Regular Salaries & Wages	3,498	1,419	5,450	5,450		5,450	0.0%
1-2-1531361-1120	Part Time Salaries & Wages	722	412	500	500		500	0.0%
1-2-1531361-1150	All Other Payroll Costs	1,000	592	1,720	1,720		1,720	0.0%
1-2-1531361-3415	Equipment Repairs	-	-	1,000	1,000		1,000	0.0%
1-2-1531361-3939	Vandalism-Repairs	3,584	367	2,000	2,000		2,000	0.0%
Category Total		8,804	2,790	10,670	10,670	-	10,670	0.0%
Parks - Grounds Maintenance								
1-2-1531701-1110	Regular Salaries & Wages	136,169	74,344	74,310	74,310		74,310	0.0%
1-2-1531701-1120	Part Time Salaries & Wages	111,125	98,007	93,000	93,000		93,000	0.0%
1-2-1531701-1130	Overtime Pay	1,129	820	-	-		-	
1-2-1531701-1150	All Other Payroll Costs	57,750	36,128	39,400	46,310		46,310	17.5%
1-2-1531701-2310	Repairs	11,110	1,417	14,000	10,000		10,000	(28.6%)
1-2-1531701-2312	Internal Vehicle Maintenance	-	8,840	-	-		-	
1-2-1531701-2325	Fuel-Vehicles	15,958	10,795	16,340	16,340		16,340	0.0%
1-2-1531701-2360	Equipment Purchases	4,928	10,222	7,930	7,930		7,930	0.0%
1-2-1531701-2520	Safety Supplies	1,453	1,233	1,500	1,500		1,500	0.0%

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Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
1-2-1531701-2810	Hydro	454	315	-	-		-	
1-2-1531701-3325	Software Licences & Maintenance	-	9	5,180	5,180		5,180	0.0%
1-2-1531701-3415	Equipment Repairs	519	1,294	-	-		-	
Category Total		340,595	243,424	251,660	254,570	-	254,570	1.2%
Parks - Ball Diamonds								
1-1-1531702-0897	Costs Recovered	(47,875)	(45,361)	(47,000)	(45,000)		(45,000)	(4.3%)
1-2-1531702-1110	Regular Salaries & Wages	64,845	29,008	14,200	14,200		14,200	0.0%
1-2-1531702-1120	Part Time Salaries & Wages	3,295	3,937	8,200	8,200		8,200	0.0%
1-2-1531702-1130	Overtime Pay	824	389	1,000	1,000		1,000	0.0%
1-2-1531702-1150	All Other Payroll Costs	20,961	9,553	6,250	6,250		6,250	0.0%
1-2-1531702-2225	Grd. Maint. Materials	9,211	19,422	17,500	17,500		17,500	0.0%
1-2-1531702-2310	Repairs	1,117	5,536	4,500	4,500		4,500	0.0%
1-2-1531702-2312	Internal Vehicle Maintenance	-	542	-	-		-	
1-2-1531702-2325	Fuel-Vehicles	6,457	4,822	9,680	9,680		9,680	0.0%
1-2-1531702-2360	Equipment Purchases	6,386	1,884	8,490	8,490		8,490	0.0%
1-2-1531702-2810	Hydro	11,654	10,268	11,000	11,000		11,000	0.0%
1-2-1531702-3410	Contracted Services	398	3,540	970	970		970	0.0%
1-2-1531702-3412	Contracted Serv-Toilets	12,097	17,160	12,000	12,000		12,000	0.0%
1-2-1531702-3440	Parking Lot Repairs	2,779	-	3,500	3,500		3,500	0.0%
1-2-1531702-3514	Internal Maintenance Sub-Cont	2,213	35	600	600		600	0.0%
Category Total		94,362	60,735	50,890	52,890	-	52,890	3.9%
Parks - Soccer Pitches								
1-1-1531706-0897	Costs Recovered	(38,543)	(35,795)	(40,000)	(38,000)		(38,000)	(5.0%)
1-2-1531706-1110	Regular Salaries & Wages	8,252	5,547	10,200	10,200		10,200	0.0%

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Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
1-2-1531706-1120	Part Time Salaries & Wages	2,925	6,491	6,000	6,000		6,000	0.0%
1-2-1531706-1130	Overtime Pay	318	91	3,000	3,000		3,000	0.0%
1-2-1531706-1150	All Other Payroll Costs	2,674	2,389	5,260	5,260		5,260	0.0%
1-2-1531706-2225	Grd. Maint. Materials	24,803	12,937	29,500	29,500		29,500	0.0%
1-2-1531706-2232	Paint	5,827	2,754	5,900	5,900		5,900	0.0%
1-2-1531706-2245	Signs	-	-	1,000	1,000		1,000	0.0%
1-2-1531706-2310	Repairs	4,007	3,209	7,000	7,000		7,000	0.0%
1-2-1531706-2312	Internal Vehicle Maintenance	-	-	-	-		-	
1-2-1531706-2325	Fuel-Vehicles	3,493	2,924	6,600	6,600		6,600	0.0%
1-2-1531706-2810	Hydro	16,705	10,069	13,050	13,050		13,050	0.0%
1-2-1531706-2825	Water/Sewer	374	15	500	500		500	0.0%
1-2-1531706-3412	Contracted Serv-Toilets	11,879	12,088	11,800	11,800		11,800	0.0%
1-2-1531706-3514	Internal Maintenance Sub-Cont	-	-	2,000	2,000		2,000	0.0%
Category Total		42,714	22,719	61,810	63,810	-	63,810	3.2%
Parks - North Gwillimbury								
1-1-1531717-0702	Admission Fees	(10,277)	(17,712)	(13,000)	(17,700)		(17,700)	36.2%
1-2-1531717-1011	P/T-Salaries Transferred	3,010	-	3,500	3,500		3,500	0.0%
1-2-1531717-2625	Equipment Supplies	595	290	600	600		600	0.0%
1-2-1531717-3283	Mobile Phones	637	520	1,100	1,100		1,100	0.0%
1-2-1531717-3325	Software Licences & Maintenance	1,386	2,149	1,550	1,550		1,550	0.0%
1-2-1531717-3410	Contracted Services	759	52	2,300	2,300		2,300	0.0%
Category Total		(3,890)	(14,701)	(3,950)	(8,650)	-	(8,650)	119.0%
Parks - Planting Program								
1-2-1531718-1110	Regular Salaries & Wages	72,304	111,979	398,470	320,990		320,990	(19.4%)
1-2-1531718-1120	Part Time Salaries & Wages	53,477	61,929	57,700	57,700		57,700	0.0%

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Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
1-2-1531718-1130	Overtime Pay	6,251	2,588	2,230	2,230		2,230	0.0%
1-2-1531718-1145	Standby Time	7,154	7,509	1,000	1,000		1,000	0.0%
1-2-1531718-1150	All Other Payroll Costs	32,839	47,261	135,350	119,340		119,340	(11.8%)
1-2-1531718-2225	Grd. Maint. Materials	19,381	17,315	30,000	35,000		35,000	16.7%
1-2-1531718-2310	Repairs	1,837	2,392	10,000	6,000		6,000	(40.0%)
1-2-1531718-2312	Internal Vehicle Maintenance	-	3,100	-	-		-	
1-2-1531718-2325	Fuel-Vehicles	13,718	8,311	12,990	12,990		12,990	0.0%
1-2-1531718-2330	Licences	318	-	700	700		700	0.0%
1-2-1531718-2360	Equipment Purchases	8,165	3,634	14,250	10,000		10,000	(29.8%)
1-2-1531718-2520	Safety Supplies	829	-	1,500	1,500		1,500	0.0%
1-2-1531718-2810	Hydro	253	-	500	500		500	0.0%
1-2-1531718-2815	Gas	5,242	4,035	4,100	4,100		4,100	0.0%
1-2-1531718-2825	Water/Sewer	143	18	2,800	2,800		2,800	0.0%
1-2-1531718-3150	Professional Development	1,814	-	2,000	2,000		2,000	0.0%
1-2-1531718-3410	Contracted Services	10,922	9,795	17,200	17,200		17,200	0.0%
1-2-1531718-3514	Internal Maintenance Sub-Cont	669	-	500	500		500	0.0%
Category Total		235,316	279,866	691,290	594,550	-	594,550	(14.0%)
Parks - Claredon Beach								
1-2-1531719-2810	Hydro	-	-	-	-		-	
1-2-1531719-3420	Building Repairs & Maintenance	34	-	-	-		-	
Category Total		34	-	-	-	-	-	
Parks - 481 Lake Drive								
1-1-1531767-0831	Land Rental	(1,760)	(2,698)	(1,760)	(1,760)		(1,760)	0.0%
1-2-1531767-2810	Hydro	1,721	330	1,500	1,500		1,500	0.0%
1-2-1531767-2815	Gas	739	-	1,500	1,500		1,500	0.0%

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1-2-1531767-3410	Contracted Services	246	2,195	5,000	2,500		2,500	(50.0%)
1-2-1531767-3420	Building Repairs & Maintenance	371	1,772	2,000	2,000		2,000	0.0%
Category Total		1,317	1,599	8,240	5,740	-	5,740	(30.3%)
The ROC								
1-1-1532000-0423	Miscellaneous Grants	(4,211)	-	-	-		-	
1-1-1532000-0722	Equipment Rental	(36,014)	(24,503)	(43,200)	(47,500)		(47,500)	10.0%
1-1-1532000-0779	Catering	(38,632)	(44,905)	(42,800)	(50,000)		(50,000)	16.8%
1-1-1532000-0832	Building Rental	(18,704)	(27,406)	(25,000)	(27,500)		(27,500)	10.0%
1-1-1532000-0835	T&T Park	(192,549)	(232,073)	(235,000)	(317,250)		(317,250)	35.0%
1-1-1532000-0839	Chalet Concession	(71,471)	(74,494)	(83,400)	(91,700)		(91,700)	10.0%
1-2-1532000-1110	Regular Salaries & Wages	80,247	157,896	100,290	234,700		234,700	134.0%
1-2-1532000-1120	Part Time Salaries & Wages	401,406	310,747	264,000	381,730		381,730	44.6%
1-2-1532000-1130	Overtime Pay	26,403	20,890	16,000	16,000		16,000	0.0%
1-2-1532000-1150	All Other Payroll Costs	69,481	83,385	103,380	152,990		152,990	48.0%
1-2-1532000-2250	Cleaning Supplies	8,220	4,338	7,000	7,000		7,000	0.0%
1-2-1532000-2310	Repairs	16,688	12,484	11,000	15,000		15,000	36.4%
1-2-1532000-2312	Internal Vehicle Maintenance	-	315	-	-		-	
1-2-1532000-2325	Fuel-Vehicles	11,550	5,921	7,970	7,970		7,970	0.0%
1-2-1532000-2350	Small Tools	3,847	3,609	2,550	4,550		4,550	78.4%
1-2-1532000-2520	Safety Supplies	1,159	926	1,250	1,250		1,250	0.0%
1-2-1532000-2535	Clothing/Boot Allowance	3,687	2,276	3,600	3,600		3,600	0.0%
1-2-1532000-2610	General Stationery & Office Sp	9,341	3,807	6,380	6,380		6,380	0.0%
1-2-1532000-2810	Hydro	72,464	65,738	70,000	70,000		70,000	0.0%
1-2-1532000-2815	Gas	11,895	8,168	7,000	10,000		10,000	42.9%
1-2-1532000-2825	Water/Sewer	29,909	3,183	44,000	44,000		44,000	0.0%
1-2-1532000-2920	Refreshments	88,603	82,718	60,000	72,000		72,000	20.0%
1-2-1532000-2925	Meeting Expenses	968	298	1,500	1,500		1,500	0.0%

OPERATIONS AND ENGINEERING - PARKS

GEORGINA - 2016 BUDGET

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Account Code	Account Description	2014 - ACTUAL VALUES (display)	2015 - ACTUAL VALUES (display)	2015 - BUDGET VALUES (display)	2016 - BASE BUDGET (input)	2016 - NEW INITIATIVE (input)	2016 - BUDGET (calculate)	2016 - INCREASE (calculate)
1-2-1532000-3110	Travel Expenses	406	239	1,000	1,000		1,000	0.0%
1-2-1532000-3125	Special Events	2,442	2,497	4,000	5,500		5,500	37.5%
1-2-1532000-3140	Memberships	538	514	1,700	1,700		1,700	0.0%
1-2-1532000-3150	Professional Development	2,375	1,673	3,000	5,000		5,000	66.7%
1-2-1532000-3215	Telephone	7,032	6,850	5,400	5,400		5,400	0.0%
1-2-1532000-3216	Internet Access	719	-	750	750		750	0.0%
1-2-1532000-3232	Marketing	47,982	32,675	50,000	50,000		50,000	0.0%
1-2-1532000-3320	Consultants Fees	-	-	5,000	5,000		5,000	0.0%
1-2-1532000-3410	Contracted Services	69,246	33,365	55,000	55,000		55,000	0.0%
1-2-1532000-3420	Building Repairs & Maintenance	28,403	20,468	7,500	15,500		15,500	106.7%
1-2-1532000-3514	Internal Maintenance Sub-Cont	5,791	2,510	3,550	3,550		3,550	0.0%
1-2-1532000-3620	Equipment Rentals	3,672	-	5,000	5,000		5,000	0.0%
1-2-1532000-3640	Machine Time - Own	209	-	-	-		-	
1-2-1532000-3910	Insurance Premiums	15,000	15,000	15,000	15,000		15,000	0.0%
1-2-1532000-3939	Vandalism-Repairs	314	-	-	-		-	
1-2-1532000-4010	Bank Charges	2,205	1,867	2,200	2,200		2,200	0.0%
1-7-1532000-8168	Reserve For Future Expenditures	141,000	141,000	141,000	142,200		142,200	0.9%
Category Total		801,621	621,976	576,620	807,520	-	807,520	40.0%
Waterfront - Jackson's Point Harbour								
1-1-1533338-0702	Parking Revenue	(4,985)	(24,112)	(6,000)	(7,000)		(7,000)	16.7%
1-1-1533338-0703	Transient Slips	(1,700)	-	(2,000)	(2,000)		(2,000)	0.0%
1-1-1533338-0705	Miscellaneous Fees	-	(2)	(500)	(500)		(500)	0.0%
1-1-1533338-0706	Sail Georgina	(20,163)	(23,646)	(22,000)	(22,000)		(22,000)	0.0%
1-1-1533338-0720	Seasonal Rentals	(19,351)	(20,706)	(14,200)	(14,200)		(14,200)	0.0%
1-2-1533338-1120	Part Time Salaries & Wages	-	-	12,300	12,300		12,300	0.0%
1-2-1533338-1130	Overtime Pay	-	-	1,000	1,000		1,000	0.0%

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OPERATIONS AND ENGINEERING - PARKS

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Account Code	Account Description	2014 - ACTUAL VALUES (display)	2015 - ACTUAL VALUES (display)	2015 - BUDGET VALUES (display)	2016 - BASE BUDGET (input)	2016 - NEW INITIATIVE (input)	2016 - BUDGET (calculate)	2016 - INCREASE (calculate)
1-2-1533338-1150	All Other Payroll Costs	-	-	2,130	2,130		2,130	0.0%
1-2-1533338-2610	General Stationery & Office Sp	62	-	200	200		200	0.0%
1-2-1533338-2625	Equipment Supplies	100	141	500	500		500	0.0%
1-2-1533338-2810	Hydro	733	700	1,100	1,100		1,100	0.0%
1-2-1533338-2825	Water/Sewer	316	153	900	900		900	0.0%
1-2-1533338-3215	Telephone	1,871	1,605	1,500	1,500		1,500	0.0%
1-2-1533338-3250	Advertising	2,360	365	3,500	3,500		3,500	0.0%
1-2-1533338-3325	Software Licences & Maintenance	1,601	2,356	2,550	2,550		2,550	0.0%
1-2-1533338-3410	Contracted Services	5,109	1,067	1,300	1,300		1,300	0.0%
1-2-1533338-3420	Building Repairs & Maintenance	2,308	574	1,940	1,940		1,940	0.0%
1-2-1533338-3423	Park Security	3,228	-	4,000	4,000		4,000	0.0%
1-2-1533338-3514	Internal Maintenance Sub-Cont	1,506	-	1,000	1,000		1,000	0.0%
1-2-1533338-3905	Miscellaneous	-	-	-	-		-	
1-2-1533338-3910	Insurance Premiums	2,650	2,650	2,650	2,650		2,650	0.0%
1-2-1533338-4010	Bank Charges	378	-	-	-		-	
Category Total		(23,977)	(58,855)	(8,130)	(9,130)	-	(9,130)	12.3%
Jackson's Point Washrooms								
1-2-1533342-1120	Part Time Salaries & Wages	-	-	1,000	1,000		1,000	0.0%
1-2-1533342-1150	All Other Payroll Costs	-	-	160	160		160	0.0%
1-2-1533342-2810	Hydro	1,086	984	1,100	1,100		1,100	0.0%
1-2-1533342-2825	Water/Sewer	17	-	500	500		500	0.0%
1-2-1533342-3420	Building Repairs & Maintenance	705	675	500	500		500	0.0%
1-2-1533342-3514	Internal Maintenance Sub-Cont	-	-	450	450		450	0.0%
Category Total		1,808	1,659	3,710	3,710	-	3,710	0.0%
Waterfront - Wharves								
1-1-1533781-0702	Young's Harbour Admissions	(9,525)	(10,994)	(9,500)	(10,000)		(10,000)	5.3%

OPERATIONS AND ENGINEERING - PARKS

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Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
1-1-1533781-0831	Island Grove Lease	(3,100)	(1,600)	(3,100)	(3,100)		(3,100)	0.0%
1-2-1533781-1010	F/T-Salaries Transferred	-	-	2,500	2,500		2,500	0.0%
1-2-1533781-2810	Hydro	283	230	770	770		770	0.0%
1-2-1533781-3325	Young's Harbour Software	1,335	1,992	1,550	1,550		1,550	0.0%
1-2-1533781-3410	Contracted Services	490	1,076	700	1,300		1,300	85.7%
1-2-1533781-4930	Lease Payments	-	-	150	150		150	0.0%
Category Total		(10,517)	(9,296)	(6,930)	(6,830)	-	(6,830)	(1.4%)
Waterfront - Willow Wharf								
1-1-1533782-0702	Admission Fees	(5,274)	(16,295)	(6,000)	(9,000)		(9,000)	50.0%
1-2-1533782-2810	Hydro	-	-	-	-		-	
1-2-1533782-3215	Telephone	-	-	-	-		-	
1-2-1533782-3325	Software Licences & Maintenance	1,330	2,437	1,550	1,550		1,550	0.0%
1-2-1533782-3410	Contracted Services	-	173	700	1,300		1,300	85.7%
1-2-1533782-3420	Building Repairs & Maintenance	-	-	-	-		-	
1-2-1533782-3514	Internal Maintenance Sub-Cont	-	-	-	-		-	
Category Total		(3,944)	(13,685)	(3,750)	(6,150)	-	(6,150)	64.0%
Waterfront - Willow Beach								
1-1-1533783-0702	Admission Fees	(79,097)	(141,230)	(85,000)	(135,000)		(135,000)	58.8%
1-2-1533783-1011	P/T Salaries Transferred	14,577	-	16,950	16,950		16,950	0.0%
1-2-1533783-2250	Cleaning Supplies	-	17	-	-		-	
1-2-1533783-2325	Fuel-Vehicles	679	734	1,870	1,870		1,870	0.0%
1-2-1533783-2625	Equipment Supplies	95	94	500	500		500	0.0%
1-2-1533783-2810	Hydro	571	618	1,100	1,100		1,100	0.0%

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
1-2-1533783-2825	Water/Sewer	985	279	1,300	1,300		1,300	0.0%
1-2-1533783-3215	Telephone	3,158	2,235	4,000	4,000		4,000	0.0%
1-2-1533783-3255	Printing	201	273	250	250		250	0.0%
1-2-1533783-3325	Software Licences & Maintenance	4,736	7,933	4,790	4,790		4,790	0.0%
1-2-1533783-3410	Contracted Services	89,004	64,730	87,500	87,500	(55,000)	32,500	(62.9%)
1-2-1533783-3420	Building Repairs & Maintenance	331	3,893	2,500	2,500		2,500	0.0%
1-2-1533783-3514	Internal Maintenance Sub-Cont	485	-	1,000	1,000		1,000	0.0%
1-2-1533783-3939	Vandalism-Repairs	-	-	-	-		-	
Category Total		35,725	(60,424)	36,760	(13,240)	(55,000)	(68,240)	(285.6%)
Waterfront - De La Salle Park								
1-1-1533784-0702	Admission Fees	(93,942)	(152,783)	(100,000)	(150,000)		(150,000)	50.0%
1-1-1533784-0423	Miscellaneous Grants	(7,645)	-	-	-		-	
1-1-1533784-0831	Lease Revenues	(15,846)	(13,809)	(21,100)	(21,100)		(21,100)	0.0%
1-2-1533784-1120	Part Time Salaries & Wages	25,883	51,394	30,000	30,000	35,650	65,650	118.8%
1-2-1533784-1130	Overtime Pay	2,188	2,223	5,000	5,000		5,000	0.0%
1-2-1533784-1150	All Other Payroll Costs	5,476	5,889	6,400	6,400	7,130	13,530	111.4%
1-2-1533784-2250	Cleaning Supplies	425	200	1,900	1,900		1,900	0.0%
1-2-1533784-2535	Clothing/Boot Allowance	-	644	1,800	1,800		1,800	0.0%
1-2-1533784-2625	Equipment Supplies	1,184	991	1,600	1,600		1,600	0.0%
1-2-1533784-2810	Hydro	26,412	16,885	24,200	18,000		18,000	(25.6%)
1-2-1533784-2815	Gas	-	1,855	-	5,000		5,000	
1-2-1533784-2825	Water/Sewer	10,548	5,842	9,500	9,500		9,500	0.0%
1-2-1533784-3215	Telephone	718	695	1,000	1,000		1,000	0.0%
1-2-1533784-3255	Printing	201	273	700	700		700	0.0%
1-2-1533784-3325	Software Licences & Maintenance	4,048	6,619	5,350	5,000		5,000	(6.5%)
1-2-1533784-3410	Contracted Services	29,057	14,053	18,750	18,750		18,750	0.0%
1-2-1533784-3420	Building Repairs & Maintenance	6,380	4,864	4,500	4,500		4,500	0.0%

OPERATIONS AND ENGINEERING - PARKS

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Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
1-2-1533784-3423	Park Security	8,725	13,352	10,000	10,000	6,250	16,250	62.5%
1-2-1533784-3514	Internal Maintenance Sub-Cont	3,971	163	2,700	2,700		2,700	0.0%
1-2-1533784-3910	Insurance Premiums	11,740	11,740	11,740	11,740		11,740	0.0%
1-2-1533784-4010	Bank Charges	269	-	-	-		-	
1-2-1533784-4926	Property Taxes	-	-	1,600	1,600		1,600	0.0%
	Category Total	19,792	(28,910)	15,640	(35,910)	49,030	13,120	(16.1%)

OPERATIONS AND ENGINEERING - PARKS

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Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
TOTAL OPERATIONS - PARKS								
	Revenue	(841,015)	(972,896)	(924,660)	(1,141,410)	-	(1,141,410)	23.4%
	Expenses	3,738,825	3,165,356	3,619,890	3,983,300	27,640	4,010,940	10.8%
	Draws from Reserves							0.0%
	Contributions to Reserves	619,300	619,300	619,300	576,900	-	576,900	(6.8%)
	TOTAL BY SOURCE	3,517,110	2,811,760	3,314,530	3,418,790	27,640	3,446,430	4.0%
	Parks - Administration	383,638	971,206	562,940	646,020	33,610	679,630	20.7%
	Parks - Holmes Point	(6,049)	(44,510)	(12,550)	(18,420)	-	(18,420)	46.8%
	Parks - Snow Removal	554,018	217,073	277,550	284,550	-	284,550	2.5%
	Parks - Garbage Collection	181,973	111,536	157,200	155,290	-	155,290	(1.2%)
	Parks - Parks Facilities	762,013	434,813	545,250	538,190	-	538,190	(1.3%)
	Parks - Playgrounds	101,757	72,745	99,610	99,610	-	99,610	0.0%
	Child/Youth Programs - Keswick Skate Park	8,804	2,790	10,670	10,670	-	10,670	0.0%
	Parks - Grounds Maintenance	340,595	243,424	251,660	254,570	-	254,570	1.2%
	Parks - Ball Diamonds	94,362	60,735	50,890	52,890	-	52,890	3.9%
	Parks - Soccer Pitches	42,714	22,719	61,810	63,810	-	63,810	3.2%
	Parks - North Gwillimbury	(3,890)	(14,701)	(3,950)	(8,650)	-	(8,650)	119.0%
	Parks - Planting Program	235,316	279,866	691,290	594,550	-	594,550	(14.0%)
	Parks - Claredon Beach	34	-	-	-	-	-	0.0%
	Parks - 481 Lake Drive	1,317	1,599	8,240	5,740	-	5,740	(30.3%)
	The ROC	801,621	621,976	576,620	807,520	-	807,520	40.0%
	Waterfront - Jackson's Point Harbour	(23,977)	(58,855)	(8,130)	(9,130)	-	(9,130)	12.3%
	Jackson's Point Washrooms	1,808	1,659	3,710	3,710	-	3,710	0.0%
	Waterfront - Wharves	(10,517)	(9,296)	(6,930)	(6,830)	-	(6,830)	(1.4%)
	Waterfront - Willow Wharf	(3,944)	(13,685)	(3,750)	(6,150)	-	(6,150)	64.0%
	Waterfront - Willow Beach	35,725	(60,424)	36,760	(13,240)	(55,000)	(68,240)	(285.6%)
	Waterfront - De La Salle Park	19,792	(28,910)	15,640	(35,910)	49,030	13,120	(16.1%)
	TOTAL BY PROGRAM	3,517,110	2,811,760	3,314,530	3,418,790	27,640	3,446,430	4.0%

2016 BUDGET

OPERATIONS & ENGINEERING

Cemeteries

2016 BUDGET

OPERATIONS & ENGINEERING

Cemeteries

Operating Account Details

OPERATIONS AND ENGINEERING - CEMETERIES

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Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Cemeteries - Keswick								
1-1-1537692-0734	Foundations	(4,425)	(4,350)	(4,000)	(4,000)		(4,000)	0.0%
1-1-1537692-0742	Burial Charges	(10,750)	(3,200)	(6,000)	(6,000)		(6,000)	0.0%
1-1-1537692-0743	Sale Of Plots	(6,660)	(7,184)	(5,000)	(5,000)		(5,000)	0.0%
1-1-1537692-0861	Bank Interest	(731)	-	-	-		-	
1-1-1537692-0863	Interest on Investments	-	-	(20)	(20)		(20)	0.0%
1-2-1537692-1160	Honorariums	2,200	-	3,200	3,200		3,200	0.0%
1-2-1537692-2330	Licencing Fees	-	253	-	-		-	
1-2-1537692-3413	Contracted Serv-Ground Maint	4,442	2,660	7,000	7,000		7,000	0.0%
1-2-1537692-3417	Park Improvements	111	123	2,000	2,000		2,000	0.0%
1-2-1537692-3515	Contracted Services	6,216	2,114	19,000	19,000		19,000	0.0%
1-7-1537692-8168	Reserve For Future Expenditures	6,800	6,800	6,800	6,800		6,800	0.0%
	Category Total	(2,797)	(2,784)	22,980	22,980	-	22,980	0.0%
Cemeteries - Sheppard's								
1-2-1537693-3515	Contracted Services	350	320	500	500		500	0.0%
	Category Total	350	320	500	500	-	500	0.0%
Cemeteries - Baldwin								
1-2-1537694-3515	Contracted Services	1,050	720	1,600	1,600		1,600	0.0%
	Category Total	1,050	720	1,600	1,600	-	1,600	0.0%
Cemeteries - Cooke's								
1-1-1537695-0611	Town of Georgina Operating	(2,589)	-	-	-		-	
1-1-1537695-0742	Burial Charges	(937)	-	-	-		-	

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Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
1-1-1537695-0743	Sale of Plots	(790)	-	-	-		-	
1-1-1537695-0861	Bank Interest	(170)	-	-	-		-	
1-1-1537695-0892	Donations	(405)	-	-	-		-	
1-2-1537695-1160	Honorariums	1,000	-	-	1,000		1,000	
1-2-1537695-2330	Licencing Fees	-	-	-	-		-	
1-2-1537695-3413	Contracted Serv-Ground Maint	3,569	640	4,300	4,300		4,300	0.0%
1-2-1537695-3905	Miscellaneous	288	-	-	-		-	
1-2-1537695-3925	Grants & Donations	1,000	-	1,000	1,000		1,000	0.0%
1-7-1537695-8168	Reserve for Future Expenditure	1,622	-	-	-		-	
	Category Total	2,588	640	5,300	6,300	-	6,300	18.9%
Cemeteries - Johnson's								
1-1-1537696-0863	Interest On Investments	(25)	(25)	(20)	(20)		(20)	0.0%
1-2-1537696-3515	Contracted Services	350	200	400	400		400	0.0%
	Category Total	325	175	380	380	-	380	0.0%

OPERATIONS AND ENGINEERING - CEMETERIES

GEORGINA - 2016 BUDGET

Page 3 of 3

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
TOTAL CEMETERIES								
	Revenue	(27,482)	(14,759)	(15,040)	(15,040)	-	(15,040)	0.0%
	Expenses	20,576	7,030	39,000	40,000	-	40,000	2.6%
	Draws from Reserves							0.0%
	Contributions to Reserves	8,422	6,800	6,800	6,800	-	6,800	0.0%
	TOTAL BY SOURCE	1,516	(929)	30,760	31,760	-	31,760	3.3%
	Cemeteries - Keswick	(2,797)	(2,784)	22,980	22,980	-	22,980	0.0%
	Cemeteries - Sheppard's	350	320	500	500	-	500	0.0%
	Cemeteries - Baldwin	1,050	720	1,600	1,600	-	1,600	0.0%
	Cemeteries - Cooke's	2,588	640	5,300	6,300	-	6,300	18.9%
	Cemeteries - Johnson's	325	175	380	380	-	380	0.0%
	TOTAL BY PROGRAM	1,516	(929)	30,760	31,760	-	31,760	3.3%

Operations & Engineering – 2016 Budget

WHAT WE DO

The Operations and Engineering Department is responsible for road construction and maintenance, snow removal on the roads and sidewalks, tree removal and tree planting, traffic control, sidewalk construction and maintenance, streetlights, sanitary sewer collection system, water distribution system and the maintenance of all parks and facilities including the Sutton Arena, the Georgina Ice Palace and The ROC.

This department is also responsible for the Mosquito Control Program, as well as, dealing with all matters relating to engineering, subdivision and site plan development, plan review and agreement preparation, site alteration, local sidewalks, waste management and waste recycling programs, including the blue box and green bin programs and user pay garbage collection program.

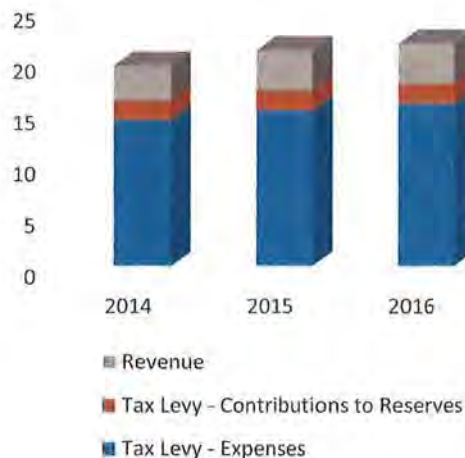
2016 BUDGET – TAX LEVY SUPPORTED

Operating Net Tax Levy: \$13,778,550 which is an increase of \$569,310 or 4.3% from 2015.

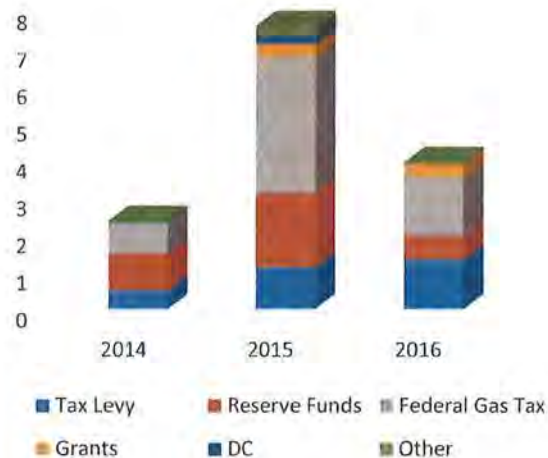
Capital Gross Costs: \$3,964,970 which is a decrease of \$3,651,920 or 47.9% from 2015.

Capital Net Tax Levy: \$1,341,390.

**Operating by Funding Source
(in \$Millions)**



**Capital by Funding Source
(in \$Millions)**



Operations & Engineering – 2016 Budget

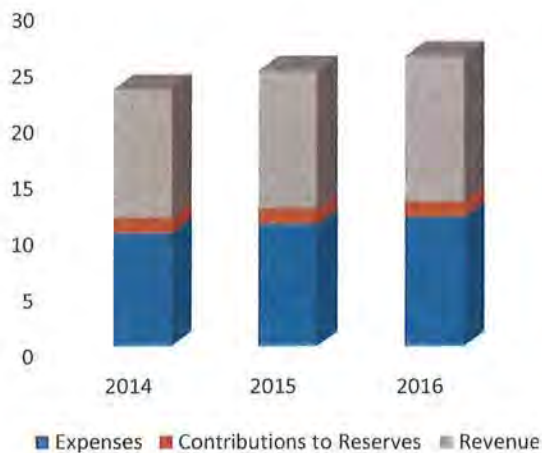
2016 BUDGET – RATE SUPPORTED

Operating Net Rate-Supported Water: \$5,058,130 which is an increase of \$266,010 or 5.6% from 2015.

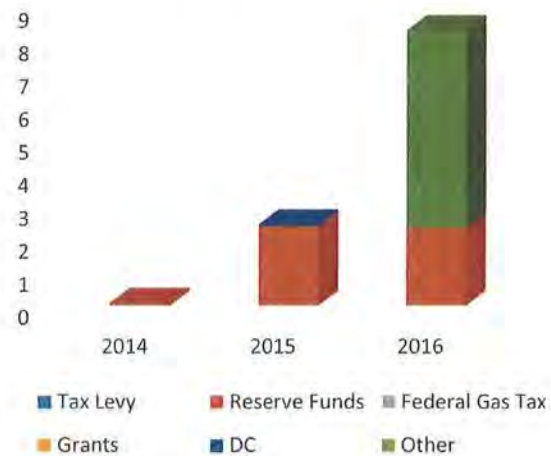
Operating Net Rate-Supported Waste Water: \$5,899,020 which is an increase of \$258,440 or 4.4% from 2015.

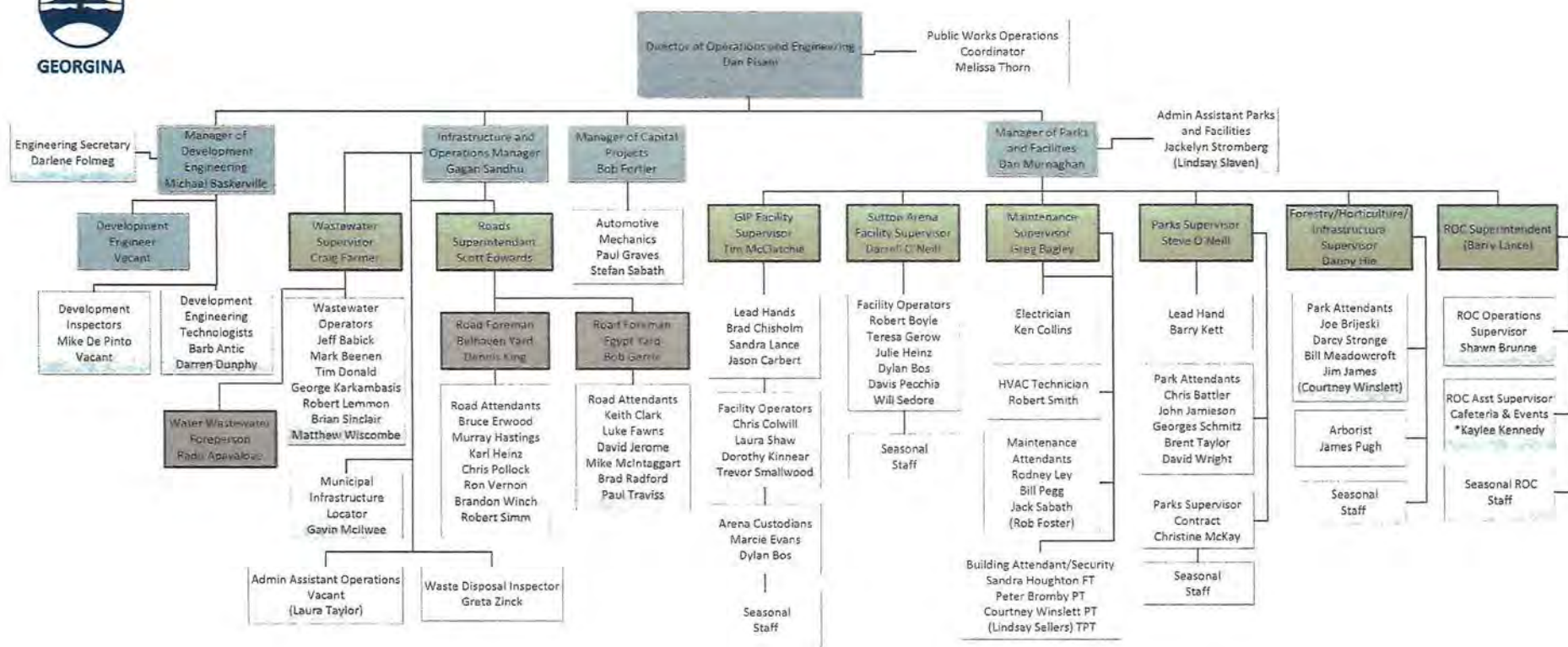
Capital Gross Costs: \$8,358,340 which is an increase of \$5,876,940 or 236.8% from 2015.

**Operating by Funding Source
(in \$Millions)**



**Capital by Funding Source
(in \$Millions)**





* Temporary Assignment
until April 2016
11/9/2015

2016 BUDGET

OPERATIONS & ENGINEERING

Water

**TOWN OF GEORGINA - CAPITAL BUDGET - DEPARTMENTAL SUMMARY
2016**

DEPARTMENT: OPERATIONS & ENGINEERING - WATER

#	Project Name	Priority	Completion Date (month-year)	Capital Budget			
				Spent to Date	Current Year Budget	Future Years	Total Project Cost
WAT-1	Dalton Road Water Main Replacement PR4		December-16	-	6,000,000	-	6,000,000
WAT-2	Connecting the Water Main on Woodbi PR6		December-16	-	750,000	-	750,000
WAT-3	Car/Pick-Up truck for Operations Tech PR3		June-16	-	5,000	-	5,000
WAT-4	Development and Process Implementa PR5		July-16	-	9,170	-	9,170

TOTALS	\$	-	\$ 6,764,170	\$	-	\$ 6,764,170
---------------	----	---	--------------	----	---	--------------

FUNDING SOURCES	
Category	Total \$
Tax Levy	0
Reserve Funds	764,170
Federal Gas Tax	0
Federal Grants	0
Provincial Grants	0
Joint Federal/Provincial Grants	0
Reserve Funds - Development Charges	0
Developer Contributions	0
Fundraising / Donations	0
Other Funding Sources	6,000,000
Prior Year(s) Funding Carried Forward	0
TOTAL PROJECT COST & FUNDING	\$ 6,764,170

CURRENT YEAR EXPENDITURES	
Category	Total \$
Contracted Services	6,150,000
Consultants	609,170
Equipment Purchases	5,000
Materials & Supplies	0
Other / Miscellaneous	0
TOTAL PROJECT COST	\$ 6,764,170

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - WATER

PROJECT NAME: WAT-1

Dalton Road Water Main Replacement and some Sanitary Main Replacement

PROJECT PRIORITY: PR4 - Asset/Fleet Replacement

PROJECT COMPLETION DATE: Dec-2016
mmmm-yyyy**PROJECT DESCRIPTION:**

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Dalton roads water main and some sanitary main replacement. Dalton road and streetscape will be replaced and enhanced. Staff presentation was made to council in June/15 with approval in concept to move forward with the region to partner in replacement with underground services and road replacement.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

In May 2015, a section of watermain and sewer main on Dalton road experienced multiple breaks for the last few years. The cause of the multiple breaks has been determined to be the age of the water main as presented to council in the June presentation. York region is also replacing its watermain in this section of Dalton road. There will be significant cost savings if the town coordinates with the water main replacement with the region. Staff has applied for OCIF, but the results of the application have not been released by the province. The region consultants estimate about 50% savings for the town of Georgina.

Expected Life Of Asset (# of years) 50-75

Financial Summary:

Projected Start Date (month) Sep-15

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source	Debt	6,000,000
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$6,000,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services		5,500,000		5,500,000
Consultants		500,000		500,000
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$6,000,000	\$0	\$6,000,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - WATER

PROJECT NAME: WAT-2 Connecting the Water Main on Woodbine Avenue

PROJECT PRIORITY: PR6 - Health & Safety Mitigation

PROJECT COMPLETION DATE: Dec-2016
mmmm-yyyy**PROJECT DESCRIPTION:**

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Connecting the 2 dead ends of water main on either side of the Maskinonge river bridge. This is a result of a water main break in 2013. The repair at the time required work in the river bed, which would been very costly, staff wanted to evaluate the effects of not reconnecting at this time. 3 years later due to flushing requirements we are recommending that the repair be done along the bridge for easier installation and future maintenance.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

Replace approximately 120 meters of water main under Maskinonge river, with 2 new valve chambers, 1 on each side of the bridge. The connecting water main will run along the bridge instead of under the river. Currently, the watermain has 2 caps installed, creating a dead end and water quality issues. The chlorine residuals are maintained by frequent flushing.

w

Expected Life Of Asset (# of years) 50

Financial Summary:

Projected Start Date (month)

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds	Water	750,000
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$750,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services		650,000		650,000
Consultants		100,000		100,000
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$750,000	\$0	\$750,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - WATER

PROJECT NAME: WAT-3 Car/Pick-Up truck for Operations Technologist

PROJECT PRIORITY: PR3 - Service/quality Compliance

PROJECT COMPLETION DATE:

Jun-2016

mm-yy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Procure a vehicle for the proposed new Operations Technologist position.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

The vehicle will be used by the Tech for site visits and field assessment and verifications for GIS updates, Operating contracts administration and inspections. The vehicle will also be utilised by other O and E Management staff for site visits.

Expected Life Of Asset (# of years)

Financial Summary:

Projected Start Date (month)

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds		5,000
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$5,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants				0
Purchases of Assets		5,000		5,000
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$5,000	\$0	\$5,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - WATER

PROJECT NAME: WAT-4 Development and Process Implementation

PROJECT PRIORITY: PR5 - Business Interrupt./Consequential

PROJECT COMPLETION DATE: Jul-2016
mm-yy**PROJECT DESCRIPTION:**

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Program Development to be split between 3 divisions of Operations and Engineering - Road Operations, Water Works and Parks & Facilities.

The consultant will assist the division with the development of processes and continued development of work orders, scheduling, and job costing, inventories all required to effectively manage the Operations' business. An example of what the consultant will do for us is the 4 Roads presentation. The consultant will evaluate our current processes, and assist us in developing the data base for effective usage of data. The consultant will implement and train the following areas: Preventative maintenance plan and scheduling, Job costing, historical analysis on assets, inventory management, fleet management, resource management in terms of labor time etc. Managers will be trained to develop reports for managing the operation. The development of the program will ensure the newly developed processes tie into the customer service operation.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

This tool is required in the development of our integrated approach to service delivery throughout Georgina. Due to current workloads, and some skill gaps we are not progressing with this implementation. The department is in need of professional consultation to direct our team in reaching our goal of 100% usage of the system while realizing and gaining from the related results of the information being generated.

The completed process will allow the divisional managers to run reports, and analyze the resources needed for each job function for cost effective management. The Continued Wortex implementation and development will remove the paper driven methods currently used. Our primary stakeholders demand performance management, accountability, and the management team needs the tools and training to use these tools effectively. This continued development of the Wortex tool is also required for the Customer Service implementation as the process development generates the metrics for the Customer service. Example of this would be number of service requests completed, time in the queue, who responded, what was done, feedback communication etc.

Expected Life Of Asset (# of years) 20

Financial Summary:

Projected Start Date (month) March

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds		9,170
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$9,170

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants		9,170		9,170
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$9,170	\$0	\$9,170

2016 BUDGET

OPERATIONS & ENGINEERING

Water

Operating Account Details

OPERATIONS AND ENGINEERING - WATERWORKS
GEORGINA - 2016 BUDGET

Page 1 of 4

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Waterworks								
4-1-1511000-0181	Direct Water Bill-Residential	(3,271,704)	(2,491,789)	(4,472,390)	(4,721,600)	(16,800)	(4,738,400)	5.9%
4-1-1511000-0182	Direct Water Bill-Commercial	(572,327)	(491,474)	-	-		-	
4-1-1511000-0183	Direct Water Bill-Summer	(40,882)	(31,580)	-	-		-	
4-1-1511000-0187	Capital Recovery Charge	(288,043)	(226,202)	(319,730)	(319,730)		(319,730)	0.0%
4-1-1511000-0199	Local Improvements	(684,600)	(684,600)	(684,600)	(684,600)		(684,600)	0.0%
4-1-1511000-0705	Miscellaneous Fees	(6,185)	(24,234)	-	(12,000)		(12,000)	
4-1-1511000-0711	Charge Re Service Provided	-	-	-	-		-	
4-1-1511000-0719	New Services	(137,849)	(195,977)	(110,000)	(196,000)		(196,000)	78.2%
4-2-1511000-1010	F/T-Salaries Transferred	137,820	137,820	137,820	205,560		205,560	49.2%
4-2-1511000-1110	Regular Salaries & Wages	586,509	486,844	668,690	707,230	25,080	732,310	9.5%
4-2-1511000-1120	Part Time Salaries & Wages	13,277	16,619	12,000	12,000		12,000	0.0%
4-2-1511000-1130	Overtime Pay	33,668	49,590	38,000	38,000		38,000	0.0%
4-2-1511000-1145	Standby Time	25,701	21,134	25,000	25,000		25,000	0.0%
4-2-1511000-1150	All Other Payroll Costs	180,844	157,464	227,960	238,590	8,530	247,120	8.4%
4-2-1511000-1210	F/T Salaries Recovered	(472,110)	(520,860)	(520,860)	(473,850)	(16,810)	(490,660)	(5.8%)
4-2-1511000-2245	Signs	-	92	1,000	1,000		1,000	0.0%
4-2-1511000-2285	Waterworks Supplies	39,411	41,134	45,000	45,000		45,000	0.0%
4-2-1511000-2299	Sundry Materials	738	409	1,500	2,500		2,500	66.7%
4-2-1511000-2310	Repairs	632	-	-	-		-	
4-2-1511000-2312	Internal Vehicle Maintenance	6,492	5,615	10,000	6,000		6,000	(40.0%)
4-2-1511000-2325	Fuel-Vehicles	24,795	16,323	25,000	20,000		20,000	(20.0%)
4-2-1511000-2330	Licences	1,541	2,087	2,000	2,000		2,000	0.0%
4-2-1511000-2350	Small Tools	491	2,542	4,000	4,000		4,000	0.0%
4-2-1511000-2360	Equipment Purchases	42	-	-	-		-	
4-2-1511000-2512	Cleaning Of Uniforms	1,149	113	4,000	4,000		4,000	0.0%
4-2-1511000-2520	Safety Supplies	12,572	3,385	13,000	13,000		13,000	0.0%
4-2-1511000-2535	Clothing/Boot Allowance	3,628	1,280	4,000	8,000		8,000	100.0%
4-2-1511000-2610	General Stationery & Office Sp	2,908	2,198	11,600	8,000		8,000	(31.0%)
4-2-1511000-2625	Equipment Supplies	1,708	(396)	5,000	5,000		5,000	0.0%
4-2-1511000-2810	Hydro	25,393	30,239	40,000	42,000		42,000	5.0%

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OPERATIONS AND ENGINEERING - WATERWORKS

GEORGINA - 2016 BUDGET

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Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
4-2-1511000-2815	Gas	4,055	5,122	5,000	7,500		7,500	50.0%
4-2-1511000-3140	Memberships	2,864	2,006	3,000	3,000		3,000	0.0%
4-2-1511000-3150	Professional Development	13,350	7,724	18,000	18,000		18,000	0.0%
4-2-1511000-3210	Postage	20,968	18,639	21,000	21,000		21,000	0.0%
4-2-1511000-3215	Telephone	4,995	7,067	15,000	15,000		15,000	0.0%
4-2-1511000-3216	Internet Access	4,849	3,316	3,000	4,000		4,000	33.3%
4-2-1511000-3255	Printing	1,626	833	2,200	2,200		2,200	0.0%
4-2-1511000-3310	Auditing	1,730	4,477	4,000	4,000		4,000	0.0%
4-2-1511000-3321	Laboratory Services	16,656	11,358	25,000	25,000		25,000	0.0%
4-2-1511000-3325	Data Processing Charges	52,364	52,902	56,500	56,500		56,500	0.0%
4-2-1511000-3410	Contracted Services/Locates	-	521	1,500	1,750		1,750	16.7%
4-2-1511000-3415	Equipment Repairs	5,834	484	2,000	2,000		2,000	0.0%
4-2-1511000-3416	Tipping Fees	103	-	1,000	1,000		1,000	0.0%
4-2-1511000-3420	Building Repairs & Maintenance	7,956	2,737	3,000	5,000		5,000	66.7%
4-2-1511000-3503	Sub-Contracting/Emergencies	189,338	326,683	85,000	200,000		200,000	135.3%
4-2-1511000-3510	Sub-Contracting	600,972	415,676	295,000	400,000		400,000	35.6%
4-2-1511000-3512	Sub-Contracting - Bill/Meters	31,306	19,564	31,400	31,400		31,400	0.0%
4-2-1511000-3620	Equipment Rentals	311	224	1,000	1,000		1,000	0.0%
4-2-1511000-3640	Machine Time - Own	7	-	1,000	1,000		1,000	0.0%
4-2-1511000-3905	Miscellaneous	64	5,220	1,000	1,000		1,000	0.0%
4-2-1511000-3910	Insurance Premiums	12,880	12,880	12,880	12,880		12,880	0.0%
4-2-1511000-3911	Insurance Claims	-	8,964	2,000	2,000		2,000	0.0%
4-2-1511000-3995	Regional Charges-Operating	2,839,925	1,919,890	2,958,010	2,920,700		2,920,700	(1.3%)
4-2-1511000-4210	Debenture Principal	274,335	287,538	287,540	301,380		301,380	4.8%
4-2-1511000-4215	Debenture Interest	174,879	155,038	211,950	198,110		198,110	(6.5%)
4-2-1511000-4913	Discounts	47,567	44,222	58,500	58,500		58,500	0.0%
4-2-1511000-4926	Property Taxes	21,199	-	22,000	22,000		22,000	0.0%
4-6-1511000-0945	Provision from Reserve	(663,282)	(325,391)	-	-		-	

OPERATIONS AND ENGINEERING - WATERWORKS

GEORGINA - 2016 BUDGET

Page 3 of 4

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
4-7-1511000-8040	Reserve For Equipment Replace	20,650	25,350	25,350	25,800		25,800	1.8%
4-7-1511000-8168	Reserve For Future Expenditures	484,370	494,060	494,060	494,060		494,060	0.0%
4-7-1511000-8169	Reserve For Willow Beach Debe	202,510	185,120	185,120	185,120		185,120	0.0%
Category Total		-	-	-	-	-	-	

OPERATIONS AND ENGINEERING - WATERWORKS

GEORGINA - 2016 BUDGET

Page 4 of 4

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
TOTAL WATERWORKS								
	Revenue	(5,001,590)	(4,145,856)	(5,586,720)	(5,933,930)	(16,800)	(5,950,730)	6.5%
	Expenses	4,957,342	3,766,717	4,882,190	5,228,950	16,800	5,245,750	7.4%
	Draws from Reserves	(663,282)	(325,391)	-	-	-	-	0.0%
	Contributions to Reserves	707,530	704,530	704,530	704,980	-	704,980	0.1%
TOTAL BY SOURCE		-	-	-	-	-	-	0.0%
Waterworks		-	-	-	-	-	-	0.0%
TOTAL BY PROGRAM		-	-	-	-	-	-	0.0%

2016 BUDGET

OPERATIONS & ENGINEERING

Wastewater (Sewer)

**TOWN OF GEORGINA - CAPITAL BUDGET - DEPARTMENTAL SUMMARY
2016**

DEPARTMENT: OPERATIONS & ENGINEERING - SEWER

#	Project Name	Priority	Completion Date (month-year)	Capital Budget			
				Spent to Date	Current Year Budget	Future Years	Total Project Cost
SEW-1	Lowndes Avenue Gravity Sewer (Apprx PR7		October-16	-	1,580,000	-	1,580,000
SEW-2	Development and Process Implementa PR5		July-16	-	9,170	-	9,170
SEW-3	Car/Pick-Up truck for Operations Techn PR3		June-16	-	5,000	-	5,000

TOTALS	\$	-	\$ 1,594,170	\$	-	\$ 1,594,170
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FUNDING SOURCES	
Category	Total \$
Tax Levy	0
Reserve Funds	1,594,170
Federal Gas Tax	0
Federal Grants	0
Provincial Grants	0
Joint Federal/Provincial Grants	0
Reserve Funds - Development Charges	0
Developer Contributions	0
Fundraising / Donations	0
Other Funding Sources	0
Prior Year(s) Funding Carried Forward	0
TOTAL PROJECT COST & FUNDING	\$ 1,594,170

CURRENT YEAR EXPENDITURES	
Category	Total \$
Contracted Services	1,500,000
Consultants	89,170
Equipment Purchases	5,000
Materials & Supplies	0
Other / Miscellaneous	0
TOTAL PROJECT COST	\$ 1,594,170

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - SEWER

PROJECT NAME: SEW-1 Lowndes Avenue Gravity Sewer (Approved in 2014)

PROJECT PRIORITY: PR7 - Strategic Cost Reduction & Revenue Generation

PROJECT COMPLETION DATE: Oct-2016
mmmm-yyyy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Staff have tendered this project twice. In 2014 the bids received were substantially over budget. The project was underfunded. In 2015 we only received a single bid and it was determined that a competitive market did not occur.

In 2016, staff are proposing to align the project with the large work on Dalton Road. The tender will not be a joint tender with York Region but the project will be communicated and promoted to the approved contractors for this work.

The consultant working on the Dalton Road project is also the consultant for this project.

The construction of the gravity sewer has always been part of the long term sanitary drainage plan and allows us to remove a pumping station at Glenwoods. This will reduce operation and maintenance costs.

Resurfacing works as identified by the Town's Asset Management Plan will also be completed as part of this project.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

Pumping station operation and maintenance costs.

Sewer flushing savings due to increase in flows and scouring of the oversized sanitary system

Expected Life Of Asset (# of years)

Financial Summary:

Projected Start Date (month)

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds		1,580,000
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$1,580,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services		1,500,000		1,500,000
Consultants		80,000		80,000
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$1,580,000	\$0	\$1,580,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - SEWER

PROJECT NAME: SEW-2 Development and Process Implementation

PROJECT PRIORITY: PR5 - Business Interrupt./Consequential

PROJECT COMPLETION DATE: Jul-2016
mmm-yyyy**PROJECT DESCRIPTION:**

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Program Development to be split between 3 divisions of Operations and Engineering - Road Operations, Water Works and Parks & Facilities.

The consultant will assist the division with the development of processes and continued development of work orders, scheduling, and job costing, inventories all required to effectively manage the Operations' business. An example of what the consultant will do for us is the 4 Roads presentation. The consultant will evaluate our current processes, and assist us in developing the data base for effective usage of data. The consultant will implement and train the following areas:

Preventative maintenance plan and scheduling, Job costing, historical analysis on assets, inventory management, fleet management, resource management in terms of labor time etc. Managers will be trained to develop reports for managing the operation. The development of the program will ensure the newly developed processes tie into the customer service operation.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

This tool is required in the development of our integrated approach to service delivery throughout Georgina. Due to current workloads, and some skill gaps we are not progressing with this implementation. The department is in need of professional consultation to direct our team in reaching our goal of 100% usage of the system while realizing and gaining from the related results of the information being generated.

The completed process will allow the divisional managers to run reports, and analyze the resources needed for each job function for cost effective management. The continued Wortex implementation and development will remove the paper driven methods currently used. Our primary stakeholders demand performance management, accountability, and the management team needs the tools and training to use these tools effectively. This continued development of the Wortex tool is also required for the customer service implementation as the process development generates the metrics for the customer service. Example of this would be number of service requests completed, time in the queue, who responded, what was done, feedback communication etc.

Expected Life Of Asset (# of years) 20

Financial Summary:

Projected Start Date (month) March

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds		9,170
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$9,170

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants		9,170		9,170
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$9,170	\$0	\$9,170

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OPERATIONS & ENGINEERING - SEWER

PROJECT NAME: SEW-3 Car/Pick-Up truck for Operations Technologist

PROJECT PRIORITY: PR3 - Service/quality Compliance

PROJECT COMPLETION DATE: Jun-2016
mm-yy**PROJECT DESCRIPTION:**

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Procure a vehicle for the proposed new Operations Technologist position.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

The vehicle will be used by the Tech for site visits and field assessment and verifications for GIS updates, Operating contracts administration and inspections. The vehicle will also be utilised by other O and E Management staff for site visits.

Expected Life Of Asset (# of years)

Projected Start Date (month)

Financial Summary:

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds		5,000
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$5,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants				0
Purchases of Assets		5,000		5,000
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$5,000	\$0	\$5,000

2016 BUDGET

OPERATIONS & ENGINEERING

Wastewater (Sewer)

Operating Account Details

OPERATIONS AND ENGINEERING - WASTEWATER (SEWER)

GEORGINA - 2016 BUDGET

Page 1 of 3

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Wastewater (Sewer)								
5-1-1512000-0191	Direct Sewer Bill-Residential	(3,622,806)	(3,032,361)	(5,325,700)	(5,584,140)		(5,584,140)	4.9%
5-1-1512000-0192	Direct Sewer Bill-Commercial	(580,040)	(528,032)	-	-		-	
5-1-1512000-0193	Direct Sewer Bill-Summer	(38,116)	(32,345)	-	-		-	
5-1-1512000-0197	Capital Recovery Charge	(283,679)	(222,790)	(314,880)	(314,880)		(314,880)	0.0%
5-1-1512000-0199	Local Improvements	(1,031,713)	(1,026,900)	(1,026,900)	(1,026,900)		(1,026,900)	0.0%
5-1-1512000-0719	New Services	(68,326)	(37,320)	(20,000)	(40,000)		(40,000)	100.0%
5-2-1512000-1010	F/T-Salaries Transferred	609,930	658,680	658,670	679,410		679,410	3.1%
5-2-1512000-2286	Sewerworks Supplies	7,639	17,391	22,000	22,000		22,000	0.0%
5-2-1512000-2310	Repairs	632	-	-	-		-	
5-2-1512000-2312	Internal Vehicle Maintenance	6,492	3,137	10,000	6,000		6,000	(40.0%)
5-2-1512000-2325	Fuel-Vehicles	16,914	6,147	22,000	22,000		22,000	0.0%
5-2-1512000-2400	Chemicals	10,031	9,935	30,000	30,000		30,000	0.0%
5-2-1512000-2520	Safety Supplies	17,147	12,409	20,000	20,000		20,000	0.0%
5-2-1512000-2610	General Stationery & Office Sp	118	-	1,500	1,500		1,500	0.0%
5-2-1512000-2810	Hydro	102,217	80,410	126,800	126,800		126,800	0.0%
5-2-1512000-2815	Gas	3,143	2,376	3,600	4,000		4,000	11.1%
5-2-1512000-2825	Water/Sewer	804	348	2,000	2,000		2,000	0.0%
5-2-1512000-3210	Postage	20,968	16,098	21,000	21,000		21,000	0.0%
5-2-1512000-3215	Telephone	17,401	12,974	15,450	17,000		17,000	10.0%
5-2-1512000-3255	Printing	1,626	833	2,500	2,500		2,500	0.0%
5-2-1512000-3325	Data Processing Charges	35,564	36,610	36,100	36,100		36,100	0.0%
5-2-1512000-3341	Inspection Fees	4,087	3,976	2,450	4,500		4,500	83.7%
5-2-1512000-3410	Contracted Services/Locates	-	521	1,500	1,750		1,750	16.7%
5-2-1512000-3415	Equipment Repairs	4,948	(1)	15,000	15,000		15,000	0.0%
5-2-1512000-3416	Tipping Fees	-	-	10,000	10,000		10,000	0.0%
5-2-1512000-3503	Sub-Contracting/Emergencies	58,257	(9,138)	18,000	20,000		20,000	11.1%
5-2-1512000-3510	Sub-Contracting	69,938	42,961	70,000	70,000		70,000	0.0%
5-2-1512000-3511	Watermain Swabbing	9,698	6,159	250,000	200,000		200,000	(20.0%)
5-2-1512000-3620	Equipment Rentals	222	244	500	500		500	0.0%

OPERATIONS AND ENGINEERING - WASTEWATER (SEWER)

GEORGINA - 2016 BUDGET

Page 2 of 3

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
5-2-1512000-3905	Miscellaneous	130	-	700	700		700	0.0%
5-2-1512000-3910	Insurance Premiums	12,740	12,740	12,740	12,740		12,740	0.0%
5-2-1512000-3911	Insurance Claims	-	576	4,000	4,000		4,000	0.0%
5-2-1512000-3995	Regional Charges-Operating	3,275,547	2,520,926	3,901,190	4,206,200		4,206,200	7.8%
5-2-1512000-4210	Debenture Principal	411,503	431,306	431,310	452,060		452,060	4.8%
5-2-1512000-4215	Debenture Interest	332,434	317,918	317,920	297,160		297,160	(6.5%)
5-2-1512000-4913	Discounts	50,548	51,298	53,880	53,880		53,880	0.0%
5-6-1512000-0945	Provision from Reserve	(77,968)	16,244	-	-		-	
5-7-1512000-8040	Reserve For Equipment Replace	20,650	25,350	25,350	25,800		25,800	1.8%
5-7-1512000-8168	Reserve For Future Expenditures	312,120	318,360	318,360	318,360		318,360	0.0%
5-7-1512000-8169	Reserve For Wb Debenture	289,200	282,960	282,960	282,960		282,960	0.0%
Category Total		-	-	-	-	-	-	

OPERATIONS AND ENGINEERING - WASTEWATER (SEWER)

GEORGINA - 2016 BUDGET

Page 3 of 3

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
TOTAL WASTEWATER (SEWER)								
	Revenue	(5,624,680)	(4,879,748)	(6,687,480)	(6,965,920)	-	(6,965,920)	0
	Expenses	5,080,678	4,236,834	6,060,810	6,338,800	-	6,338,800	-
	Draws from Reserves	(77,968)	16,244	-	-	-	-	-
	Contributions to Reserves	621,970	626,670	626,670	627,120	-	627,120	-
	TOTAL BY SOURCE	-	-	-	-	-	-	-
	Wastewater (Sewer)	-	-	-	-	-	-	0.0%
	TOTAL BY PROGRAM	-	-	-	-	-	-	0.0%

Fire – 2016 Budget

WHAT WE DO

Our department runs as a composite department with 3 fire stations that provide 24-hour, 7 days a week protection to our residents. We provide our community with a range of services aimed to help keep you safe.

There are 36 fire fighters, a Training Officer, a Fire Prevention Officer, 2 Public Educator/Fire Prevention Inspectors, an Administrative Assistant and up to 60 volunteer firefighters working for our Department.

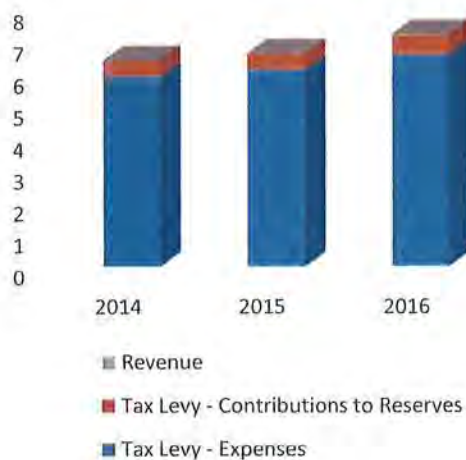
2016 BUDGET

Operating Net Tax Levy: \$7,135,120 which is an increase of \$511,840 or 7.7% from 2015.

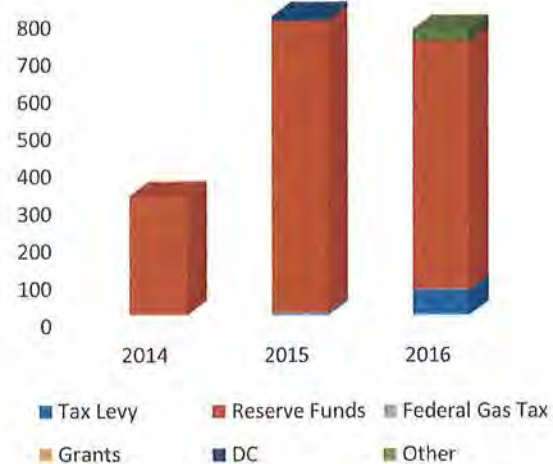
Capital Gross Costs: \$763,000 which is a decrease of \$35,000 or 4.4% from 2015.

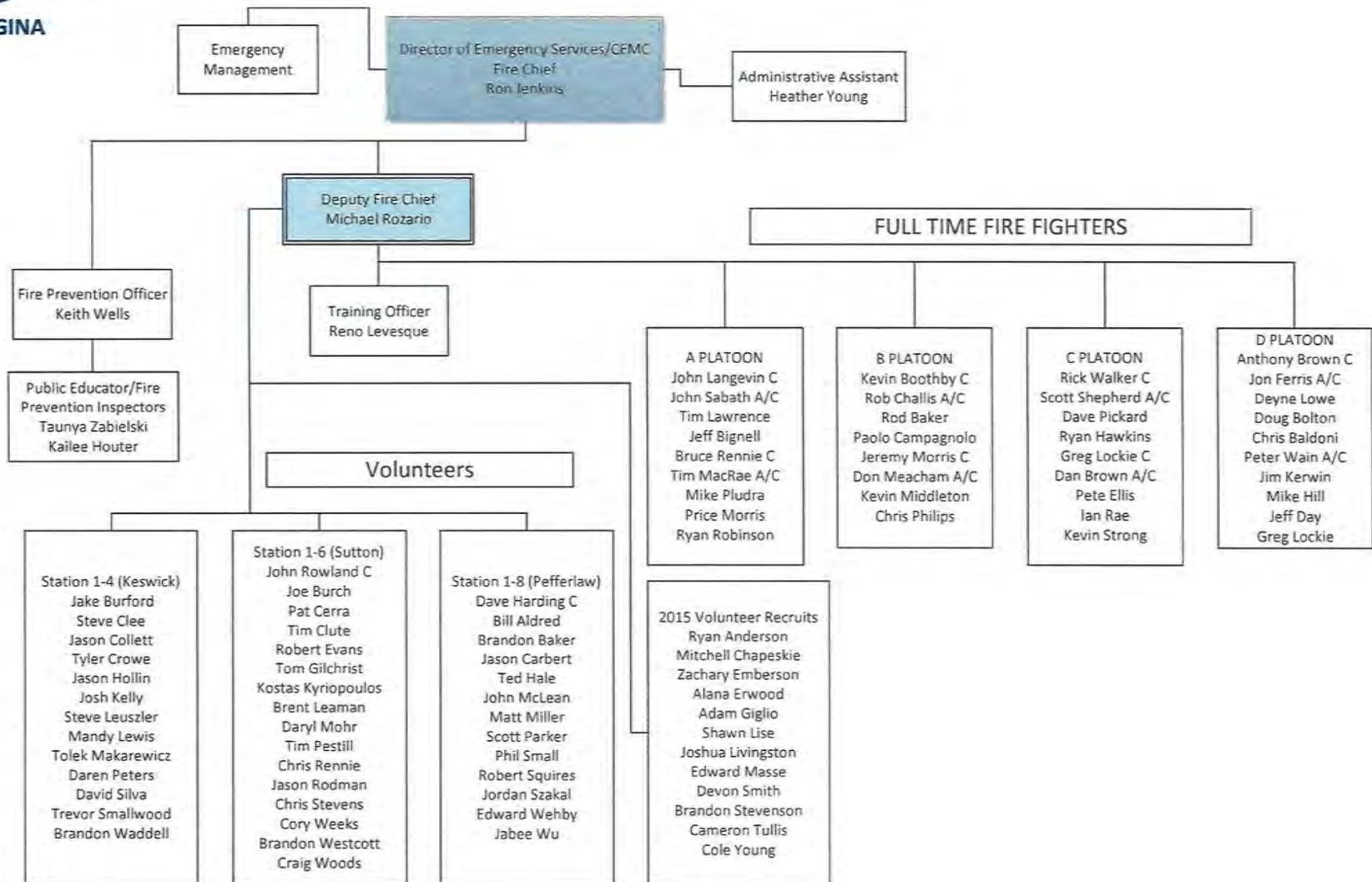
Capital Net Tax Levy: \$68,000.

**Operating by Funding Source
(in \$Millions)**



**Capital by Funding Source
(in \$Thousands)**





C = Captain
A = Acting Captain
D/C = District Chief

2016 BUDGET

FIRE

**TOWN OF GEORGINA - CAPITAL BUDGET - DEPARTMENTAL SUMMARY
2016**

DEPARTMENT: FIRE AND EMERGENCY SERVICES

#	Project Name	Priority	Completion Date (month-year)	Capital Budget			
				Spent to Date	Current Year Budget	Future Years	Total Project Cost
FIR-1	Replacement of Pumper 141	PR4	January-17	-	586,000	-	586,000
FIR-2	Bunker Gear/PPE	PR1	October-16	-	36,000	-	36,000
FIR-3	Fire Hose Replacement	PR4	July-16	-	20,000	-	20,000
FIR-4	Specialized Rescue Equipment	PR2	July-16	-	40,000	-	40,000
FIR-5	Replacement SCBA Cylinders	PR2	July-16	-	18,000	-	18,000
FIR-6	Auto Extrication Equipment Replacement	PR3	September-16	-	35,000	-	35,000
FIR-7	Portable Radios	PR1	October-16	-	28,000	-	28,000

TOTALS	\$	-	\$	763,000	\$	-	\$	763,000
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FUNDING SOURCES	
Category	Total \$
Tax Levy	68,000
Reserve Funds	665,700
Federal Gas Tax	0
Federal Grants	0
Provincial Grants	0
Joint Federal/Provincial Grants	0
Reserve Funds - Development Charges	0
Developer Contributions	0
Fundraising / Donations	0
Other Funding Sources	29,300
Prior Year(s) Funding Carried Forward	0
TOTAL PROJECT COST & FUNDING	\$ 763,000

CURRENT YEAR EXPENDITURES	
Category	Total \$
Contracted Services	0
Consultants	0
Equipment Purchases	763,000
Materials & Supplies	0
Other / Miscellaneous	0
TOTAL PROJECT COST	\$ 763,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: FIRE AND EMERGENCY SERVICES

PROJECT NAME: FIR-1 Replacement of Pumper 141

PROJECT PRIORITY: PR4 - Asset/Fleet Replacement

PROJECT COMPLETION DATE: Jan-2017
mmm-yyyy**PROJECT DESCRIPTION:**

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Replacement of Pumper 141 as a frontline apparatus.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

Replacement as a frontline Pumper with 15 years of service will allow the department to retire Squirt 143 which is in it's 24th year of service. Pumper 141 will still remain in service, to be used as a spare apparatus.

The maximum lifespan these vehicles should have is 20 years. When a pumper apparatus such as 141 reaches its 20th year of service, Fire Underwriters Survey (FUS) no longer can provide a rating on these vehicles. This becomes reflective in the fire protection grades that insurance premiums are based on.

In addition, the National Fire Protection Association Standard (NFPA) 1901 Standard for Automotive Fire Apparatus recommends that after 15 years for apparatus that has been properly maintained and that are still in serviceable condition be placed in reserve status and upgraded in accordance with NFPA 1912 Standard for Fire Apparatus Refurbishing.

A good capital replacement strategy ensures emergency vehicles are ready, in service and available to respond to emergencies when needed. This replacement will add a modernized apparatus to safely transport firefighters and equipment to and from emergencies. It will also assist the Town in maintaining it's current FUS ratings.

Pumper 141 will be re-assigned as a spare apparatus that will still be utilized in emergencies.

Expected Life Of Asset (# of years) 15

Financial Summary:

Projected Start Date (month) January

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds	Equipment	556,700
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		29,300
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$586,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants				0
Purchases of Assets		586,000		586,000
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$586,000	\$0	\$586,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: FIRE AND EMERGENCY SERVICES

PROJECT NAME: FIR-2

Bunker Gear/PPE

PROJECT PRIORITY: PR1 - Health & Safety Compliance

PROJECT COMPLETION DATE:

Oct-2016

mmmm-yyyy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

On-going annual cycle replacement of bunker gear and other Personal Protective Equipment (PPE) items to ensure firefighters have bunker gear and PPE that meet Occupational Health and Safety Requirements.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

The safety of firefighters can never be overlooked, therefore the regular purchasing of bunker gear/PPE items ensure staff have access to safe and reliable protective clothing.

In order to refrain from large spikes in the capital budget every five years or so to meet our requirements, a harmonized purchase level of bunker gear/PPE is used to ensure a stable and consistent budget line. This also allows the Town to introduce improved bunker gear/PPE as standards and quality is improved gradually.

By purchasing a defined amount of bunker gear/PPE annually the cost is fixed over several years avoiding large capital purchases at the end of the gear's life cycle.

NFPA 1851 "Standard on Selection, Care, and Maintenance of Protective Ensembles for Structural Fire Fighting and Proximity Fire Fighting" dictates that bunker gear must be removed from service after 10 years from the manufacture date.

We aim to be able to provide every firefighter (fulltime/volunteer) with access to a second set of bunker gear (between 5-10 yrs of age) to keep our service levels while the primary set of bunker gear (0-5 yrs of age) that has become contaminated/soiled/out for repair is addressed.

Expected Life Of Asset (# of years) 10

Financial Summary:

Projected Start Date (month) January

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds		36,000
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$36,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants				0
Purchases of Assets		36,000		36,000
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$36,000	\$0	\$36,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: FIRE AND EMERGENCY SERVICES

PROJECT NAME: FIR-3 Fire Hose Replacement

PROJECT PRIORITY: PR4 - Asset/Fleet Replacement

PROJECT COMPLETION DATE: Jul-2016
mmm-yyyy**PROJECT DESCRIPTION:**

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Replacement of fire hose that has become aged and is capable of failure in an emergency.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

With our inventory of fire hose depleting over time, we require annual consistent purchases to prevent spikes in our capital budget strictly addressing fire hose.

Every year fire hose is required to be tested and inspected. With these inspections, new standards are recommending firehose exceeding 10 years of service be removed from day to day firefighting operations. The majority of hose that is 65mm and 100mm in diameter is well over 10 years of age and some hoses under 10 years are also showing signs of failure.

The hose we would like to purchase will have extended warranty properties to ensure good value to the taxpayer and have properties that ensure safety, longevity in hose and great operational value for our firefighters.

Last year as a firefighter safety enhancement we changed over 95% of the 38mm fire attack hose to 45mm fire attack hose which promotes more water to be able to be applied to today's hotter and faster burning fires. We have about 5% left to complete the changeover.

We have identified that we now need to begin to turnover our 65mm and 100mm hoses. Most of the hoses far exceed the 10 year lifespan putting firefighters and operations at risk should a burst hose line or supply line occur.

Expected Life Of Asset (# of years) 10

Financial Summary:

Projected Start Date (month) January

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		20,000
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$20,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants				0
Purchases of Assets		20,000		20,000
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$20,000	\$0	\$20,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: FIRE AND EMERGENCY SERVICES

PROJECT NAME: FIR-4 Specialized Rescue Equipment

PROJECT PRIORITY: PR2 - Regulatory/Standards Compliance

PROJECT COMPLETION DATE: Jul-2016

mm-yy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

In order to stay proficient and current in some of our disciplines, equipment purchases and replacement are required.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

In order to provide service to the public as well as to our own municipal employees we require the purchase of specialized equipment to maintain programs and to stay current with industry best practices.

Specialized equipment that is required includes high hazard Confined Space Rescue equipment which will also support the Town's Operations employees and Hazardous Materials Equipment to remain current and be able to respond to dangerous goods events including rail and road incidents.

Also included in this list are tools and resources that will help improve firefighter safety such as accountability boards, ropes, nozzles and appliances relating to fire suppression.

Expected Life Of Asset (# of years) 10

Financial Summary:

Projected Start Date (month) January

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		20,000
Reserve Funds		20,000
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$40,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants				0
Purchases of Assets		40,000		40,000
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$40,000	\$0	\$40,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: FIRE AND EMERGENCY SERVICES

PROJECT NAME: FIR-5 Replacement SCBA Cylinders

PROJECT PRIORITY: PR2 - Regulatory/Standards Compliance

PROJECT COMPLETION DATE: Jul-2016
mmm-yyyy**PROJECT DESCRIPTION:**

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Purchase of new SCBA cylinders to continue a gradual replacement program which began last year and to avoid a complete changeover of all SCBA items in one year.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

In 2007, Georgina Fire purchased new SCBA units, cylinders, face pieces, and other related items. The lifespan of certain components of the SCBA differ, and it can be advantageous as often as possible to harmonize capital budget purposes by spreading out SCBA related purchasing where possible. This also allows for continued operations and functionality with no lost or downtime. The fire department has an allotted amount of SCBA cylinders and all will be due for replacement in 2022.

The maximum lifespan for our cylinders is 15 years, which dictates a complete replacement of all cylinders in that year. A number of detrimental things would occur including a spike in the Capital Budget that is unavoidable currently, and we are essentially not able to operate with all of our cylinders out of service.

We endeavour to continue a process we began last year which continues a "phase in" process, whereby each year we will budget for the replacement of some cylinders which allows us to always ensure we are injecting new cylinders into our inventory. This type of replacement strategy is common among well established departments and will ensure we are always operational.

The 15 year lifecycle is driven by manufacturer recommendations, National Fire Protection Association Standards (NFPA) 1852 Standard on Selection, Care and Maintenance of Open-Circuit Self-Contained Breathing Apparatus (SCBA), Canadian Standards Association (CSA), and industry best practice.

Expected Life Of Asset (# of years) 10

Financial Summary:

Projected Start Date (month) January

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds	Equipment	18,000
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$18,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants				0
Purchases of Assets		18,000		18,000
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$18,000	\$0	\$18,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: FIRE AND EMERGENCY SERVICES

PROJECT NAME: FIR-6 Auto Extrication Equipment Replacement

PROJECT PRIORITY: PR3 - Service/quality Compliance

PROJECT COMPLETION DATE:

Sep-2016

mm-yy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

To purchase current standardized equipment to help support suppression crews perform auto extrication.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

Over time improvements have been made in Auto Extrication techniques to address the new safety features in vehicles. Some things have not changed, but aging equipment and lack of support equipment require us to purchase additional equipment to safely extricate people and maintain firefighter safety.

New stabilization struts to outfit other apparatus/stations, cribbing and the proper securing and storage of expensive hydraulic tools are required. By purchasing stabilization equipment we offer the victim protection as well as our own suppression staff by preventing sudden movement of a vehicle.

Improving our cribbing and stabilization equipment allows us to increase the level of customer safety. Our current hydraulic tools sit in an apparatus compartment that is prone to the vibration of the truck and the bumps in the roads. These expensive tools need to be in service and ready at all times.

Securing these tools should help to ensure a full lifespan is realized.

Expected Life Of Asset (# of years) 10

Financial Summary:

Projected Start Date (month) January

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds	Equipment	35,000
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$35,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants				0
Purchases of Assets		35,000		35,000
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$35,000	\$0	\$35,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: FIRE AND EMERGENCY SERVICES

PROJECT NAME: FIR-7 Portable Radios

PROJECT PRIORITY: PR1 - Health & Safety Compliance

PROJECT COMPLETION DATE:

Oct-2016

mmn-yyyy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

This purchase will help move us into a position so that every firefighter that responds via emergency vehicle will have access to a portable radio for safety purposes.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

The opportunity of firefighters to have a method of two way communication is strongly recommended by the Ontario Ministry of Labour under Ontario Fire Service Section 21 Guidance notes.

We have identified the need to purchase approximately 8-10 portable radios to become compliant with the suggested best practice. This will also help to improve our Working Alone measures for fire prevention inspectors should they be exposed to a dangerous situation.

The cost of each portable radio is close to \$6,800. We propose to purchase four portable radios and strategically locate them so we are closing this gap as much as possible and as quickly as possible.

We intend to submit for additional purchases of portable radio's in the future.

Expected Life Of Asset (# of years) 10

Financial Summary:

Projected Start Date (month) January

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		28,000
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$28,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants				0
Purchases of Assets		28,000		28,000
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$28,000	\$0	\$28,000

2016 BUDGET

FIRE

Operating Account Details

FIRE SERVICES

GEORGINA - 2016 BUDGET

Page 1 of 5

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Firefighting Force								
1-1-2511000-0711	Charge Re Service Provided	(16,439)	(10,320)	(20,000)	(20,000)	(40,000)	(60,000)	200.0%
1-2-2511000-1110	Regular Salaries & Wages	3,540,383	2,827,353	3,463,760	3,591,570	230,220	3,821,790	10.3%
1-2-2511000-1120	Part Time Salaries & Wages	-	-	21,370	21,370		21,370	0.0%
1-2-2511000-1130	Overtime Pay	293,950	197,217	200,000	154,000		154,000	(23.0%)
1-2-2511000-1131	Shift Premium	39,754	21,050	24,000	24,000		24,000	0.0%
1-2-2511000-1150	All Other Payroll Costs	1,095,828	923,620	1,099,510	1,173,670	78,280	1,251,950	13.9%
1-2-2511000-1153	Group Insurance Premiums	11,770	8,849	10,100	10,100		10,100	0.0%
1-2-2511000-2360	Equipment Purchases	15,299	12,988	16,490	12,000		12,000	(27.2%)
1-2-2511000-2535	Clothing/Boot Allowance	20,421	33,482	30,950	32,450		32,450	4.8%
1-2-2511000-2650	Office Equipment	4,121	4,029	6,400	2,000		2,000	(68.8%)
1-2-2511000-2710	Firefighting Supplies	30,111	23,527	30,010	25,010		25,010	(16.7%)
1-2-2511000-2731	First Aid Supplies	8,465	4,982	7,820	5,820		5,820	(25.6%)
1-2-2511000-3150	Professional Development	3,958	3,267	5,500	9,500		9,500	72.7%
1-2-2511000-3225	Dispatch	126,246	80,530	144,880	146,380		146,380	1.0%
1-2-2511000-3255	Printing	2,432	3,841	3,300	3,500		3,500	6.1%
1-2-2511000-3283	Mobile Phones	-	6,528	7,200	8,700		8,700	20.8%
1-2-2511000-3320	Consultants Fees	8,725	2,500	12,500	12,500		12,500	0.0%
1-2-2511000-3330	Programming Fees	5,326	3,469	10,000	9,000		9,000	(10.0%)
1-2-2511000-3415	Equipment Repairs	12,431	15,275	20,000	15,000		15,000	(25.0%)
1-2-2511000-3420	Building Repairs & Maintena	-	102	-	-		-	
1-2-2511000-3905	Miscellaneous	2,554	4,260	4,000	-		-	(100.0%)
1-2-2511000-3910	Insurance Premiums	61,000	61,000	61,000	61,000	-	61,000	0.0%
1-2-2511000-3925	Grants & Donations	-	150	500	500	-	500	0.0%
1-6-2511000-0945	Provision From Reserve	-	-	-	-		-	

FIRE SERVICES

GEORGINA - 2016 BUDGET

Page 2 of 5

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
1-7-2511000-8168	Reserve For Future Expenditures	100,000	100,000	100,000	100,000	14,000	114,000	14.0%
	Category Total	5,366,335	4,327,699	5,259,290	5,398,070	282,500	5,680,570	8.0%
Fire - Fleet								
1-2-2511500-2310	Repairs	48,354	89,526	42,250	55,000		55,000	30.2%
1-2-2511500-2312	Internal Vehicle Maintenance	28,181	15,703	23,000	23,000		23,000	0.0%
1-2-2511500-2325	Fuel-Vehicles	51,249	34,069	50,000	50,500		50,500	1.0%
1-7-2511500-8173	Reserve For Equipment	393,000	393,000	393,000	393,000	73,600	466,600	18.7%
	Category Total	520,784	532,298	508,250	521,500	73,600	595,100	17.1%
Emergency Management								
1-2-2512000-2711	Emergency Materials	2,952	224	3,880	1,880		1,880	(51.5%)
1-2-2512000-3150	Professional Development	121	125	2,000	2,000		2,000	0.0%
1-2-2512000-3255	Printing	810	-	2,910	1,000		1,000	(65.6%)
1-2-2512000-3410	Contracted Services	2,356	425	10,000	10,000		10,000	0.0%
1-2-2512000-3420	Building Repairs & Maintena	580	159	-	-		-	
	Category Total	6,819	933	18,790	14,880	-	14,880	(20.8%)
Fire Prevention								
1-2-2513000-1110	Regular Salaries & Wages	267,783	195,511	267,310	271,150		271,150	1.4%
1-2-2513000-1130	Overtime Pay	6,454	3,659	3,000	3,000	-	3,000	0.0%
1-2-2513000-1150	All Other Payroll Costs	71,875	64,868	82,970	84,420		84,420	1.7%
1-2-2513000-2711	Emergency Materials	7,593	5,390	10,000	10,500		10,500	5.0%
1-2-2513000-3150	Professional Development	2,238	3,768	4,500	4,500		4,500	0.0%
1-2-2513000-3905	Miscellaneous	1,167	430	970	-		-	(100.0%)

FIRE SERVICES

GEORGINA - 2016 BUDGET

Page 3 of 5

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
1-6-2513000-0945	Provision From Reserve	-	-	-	-	-	-	
	Category Total	357,110	273,626	368,750	373,570	-	373,570	1.3%
Training Officer								
1-2-2514000-1110	Regular Salaries & Wages	64,421	82,676	98,480	98,060	-	98,060	(0.4%)
1-2-2514000-1120	Part Time Salaries & Wages	-	-	-	-	-	-	
1-2-2514000-1130	Overtime Pay	3,170	4,108	10,000	10,000	-	10,000	0.0%
1-2-2514000-1150	All Other Payroll Costs	22,268	25,241	29,670	31,590	-	31,590	6.5%
1-2-2514000-2710	Firefighting Supplies	4,748	1,007	8,000	8,000	-	8,000	0.0%
1-2-2514000-3150	Professional Development	16,247	19,832	25,000	46,700	-	46,700	86.8%
1-2-2514000-3905	Miscellaneous	535	-	970	-	-	-	(100.0%)
1-6-2514000-0945	Provision From Reserve	-	-	-	-	-	-	
	Category Total	111,389	132,864	172,120	194,350	-	194,350	12.9%
Keswick Fire Hall								
1-2-2515000-1120	Part Time Salaries & Wages	50,569	43,822	67,700	62,700	-	62,700	(7.4%)
1-2-2515000-1150	All Other Payroll Costs	622	1,399	3,460	1,880	-	1,880	(45.7%)
1-2-2515000-2810	Hydro	13,801	13,906	13,000	13,130	-	13,130	1.0%
1-2-2515000-2815	Gas	12,229	6,698	10,000	10,100	-	10,100	1.0%
1-2-2515000-2825	Water/Sewer	87	692	600	1,600	-	1,600	166.7%
1-2-2515000-3215	Telephone	5,219	4,267	5,230	5,280	-	5,280	1.0%
1-2-2515000-3216	Internet Access	-	119	-	-	-	-	
1-2-2515000-3420	Building Repairs & Maintenance	19,888	17,725	20,000	20,000	-	20,000	0.0%
1-2-2515000-3905	Miscellaneous	417	100	480	-	-	-	(100.0%)
	Category Total	102,832	88,728	120,470	114,690	-	114,690	(4.8%)

FIRE SERVICES

GEORGINA - 2016 BUDGET

Page 4 of 5

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Sutton Fire Hall								
1-2-2516000-1120	Part Time Salaries & Wages	46,168	46,388	58,600	53,600		53,600	(8.5%)
1-2-2516000-1150	All Other Payroll Costs	807	1,493	2,920	1,610		1,610	(44.9%)
1-2-2516000-2810	Hydro	5,940	6,816	6,700	6,770		6,770	1.0%
1-2-2516000-2815	Gas	7,328	3,882	5,200	5,250		5,250	1.0%
1-2-2516000-2825	Water/Sewer	765	2,508	1,500	1,500		1,500	0.0%
1-2-2516000-3215	Telephone	9,231	2,602	3,400	3,400		3,400	0.0%
1-2-2516000-3420	Building Repairs & Maintenance	29,054	7,957	10,000	10,000		10,000	0.0%
1-2-2516000-3905	Miscellaneous	210	100	480	-		-	(100.0%)
	Category Total	99,503	71,746	88,800	82,130	-	82,130	(7.5%)
Pefferlaw Fire Hall								
1-2-2517000-1120	Part Time Salaries & Wages	57,600	56,741	71,800	66,800		66,800	(7.0%)
1-2-2517000-1130	Overtime Pay	22	-	-	-		-	
1-2-2517000-1150	All Other Payroll Costs	1,049	1,757	3,710	2,000		2,000	(46.1%)
1-2-2517000-2810	Hydro	3,976	2,571	3,970	4,010		4,010	1.0%
1-2-2517000-2815	Gas	1,702	1,265	1,500	1,520		1,520	1.3%
1-2-2517000-3215	Telephone	2,291	1,826	1,850	2,000		2,000	8.1%
1-2-2517000-3420	Building Repairs & Maintenance	6,320	2,279	3,500	3,500		3,500	0.0%
1-2-2517000-3905	Miscellaneous	301	132	480	-		-	(100.0%)
	Category Total	73,261	66,571	86,810	79,830	-	79,830	(8.0%)

FIRE SERVICES

GEORGINA - 2016 BUDGET

Page 5 of 5

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
TOTAL FIRE SERVICES								
	Revenue	(16,439)	(10,320)	(20,000)	(20,000)	(40,000)	(60,000)	200.0%
	Expenses	6,161,472	5,011,785	6,150,280	6,306,020	308,500	6,614,520	7.5%
	Draws from Reserves	-	-	-	-	-	-	0.0%
	Contributions to Reserves	493,000	493,000	493,000	493,000	87,600	580,600	17.8%
	TOTAL BY SOURCE	6,638,033	5,494,465	6,623,280	6,779,020	356,100	7,135,120	7.7%
	Firefighting Force	5,366,335	4,327,699	5,259,290	5,398,070	282,500	5,680,570	8.0%
	Fire - Fleet	520,784	532,298	508,250	521,500	73,600	595,100	17.1%
	Emergency Management	6,819	933	18,790	14,880	-	14,880	(20.8%)
	Fire Prevention	357,110	273,626	368,750	373,570	-	373,570	1.3%
	Training Officer	111,389	132,864	172,120	194,350	-	194,350	12.9%
	Keswick Fire Hall	102,832	88,728	120,470	114,690	-	114,690	(4.8%)
	Sutton Fire Hall	99,503	71,746	88,800	82,130	-	82,130	(7.5%)
	Pefferlaw Fire Hall	73,261	66,571	86,810	79,830	-	79,830	(8.0%)
	TOTAL BY PROGRAM	6,638,033	5,494,465	6,623,280	6,779,020	356,100	7,135,120	7.7%

Administrative Services – 2016 Budget

WHAT WE DO

The Department of Administrative Services is the main corporate services department in the Municipality. It provides customer service to internal departments as well as the public and ratepayers. This department works with the Office of the Chief Administrative Officer and the Clerk's Division to ensure the decisions and directions of Council are followed.

The Director of Administrative Services/Treasurer is the department head. The divisions in the Administrative Services Department are managed by the Town Clerk, Chief Municipal Law Enforcement Officer, Animal Control Supervisor, Manager of Finance/Deputy Treasurer, Manager of Information Technology Services, Manager of Purchasing (Purchasing Agent) and the Manager of Taxation & Revenue/Tax Collector.

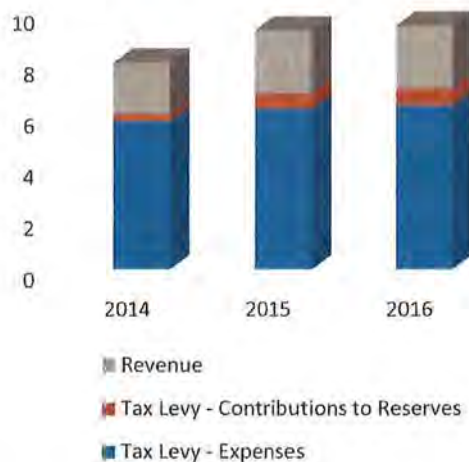
2016 BUDGET

Operating Net Tax Levy: \$4,569,150 which is an increase of \$197,000 or 4.5% from 2015.

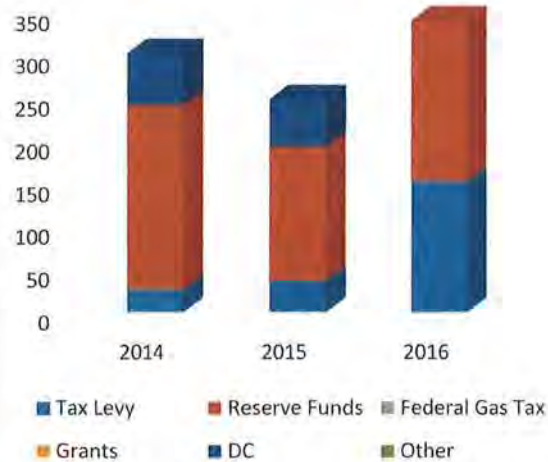
Capital Gross Costs: \$340,300 which is an increase of \$91,600 or 36.8% from 2015.

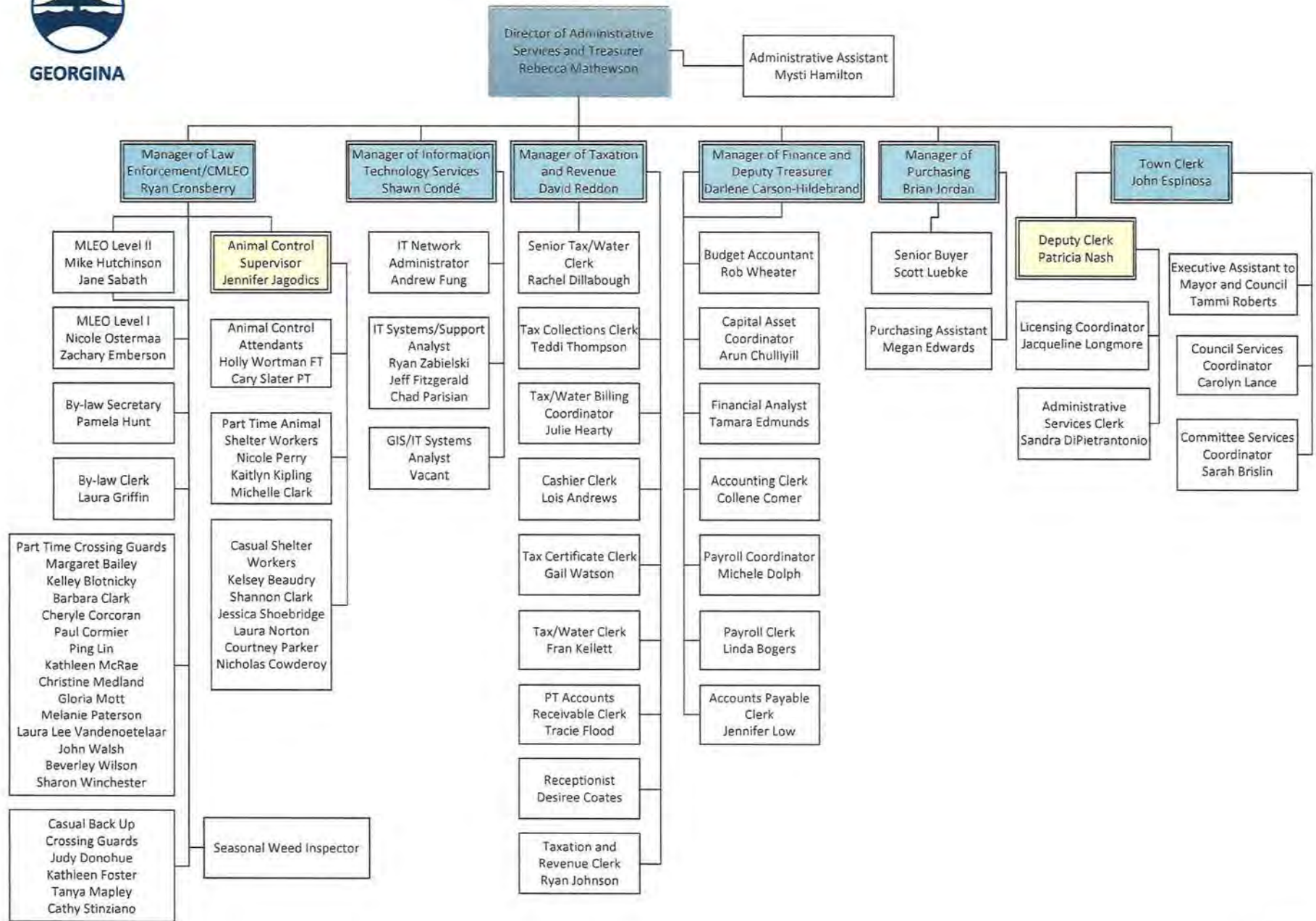
Capital Net Tax Levy: \$153,300.

**Operating by Funding Source
(in \$Millions)**



**Capital by Funding Source
(in \$Thousands)**





2016 BUDGET

ADMINISTRATIVE SERVICES

Information Technology Services

**TOWN OF GEORGINA - CAPITAL BUDGET - DEPARTMENTAL SUMMARY
2016**

DEPARTMENT: ADMINISTRATIVE SERVICES - INFORMATION TECHNOLOGY SERVICES

#	Project Name	Priority	Completion Date (month-year)	Capital Budget			
				Spent to Date	Current Year Budget	Future Years	Total Project Cost
ITS-1	Corporate Server and Network Infrastru	PR4	December-16	-	52,000	-	52,000
ITS-2	Corporate Workstation/Notebook Cycli	PR4	December-16	-	65,000	-	65,000
ITS-3	Corporate Software Cycling Program	PR4	December-16	-	40,000	-	40,000
ITS-4	Wireless Broadband Infrastructure	PR3	December-16	-	110,000	-	110,000

TOTALS	\$	-	\$ 267,000	\$	-	\$ 267,000
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FUNDING SOURCES	
Category	Total \$
Tax Levy	110,000
Reserve Funds	157,000
Federal Gas Tax	0
Federal Grants	0
Provincial Grants	0
Joint Federal/Provincial Grants	0
Reserve Funds - Development Charges	0
Developer Contributions	0
Fundraising / Donations	0
Other Funding Sources	0
Prior Year(s) Funding Carried Forward	0
TOTAL PROJECT COST & FUNDING	\$ 267,000

CURRENT YEAR EXPENDITURES	
Category	Total \$
Contracted Services	45,000
Consultants	10,000
Equipment Purchases	212,000
Materials & Supplies	0
Other / Miscellaneous	0
TOTAL PROJECT COST	\$ 267,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: ADMINISTRATIVE SERVICES - INFORMATION TECHNOLOGY SERVICES

PROJECT NAME: ITS-1 Corporate Server and Network Infrastructure Cycling

PROJECT PRIORITY: PR4 - Asset/Fleet Replacement

PROJECT COMPLETION DATE: Dec-2016

mmm-yyyy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Annual cycling and replacement of various application servers, switching equipment, firewalls, thin-client, remote access devices, server infrastructure and other network infrastructure equipment based on a 5-year to 7-year cycling plan.

Planned replacement of specific network infrastructure/equipment for the 2016 budget year includes:

- Unified threat management (UTM) security appliance, replacing one web filtering appliance and two adaptive security appliance firewalls, estimated \$20,000;
- Virtual machine (VM) server, replacing two servers, estimated \$10,000;
- network attached storage (NAS) server, estimated \$22,000;

The cycling and replacement of the assets of the former South Shore Community Broadband/Georgina Connects consortium are not included in this project. Refer to ITS New Initiative for Wireless Broadband Infrastructure Cycling for more information.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

Maintaining a reasonable equipment lifecycle for server equipment and associated infrastructure will help to ensure optimized performance, reliability and security.

Additional opportunities for equipment reallocation, virtualization and services consolidation to find efficiencies or meet specific regulatory and industry sanctioned requirements will also be planned and implemented as part of the cycling process.

Expected Life Of Asset (# of years) 5

Financial Summary:

Projected Start Date (month) January

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds	ITS	52,000
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$52,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants				0
Purchases of Assets		52,000		52,000
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$52,000	\$0	\$52,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: ADMINISTRATIVE SERVICES - INFORMATION TECHNOLOGY SERVICES

PROJECT NAME: ITS-2 Corporate Workstation/Notebook Cycling

PROJECT PRIORITY: PR4 - Asset/Fleet Replacement

PROJECT COMPLETION DATE: Dec-2016
mm-yy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Annual 25% cycling of desktop workstations (including only "original equipment manufacture" operating system), computer monitors, standard notebooks, ruggedized notebooks, docking stations and other end-point terminals to ensure a 4-year equipment lifecycle.

Planned replacement of specific corporate desktop workstations and notebooks for the 2016 budget year includes:

- 52 desktop computers, estimated \$847.04/each based on 2015 RFP pricing \$44,050;
- 10 notebook computers, combination of standard and ruggedized notebook devices, estimated \$18,800 based on 2015 RFP pricing;
- four wireless access points for the Civic Centre, estimated pricing \$4,400;
- Other peripheral equipment such as printers, monitors, speakers, keyboards, mice, estimated pricing \$9,800 based on historic replacement costs.

\$12,700 will be recovered through charge-back to the Georgina Public Libraries for 15 desktop computer workstations.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

Maintaining a 25% equipment lifecycle policy ensures that end-user equipment is cycled within a 4-year period, which helps to ensure optimized performance, reliability and security of data. This is a typical industry standard lifecycle-metric for end-user equipment.

The Town of Georgina reallocates computer equipment where possible to maximize benefit to the organization and all stakeholders, including residents and ratepayers. The municipality participates in a refurbishing program in a limited capacity to ensure that "usable" computer equipment that meet/exceed organizational lifecycle timelines are donated to schools, families in need and other non-profit community groups through a local charity.

Computer equipment that is deemed to be obsolete or no longer useful is decommissioned through the Waste Electrical and Electronic Equipment (WEEE) program administered by Ontario Electronic Stewardship, which is an agency of the Government of Ontario. This agency is responsible for ensuring that equipment is recycled through various environmentally friendly methods depending on the material(s) being reclaimed to ensure a zero-landfill policy. Equipment is collected, sorted and shredded before pieces are melted down to recover their component materials for manufacturing re-use. Hard drive storage devices are removed from equipment before it is donated or recycled and data is disposed of in a secure method after a set holding period.

Expected Life Of Asset (# of years) 4

Financial Summary:

Projected Start Date (month) February

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds	ITS	65,000
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$65,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants				0
Purchases of Assets		65,000		65,000
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$65,000	\$0	\$65,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: ADMINISTRATIVE SERVICES - INFORMATION TECHNOLOGY SERVICES

PROJECT NAME: ITS-3 Corporate Software Cycling Program

PROJECT PRIORITY: PR4 - Asset/Fleet Replacement

PROJECT COMPLETION DATE: Dec-2016
mm-yy**PROJECT DESCRIPTION:**

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Annual 25% cycling of workstation software for desktop computers, standard notebooks, ruggedized notebooks, tablets, docking stations and end-point terminals to ensure a 4-year software lifecycle.

All corporate standard software packages that reside on end-user workstations such as MS Office (MS Word, MS Excel, MS Power Point, MS Outlook, MS OneNote, MS Publisher, etc.), Adobe, AntiVirus, AntiMalware, etc. are included in this category.

Geographical Information Systems software and other specialized applications used throughout the organization are not included in this category.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

Maintaining a 25% software lifecycle policy ensures that end-user software applications are updated and cycled within a 4-year period. This helps to ensure optimized performance, reliability and security of equipment and infrastructure. This is also a typical industry standard lifecycle-metric for end-user computer software and matches the hardware lifecycle schedule.

The return on investment for the majority of client-based software packages used throughout the organization is approximately 3.3 years. Standardization on software versions and continually investing in licensing updates helps to ensure that the organization maintains "built-in" upgrades with limited use of software assurance subscription programs.

Expected Life Of Asset (# of years) 4

Financial Summary:

Projected Start Date (month) February

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds	ITS	40,000
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$40,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants				0
Purchases of Assets		40,000		40,000
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$40,000	\$0	\$40,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: ADMINISTRATIVE SERVICES - INFORMATION TECHNOLOGY SERVICES

PROJECT NAME: ITS-4 Wireless Broadband Infrastructure

PROJECT PRIORITY: PR3 - Service/quality Compliance

PROJECT COMPLETION DATE: Dec-2016

mm-yy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs

The Town of Georgina acquired the assets of the former South Shore Community Broadband consortium on August 30, 2013.

WirelessWorks Solutions Ltd. completed a review of the existing Wireless Broadband Service (WBS) infrastructure in the summer of 2015 and provided a report noting findings and recommendations based on the current state of the infrastructure, as well as evaluating several options for the future of the infrastructure.

The report also noted that the Wireless Broadband Service currently suffers from high levels of self-generated interference. The primary causes for this self-generated interference are sub-optimal radio spectrum channel planning and antenna selections for portions of the back-haul network.

The options presented by the consultant included:

1. Maintain and Manage the Network
2. Grow the Network
3. Retire the Network and Switch to a Third-party
4. Sell the Network

Recommended actions for the 2016 budget year: Maintain and Manage the Network

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

Rural residential and business customers that are in under-served areas of the community rely on this infrastructure.

Maintaining and Managing the Network will involve removing and replacing older Tropos and Trango access point equipment with new Ubiquiti equipment, as well as, enhancing the Church Street to Little Hell's Hill link that is currently at capacity and improving the Civic Centre to Belhaven link that is partially obstructed in addition to conducting routine site maintenance at all locations.

A secondary assessment to further grow the network has also been conducted to determine the feasibility of further enhancing the network in four areas including Pepperlaw, Udora, De la Salle Park, and the shoreline community area near Sibbald Point Provincial Park.

The items reviewed included conducting a nearby tower search for possible co-location options, conducting a frequency search for best band selection in the coverage, conducting a radio frequency coverage simulation using terrain and clutter (for nearby towers or new builds), ensuring line-of-sight confirmation for backhaul connectivity of sites to network, conducting a coverage prediction report, including assumptions and providing recommendations for the infrastructure needed for improved coverage.

The consultants provided budgetary estimates without obtaining formal quotations for the required work.

Expected Life Of Asset (# of years)

Financial Summary:

Projected Start Date (month)

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		110,000
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$110,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services		45,000		45,000
Consultants		10,000		10,000
Purchases of Assets		55,000		55,000
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$110,000	\$0	\$110,000

2016 BUDGET

ADMINISTRATIVE SERVICES

Information Technology Services

Operating Account Details

Account Code	Account Description	2014 - ACTUAL VALUES (display)	2015 - ACTUAL VALUES (display)	2015 - BUDGET VALUES (display)	2016 - BASE BUDGET (input)	2016 - NEW INITIATIVE (input)	2016 - BUDGET (calculate)	2016 - INCREASE (calculate)
Information Technology Services - Administration								
1-2-3551000-1110	Regular Salaries & Wages	331,277	310,788	420,990	437,440		437,440	3.9%
1-2-3551000-1120	Part Time Salaries & Wages	-	12,704	-	-		-	
1-2-3551000-1130	Overtime Pay	15,876	13,355	16,000	16,000		16,000	0.0%
1-2-3551000-1150	All Other Payroll Costs	101,952	92,431	132,160	143,250		143,250	8.4%
1-2-3551000-1210	F/T Salaries Recovered	(20,000)	(20,000)	(20,000)	(23,000)		(23,000)	15.0%
1-2-3551000-2350	Small Tools	93	-	-	-		-	
1-2-3551000-2610	General Stationery & Office Sp	675	905	1,940	1,940		1,940	0.0%
1-2-3551000-2625	Equipment Supplies	6,807	2,600	6,000	6,000		6,000	0.0%
1-2-3551000-2650	Office Equipment	3,649	-	-	-		-	
1-2-3551000-3110	Travel Expenses	1,465	844	1,300	1,300		1,300	0.0%
1-2-3551000-3140	Memberships	2,062	1,869	2,200	2,200		2,200	0.0%
1-2-3551000-3150	Professional Development	4,281	1,462	5,500	5,500		5,500	0.0%
1-2-3551000-3320	Consultants Fees	13,353	1,755	10,000	10,000		10,000	0.0%
1-2-3551000-3330	Programming Fees	26,881	13,308	20,000	20,000		20,000	0.0%
1-2-3551000-3410	Contracted Services	49,424	23,640	53,000	53,000		53,000	0.0%
1-2-3551000-3415	Equipment Repairs	1,909	2,772	2,500	2,500		2,500	0.0%
		-	-	-	-			
1-7-3551000-8157	Reserve For Network Upgrades	145,000	147,900	147,900	147,900	10,000	157,900	6.8%
1-7-3551000-8158	Reserve For Computer Hardware	80,000	81,600	81,600	81,600		81,600	0.0%
1-7-3551000-8159	Reserve For Computer Software	104,700	106,800	106,800	106,800		106,800	0.0%
	Category Total	869,404	794,733	987,890	1,012,430	10,000	1,022,430	3.5%
Information Technology Services - Corporate								
1-1-3552000-0729	Telus Contract Savings	(3,412)	(713)	(5,420)	(5,420)		(5,420)	0.0%
1-1-3552000-0831	Lease Revenues	(18,333)	(3,667)	(11,000)	(11,000)		(11,000)	0.0%
1-2-3552000-3215	Telephone	10,235	12,048	10,000	10,000		10,000	0.0%
1-2-3552000-3216	Internet Access	38,023	31,671	53,000	53,000		53,000	0.0%

Account Code	Account Description	2014 - ACTUAL VALUES (display)	2015 - ACTUAL VALUES (display)	2015 - BUDGET VALUES (display)	2016 - BASE BUDGET (input)	2016 - NEW INITIATIVE (input)	2016 - BUDGET (calculate)	2016 - INCREASE (calculate)
1-2-3552000-3271	Telephone 476-4301	49,737	39,795	45,000	45,000		45,000	0.0%
1-2-3552000-3272	Telephone 722-6516	5,016	5,026	5,000	5,000		5,000	0.0%
1-2-3552000-3273	Telephone 437-2210	1,461	1,627	2,500	2,500		2,500	0.0%
1-2-3552000-3276	Telephone-Long Distance Chgs	3,204	2,104	5,300	5,300		5,300	0.0%
1-2-3552000-3278	Fax Line 476-8100	1,339	1,050	2,000	2,000		2,000	0.0%
1-2-3552000-3281	Telephone - Modem - Computer	1,047	615	750	750		750	0.0%
1-2-3552000-3283	Mobile Phones	12,343	9,493	12,000	12,000		12,000	0.0%
1-2-3552000-3325	Software Licences and Maintena	24,643	53,683	65,920	65,920		65,920	0.0%
1-2-3552000-4930	Lease Payments	3,979	-	-	-		-	
Category Total		129,282	152,732	185,050	185,050	-	185,050	0.0%
Geographic Information Systems								
1-2-3553000-3330	Programming Fees	20,189	16,771	26,230	26,230		26,230	0.0%
1-2-3553000-3410	Contracted Services	6,872	14,226	21,000	21,000		21,000	0.0%
Category Total		27,061	30,997	47,230	47,230	-	47,230	0.0%
Broadband Service								
1-1-3554000-0897	Costs Recovered	(48,387)	(41,290)	(52,100)	(52,100)		(52,100)	0.0%
1-2-3554000-1160	Honorariums	200	-	2,600	2,600		2,600	0.0%
1-2-3554000-2810	Hydro	2,733	1,888	3,000	3,000		3,000	0.0%
1-2-3554000-3410	Contracted Services	52,622	52,451	53,000	54,000		54,000	1.9%
1-2-3554000-3415	Equipment Repairs	21,896	20,904	20,000	20,000		20,000	0.0%
1-2-3554000-3910	Insurance Premiums	3,744	4,000	4,000	4,000		4,000	0.0%
1-7-3554000-8168	Reserve for Wireless Broadband	-	-	-	-	20,000	20,000	
Category Total		32,808	37,953	30,500	31,500	20,000	51,500	68.9%

Account Code	Account Description	2014 -	2015 -	2015 -	2016 - BASE	2016 - NEW	2016 -	2016 -
		ACTUAL	ACTUAL	BUDGET	BUDGET	INITIATIVE	BUDGET	INCREASE
		VALUES	VALUES	VALUES	BUDGET	INITIATIVE	BUDGET	INCREASE
		(display)	(display)	(display)	(input)	(input)	(calculate)	(calculate)

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
TOTAL INFORMATION TECHNOLOGY SERVICES								
	Revenue	(70,132)	(45,670)	(68,520)	(68,520)	-	(68,520)	0.0%
	Expenses	798,987	725,785	982,890	1,008,430	-	1,008,430	2.6%
	Draws from Reserves							0.0%
	Contributions to Reserves	329,700	336,300	336,300	336,300	30,000	366,300	8.9%
	TOTAL BY SOURCE	1,058,555	1,016,415	1,250,670	1,276,210	30,000	1,306,210	4.4%
	Information Technology Services - Administration	869,404	794,733	987,890	1,012,430	10,000	1,022,430	3.5%
	Information Technology Services - Corporate	129,282	152,732	185,050	185,050	-	185,050	0.0%
	Geographic Information Systems	27,061	30,997	47,230	47,230	-	47,230	0.0%
	Broadband Service	32,808	37,953	30,500	31,500	20,000	51,500	68.9%
	TOTAL BY PROGRAM	1,058,555	1,016,415	1,250,670	1,276,210	30,000	1,306,210	4.4%

2016 BUDGET

ADMINISTRATIVE SERVICES

Clerks

**TOWN OF GEORGINA - CAPITAL BUDGET - DEPARTMENTAL SUMMARY
2016**

DEPARTMENT: ADMINISTRATIVE SERVICES - CLERKS

#	Project Name	Priority	Completion Date (month-year)	Capital Budget			
				Spent to Date	Current Year Budget	Future Years	Total Project Cost
CLK-1	Records Management Storage and File	PR3	June-16	-	20,000	-	20,000
CLK-2	Ward Review Study	PR2	July-16	-	30,000	-	30,000

TOTALS	\$	-	\$	50,000	\$	-	\$	50,000
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FUNDING SOURCES	
Category	Total \$
Tax Levy	20,000
Reserve Funds	30,000
Federal Gas Tax	0
Federal Grants	0
Provincial Grants	0
Joint Federal/Provincial Grants	0
Reserve Funds - Development Charges	0
Developer Contributions	0
Fundraising / Donations	0
Other Funding Sources	0
Prior Year(s) Funding Carried Forward	0
TOTAL PROJECT COST & FUNDING	\$ 50,000

CURRENT YEAR EXPENDITURES	
Category	Total \$
Contracted Services	0
Consultants	30,000
Equipment Purchases	20,000
Materials & Supplies	0
Other / Miscellaneous	0
TOTAL PROJECT COST	\$ 50,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: ADMINISTRATIVE SERVICES - CLERKS

PROJECT NAME: CLK-1 **Records Management Storage and File Equipment**

PROJECT PRIORITY: PR3 - Service/Quality Compliance

PROJECT COMPLETION DATE: Jun-2016

mmmm-yyyy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

The need for additional storage of records and files has been identified by several departments throughout the Corporation. It is recommended that the Clerk's Division acquire the necessary equipment towards a centralized corporate records management system that will be forthcoming in future years.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

Expanded storage facilities for records and files that will assist in growth and centralization of Town records.

Expected Life Of Asset (# of years)

Projected Start Date (month)

Financial Summary:

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		20,000
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$20,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants				0
Purchases of Assets		20,000		20,000
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$20,000	\$0	\$20,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: ADMINISTRATIVE SERVICES - CLERKS

PROJECT NAME: CLK-2

Ward Review Study

PROJECT PRIORITY: PR2 - Regulatory/Standards Compliance

PROJECT COMPLETION DATE:

Jul-2016

mm-yyyy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Pursuant to Council Resolutions C-2013-0068 and C-2013-0079 (dated February 11, 2013, and adopting recommendations of the Election Committee), Council directed that a ward boundary review be undertaken prior to the 2018 municipal election. This amount represents the costs of a consultant to undertake the review.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

Expected Life Of Asset (# of years)

Projected Start Date (month)

Jan

Financial Summary:

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds	Contingency	30,000
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$30,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants		30,000		30,000
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$30,000	\$0	\$30,000

2016 BUDGET

ADMINISTRATIVE SERVICES

Clerks

Operating Account Details

ADMINISTRATIVE SERVICES - CLERK'S

GEORGINA - 2016 BUDGET

Page 1 of 4

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Clerk's - Administration								
1-1-3561000-0489	Lottery Fees	(9,842)	(7,850)	(10,000)	(10,000)		(10,000)	0.0%
1-1-3561000-0705	Miscellaneous Fees	(3,587)	(4,883)	(4,000)	(4,500)		(4,500)	12.5%
1-1-3561000-0725	Info Research Charge	(2,740)	(1,838)	(1,000)	(1,500)		(1,500)	50.0%
1-1-3561000-0776	Civil Marriages	(11,969)	(13,618)	(11,500)	(12,500)		(12,500)	8.7%
1-1-3561000-0822	Licenses	(18,725)	(15,123)	(18,500)	(16,000)		(16,000)	(13.5%)
1-1-3561000-0824	Marriage Licences	(8,424)	(10,712)	(8,500)	(10,500)		(10,500)	23.5%
1-1-3561000-0855	Certificates	(7,375)	(5,600)	(7,700)	(5,500)		(5,500)	(28.6%)
1-2-3561000-1110	Regular Salaries & Wages	368,622	375,429	405,640	419,950		419,950	3.5%
1-2-3561000-1120	Part Time Salaries & Wages	-	-	-	-		-	
1-2-3561000-1130	Overtime Pay	33,533	8,841	24,000	15,000		15,000	(37.5%)
1-2-3561000-1150	All Other Payroll Costs	125,861	123,444	120,160	145,390		145,390	21.0%
1-2-3561000-2535	Clothing/Boot Allowance	-	-	750	-		-	(100.0%)
1-2-3561000-2610	General Stationery & Office Sp	10,952	7,323	10,000	12,500		12,500	25.0%
1-2-3561000-2620	Publications & Subscriptions	1,193	303	750	750		750	0.0%
1-2-3561000-2650	Office Equipment	23	66	1,000	1,500		1,500	50.0%
1-2-3561000-3110	Travel Expenses	1,647	7	1,500	1,500		1,500	0.0%
1-2-3561000-3140	Memberships	412	2,095	1,500	2,500		2,500	66.7%
1-2-3561000-3150	Professional Development	4,821	3,644	7,500	8,000		8,000	6.7%
1-2-3561000-3215	Telephone	842	209	2,500	2,500		2,500	0.0%
1-2-3561000-3250	Advertising	129	1,057	500	1,000		1,000	100.0%
1-2-3561000-3255	Printing	-	1,172	500	1,500		1,500	200.0%
1-2-3561000-3410	Contracted Services	3,111	2,146	3,000	3,000		3,000	0.0%
1-2-3561000-3415	Equipment Repairs	-	-	-	-		-	
1-2-3561000-3905	Miscellaneous	(41)	218	-	-		-	
Category Total		488,443	466,330	518,100	554,590	-	554,590	7.0%

ADMINISTRATIVE SERVICES - CLERK'S

GEORGINA - 2016 BUDGET

Page 2 of 4

Account Code	Account Description	2014 - ACTUAL VALUES (display)	2015 - ACTUAL VALUES (display)	2015 - BUDGET VALUES (display)	2016 - BASE BUDGET (input)	2016 - NEW INITIATIVE (input)	2016 - BUDGET (calculate)	2016 - INCREASE (calculate)
Elections								
1-1-3562000-0705	Miscellaneous Revenues	(286)	(14)	-	-		-	
			-					
1-2-3562000-1110	Regular Salaries & Wages	13,512	-	-	-		-	
1-2-3562000-1120	Part Time Salaries & Wages	104,637	325	-	-		-	
1-2-3562000-1130	Overtime Pay	206	-	-	-		-	
1-2-3562000-1150	All Other Payroll Costs	8,907	20	-	-		-	
1-2-3562000-1160	Honorariums	-	-	-	-		-	
1-2-3562000-2610	General Stationery & Office Supl	39,600	254	-	-		-	
1-2-3562000-2620	Publications & Subscriptions	1,848	-	-	-		-	
1-2-3562000-2650	Office Equipment	3,196	-	-	-		-	
1-2-3562000-3110	Travel Expenses	1,171	33	-	-		-	
1-2-3562000-3150	Professional Development	-	-	-	-		-	
1-2-3562000-3210	Postage	12,280	-	-	-		-	
1-2-3562000-3250	Advertising	-	-	-	-		-	
1-2-3562000-3255	Printing	5,497	7,152	-	-		-	
1-2-3562000-3283	Mobile Phones	3,020	535	-	-		-	
1-2-3562000-3320	Consultant fees	-	-	-	-		-	
1-2-3562000-3325	Software Licences & Maintenance	-	2,061	-	-		-	
1-2-3562000-3410	Contracted Services	9,340	1,571	-	-		-	
1-2-3562000-3415	Equipment Repairs	-	-	-	-		-	
1-2-3562000-3615	Building Rentals	3,285	-	-	-		-	
1-2-3562000-3620	Equipment Rentals	77,085	-	-	-		-	
1-2-3562000-3905	Miscellaneous	737	-	-	-		-	
1-6-3562000-0945	Provision from Reserve	(110,000)	-	-	-		-	
1-7-3562000-8035	Reserve For Elections	-	65,000	65,000	75,000		75,000	15.4%
Category Total		174,035	76,937	65,000	75,000	-	75,000	15.4%

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Georgina Heritage Committee								
1-2-3563000-1160	Honorariums	1,320	-	3,200	2,240		2,240	(30.0%)
1-2-3563000-2620	Publications & Subscriptions	135	75	200	200		200	0.0%
1-2-3563000-3110	Travel Expenses	628	-	600	600		600	0.0%
1-2-3563000-3150	Professional Development	26	-	750	750		750	0.0%
1-2-3563000-3120	Conferences & Conventions	-	-	-	-		-	
1-2-3563000-3250	Advertising	-	-	500	500		500	0.0%
1-2-3563000-3320	Consultants Fees	-	-	6,000	6,000		6,000	0.0%
1-2-3563000-3325	Software Licences	-	3,460	-	-		-	
1-2-3563000-3905	Miscellaneous	53	-	2,750	2,750		2,750	0.0%
	Category Total	2,162	3,535	14,000	13,040	-	13,040	(6.9%)
Fence Viewers and Livestock								
1-1-3574000-0431	Wolf Damage	(6,071)	-	(10,000)	(10,000)		(10,000)	0.0%
1-1-3574000-0897	Costs Recovered	(133)	(440)	(1,800)	(1,800)		(1,800)	0.0%
1-2-3574000-3110	Travel Expenses	846	309	800	600		600	(25.0%)
1-2-3574000-3150	Training Courses	-	79	500	500		500	0.0%
1-2-3574000-3320	Consultants Fees	880	921	2,400	2,000		2,000	(16.7%)
1-2-3574000-3905	Miscellaneous	-	-	300	300		300	0.0%
1-2-3574000-3940	Claims	10,729	4,165	10,000	10,000		10,000	0.0%
	Category Total	6,251	5,034	2,200	1,600	-	1,600	(27.3%)

ADMINISTRATIVE SERVICES - CLERK'S

GEORGINA - 2016 BUDGET

Page 4 of 4

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
TOTAL CLERK'S								
	Revenue	(69,152)	(60,078)	(73,000)	(72,300)	-	(72,300)	(1.0%)
	Expenses	850,043	546,914	607,300	641,530	-	641,530	5.6%
	Draws from Reserves	(110,000)	-	-	-	-	-	0.0%
	Contributions to Reserves	-	65,000	65,000	75,000	-	75,000	15.4%
	TOTAL BY SOURCE	670,891	551,836	599,300	644,230	-	644,230	7.5%
	Clerk's - Administration	488,443	466,330	518,100	554,590	-	554,590	7.0%
	Elections	174,035	76,937	65,000	75,000	-	75,000	15.4%
	Georgina Heritage Committee	2,162	3,535	14,000	13,040	-	13,040	(6.9%)
	Fence Viewers and Livestock	6,251	5,034	2,200	1,600	-	1,600	(27.3%)
	TOTAL BY PROGRAM	670,891	551,836	599,300	644,230	-	644,230	7.5%

2016 BUDGET

ADMINISTRATIVE SERVICES

Finance

**TOWN OF GEORGINA - CAPITAL BUDGET - DEPARTMENTAL SUMMARY
2016**

DEPARTMENT: ADMINISTRATIVE SERVICES - FINANCE

#	Project Name	Priority	Completion Date (month-year)	Capital Budget			
				Spent to Date	Current Year Budget	Future Years	Total Project Cost
FIN-1	Postage Machine Replacement	PR4	June-16	-	10,000	-	10,000

TOTALS	\$	-	\$	10,000	\$	-	\$	10,000
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FUNDING SOURCES	
Category	Total \$
Tax Levy	10,000
Reserve Funds	0
Federal Gas Tax	0
Federal Grants	0
Provincial Grants	0
Joint Federal/Provincial Grants	0
Reserve Funds - Development Charges	0
Developer Contributions	0
Fundraising / Donations	0
Other Funding Sources	0
Prior Year(s) Funding Carried Forward	0
TOTAL PROJECT COST & FUNDING	\$ 10,000

CURRENT YEAR EXPENDITURES	
Category	Total \$
Contracted Services	0
Consultants	0
Equipment Purchases	10,000
Materials & Supplies	0
Other / Miscellaneous	0
TOTAL PROJECT COST	\$ 10,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: ADMINISTRATIVE SERVICES - FINANCE

PROJECT NAME: FIN-1 Postage Machine Replacement

PROJECT PRIORITY: PR4 - Asset/Fleet Replacement

PROJECT COMPLETION DATE: Jun-2016

mmmm-yyyy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

The current postage meter is 11 years old. We have been notified by Pitney Bowes that they will no longer maintain or service the equipment.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

No disruptions in postal service. The new machine will seal and stamp envelopes.

Expected Life Of Asset (# of years) 10

Financial Summary:

Projected Start Date (month) Jan

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		10,000
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$10,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants				0
Purchases of Assets		10,000		10,000
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$10,000	\$0	\$10,000

2016 BUDGET

ADMINISTRATIVE SERVICES

Finance

Operating Account Details

ADMINISTRATIVE SERVICES - FINANCE

GEORGINA - 2016 BUDGET

Page 1 of 3

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Finance - Administration								
1-2-3521000-1110	Regular Salaries & Wages	424,517	390,180	489,450	514,410		514,410	5.1%
1-2-3521000-1130	Overtime Pay	34,661	28,338	14,850	14,850		14,850	0.0%
1-2-3521000-1150	All Other Payroll Costs	141,111	132,262	166,080	174,230		174,230	4.9%
1-2-3521000-1210	F/T Salaries Recovered	(10,500)	(10,500)	(10,500)	(10,500)		(10,500)	0.0%
1-2-3521000-2610	General Stationery & Office Sp	2,394	739	3,000	3,000		3,000	0.0%
1-2-3521000-2620	Publications & Subscriptions	104	110	810	810		810	0.0%
1-2-3521000-2650	Office Equipment	417	-	-	-		-	
1-2-3521000-3110	Travel Expenses	60	102	300	300		300	0.0%
1-2-3521000-3140	Memberships	1,695	2,171	2,600	2,600		2,600	0.0%
1-2-3521000-3150	Professional Development	2,403	4,508	6,000	6,000		6,000	0.0%
1-2-3521000-3255	Printing	2,803	1,059	2,500	2,000		2,000	(20.0%)
1-2-3521000-3310	Auditing	31,460	30,372	42,000	40,000		40,000	(4.8%)
1-2-3521000-3311	Internal Audit Costs	10,342	11,988	20,000	20,000		20,000	0.0%
1-2-3521000-3905	Miscellaneous	-	-	-	-		-	
1-6-3521000-0945	Provision From Reserve	-	-	(2,500)	-		-	(100.0%)
	Category Total	641,467	591,329	734,590	767,700	-	767,700	4.5%
Finance - Corporate								
1-1-3522000-0705	Miscellaneous Fees	(42)	(52,521)	-	-		-	
1-1-3522000-0897	Costs Recovered	-	-	-	-		-	
1-2-3522000-3210	Postage	67,166	66,210	80,000	80,000		80,000	0.0%
1-2-3522000-3315	Legal	416,426	198,751	250,000	250,000		250,000	0.0%
1-6-3522000-0945	Provision From Reserve	-	-	-	-		-	
	Category Total	483,550	212,440	330,000	330,000	-	330,000	0.0%

ADMINISTRATIVE SERVICES - FINANCE

GEORGINA - 2016 BUDGET

Page 2 of 3

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Banking Services								
1-1-3523000-0861	Bank Interest	(461,605)	(307,215)	(460,000)	(460,000)		(460,000)	0.0%
1-1-3523000-0864	Miscellaneous Interest	(7,929)	(17)	(200)	-		-	(100.0%)
1-2-3523000-4010	Bank Charges	6,602	4,320	6,000	6,000		6,000	0.0%
	Category Total	(462,932)	(302,912)	(454,200)	(454,000)	-	(454,000)	(0.0%)
Data Processing								
1-2-3524000-0711	Charge Re Service Provided	(84,000)	(84,000)	(84,000)	(84,000)		(84,000)	0.0%
1-2-3524000-2010	Paper Stock	1,104	-	1,500	1,500		1,500	0.0%
1-2-3524000-3410	Contracted Services	19,847	4,579	4,600	4,800		4,800	4.3%
1-7-3524000-8168	Reserve for Future Expenditure	-	-	-	25,200		25,200	
	Category Total	(63,049)	(79,421)	(77,900)	(52,500)	-	(52,500)	(32.6%)
Insurance								
1-1-3525000-0775	Vandalism Recovery	(2,544)	-	-	-		-	
1-2-3525000-0979	Trans Fr Oth Dept Re Insurance	(416,976)	(424,380)	(400,000)	(424,380)		(424,380)	6.1%
1-2-3525000-3910	Insurance Premiums	1,046,651	600,758	630,000	614,000		614,000	(2.5%)
1-2-3525000-3911	Insurance Claims	30,243	56,380	65,000	65,000		65,000	0.0%
1-6-3525000-0945	Provision from Reserve	(555,693)	-	-	-		-	
1-7-3525000-8168	Reserve for Prior Year OMEX	-	125,000	125,000	125,000		125,000	
	Category Total	101,681	357,758	420,000	379,620	-	379,620	(9.6%)

ADMINISTRATIVE SERVICES - FINANCE

GEORGINA - 2016 BUDGET

Page 3 of 3

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
TOTAL FINANCE								
	Revenue	(472,120)	(359,753)	(460,200)	(460,000)	-	(460,000)	(0.0%)
	Expenses	1,728,530	1,013,947	1,290,190	1,280,620	-	1,280,620	(0.7%)
	Draws from Reserves	-	-	(2,500)	-	-	-	(100.0%)
	Contributions to Reserves	(555,693)	125,000	125,000	150,200	-	150,200	20.2%
	TOTAL BY SOURCE	700,717	779,194	952,490	970,820	-	970,820	1.9%
	Finance - Administration	641,467	591,329	734,590	767,700	-	767,700	4.5%
	Finance - Corporate	483,550	212,440	330,000	330,000	-	330,000	0.0%
	Banking Services	(462,932)	(302,912)	(454,200)	(454,000)	-	(454,000)	(0.0%)
	Data Processing	(63,049)	(79,421)	(77,900)	(52,500)	-	(52,500)	(32.6%)
	Insurance	101,681	357,758	420,000	379,620	-	379,620	(9.6%)
	TOTAL BY PROGRAM	700,717	779,194	952,490	970,820	-	970,820	1.9%

2016 BUDGET

ADMINISTRATIVE SERVICES

Taxation and Revenue

2016 BUDGET

ADMINISTRATIVE SERVICES

Taxation and Revenue

Operating Account Details

ADMINISTRATIVE SERVICES - TREASURY

GEORGINA - 2016 BUDGET

Page 1 of 3

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Treasury - Administration								
1-1-3531000-0701	Tax Certificates	(39,012)	(49,983)	(48,000)	(48,000)		(48,000)	0.0%
1-1-3531000-0705	Miscellaneous Fees	(10,788)	(6,524)	(10,000)	(10,000)		(10,000)	0.0%
1-1-3531000-0707	Water Certificates	(1,803)	(1,770)	(1,500)	(1,500)		(1,500)	0.0%
1-1-3531000-0708	Connection Charges Commutec	(15,400)	(17,154)	(10,000)	(11,000)		(11,000)	10.0%
1-1-3531000-0709	Misc Meter/Parts-Non Frozen	-	-	(1,000)	-		-	(100.0%)
1-1-3531000-0721	Duplicate Receipts	(1,540)	(1,815)	(1,500)	(1,500)		(1,500)	0.0%
1-1-3531000-0725	Info Research Charge	-	(100)	(200)	(200)		(200)	0.0%
1-1-3531000-0758	Water Final Reads	(27,379)	(25,607)	(25,000)	(25,000)		(25,000)	0.0%
1-1-3531000-0899	Miscellaneous Revenues	(82)	(70)	-	-		-	
1-2-3531000-1110	Regular Salaries & Wages	561,686	528,506	573,730	578,660		578,660	0.9%
1-2-3531000-1120	Part Time Salaries & Wages	-	5	-	-		-	
1-2-3531000-1130	Overtime Pay	35,723	15,917	1,320	1,320		1,320	0.0%
1-2-3531000-1150	All Other Payroll Costs	190,642	175,916	203,960	199,230		199,230	(2.3%)
1-2-3531000-1210	F/T Salaries Recovered	(200,000)	(200,000)	(200,000)	(200,000)		(200,000)	0.0%
1-2-3531000-2610	General Stationery & Office Sp	2,532	1,812	3,500	3,500		3,500	0.0%
1-2-3531000-2650	Office Equipment	1,054	-	3,500	3,500		3,500	0.0%
1-2-3531000-3110	Travel Expenses	2,512	1,829	2,500	2,500		2,500	0.0%
1-2-3531000-3140	Memberships	367	364	400	400		400	0.0%
1-2-3531000-3150	Professional Development	2,600	997	7,000	7,000		7,000	0.0%
1-2-3531000-3255	Printing	10,637	6,921	9,250	9,250		9,250	0.0%
1-2-3531000-3283	Mobile Phones	1,352	1,122	1,200	1,200		1,200	0.0%
1-2-3531000-3410	Contracted Services	243	2,172	18,000	18,000		18,000	0.0%
1-2-3531000-3415	Equipment Repairs	-	-	1,000	1,000		1,000	0.0%
1-2-3531000-3905	Miscellaneous	-	-	500	500		500	0.0%
1-2-3531000-4010	Bank Charges	14,028	10,678	14,500	14,500		14,500	0.0%
Category Total		527,372	443,216	543,160	543,360	-	543,360	0.0%

ADMINISTRATIVE SERVICES - TREASURY

GEORGINA - 2016 BUDGET

Page 2 of 3

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Treasury - Corporate								
1-1-3532000-0851	Penalties	(896,794)	(726,009)	(875,000)	(875,000)		(875,000)	0.0%
1-1-3532000-0865	U.S.Exchange	68	-	-	-		-	
	Category Total	(896,726)	(726,009)	(875,000)	(875,000)	-	(875,000)	0.0%
Registered Properties								
1-1-3533000-0701	Processing Fees	(147,593)	(73,124)	(7,500)	(7,500)		(7,500)	0.0%
1-2-3533000-3315	Legal	(1,041)	(1,473)	-	-		-	
1-2-3533000-4912	Cancelled Reg'D Prop Fees	-	-	15,000	7,500		7,500	(50.0%)
1-7-3533000-8168	Reserve For Future Expenditures	141,851	-	-	-		-	
	Category Total	(6,783)	(74,597)	7,500	-	-	-	(100.0%)

ADMINISTRATIVE SERVICES - TREASURY

GEORGINA - 2016 BUDGET

Page 3 of 3

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
TOTAL TREASURY								
	Revenue	(1,140,323)	(902,156)	(979,700)	(979,700)	-	(979,700)	0.0%
	Expenses	622,335	544,766	655,360	648,060	-	648,060	(1.1%)
	Draws from Reserves							0.0%
	Contributions to Reserves	141,851	-	-	-	-	-	0.0%
	TOTAL BY SOURCE	(376,137)	(357,390)	(324,340)	(331,640)	-	(331,640)	2.3%
	Treasury - Administration	527,372	443,216	543,160	543,360	-	543,360	0.0%
	Treasury - Corporate	(896,726)	(726,009)	(875,000)	(875,000)	-	(875,000)	0.0%
	Registered Properties	(6,783)	(74,597)	7,500	-	-	-	(100.0%)
	TOTAL BY PROGRAM	(376,137)	(357,390)	(324,340)	(331,640)	-	(331,640)	2.3%

2016 BUDGET

ADMINISTRATIVE SERVICES

Purchasing

**TOWN OF GEORGINA - CAPITAL BUDGET - DEPARTMENTAL SUMMARY
2016**

DEPARTMENT: ADMINISTRATIVE SERVICES - PURCHASING

#	Project Name	Priority	Completion Date (month-year)	Capital Budget			
				Spent to Date	Current Year Budget	Future Years	Total Project Cost
PUR-1	Electronic Bidding Software	PR3	July-16	-	13,300	-	13,300

TOTALS	\$	-	\$	13,300	\$	-	\$	13,300
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FUNDING SOURCES	
Category	Total \$
Tax Levy	13,300
Reserve Funds	0
Federal Gas Tax	0
Federal Grants	0
Provincial Grants	0
Joint Federal/Provincial Grants	0
Reserve Funds - Development Charges	0
Developer Contributions	0
Fundraising / Donations	0
Other Funding Sources	0
Prior Year(s) Funding Carried Forward	0
TOTAL PROJECT COST & FUNDING	\$ 13,300

CURRENT YEAR EXPENDITURES	
Category	Total \$
Contracted Services	13,300
Consultants	0
Equipment Purchases	0
Materials & Supplies	0
Other / Miscellaneous	0
TOTAL PROJECT COST	\$ 13,300

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: ADMINISTRATIVE SERVICES - PURCHASING

PROJECT NAME: PUR-1 Electronic Bidding Software

PROJECT PRIORITY: PR3 - Service/quality Compliance

PROJECT COMPLETION DATE: Jul-2016

mmmm-yyyy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Acquisition of Purchasing Software to allow the Town to distribute and accept bids in an electronic format.

The software will allow the Purchasing Division to accept and distribute tenders and proposals through a portal on the Town's new website. Potential bidders will be able to register for future projects in their area of expertise.

Documents will become more accessible to a broader vendor base and control over the bidding process will become more efficient and timely.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

Benefits of the implementation of an electronic bidding system:

- Ensure the Town will be compliant with proposed federal and provincial trade regulations.
 - Time savings resulting from elimination of hard copy document preparation.
 - Reduced courier cost due to on-line distribution.
 - Automatic notification to registered bidders.
 - The virtual elimination of any bidding irregularities due to the built in check double check approval feature.
 - Bids received by the noted closing time and date will be opened by the Purchasing Manager with simple keyboard based direction.
 - The software will check and verify the document for any mathematical errors and possible irregularities.
 - Unofficial bidding result will be quickly posted online as well as forwarding results and documentation to the requisitioning department for their evaluation, improving the timeliness of the entire process and significantly reducing a very labour intensive review process.
 - Accessibility to tendering documents will become easier and faster.
 - Increases the number of potential bidders by allowing them access to review all relevant documents online by accessing the Town's new website.
 - Improved document management - addendums will be forwarded automatically to all registered bidders via e-mail.
- All these points add up to an improvement in business processes and document management and efficiency of labour costs.
Annual Maintenance and hosting fee - \$ 5,250.

Expected Life Of Asset (# of years) 10

Financial Summary:

Projected Start Date (month) Jul-16

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		13,300
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$13,300

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services		13,300		13,300
Consultants				0
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$13,300	\$0	\$13,300

2016 BUDGET

ADMINISTRATIVE SERVICES

Purchasing

Operating Account Details

ADMINISTRATIVE SERVICES - PURCHASING

GEORGINA -2016 BUDGET

Page 1 of 3

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Purchasing - Administration								
1-1-3541000-0882	Sale Of Documents	(4,560)	(2,186)	(4,500)	(2,500)		(2,500)	(44.4%)
1-2-3541000-1110	Regular Salaries & Wages	214,052	160,750	207,670	207,840		207,840	0.1%
1-2-3541000-1130	Overtime Pay	139	210	2,120	2,120		2,120	0.0%
1-2-3541000-1150	All Other Payroll Costs	62,441	54,020	67,600	74,580		74,580	10.3%
1-2-3541000-2330	Licences	2,642	2,592	2,700	2,700		2,700	0.0%
1-2-3541000-2535	Clothing/Boot Allowance	168	-	500	500		500	0.0%
1-2-3541000-2610	General Stationery & Office Sp	1,130	6	1,500	1,500		1,500	0.0%
1-2-3541000-2620	Publications & Subscriptions	-	-	100	100		100	0.0%
1-2-3541000-2650	Office Equipment	1,288	-	1,500	1,500		1,500	0.0%
1-2-3541000-3110	Travel Expenses	597	227	900	750		750	(16.7%)
1-2-3541000-3140	Memberships	1,456	1,531	1,800	1,800		1,800	0.0%
1-2-3541000-3150	Professional Development	1,760	946	3,500	3,500		3,500	0.0%
1-2-3541000-3255	Printing	1,065	507	1,000	1,000		1,000	0.0%
1-2-3541000-3283	Mobile Phones	561	439	1,000	750		750	(25.0%)
1-2-3541000-3410	Contracted Services	1,869	1,388	3,000	2,000	5,250	7,250	141.7%
1-2-3541000-3905	Miscellaneous	-	-	-	-		-	
Category Total		284,608	220,430	290,390	298,140	5,250	303,390	4.5%
Purchasing - Corporate								
1-1-3542000-0838	Machine Revenues	(162)	(900)	(650)	(650)		(650)	0.0%
1-2-3542000-2010	Paper Stock	16,363	11,590	16,000	16,000		16,000	0.0%
1-2-3542000-2250	Cleaning Supplies	-	20	200	100		100	(50.0%)
1-2-3542000-2360	Equipment Purchases	285	-	650	650		650	0.0%
1-2-3542000-2610	General Stationery & Office Sp	(2,711)	2,024	1,500	1,500		1,500	0.0%
1-2-3542000-2625	Equipment Supplies	104	270	750	750		750	0.0%
1-2-3542000-2650	Office Equipment	198	454	750	750		750	0.0%

ADMINISTRATIVE SERVICES - PURCHASING

GEORGINA -2016 BUDGET

Page 2 of 3

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
1-2-3542000-2651	Water Coolers	3,707	3,291	4,000	4,000		4,000	0.0%
1-2-3542000-2910	Pop	846	218	700	700		700	0.0%
1-2-3542000-2915	Kitchen Supplies	5,172	5,143	5,500	5,500		5,500	0.0%
1-2-3542000-3211	Courier & Delivery	12,511	5,500	12,500	9,000		9,000	(28.0%)
1-2-3542000-3410	Contracted Services	46,002	34,931	45,000	45,000		45,000	0.0%
1-2-3542000-4930	Lease Payments	36,358	21,718	35,000	35,000		35,000	0.0%
	Category Total	118,673	84,259	121,900	118,300	-	118,300	(3.0%)

ADMINISTRATIVE SERVICES - PURCHASING

GEORGINA -2016 BUDGET

Page 3 of 3

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
TOTAL PURCHASING								
	Revenue	(4,722)	(3,086)	(5,150)	(3,150)	-	(3,150)	(38.8%)
	Expenses	408,003	307,775	417,440	419,590	5,250	424,840	1.8%
	Draws from Reserves							0.0%
	Contributions to Reserves							0.0%
	TOTAL BY SOURCE	403,281	304,689	412,290	416,440	5,250	421,690	2.3%
	Purchasing - Administration	284,608	220,430	290,390	298,140	5,250	303,390	4.5%
	Purchasing - Corporate	118,673	84,259	121,900	118,300	-	118,300	(3.0%)
	TOTAL BY PROGRAM	403,281	304,689	412,290	416,440	5,250	421,690	2.3%

2016 BUDGET

ADMINISTRATIVE SERVICES

Municipal Law Enforcement

2016 BUDGET

ADMINISTRATIVE SERVICES

Municipal Law Enforcement

Operating Account Details

ADMINISTRATIVE SERVICES - MUNICIPAL LAW ENFORCEMENT GEORGINA - 2016 BUDGET

Page 1 of 5

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Municipal Law Enforcement - Administration								
1-1-3571000-0423	Miscellaneous Grants	(842)	-	-	-		-	
1-1-3571000-0841	Parking	(82,236)	(76,011)	(90,000)	(90,000)		(90,000)	0.0%
1-1-3571000-0842	Court Fines	(68,042)	(54,074)	(70,000)	(70,000)		(70,000)	0.0%
1-1-3571000-0849	Sign Permits	(3,970)	(6,350)	(10,000)	(7,000)		(7,000)	(30.0%)
1-1-3571000-0856	Sign Removal Fees	-	-	(250)	(250)		(250)	0.0%
1-1-3571000-0897	Costs Recovered	(2,799)	(6,175)	(15,000)	(15,000)		(15,000)	0.0%
1-2-3571000-1110	Regular Salaries & Wages	454,805	396,171	455,640	508,190		508,190	11.5%
1-2-3571000-1120	Part Time Salaries & Wages	27,745	24,542	55,690	28,740		28,740	(48.4%)
1-2-3571000-1130	Overtime Pay	10,435	4,746	6,740	6,740		6,740	0.0%
1-2-3571000-1131	Shift Premium	-	512	600	600		600	0.0%
1-2-3571000-1150	All Other Payroll Costs	154,232	134,897	163,750	173,210		173,210	5.8%
1-2-3571000-1160	Honorariums	80	480	240	400		400	66.7%
1-2-3571000-1210	F/T Salaries Recovered	-	-	-	-		-	
1-2-3571000-2310	Repairs	-	-	-	-		-	
1-2-3571000-2312	Internal Vehicle Maintenance	6,421	2,005	6,000	6,000		6,000	0.0%
1-2-3571000-2325	Fuel-Vehicles	10,372	6,161	11,000	11,000		11,000	0.0%
1-2-3571000-2330	Licences	360	477	390	540		540	38.5%
1-2-3571000-2360	Equipment Purchases	-	-	-	-		-	
1-2-3571000-2363	Lease Costs	-	-	-	-		-	
1-2-3571000-2535	Clothing/Boot Allowance	1,639	2,450	2,500	3,000		3,000	20.0%
1-2-3571000-2610	General Stationery & Office Sp	4,079	4,324	3,500	4,500		4,500	28.6%
1-2-3571000-2620	Publications & Subscriptions	-	-	200	200		200	0.0%
1-2-3571000-2650	Office Equipment	860	446	500	500		500	0.0%
1-2-3571000-3110	Travel Expenses	689	669	500	800		800	60.0%
1-2-3571000-3140	Memberships	340	689	350	570		570	62.9%
1-2-3571000-3150	Professional Development	3,233	4,496	6,000	6,000		6,000	0.0%
1-2-3571000-3215	Telephone	4,109	3,476	5,360	5,360		5,360	0.0%
1-2-3571000-3255	Printing	1,415	2,033	2,350	2,350		2,350	0.0%

ADMINISTRATIVE SERVICES - MUNICIPAL LAW ENFORCEMENT GEORGINA - 2016 BUDGET

Page 2 of 5

Account Code	Account Description	2014 - ACTUAL VALUES (display)	2015 - ACTUAL VALUES (display)	2015 - BUDGET VALUES (display)	2016 - BASE BUDGET (input)	2016 - NEW INITIATIVE (input)	2016 - BUDGET (calculate)	2016 - INCREASE (calculate)
1-2-3571000-3410	Contracted Services	4,746	2,442	5,000	5,000		5,000	0.0%
1-2-3571000-3425	Property Clean Up-Emerg Order:	1,750	4,592	15,000	15,000		15,000	0.0%
1-2-3571000-3905	Miscellaneous	56	60	-	-		-	
1-2-3571000-3910	Insurance Premiums	5,150	5,150	5,150	5,150		5,150	0.0%
1-7-3571000-8168	Reserve for Future Expenditure	20,000	27,000	27,000	34,200		34,200	26.7%
	Category Total	554,627	485,208	588,210	635,800	-	635,800	8.1%
Crossing Guards								
1-2-3572000-1110	Regular Salaries & Wages	236,438	179,023	221,400	268,240		268,240	21.2%
1-2-3572000-1120	Part Time Salaries & Wages	1,598	4,152	16,200	16,200		16,200	0.0%
1-2-3572000-1150	All Other Payroll Costs	38,058	29,941	35,700	58,530		58,530	63.9%
1-2-3572000-2535	Clothing/Boot Allowance	1,523	428	2,100	3,800		3,800	81.0%
1-2-3572000-3905	Miscellaneous	333	1,050	500	500		500	0.0%
	Category Total	277,950	214,594	275,900	347,270	-	347,270	25.9%
Weed Control								
1-1-3573000-0897	Charge Re Service Provided	(5,009)	(3,349)	(10,380)	(8,380)		(8,380)	(19.3%)
1-2-3573000-1010	F/T-Salaries Transferred	-	-	-	-		-	
1-2-3573000-1120	Part Time Salaries & Wages	-	2,517	2,500	2,500		2,500	0.0%
1-2-3573000-1150	All Other Payroll Costs	-	122	400	400		400	0.0%
1-2-3573000-3110	Travel Expenses	557	1,530	1,300	1,300		1,300	0.0%
1-2-3573000-3150	Professional Development	63	68	80	80		80	0.0%
1-2-3573000-3255	Printing	-	-	100	100		100	0.0%
1-2-3573000-3510	Contracted Services	8,582	1,572	6,000	4,000		4,000	(33.3%)
	Category Total	4,193	2,460	-	-	-	-	

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Animal Shelter								
1-1-3575000-0617	Revenue from Other Municipalit	(266,664)	(254,014)	(512,130)	(512,130)		(512,130)	0.0%
1-1-3575000-0705	Miscellaneous Fees	(3,765)	(5,280)	(4,390)	(4,390)		(4,390)	0.0%
1-1-3575000-0778	Fund Raising Revenue	(478)	-	-	-		-	
1-1-3575000-0823	Dog Licenses	(57,344)	(52,354)	(90,000)	(90,000)		(90,000)	0.0%
1-1-3575000-0825	Kennel License Fees	-	-	-	-		-	
1-1-3575000-0827	Pound Fees	(5,300)	(4,460)	(7,000)	(7,000)		(7,000)	0.0%
1-1-3575000-0883	Adoption Revenues - Cats	(40,315)	(20,417)	(25,000)	(25,000)		(25,000)	0.0%
1-1-3575000-0884	Adoption Revenues - Dogs	(14,544)	(9,788)	(15,000)	(15,000)		(15,000)	0.0%
1-1-3575000-0888	Service Fees	(7,604)	(6,095)	(7,250)	(7,250)		(7,250)	0.0%
1-1-3575000-0892	Donations	(24,170)	(15,358)	(20,000)	(20,000)		(20,000)	0.0%
1-1-3575000-0897	Costs Recovered	(6,262)	(8,177)	(7,000)	(7,000)		(7,000)	0.0%
1-2-3575000-1110	Regular Salaries & Wages	259,746	254,070	360,970	326,750		326,750	(9.5%)
1-2-3575000-1120	Part Time Salaries & Wages	56,700	60,869	127,180	121,880		121,880	(4.2%)
1-2-3575000-1130	Overtime Pay	16,784	13,217	1,000	1,000		1,000	0.0%
1-2-3575000-1150	All Other Payroll Costs	75,171	70,876	174,590	142,610		142,610	(18.3%)
1-2-3575000-2250	Cleaning Supplies	20,393	17,473	12,000	15,000		15,000	25.0%
1-2-3575000-2251	Medication Supplies	18,365	19,268	15,000	17,000		17,000	13.3%
1-2-3575000-2298	Pet Food	36,634	22,410	25,000	25,000		25,000	0.0%
1-2-3575000-2299	Sundry Materials	1,162	-	-	-		-	
1-2-3575000-2535	Clothing/Boot Allowance	788	1,048	1,000	2,000		2,000	100.0%
1-2-3575000-2610	General Stationery & Office Sp	7,781	5,358	5,000	6,000		6,000	20.0%
1-2-3575000-2620	Publications & Subscriptions	50	50	50	50		50	0.0%
1-2-3575000-2650	Office Equipment	1,572	1,548	1,500	1,500		1,500	0.0%
1-2-3575000-2720	Dog Tags	615	90	1,000	1,000		1,000	0.0%
1-2-3575000-2810	Hydro	17,097	13,766	13,500	13,500		13,500	0.0%
1-2-3575000-2815	Gas	4,447	2,888	5,000	5,000		5,000	0.0%
1-2-3575000-2825	Water/Sewer	910	1,525	2,000	2,000		2,000	0.0%

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
1-2-3575000-3110	Travel Expenses	741	717	750	750		750	0.0%
1-2-3575000-3150	Professional Development	738	2,271	5,500	5,500		5,500	0.0%
1-2-3575000-3215	Telephone	8,510	6,678	7,800	7,800		7,800	0.0%
1-2-3575000-3216	Internet Access	875	863	900	900		900	0.0%
1-2-3575000-3250	Advertising	2,280	799	1,200	1,200		1,200	0.0%
1-2-3575000-3317	Emergency Fund	52,968	25,908	20,000	20,000		20,000	0.0%
1-2-3575000-3318	Cost Of Adoptions	73,758	37,265	50,000	50,000		50,000	0.0%
1-2-3575000-3350	Commissions	5,745	3,486	10,000	10,000		10,000	0.0%
1-2-3575000-3360	Call Outs	16,173	7,341	13,000	13,000		13,000	0.0%
1-2-3575000-3415	Equipment Repairs	1,562	1,030	1,000	1,000		1,000	0.0%
1-2-3575000-3420	Building Repairs & Maintenance	6,725	11,221	7,000	7,000		7,000	0.0%
1-2-3575000-3422	Cont Serv-Disp Of Animals	3,894	1,695	4,000	4,000		4,000	0.0%
1-2-3575000-3510	Sub-Contracting	139,178	121,495	142,000	142,000		142,000	0.0%
1-2-3575000-3514	Internal Maintenance Sub-Cont	6,679	60	3,000	3,000		3,000	0.0%
1-2-3575000-3515	Contracted Services	4,489	5,347	2,000	5,000		5,000	150.0%
1-2-3575000-3905	Miscellaneous	4,689	3,841	500	500		500	0.0%
1-2-3575000-4010	Bank Charges	1,062	750	1,350	1,350		1,350	0.0%
1-6-3575000-0945	Provision from Reserve	(28,798)	-	-	-		-	
1-7-3575000-8168	Reserve For Future Expenditures	20,000	20,400	20,400	20,400		20,400	0.0%
	Category Total	413,037	359,680	347,420	285,920	-	285,920	(17.7%)
PAWS Program								
1-2-3576000-3410	Contracted Services	5,151	3,932	10,000	10,000		10,000	0.0%
1-2-3576000-3925	Grants & Donations	2,206	-	2,000	2,000		2,000	0.0%
	Category Total	7,357	3,932	12,000	12,000	-	12,000	0.0%

ADMINISTRATIVE SERVICES - MUNICIPAL LAW ENFORCEMENT GEORGINA - 2016 BUDGET

Page 5 of 5

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
TOTAL MUNICIPAL LAW ENFORCEMENT								
	Revenue	(589,344)	(521,902)	(883,400)	(878,400)	-	(878,400)	(0.6%)
	Expenses	1,835,306	1,540,376	2,059,530	2,104,790	-	2,104,790	2.2%
	Draws from Reserves	(28,798)	-	-	-	-	-	0.0%
	Contributions to Reserves	40,000	47,400	47,400	54,600	-	54,600	15.2%
	TOTAL BY SOURCE	1,257,164	1,065,874	1,223,530	1,280,990	-	1,280,990	4.7%
	Municipal Law Enforcement - Administration	554,627	485,208	588,210	635,800	-	635,800	8.1%
	Crossing Guards	277,950	214,594	275,900	347,270	-	347,270	25.9%
	Weed Control	4,193	2,460	-	-	-	-	0.0%
	Animal Shelter	413,037	359,680	347,420	285,920	-	285,920	(17.7%)
	PAWS Program	7,357	3,932	12,000	12,000	-	12,000	
	TOTAL BY PROGRAM	1,257,164	1,065,874	1,223,530	1,280,990	-	1,280,990	4.7%

2016 BUDGET

ADMINISTRATIVE SERVICES

2016 BUDGET

ADMINISTRATIVE SERVICES

Operating Account Details

ADMINISTRATIVE SERVICES - DIRECTOR'S OFFICE

GEORGINA - 2016 BUDGET

Page 1 of 1

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Administrative Services - Director's Office								
1-2-3511000-1110	Regular Salaries & Wages	182,381	152,901	181,390	196,810		196,810	8.5%
1-2-3511000-1130	Overtime Pay	3,839	6,183	2,670	2,670		2,670	0.0%
1-2-3511000-1150	All Other Payroll Costs	50,253	43,791	53,600	57,220		57,220	6.8%
1-2-3511000-2610	General Stationery & Office Sp	1,772	1,193	1,800	1,800		1,800	0.0%
1-2-3511000-2620	Publications & Subscriptions	2,643	110	2,700	2,700		2,700	0.0%
1-2-3511000-2925	Meeting Expenses	66	165	500	200		200	(60.0%)
1-2-3511000-3110	Travel Expenses	479	175	500	500		500	0.0%
1-2-3511000-3140	Memberships	1,216	1,101	1,250	1,250		1,250	0.0%
1-2-3511000-3150	Professional Development	507	2,342	3,000	3,000		3,000	0.0%
1-2-3511000-3283	Mobile Phones	635	370	800	700		700	(12.5%)
1-2-3511000-3320	Consultants Fees	1,221	5,902	10,000	10,000		10,000	0.0%
	Category Total	245,012	214,233	258,210	276,850	-	276,850	7.2%
TOTAL ADMINISTRATIVE SERVICES - DIRECTOR								
	Revenue							0.0%
	Expenses	245,012	214,233	258,210	276,850	-	276,850	7.2%
	Draws from Reserves							0.0%
	Contributions to Reserves							0.0%
	TOTAL BY SOURCE	245,012	214,233	258,210	276,850	-	276,850	7.2%
	Administrative Services - Director's Office	245,012	214,233	258,210	276,850	-	276,850	7.2%
	TOTAL BY PROGRAM	245,012	214,233	258,210	276,850	-	276,850	7.2%

Recreation & Culture – 2016 Budget

WHAT WE DO

The Recreation and Culture Department strives to provide Georgina residents the opportunities to enjoy physical activity, cultural initiatives, social interaction and special events. Some of these activities include fitness, sports, arts and crafts, cooking, swimming, skating, camps, theatre, special events and much more. Programs and activities are designed for all age groups and abilities and take place at a variety of locations throughout the Town.

Georgina is very fortunate to have a number of great facility rental options for your special function, including arenas, pool, skateboard parks, splash pads, sport fields, parks, beaches, community halls, senior centres, pioneer village, theatre and The ROC.

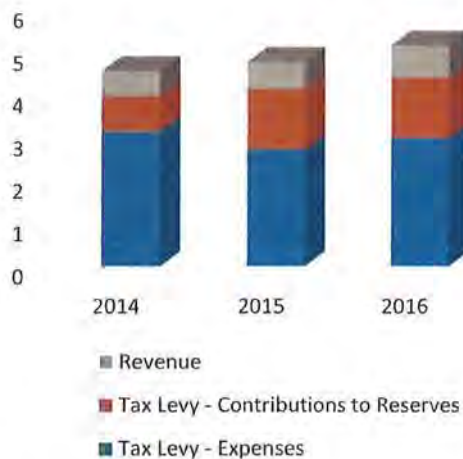
2016 BUDGET

Operating Net Tax Levy: \$3,666,110 which is an increase of \$156,100 or 4.4% from 2015.

Capital Gross Costs: \$1,181,910 which is an increase of \$179,570 or 17.9% from 2015.

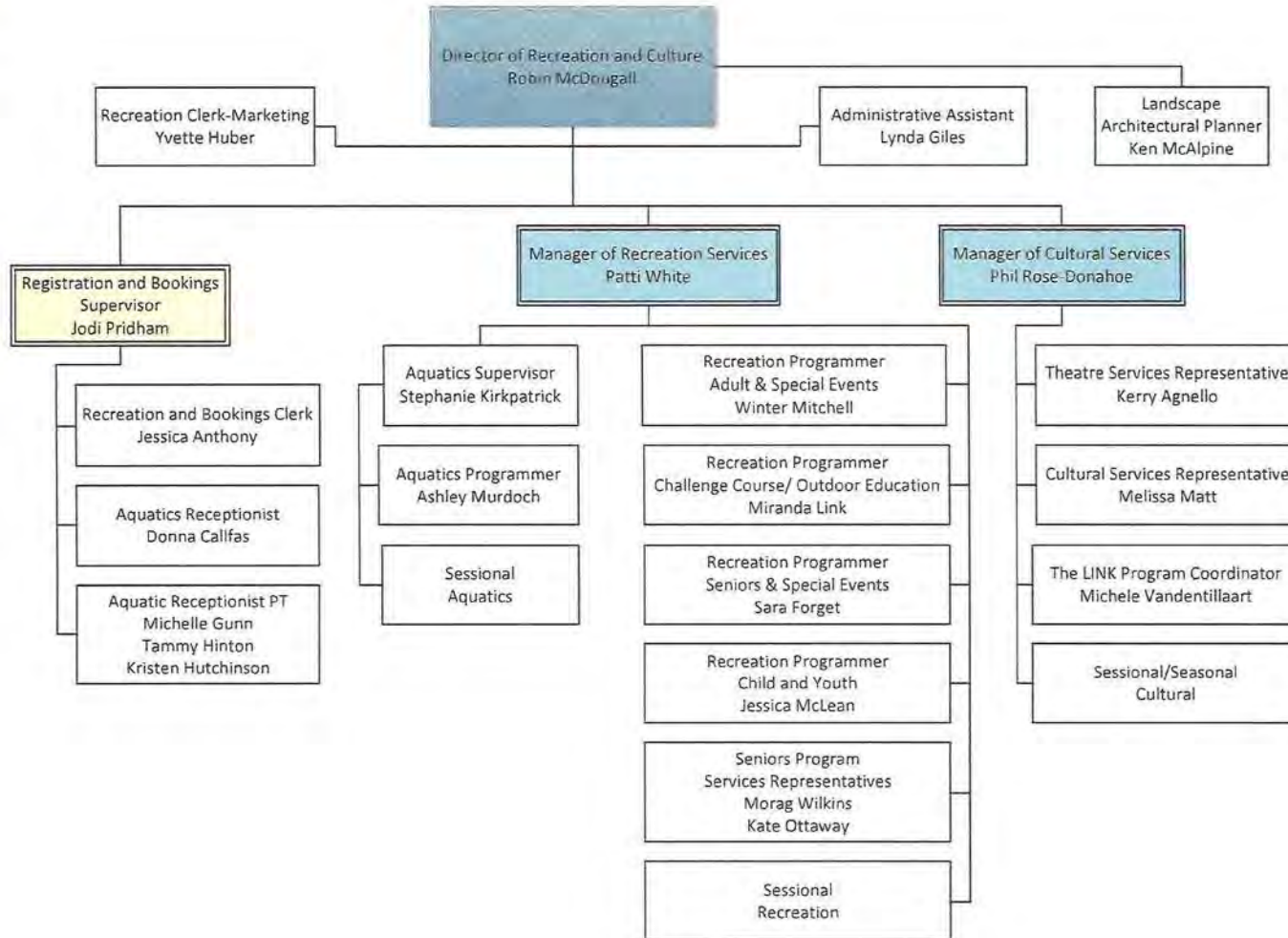
Capital Net Tax Levy: \$68,980.

**Operating by Funding Source
(in \$Millions)**



**Capital by Funding Source
(in \$Millions)**





2016 BUDGET

RECREATION & CULTURE

2016 BUDGET

RECREATION & CULTURE

Recreation

**TOWN OF GEORGINA - CAPITAL BUDGET - DEPARTMENTAL SUMMARY
2016**

DEPARTMENT: RECREATION AND CULTURE

#	Project Name	Priority	Completion Date (month-year)	Capital Budget			
				Spent to Date	Current Year Budget	Future Years	Total Project Cost
REC-1	De La Salle/Pay & Display Machine w (PR3		April-16	-	16,500	-	16,500
REC-2	CIP 150 Funding - Pefferlaw Ice Pad - PR3		April-17	-	786,230	-	786,230
REC-3	CIP 150 Funding - DLS Park Accessibi PR3		April-17	-	326,700	-	326,700
REC-4	Minor Capital - SLT/Club 55	PR4	March-16	-	7,400	-	7,400
REC-5	Minor Capital - ROC	PR3	June-16	-	7,450	-	7,450
REC-6	Minor Capital - The Link	PR3	May-16	-	12,400	-	12,400
REC-7	The Link-Event Tables, Chairs and Car PR3		March-16	-	25,230	-	25,230

TOTALS	\$	-	\$ 1,181,910	\$	-	\$ 1,181,910
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FUNDING SOURCES	
Category	Total \$
Tax Levy	68,980
Reserve Funds	217,800
Federal Gas Tax	471,230
Federal Grants	423,900
Provincial Grants	0
Joint Federal/Provincial Grants	0
Reserve Funds - Development Charges	0
Developer Contributions	0
Fundraising / Donations	0
Other Funding Sources	0
Prior Year(s) Funding Carried Forward	0
TOTAL PROJECT COST & FUNDING	\$ 1,181,910

CURRENT YEAR EXPENDITURES	
Category	Total \$
Contracted Services	576,200
Consultants	66,000
Equipment Purchases	44,630
Materials & Supplies	482,680
Other / Miscellaneous	12,400
TOTAL PROJECT COST	\$ 1,181,910

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: RECREATION AND CULTURE

PROJECT NAME: REC-1 De La Salle/Pay & Display Machine w Coin & Credit Card

PROJECT PRIORITY: PR3 - Service/quality Compliance PROJECT COMPLETION DATE: Apr-2016
mmmm-yyyy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Following the review of 2014 and 2015 seasons, it was determined that a 2nd machine at DeLaSalle would benefit customers and functionality. There was a significant increase in non-resident attendance at the beaches this past summer, resulting in a higher demand for access to the machine at DeLaSalle.

Purchase and place a second Pay & Display Machine with coin and credit card. In the 2014 and 2015 seasons, during peak periods line ups were observed.

Machine is equipped with two coin canisters. Precise noted on their quote "Precise do not recommend meters with bill acceptors due to frequent bill rejections and reliability of bill acceptors", and since have advised that they will no longer be supplying the Strada machines with Bill Acceptors that the Town currently owns.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

Provide better customer service and strategically place a machine near each entrance while reducing the volume on one machine during peak periods. The machines operate on solar power and if they are used repeatedly it drains the battery, temporarily shutting down to regenerate the battery. A second machine would spread out the demand over two machines, reducing the shutdown periods.

Should one machine require maintenance, the second machine will service the visitors avoiding parking enforcement issues. Increase accessibility to a machine at each lot at the park.

No increased collection costs as the collection company will be attending the park for machine #1.

Includes a 4 sided Pay here sign (\$1401) to match current pay here signs located at all existing machines, a cover (\$339).

\$700 for communication and bank fees are captured in operating budget.

Expected Life Of Asset (# of years) 10

Financial Summary:

Projected Start Date (month) Jan

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		16,500
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$16,500

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services		500		500
Consultants				0
Purchases of Assets		16,000		16,000
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$16,500	\$0	\$16,500

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: RECREATION AND CULTURE

PROJECT NAME: REC-2 CIP 150 Funding - Pefferlaw Ice Pad - Roof Enclosure

PROJECT PRIORITY: PR3 - Service/quality Compliance

PROJECT COMPLETION DATE: Apr-2017
mmmm-yyyy**PROJECT DESCRIPTION:**

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Roof Constructed over Pefferlaw Ice Pad which currently consists of a 80x100 artificial ice surface, rink boards, resurfacing equipment and plant. Due to weather a roof over the ice surface would extend the winter season and enable more usability during the summer months (shade, rain protection).
Construction includes:
Design, delivery and installation

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

Currently the surface is supported by Town staff to re-surface a couple of times a day during the winter, otherwise it is maintained by volunteers to shovel the snow. Even with the artificial cooling system, sunlight can deteriorate the ice quickly while a large snow fall can be difficult to keep the surface clear. A roof would extend the winter season and provide shade and rain protection in the summer months, ultimately making the surface a year round enjoyable community asset.

By placing a roof over the ice pad, it increases its functionality and therefore increases the ability for the surface to be rented/utilized by various events, user groups and organizations. With more use, there would be an increase in visitors to Georgina and the community of Pefferlaw resulting in an increase to the economic impact for the local businesses.

Expected Life Of Asset (# of years) 25

Projected Start Date (month) Apr-16

Financial Summary:

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds		
Federal Gas Tax		471,230
Federal Grants	CIP 150	315,000
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$786,230

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services		280,000		280,000
Consultants		35,000		35,000
Purchases of Assets				0
Materials & Supplies		471,230		471,230
Other / Miscellaneous				0
TOTAL COST	\$0	\$786,230	\$0	\$786,230

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: RECREATION AND CULTURE

PROJECT NAME: REC-3 CIP 150 Funding - DLS Park Accessibility Improvements

PROJECT PRIORITY: PR3 - Service/quality Compliance

PROJECT COMPLETION DATE:

Apr-2017

mmm-yyyy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Improvements to connectivity of park and beach amenities
• Construct 2 accessible pathways connecting parking lots, washrooms, playground structure, beach including a water access point

Rehabilitate public washrooms

- Upgrade 2 park washrooms to meet Ontario Disability Act Standards; and
- Upgrade waterfront washrooms
 - o Includes replacement of fixtures, partitions, flooring, painting, stairs and decking
 - o Addition of beach shower and foot wash station

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

The washroom facilities were constructed many years ago and are in need of repair and upgrading to meet accessibility standards. The addition of the shower and foot wash stations would help manage the sand that is tracked into the waterfront washrooms. The proposed accessible pathways would increase the accessibility and usability of property amenities including access to the current 'accessible playground structure' and the ability to have the waters of Lake Simcoe accessible to All Abilities.

De La Salle is a prime tourist destination in Georgina, improved amenities would increase the public's interest in visiting the park and ultimately visiting the local communities and businesses upon their trip to Georgina. With an accessible waterfront, this would set Georgina apart from other waterfront locations increasing its ability to attract and accommodate all visitors with different physical abilities. Each visit increases the potential for economic impact to the municipality and local businesses.

Expected Life Of Asset (# of years) 20

Financial Summary:

Projected Start Date (month) Apr-16

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds	Accessibility	217,800
Federal Gas Tax		
Federal Grants		108,900
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$326,700

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services		295,700		295,700
Consultants		31,000		31,000
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$326,700	\$0	\$326,700

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: RECREATION AND CULTURE

PROJECT NAME: REC-4 Minor Capital - SLT/Club 55

PROJECT PRIORITY: PR4 - Asset/Fleet Replacement

PROJECT COMPLETION DATE:

Mar-2016

mm-yy

PROJECT DESCRIPTION:

Double click on the box below to type the description.

Use <Alt-Enter> to space between paragraphs.

1. Green Room Furniture (4 arm chairs, 1 coffee table and 4 side tables) \$2,200
2. Desk for Theatre Services Representative \$1,200
3. Carpet Bowling (2 carpets @\$2,000) = \$4,000

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.

Use <Alt-Enter> to space between paragraphs.

1. The existing furniture is in disrepair, is stained, and being held together by duct tape. This furniture is used by performers at the theatre and other rental groups and gives a negative impression of the facility. New furniture will improve the quality of the green rooms use by the public and performers.
2. The Theatre Services Representative is currently using a small and unsteady drop-leaf table for a desk. A new desk will provide staff with adequate working space with locked drawers needed for secure storage.
3. Currently, the 2 carpets at Club 55 Keswick are in need of replacement (original carpets, 13yrs old). Carpet Bowling is a popular activity which runs three times a week and is offered as an annual event in the Senior Games.

Expected Life Of Asset (# of years) 10

Financial Summary:

Projected Start Date (month) January

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		7,400
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$7,400

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants				0
Purchases of Assets		3,400		3,400
Materials & Supplies		4,000		4,000
Other / Miscellaneous				0
TOTAL COST	\$0	\$7,400	\$0	\$7,400

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: RECREATION AND CULTURE

PROJECT NAME: REC-5

Minor Capital - ROC

PROJECT PRIORITY: PR3 - Service/quality Compliance

PROJECT COMPLETION DATE:

Jun-2016

mm-yy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

1. Helmets - (50 @ \$50/each) - \$2,500
2. Permanent Climbing Wall Holds & Wall Wrap - \$1,000
3. Eledrid Full Body Harness - 5 harnesses @270.00=1,350
4. Pickleball courts - 4 courts = \$2,600 (posts, nets, lines, netting)

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

1. School group bookings are continually growing. It is mandatory that all participants from a school group wear a helmet. It has been identified that we are lacking inventory in the sizes which will cover the participants between the grades 7 to 10. With each helmet they are inspected at every use and are retired if deemed unsafe so a turnover of helmets is expected.
2. Currently, the staff remove and install the wall mounts for every program. Over time the holds are getting damaged and regularly fall off the wall during a participants climb. Even though the participants are secure in their harnesses, the participants voice a sense of nervousness and lack of confidence in the activity on the climbing wall when the holds fall off. A wall wrap is to secure the element from being used after operating hours and to minimize the risk.
3. To comply with the latest Ontario Work at Heights regulations, staff are required to wear a full body work harness while working at heights instead of the seat harness which are currently being used.
4. There has been a positive interest from the Pickleball community (60 new participants) to create permanent outdoor courts at the Civic Centre. One of the four Tennis Courts will be transitioned into four pickleball courts, this will result in maximizing the recreational facility while eliminating the staff time that is required to maintain the temporary pickleball courts (requiring nets to be lowered two times a week).

Expected Life Of Asset (# of years) 10

Financial Summary:

Projected Start Date (month) Dec

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		7,450
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$7,450

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants				0
Purchases of Assets				0
Materials & Supplies		7,450		7,450
Other / Miscellaneous				0
TOTAL COST	\$0	\$7,450	\$0	\$7,450

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: RECREATION AND CULTURE

PROJECT NAME: REC-6

Minor Capital - The Link

PROJECT PRIORITY: PR3 - Service/quality Compliance

PROJECT COMPLETION DATE:

May-2016

mmm-yyyy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Staff lounge fridge \$800
Staff lounge kitchen table and chairs \$500
Dolly \$150
Kitchen counter stools \$400
Kitchen pantry racks, shelving, smallware & service trolleys \$4,500
Bakers tray storage rack (2) \$700
Art hanging system for lobby \$500
Pump truck (skid lifter) for delivery bay \$350
Lobby furniture \$3,500
Induction Plates & Cookware \$1,000

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

Each of the items are needed in order to make The Link functional for programs, meetings and events. They provide the minimum needed for Year 1 of operations to ensure service levels appropriate for a new facility.

Expected Life Of Asset (# of years) 10

Financial Summary:

Projected Start Date (month) January

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		12,400
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$12,400

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants				0
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous		12,400		12,400
TOTAL COST	\$0	\$12,400	\$0	\$12,400

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: RECREATION AND CULTURE

PROJECT NAME: REC-7 The Link-Event Tables, Chairs and Carts

PROJECT PRIORITY: PR3 - Service/quality Compliance

PROJECT COMPLETION DATE:

Mar-2016

mm-yy

PROJECT DESCRIPTION:

Double click on the box below to type the description.

Use <Alt-Enter> to space between paragraphs.

Approximately 40 tables, 250 chairs and 2 carts are required for the Event Space in order to accommodate bookings, programs, events, etc.
 40 Tables @ \$250 = \$10,000
 250 Chairs @ \$50 = \$12,500
 4 Table Carts @ \$275 = \$1,100
 5 Chair Carts @ \$325 = \$1,630

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.

Use <Alt-Enter> to space between paragraphs.

Significant revenue can be generated from the event space therefore, tables, chairs and carts are needed in order for that space to be used for programs, events, etc.

Expected Life Of Asset (# of years) 15

Financial Summary:

Projected Start Date (month) January

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		25,230
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$25,230

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants				0
Purchases of Assets		25,230		25,230
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$25,230	\$0	\$25,230

2016 BUDGET

RECREATION & CULTURE

Recreation

Operating Account Details

RECREATION AND CULTURE - RECREATION

GEORGINA - 2016 BUDGET

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Account Code	Account Description	2014 - ACTUAL VALUES (display)	2015 - ACTUAL VALUES (display)	2015 - BUDGET VALUES (display)	2016 - BASE BUDGET (input)	2016 - NEW INITIATIVE (input)	2016 - BUDGET (calculate)	2016 - INCREASE (calculate)
Recreation Administration								
1-1-4511000-0702	Admission Fees	(1,477)	(292)	(1,000)	(1,000)		(1,000)	0.0%
1-1-4511000-0705	Miscellaneous Fees	(76)	(314)	-	-		-	
1-1-4511000-0897	Costs Recovered	(4,147)	-	(23,000)	(23,000)		(23,000)	0.0%
1-2-4511000-1110	Regular Salaries & Wages	715,361	621,828	790,760	891,140		891,140	12.7%
1-2-4511000-1120	Part Time Salaries & Wages	8,081	250	-	25,000		25,000	
1-2-4511000-1130	Overtime Pay	16,431	9,685	16,000	16,000		16,000	0.0%
1-2-4511000-1150	All Other Payroll Costs	254,435	220,256	273,240	293,610		293,610	7.5%
1-2-4511000-2360	Equipment Purchases	1,901	75	2,000	2,000		2,000	0.0%
1-2-4511000-2610	General Stationery & Office Sp	3,281	1,478	3,800	3,800		3,800	0.0%
1-2-4511000-2620	Publications & Subscriptions	38	-	100	-		-	(100.0%)
1-2-4511000-2625	Equipment Supplies	2,143	-	2,300	2,300		2,300	0.0%
1-2-4511000-2810	Hydro	-	-	-	-		-	
1-2-4511000-2925	Meeting Expenses	239	313	400	400		400	0.0%
1-2-4511000-3110	Travel Expenses	1,692	311	1,500	1,500		1,500	0.0%
1-2-4511000-3140	Memberships	3,119	665	2,000	2,000		2,000	0.0%
1-2-4511000-3150	Professional Development	2,817	2,300	3,300	12,000		12,000	263.6%
1-2-4511000-3215	Telephone	5,013	3,298	4,500	5,250		5,250	16.7%
1-2-4511000-3250	Advertising	886	990	1,000	1,000		1,000	0.0%
1-2-4511000-3255	Brochure	10,909	10,104	11,000	11,000		11,000	0.0%
1-2-4511000-3330	Programming Fees	11,529	16,669	25,500	25,500		25,500	0.0%
1-2-4511000-3410	Contracted Services	5,722	630	7,000	7,000		7,000	0.0%
1-2-4511000-3415	Equipment Repairs	(22)	317	400	400		400	0.0%
1-2-4511000-3905	Miscellaneous	700	1,039	1,400	1,000		1,000	(28.6%)
1-2-4511000-3910	Insurance Premiums	10,880	10,880	10,880	10,880		10,880	0.0%
1-2-4511000-3976	Community Ice Rinks	-	-	1,500	1,500		1,500	0.0%
1-2-4511000-4010	Bank Charges	25,800	19,616	21,000	21,000		21,000	0.0%
1-7-4511000-5110	Provision For Capital Expend.	590,290	590,290	590,290	590,290		590,290	0.0%

RECREATION AND CULTURE - RECREATION

GEORGINA - 2016 BUDGET

Page 2 of 9

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
1-7-4511000-8168	Reserve For Future Expenditures	683,070	683,070	683,070	683,070		683,070	0.0%
Category Total		2,348,615	2,193,458	2,428,940	2,583,640	-	2,583,640	6.4%
Recreation Programs - General								
1-1-4513101-0423	Miscellaneous Grants	(39,065)	-	-	-		-	
1-1-4513101-0706	Program Registrations	(64,058)	(71,159)	(65,920)	(65,920)		(65,920)	0.0%
1-1-4513101-0730	Child/Youth Registrations	(83,479)	(84,318)	(96,800)	(96,800)		(96,800)	0.0%
1-1-4513101-0832	Birthday Party Rentals	(6,824)	(8,266)	(9,270)	(9,270)		(9,270)	0.0%
1-2-4513101-1120	Part Time Salaries & Wages	82,439	60,894	64,480	64,480		64,480	0.0%
1-2-4513101-1130	Overtime Pay	1,525	971	1,000	1,000		1,000	0.0%
1-2-4513101-1150	All Other Payroll Costs	7,768	5,736	5,680	5,680		5,680	0.0%
1-2-4513101-3410	Contracted Services	33,600	30,569	17,000	17,000		17,000	0.0%
1-2-4513101-3703	Program Costs	62,746	38,824	46,000	46,000		46,000	0.0%
Category Total		(5,348)	(26,749)	(37,830)	(37,830)	-	(37,830)	0.0%
Healthy Kids Community								
1-1-4513105-0423	Miscellaneous Grants				(125,000)		(125,000)	
1-2-4513105-1120	Part Time Salaries & Wages				45,000		45,000	
1-2-4513105-1150	Other Payroll Costs				5,000		5,000	
1-2-4513105-3703	Program Costs				75,000		75,000	
Category Total		-	-	-	-	-	-	

RECREATION AND CULTURE - RECREATION

GEORGINA - 2016 BUDGET

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Account Code	Account Description	2014 - ACTUAL VALUES (display)	2015 - ACTUAL VALUES (display)	2015 - BUDGET VALUES (display)	2016 - BASE BUDGET (input)	2016 - NEW INITIATIVE (input)	2016 - BUDGET (calculate)	2016 - INCREASE (calculate)
Georgina Gym								
1-1-4513256-0832	Building Rental	(1,117)	(747)	(1,000)	(1,000)		(1,000)	0.0%
1-2-4513256-1110	Regular Salaries & Wages	11,146	3,676	-	-		-	
1-2-4513256-1120	Part Time Salaries & Wages	62,051	51,884	65,520	65,520		65,520	0.0%
1-2-4513256-1130	Overtime Pay	772	932	1,000	700		700	(30.0%)
1-2-4513256-1150	All Other Payroll Costs	9,157	6,351	7,790	7,790		7,790	0.0%
1-2-4513256-2250	Cleaning Supplies	-	-	3,000	3,000		3,000	0.0%
1-2-4513256-2610	General Stationery & Office Sp	1,490	948	500	700		700	40.0%
1-2-4513256-2810	Hydro	7,442	10,175	11,000	11,000		11,000	0.0%
1-2-4513256-2815	Gas	3,252	12,929	10,300	10,300		10,300	0.0%
1-2-4513256-3215	Telephone	2,386	1,997	2,700	2,700		2,700	0.0%
1-2-4513256-3216	Internet Access	1,948	2,145	2,300	2,300		2,300	0.0%
1-2-4513256-3250	Advertising	3,097	3,498	3,500	3,500		3,500	0.0%
1-2-4513256-3420	Building Repairs & Maintenance	4,895	4,577	13,000	13,000		13,000	0.0%
1-2-4513256-3514	Internal Maintenance Sub-Cont	386	60	500	500		500	0.0%
1-2-4513256-3910	Insurance Premiums	3,240	3,240	3,240	3,240		3,240	0.0%
1-7-4513256-8168	Reserve For Future Expenditures	3,000	3,000	3,000	3,000		3,000	0.0%
Category Total		113,145	104,665	126,350	126,250	-	126,250	(0.1%)
Child/Youth Programs - Sutton								
1-2-4513257-1120	Part Time Salaries & Wages	41,875	32,129	45,340	45,340		45,340	0.0%
1-2-4513257-1130	Overtime Pay	-	144	-	-		-	
1-2-4513257-1150	All Other Payroll Costs	4,051	3,175	3,950	3,950		3,950	0.0%
1-2-4513257-2610	General Stationery & Office Sp	494	-	500	500		500	0.0%
1-2-4513257-3215	Telephone	-	-	-	-		-	
1-2-4513257-3216	Internet Access	378	-	-	-		-	
1-2-4513257-3250	Advertising	1,801	2,035	2,000	2,000		2,000	0.0%

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RECREATION AND CULTURE - RECREATION

GEORGINA - 2016 BUDGET

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Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
1-2-4513257-3418	Cleaning Services	-	-	-	-		-	
1-2-4513257-3420	Building Repairs & Maintenance	2,302	-	-	-		-	
Category Total		50,901	37,483	51,790	51,790	-	51,790	0.0%
Child/Youth Programs - Pfefferlaw								
1-2-4513258-1120	Part Time Salaries & Wages	14,426	15,433	26,640	26,640		26,640	0.0%
1-2-4513258-1130	Overtime Pay	-	144	-	-		-	
1-2-4513258-1150	All Other Payroll Costs	1,461	1,496	4,470	4,470		4,470	0.0%
1-2-4513258-2610	General Stationery & Office Sp	-	91	250	250		250	0.0%
1-2-4513258-2810	Hydro	1,623	917	2,000	2,000		2,000	0.0%
1-2-4513258-2815	Gas	2,074	1,412	2,000	2,000		2,000	0.0%
1-2-4513258-3215	Telephone	938	785	800	800		800	0.0%
1-2-4513258-3410	Contracted Services	301	150	350	350		350	0.0%
1-2-4513258-3415	Equipment Repairs	-	-	750	750		750	0.0%
1-2-4513258-3420	Building Repairs & Maintenance	1,152	902	4,000	4,000		4,000	0.0%
1-2-4513258-3514	Internal Maintenance Sub-Cont	72	-	750	750		750	0.0%
1-2-4513258-3910	Insurance Premiums	12,080	12,080	12,080	12,080		12,080	0.0%
Category Total		34,127	33,410	54,090	54,090	-	54,090	0.0%
Day Camps								
1-1-4513742-0706	Program Registrations	(178,413)	(178,728)	(190,000)	(210,000)		(210,000)	10.5%
1-2-4513742-1120	Part Time Salaries & Wages	95,818	157,881	107,800	125,000		125,000	16.0%
1-2-4513742-1130	Overtime Pay	2,806	2,726	700	2,500		2,500	257.1%
1-2-4513742-1150	All Other Payroll Costs	11,020	16,729	17,220	15,000		15,000	(12.9%)
1-2-4513742-2625	Equipment Supplies	28,620	35,739	36,000	36,000		36,000	0.0%

RECREATION AND CULTURE - RECREATION

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Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
1-2-4513742-3215	Telephone	1,486	1,430	2,450	2,000		2,000	(18.4%)
	Category Total	(38,663)	35,777	(25,830)	(29,500)	-	(29,500)	14.2%
Seniors Programs - Club 55 Administration								
1-1-4514101-0702	Admission Fees	(12,507)	(10,530)	(11,600)	(11,600)		(11,600)	0.0%
1-1-4514101-0706	Program Registrations	(17,721)	(22,072)	(25,900)	(25,900)		(25,900)	0.0%
1-2-4514101-3703	Program Costs	25,491	17,476	26,000	26,000		26,000	0.0%
	Category Total	(4,737)	(15,126)	(11,500)	(11,500)	-	(11,500)	0.0%
Seniors Programs - Seniors								
1-1-4514107-0832	Building Rental	(8,596)	(6,735)	(8,500)	(8,500)		(8,500)	0.0%
1-2-4514107-2250	Cleaning Supplies	5	-	500	500		500	0.0%
1-2-4514107-2810	Hydro	2,885	1,908	3,300	3,300		3,300	0.0%
1-2-4514107-2815	Gas	978	740	900	900		900	0.0%
1-2-4514107-2825	Water/Sewer	609	112	800	800		800	0.0%
1-2-4514107-3216	Internet Access	862	850	900	900		900	0.0%
1-2-4514107-3410	Contracted Services	9,501	7,457	11,500	11,500		11,500	0.0%
1-2-4514107-3420	Building Repairs & Maintenance	189	794	200	200		200	0.0%
1-2-4514107-3514	Internal Maintenance Sub-Cont	375	-	350	350		350	0.0%
	Category Total	6,808	5,126	9,950	9,950	-	9,950	0.0%
Seniors Programs - Sutton Seniors Grant								
1-1-4514322-0487	Province Of Ontario Grant	(8,620)	(6,043)	(10,000)	(10,000)		(10,000)	0.0%
1-2-4514322-1010	F/T-Salaries Transferred	1,500	1,500	1,500	1,500		1,500	0.0%

RECREATION AND CULTURE - RECREATION

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Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
1-2-4514322-3215	Telephone	762	653	800	800		800	0.0%
1-2-4514322-3615	Building Rentals	7,200	5,400	7,200	7,200		7,200	0.0%
1-2-4514322-3910	Insurance Premiums	2,948	2,281	3,000	3,000		3,000	0.0%
Category Total		3,790	3,791	2,500	2,500	-	2,500	0.0%
Seniors Programs - Club 55 Keswick								
1-1-4514354-0832	Building Rental	(2,499)	(1,890)	(1,950)	(1,950)		(1,950)	0.0%
1-2-4514354-1110	Regular Salaries & Wages	109,302	91,287	100,170	100,210		100,210	0.0%
1-2-4514354-1120	Part Time Salaries & Wages	-	-	-	-	-	-	
1-2-4514354-1130	Overtime Pay	5,587	2,796	4,500	4,500		4,500	0.0%
1-2-4514354-1131	Shift Premium	7	989	1,700	1,000		1,000	(41.2%)
1-2-4514354-1150	All Other Payroll Costs	33,976	28,694	36,810	37,710		37,710	2.4%
1-2-4514354-2610	General Stationery & Office Supl	344	292	500	500		500	0.0%
1-2-4514354-2810	Hydro	21,360	16,509	22,000	22,000		22,000	0.0%
1-2-4514354-2815	Gas	7,175	5,277	8,000	8,000		8,000	0.0%
1-2-4514354-2825	Water/Sewer	1,296	409	3,400	3,400		3,400	0.0%
1-2-4514354-3150	Professional Development	-	-	-	1,000		1,000	
1-2-4514354-3215	Telephone	1,569	1,083	1,800	1,800		1,800	0.0%
1-2-4514354-3216	Internet Access	2,119	1,132	1,900	1,900		1,900	0.0%
1-2-4514354-3410	Contracted Services	11,887	7,824	9,300	9,300		9,300	0.0%
1-2-4514354-3418	Cleaning Services	20,715	14,075	23,000	23,000		23,000	0.0%
1-2-4514354-3420	Building Repairs & Maintenance	2,908	1,566	5,000	5,000		5,000	0.0%
1-2-4514354-3514	Internal Maintenance Sub-Cont	3,813	35	2,500	2,500		2,500	0.0%
1-2-4514354-3910	Insurance Premiums	4,200	4,200	4,200	4,200		4,200	0.0%
Category Total		223,759	174,278	222,830	224,070	-	224,070	0.6%

RECREATION AND CULTURE - RECREATION

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Account Code	Account Description	2014 - ACTUAL VALUES (display)	2015 - ACTUAL VALUES (display)	2015 - BUDGET VALUES (display)	2016 - BASE BUDGET (input)	2016 - NEW INITIATIVE (input)	2016 - BUDGET (calculate)	2016 - INCREASE (calculate)
Seniors Programs - Seniors Games								
1-1-4514376-0706	Program Registrations	(4,641)	(3,947)	(4,000)	(4,000)		(4,000)	0.0%
1-2-4514376-3905	Miscellaneous	5,584	2,651	4,500	4,500		4,500	0.0%
	Category Total	943	(1,296)	500	500	-	500	0.0%
Special Events - General Administration								
1-1-4515335-0423	Miscellaneous Grants	-	(5,000)	-	-		-	
1-1-4515335-0892	Donations	(1,020)	(640)	(1,000)	(1,000)		(1,000)	0.0%
1-2-4515335-1110	Regular Salaries & Wages	363	890	5,400	5,400		5,400	0.0%
1-2-4515335-1120	Part Time Salaries & Wages	3,222	549	-	-		-	
1-2-4515335-1130	Overtime Pay	1,498	1,853	5,000	3,500		3,500	(30.0%)
1-2-4515335-1150	All Other Payroll Costs	700	691	3,200	3,200		3,200	0.0%
1-2-4515335-3215	Telephone	516	291	-	-		-	
1-2-4515335-3925	Agricultural Society Grant	4,500	4,500	4,500	4,500		4,500	0.0%
1-2-4515335-3937	Christmas Lights	8,956	118	7,000	8,000		8,000	14.3%
1-2-4515335-3970	Santa Claus Parades	-	8,858	9,000	1,000		1,000	(88.9%)
	Category Total	18,735	12,110	33,100	24,600	-	24,600	(25.7%)
Special Events - SnoFest								
1-1-4515345-0892	Donations	(3,000)	(3,000)	(3,000)	(3,000)		(3,000)	0.0%
1-2-4515345-3905	Miscellaneous	24,566	28,856	25,000	25,000		25,000	0.0%
	Category Total	21,566	25,856	22,000	22,000	-	22,000	0.0%

RECREATION AND CULTURE - RECREATION

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Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Special Events - Volunteer Appreciation								
1-2-4515348-3125	Special Events	4,519	504	7,500	7,500		7,500	0.0%
1-2-4515348-3955	Awards	1,476	375	3,000	3,000		3,000	0.0%
	Category Total	5,995	879	10,500	10,500	-	10,500	0.0%
Special Events - Canada Day Festival								
1-1-4515716-0837	Refreshments	(932)	-	(1,000)	(1,000)		(1,000)	0.0%
1-1-4515716-0892	Donations	(4,000)	(3,228)	(4,500)	(4,500)		(4,500)	0.0%
1-2-4515716-2245	Signs	751	624	1,000	1,000		1,000	0.0%
1-2-4515716-2920	Refreshments	3,190	2,569	4,000	4,000		4,000	0.0%
1-2-4515716-2921	Fireworks	9,361	9,005	11,000	11,000		11,000	0.0%
1-2-4515716-2922	Kidsworld	5,591	6,324	5,000	5,000		5,000	0.0%
1-2-4515716-2923	Entertainment	10,529	11,684	11,000	11,000		11,000	0.0%
	Category Total	24,490	26,978	26,500	26,500	-	26,500	0.0%
Recreation - Fleet								
1-2-4517000-2310	Repairs	520	-	-	-		-	
1-2-4517000-2312	Internal Vehicle Maintenance	1,212	99	1,170	1,170		1,170	0.0%
1-2-4517000-2325	Fuel-Vehicles	89	51	550	550		550	0.0%
1-2-4517000-2330	Licences	-	110	150	150		150	0.0%
1-2-4517000-3910	Insurance Premiums	1,260	1,260	1,260	1,260		1,260	0.0%
1-7-4517000-8168	Reserve For Future Expenditures	4,000	4,000	4,000	3,800		3,800	(5.0%)
	Category Total	7,081	5,520	7,130	6,930	-	6,930	(2.8%)

RECREATION AND CULTURE - RECREATION

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Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
TOTAL RECREATION								
	Revenue	(442,192)	(406,909)	(458,440)	(603,440)	-	(603,440)	31.6%
	Expenses	1,973,039	1,742,709	2,099,100	2,387,770	-	2,387,770	13.8%
	Draws from Reserves							0.0%
	Contributions to Reserves	1,280,360	1,280,360	1,280,360	1,280,160	-	1,280,160	(0.0%)
	TOTAL BY SOURCE	2,811,207	2,616,160	2,921,020	3,064,490	-	3,064,490	4.9%
	Recreation Administration	2,348,615	2,193,458	2,428,940	2,583,640	-	2,583,640	6.4%
	Recreation Programs - General	(5,348)	(26,749)	(37,830)	(37,830)	-	(37,830)	0.0%
	Healthy Kids Community	-	-	-	-	-	-	0.0%
	Georgina Gym	113,145	104,665	126,350	126,250	-	126,250	(0.1%)
	Child/Youth Programs - Sutton	50,901	37,483	51,790	51,790	-	51,790	0.0%
	Child/Youth Programs - Pefferlaw	34,127	33,410	54,090	54,090	-	54,090	0.0%
	Day Camps	(38,663)	35,777	(25,830)	(29,500)	-	(29,500)	14.2%
	Seniors Programs - Club 55 Administration	(4,737)	(15,126)	(11,500)	(11,500)	-	(11,500)	0.0%
	Seniors Programs - Seniors	6,808	5,126	9,950	9,950	-	9,950	0.0%
	Seniors Programs - Sutton Seniors Grant	3,790	3,791	2,500	2,500	-	2,500	0.0%
	Seniors Programs - Club 55 Keswick	223,759	174,278	222,830	224,070	-	224,070	0.6%
	Seniors Programs - Seniors Games	943	(1,296)	500	500	-	500	0.0%
	Special Events - General Administration	18,735	12,110	33,100	24,600	-	24,600	(25.7%)
	Special Events - SnoFest	21,566	25,856	22,000	22,000	-	22,000	0.0%
	Special Events - Volunteer Appreciation	5,995	879	10,500	10,500	-	10,500	0.0%
	Special Events - Canada Day Festival	24,490	26,978	26,500	26,500	-	26,500	0.0%
	Recreation - Fleet	7,081	5,520	7,130	6,930	-	6,930	(2.8%)
	TOTAL BY PROGRAM	2,811,207	2,616,160	2,921,020	3,064,490	-	3,064,490	4.9%

2016 BUDGET

RECREATION & CULTURE

Culture

2016 BUDGET

RECREATION & CULTURE

Culture

Operating Account Details

RECREATION AND CULTURE - CULTURE

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Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Stephen Leacock Theatre								
1-1-4521000-0423	Miscellaneous Grants	-	(22,875)	(30,500)	-		-	(100.0%)
1-1-4521000-0706	Program Registrations	(16,510)	(18,809)	(18,000)	(18,500)		(18,500)	2.8%
1-1-4521000-0762	Theatre Rentals	(28,438)	(33,482)	(28,000)	(29,000)		(29,000)	3.6%
1-1-4521000-0763	Box Office Receipts	(33,903)	(14,198)	(41,000)	(41,000)		(41,000)	0.0%
1-1-4521000-0775	Equipment Replacement Fee	(1,282)	(1,237)	(1,500)	(1,500)		(1,500)	0.0%
1-1-4521000-0778	Fund Raising Revenues	(1,662)	-	(3,800)	(3,800)		(3,800)	0.0%
1-1-4521000-0779	Catering	(2,171)	(2,244)	(3,500)	(3,500)		(3,500)	0.0%
1-1-4521000-0892	Donations	-	-	-	-		-	
1-2-4521000-1110	Regular Salaries & Wages	53,140	42,934	52,300	52,330		52,330	0.1%
1-2-4521000-1120	Part Time Salaries & Wages	9,843	-	11,000	11,000		11,000	0.0%
1-2-4521000-1130	Overtime Pay	5,454	6,596	4,000	5,500		5,500	37.5%
1-2-4521000-1131	Shift Premium	-	244	250	-		-	(100.0%)
1-2-4521000-1150	All Other Payroll Costs	19,296	16,601	20,560	22,210		22,210	8.0%
1-2-4521000-2610	General Stationery & Office Sp	1,025	642	1,000	1,000		1,000	0.0%
1-2-4521000-2810	Hydro	2,948	2,118	3,000	3,000		3,000	0.0%
1-2-4521000-2825	Water/Sewer	432	136	1,150	1,150		1,150	0.0%
1-2-4521000-2920	Refreshments	1,776	718	1,200	1,200		1,200	0.0%
1-2-4521000-3150	Professional Development	294	-	300	500		500	66.7%
1-2-4521000-3215	Telephone	2,007	4,277	4,400	4,400		4,400	0.0%
1-2-4521000-3216	Internet Access	252	47	800	800		800	0.0%
1-2-4521000-3250	Advertising	12,368	6,387	11,700	8,500		8,500	(27.4%)
1-2-4521000-3410	Contracted Services	14,954	19,862	40,500	2,000		2,000	(95.1%)
1-2-4521000-3415	Equipment Repairs	2,381	1,979	2,500	2,500		2,500	0.0%
1-2-4521000-3418	Cleaning Services	12,145	7,901	14,500	14,500		14,500	0.0%
1-2-4521000-3420	Building Repairs & Maintenance	6,572	7,656	5,000	5,000		5,000	0.0%
1-2-4521000-3514	Internal Maintenance Sub-Cont	2,421	3,553	5,000	5,000		5,000	0.0%
1-2-4521000-3703	Program Costs	30,111	26,071	36,000	36,000		36,000	0.0%
1-2-4521000-3905	Miscellaneous	-	191	100	100		100	0.0%

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RECREATION AND CULTURE - CULTURE

GEORGINA - 2016 BUDGET

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Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
1-2-4521000-3910	Insurance Premiums	8,870	8,870	8,870	8,870		8,870	0.0%
1-7-4521000-8168	Reserve For Future Expenditure:	27,000	27,000	27,000	27,000		27,000	0.0%
	Category Total	129,323	90,938	124,830	115,260	-	115,260	(7.7%)
Pioneer Village								
1-1-4522000-0423	Miscellaneous Grants	(17,420)	(8,810)	(18,000)	(18,000)		(18,000)	0.0%
1-1-4522000-0706	Program Registrations	(28,128)	(16,961)	(27,700)	(27,700)		(27,700)	0.0%
1-1-4522000-0831	Rental Revenues	(2,184)	(1,940)	(2,500)	(2,500)		(2,500)	0.0%
1-1-4522000-0892	Donations	(1,569)	-	(1,500)	(1,500)		(1,500)	0.0%
1-2-4522000-1110	Regular Salaries & Wages	133,359	120,225	135,630	145,220		145,220	7.1%
1-2-4522000-1120	Part Time Salaries & Wages	32,598	33,203	34,000	34,000		34,000	0.0%
1-2-4522000-1130	Overtime Pay	3,128	1,669	750	2,000		2,000	166.7%
1-2-4522000-1150	All Other Payroll Costs	47,209	43,072	50,850	53,660		53,660	5.5%
1-2-4522000-2610	General Stationery & Office Sp	1,317	1,101	1,500	1,500		1,500	0.0%
1-2-4522000-2810	Hydro	6,475	5,268	7,200	7,200		7,200	0.0%
1-2-4522000-2815	Gas	2,121	1,667	1,800	1,800		1,800	0.0%
1-2-4522000-2825	Water/Sewer	340	44	1,000	1,000		1,000	0.0%
1-2-4522000-3140	Memberships	-	-	-	250		250	
1-2-4522000-3150	Professional Development	-	-	-	3,000		3,000	
1-2-4522000-3215	Telephone	634	769	850	850		850	0.0%
1-2-4522000-3216	Internet Access	876	862	820	820		820	0.0%
1-2-4522000-3250	Advertising	3,406	3,165	4,500	4,500		4,500	0.0%
1-2-4522000-3410	Contracted Services	5,723	1,942	4,500	4,500		4,500	0.0%
1-2-4522000-3420	Building Repairs & Maintenance	8,799	3,988	10,700	10,700		10,700	0.0%
1-2-4522000-3495	Property Improvements	2,281	1,512	3,800	3,800		3,800	0.0%
1-2-4522000-3514	Internal Maintenance Sub-Cont	2,583	1,695	2,000	2,000		2,000	0.0%
1-2-4522000-3703	Program Costs	10,247	3,673	10,000	10,000	7,500	17,500	75.0%

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RECREATION AND CULTURE - CULTURE

GEORGINA - 2016 BUDGET

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Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
1-2-4522000-3910	Insurance Premiums	23,940	25,672	24,000	24,000		24,000	0.0%
1-7-4522000-8168	Reserve For Future Expenditures	20,000	20,000	20,000	20,000		20,000	0.0%
	Category Total	255,735	241,816	264,200	281,100	7,500	288,600	9.2%
Georgina Military Museum								
1-2-4523000-3925	Grants & Donations	18,000	18,000	18,000	18,000		18,000	0.0%
	Category Total	18,000	18,000	18,000	18,000	-	18,000	0.0%
Georgina Arts Council								
1-2-4524000-3420	Building Repairs & Maintenance	-	1,042	-	-		-	
1-2-4524000-3925	Grants & Donations	90,000	92,326	90,000	90,000		90,000	0.0%
	Category Total	90,000	93,368	90,000	90,000	-	90,000	0.0%
Accessibility Committee								
1-2-4525000-1160	Honorariums	1,680	-	4,160	4,160		4,160	0.0%
1-2-4525000-2620	Publications & Subscriptions	-	-	100	100		100	0.0%
1-2-4525000-3110	Travel Expenses	266	105	1,250	1,250		1,250	0.0%
1-2-4525000-3150	Professional Development	-	-	2,000	2,000		2,000	0.0%
1-2-4525000-3905	Miscellaneous	-	-	200	200		200	0.0%
1-7-4525000-8168	Reserve For Future Expenditures	75,000	75,000	75,000	75,000		75,000	0.0%
	Category Total	76,946	75,105	82,710	82,710	-	82,710	0.0%
Equity and Diversity Committee								
1-2-4526000-1160	Honorariums	2,760	-	6,400	2,400		2,400	(62.5%)

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RECREATION AND CULTURE - CULTURE

GEORGINA - 2016 BUDGET

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Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
1-2-4526000-2620	Publications & Subscriptions	-	-	100	100		100	0.0%
1-2-4526000-3110	Travel Expenses	-	-	700	1,000		1,000	42.9%
1-2-4526000-3150	Professional Development	-	-	300	1,000		1,000	233.3%
1-2-4526000-3250	Advertising	909	-	1,000	2,000		2,000	100.0%
1-2-4526000-3905	Miscellaneous	-	-	750	550		550	(26.7%)
	Category Total	3,669	-	9,250	7,050	-	7,050	(23.8%)

RECREATION AND CULTURE - CULTURE

GEORGINA - 2016 BUDGET

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Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
TOTAL CULTURE								
	Revenue	(133,267)	(120,556)	(176,000)	(147,000)	-	(147,000)	(16.5%)
	Expenses	584,940	517,783	642,990	619,120	7,500	626,620	(2.5%)
	Draws from Reserves							0.0%
	Contributions to Reserves	122,000	122,000	122,000	122,000	-	122,000	0.0%
	TOTAL BY SOURCE	573,673	519,227	588,990	594,120	7,500	601,620	2.1%
	Stephen Leacock Theatre	129,323	90,938	124,830	115,260	-	115,260	(7.7%)
	Pioneer Village	255,735	241,816	264,200	281,100	7,500	288,600	9.2%
	Georgina Military Museum	18,000	18,000	18,000	18,000	-	18,000	0.0%
	Georgina Arts Council	90,000	93,368	90,000	90,000	-	90,000	0.0%
	Accessibility Committee	76,946	75,105	82,710	82,710	-	82,710	0.0%
	Equity and Diversity Committee	3,669	-	9,250	7,050	-	7,050	(23.8%)
	TOTAL BY PROGRAM	573,673	519,227	588,990	594,120	7,500	601,620	2.1%

Planning & Building – 2016 Budget

WHAT WE DO

The Planning Division takes the lead to implement policies for growth and development. Its activities relate to formulation of plans, policies, regulations and guidelines on land use, development, urban design and growth management. The processing of and evaluation of development applications involves collecting data, analysis, research and monitoring land use.

The Building Division works as a team to guide and direct you through the Building Permit process. They regulate and administer projects through the Ontario Building Code and Municipal By-laws.

The Economic Development and Tourism Division provide support to the local business community and undertake initiative to encourage new investment and promote entrepreneurial activities in the Town. This Division works with the local tourism operators to support the development of Georgina's tourism assets and to market Georgina to external audiences.

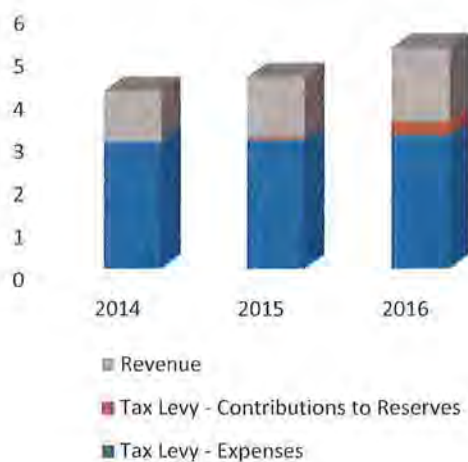
2016 BUDGET

Operating Net Tax Levy: \$1,690,770 which is an increase of \$1,500 or 0.0% from 2015.

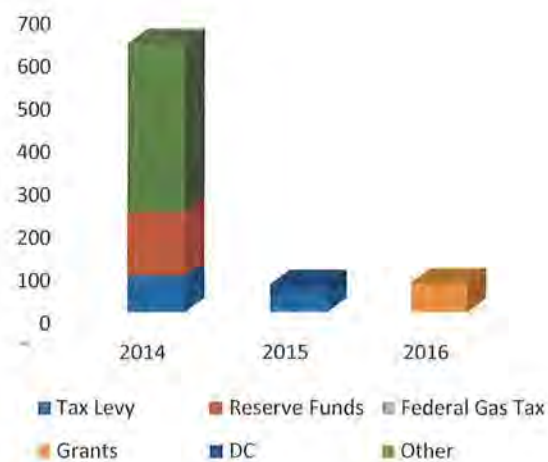
Capital Gross Costs: \$70,000 which is an increase of \$5,000 or 7.7% from 2015.

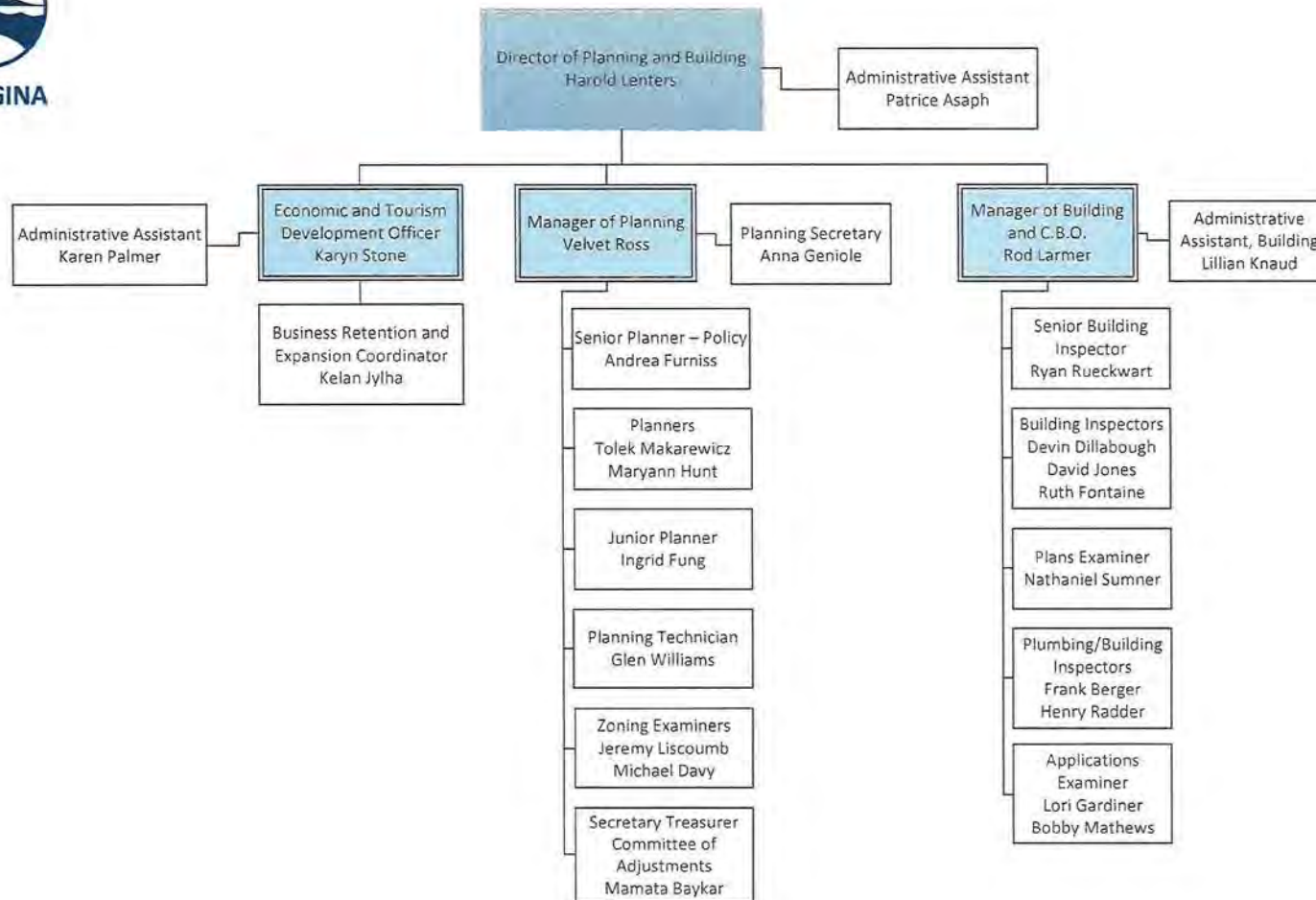
Capital Net Tax Levy: \$0.

**Operating by Funding Source
(in \$Millions)**



**Capital by Funding Source
(in \$Thousands)**





2016 BUDGET

PLANNING & BUILDING

2016 BUDGET

PLANNING & BUILDING

Planning

2016 BUDGET

PLANNING & BUILDING

Planning

Operating Account Details

PLANNING AND BUILDING - PLANNING

GEORGINA - 2016 BUDGET

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Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Planning Administration								
1-1-5521000-0705	Miscellaneous Fees	(604)	(52)	(500)	(500)		(500)	0.0%
1-1-5521000-0712	Rezoning Fees	(57,151)	(48,640)	(72,780)	(90,000)		(90,000)	23.7%
1-1-5521000-0713	Development Area Plans Fees	-	(21,069)	(13,800)	(20,000)		(20,000)	44.9%
1-1-5521000-0715	Land Use Report Fees	(9,513)	(8,197)	(10,000)	(10,000)		(10,000)	0.0%
1-1-5521000-0716	Subdivision Application Fees	(151,185)	(186,225)	(219,490)	(80,000)		(80,000)	(63.6%)
1-1-5521000-0717	Official Plan Admendment Fees	(15,234)	(40,012)	(53,870)	(20,000)		(20,000)	(62.9%)
1-1-5521000-0723	Communication Tower Appl'n Fe	(6,308)	(6,460)	(6,470)	(6,460)		(6,460)	(0.2%)
1-1-5521000-0746	Deeming Or Repeal Deeming Fe	(5,620)	(5,331)	(5,000)	(5,000)		(5,000)	0.0%
1-1-5521000-0747	Pt-Lot Control Exemption Fees	(12,978)	(5,448)	(5,940)	(2,000)		(2,000)	(66.3%)
1-1-5521000-0882	Sale Of Documents	(175)	(18)	(250)	(100)		(100)	(60.0%)
1-2-5521000-1110	Regular Salaries & Wages	739,283	631,292	709,545	734,715	70,600	805,315	13.5%
1-2-5521000-1130	Overtime Pay	(286)	4,756	4,500	4,000		4,000	(11.1%)
1-2-5521000-1150	All Other Payroll Costs	241,343	199,014	234,845	237,583	24,000	261,583	11.4%
1-2-5521000-2245	Signs	276	425	300	500		500	66.7%
1-2-5521000-2535	Clothing/Boot Allowance	-	275	360	360		360	0.0%
1-2-5521000-2610	General Stationery & Office Sp	2,282	2,004	2,000	2,000		2,000	0.0%
1-2-5521000-2620	Publications & Subscriptions	1,344	860	1,000	1,000		1,000	0.0%
1-2-5521000-2650	Office Equipment	2,706	-	1,000	3,000		3,000	200.0%
1-2-5521000-2925	Meeting Expenses	726	1,173	1,500	1,500		1,500	0.0%
1-2-5521000-3110	Travel Expenses	2,072	1,247	1,750	1,750		1,750	0.0%
1-2-5521000-3140	Memberships	3,272	2,812	3,850	5,450		5,450	41.6%
1-2-5521000-3150	Professional Development	2,520	2,355	10,000	10,000		10,000	0.0%
1-2-5521000-3215	Telephone	808	551	700	700		700	0.0%
1-2-5521000-3250	Advertising	7	-	1,200	200		200	(83.3%)
1-2-5521000-3255	Printing	293	102	1,000	250		250	(75.0%)
1-2-5521000-3283	Mobile Phones	1,227	916	1,000	1,000		1,000	0.0%
1-2-5521000-3905	Miscellaneous	5,293	944	5,000	2,000		2,000	(60.0%)
1-2-5521000-3980	OMB Fees	-	-	250	250		250	0.0%

PLANNING AND BUILDING - PLANNING

GEORGINA - 2016 BUDGET

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Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
1-7-5521000-8168	Reserve for Future Expenditures	20,000	20,000	20,000	20,000		20,000	0.0%
	Category Total	764,398	547,274	611,700	792,198	94,600	886,798	45.0%
Agricultural Advisory Committee								
1-2-5522000-1160	Honorariums	600	-	1,700	1,700		1,700	0.0%
1-2-5522000-2620	Publications & Subscriptions	-	-	200	200		200	0.0%
1-2-5522000-3905	Miscellaneous	-	-	1,500	1,500		1,500	0.0%
	Category Total	600	-	3,400	3,400	-	3,400	0.0%
Environmental Advisory Committee								
1-2-5523000-1160	Honorariums	800	-	2,800	2,800		2,800	0.0%
1-2-5523000-2620	Publications & Subscriptions	-	-	200	200		200	0.0%
1-2-5523000-3150	Professional Development	-	-	500	500		500	0.0%
1-2-5523000-3250	Advertising	-	-	500	500		500	0.0%
1-2-5523000-3905	Miscellaneous	315	-	1,500	1,500		1,500	0.0%
	Category Total	1,115	-	5,500	5,500	-	5,500	0.0%
Waterways Committee								
1-2-5523100-1160	Honorariums	-	-	-	4,500		4,500	0.0%
	Category Total	-	-	-	4,500	-	4,500	0.0%
Tile Drainage								
1-1-5524000-0801	Debt Charges Recovered	(2,981)	(6,793)	(2,980)	(2,980)		(2,980)	0.0%
1-2-5524000-4210	Debenture Principal	2,760	3,793	2,760	2,760		2,760	0.0%

PLANNING AND BUILDING - PLANNING
GEORGINA - 2016 BUDGET

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1-2-5524000-4215	Debenture Interest	221	3,000	220	220		220	0.0%
Category Total		-	-	-	-	-	-	
Committee of Adjustment								
1-1-5525000-0705	Miscellaneous Fees	(316)	(428)	(500)	(500)		(500)	0.0%
1-1-5525000-0714	Minor Variance Fees	(16,832)	(18,938)	(16,200)	(18,000)		(18,000)	11.1%
1-1-5525000-0718	Consent Fees	(20,496)	(25,300)	(21,570)	(30,000)		(30,000)	39.1%
							-	
1-2-5525000-1110	Regular Salaries & Wages	53,611	45,616	53,650	53,650		53,650	0.0%
1-2-5525000-1120	Part Time Salaries & Wages	-	-	-	-		-	
1-2-5525000-1130	Overtime Pay	1,045	(127)	-	-		-	
1-2-5525000-1150	All Other Payroll Costs	19,069	15,943	19,360	19,360		19,360	0.0%
1-2-5525000-1160	Honorariums	7,857	5,670	11,340	11,340		11,340	0.0%
1-2-5525000-2610	General Stationery & Office Sp	299	18	350	100		100	(71.4%)
1-2-5525000-2650	Office Equipment	-	1,446	3,000	500		500	(83.3%)
1-2-5525000-3110	Travel Expenses	1,516	1,537	1,750	1,750		1,750	0.0%
1-2-5525000-3140	Memberships	1,100	1,000	1,100	1,300		1,300	18.2%
1-2-5525000-3150	Professional Development	2,997	4,415	4,500	7,000		7,000	55.6%
1-2-5525000-3410	Contracted Services	6,498	-	-	-		-	
1-2-5525000-3905	Miscellaneous	-	65	500	500		500	0.0%
Category Total		56,348	30,917	57,280	47,000	-	47,000	(17.9%)

PLANNING AND BUILDING - PLANNING

GEORGINA - 2016 BUDGET

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TOTAL PLANNING								
	Revenue	(299,393)	(372,911)	(429,350)	(285,540)	-	(285,540)	(33.5%)
	Expenses	1,101,854	931,102	1,087,230	1,118,138	94,600	1,212,738	11.5%
	Draws from Reserves							0.0%
	Contributions to Reserves	20,000	20,000	20,000	20,000	-	20,000	0.0%
	TOTAL BY SOURCE	822,461	578,191	677,880	852,598	94,600	947,198	39.7%
	Planning Administration	764,398	547,274	611,700	792,198	94,600	886,798	45.0%
	Agricultural Advisory Committee	600	-	3,400	3,400	-	3,400	0.0%
	Environmental Advisory Committee	1,115	-	5,500	5,500	-	5,500	0.0%
	Tile Drainage	-	-	-	-	-	-	0.0%
	Committee of Adjustment	56,348	30,917	57,280	47,000	-	47,000	(17.9%)
	Waterways Committee	-	-	-	4,500	-	4,500	0.0%
	TOTAL BY PROGRAM	822,461	578,191	677,880	852,598	94,600	947,198	39.7%

2016 BUDGET

PLANNING & BUILDING

Economic Development

**TOWN OF GEORGINA - CAPITAL BUDGET - DEPARTMENTAL SUMMARY
2016**

DEPARTMENT: PLANNING AND BUILDING, ECONOMIC DEV

#	Project Name	Priority	Completion Date (month-year)	Capital Budget			
				Spent to Date	Current Year Budget	Future Years	Total Project Cost
ECD-1	Partnership With Ontario Water Centre PR3		April-16	80,000	70,000	-	150,000

TOTALS	\$	80,000	\$	70,000	\$	-	\$	150,000
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FUNDING SOURCES	
Category	Total \$
Tax Levy	0
Reserve Funds	0
Federal Gas Tax	0
Federal Grants	0
Provincial Grants	0
Joint Federal/Provincial Grants	35,000
Reserve Funds - Development Charges	0
Developer Contributions	0
Fundraising / Donations	0
Other Funding Sources	35,000
Prior Year(s) Funding Carried Forward	0
TOTAL PROJECT COST & FUNDING	\$ 70,000

CURRENT YEAR EXPENDITURES	
Category	Total \$
Contracted Services	0
Consultants	70,000
Equipment Purchases	0
Materials & Supplies	0
Other / Miscellaneous	0
TOTAL PROJECT COST	\$ 70,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: PLANNING AND BUILDING, ECONOMIC DEV

PROJECT NAME: ECD-1 Partnership With Ontario Water Centre

PROJECT PRIORITY: PR3 - Service/quality Compliance

PROJECT COMPLETION DATE: Apr-2016
mmmm-yyyy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

This project is a partnership between the Ontario Water Centre and the Town of Georgina. The application for this program was successful and is in progress. There is a zero dollar effect for the Town. This project will result in the submission of an application to the Investing in Regional Diversification to support the local food economy with programs at both The Link and Clear Water Farm.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

This grant application supports the development of a strategic plan that supports major funding support from the province and the federal government, and that would provide programs at both The Link and ClearWater Farm. This would see Georgina as a local food leader. The outcomes addresses business opportunities related to the production of food, food marketing and retailing, distribution and agri-tourism development ie. farmers markets.

Expected Life Of Asset (# of years)

Financial Summary:

Projected Start Date (month) Sep-15

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants	Soutlake Community Futures	35,000
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source	Ontario Water Centre & North House	35,000
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$70,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants	80,000	70,000		150,000
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$80,000	\$70,000	\$0	\$150,000

2016 BUDGET

PLANNING & BUILDING

Economic Development

Operating Account Details

PLANNING AND BUILDING - ECONOMIC DEVELOPMENT
GEORGINA - 2016 BUDGET

Page 1 of 4

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Economic Development - Administration								
1-1-5531000-0423	Miscellaneous Grants	(4,030)	(3,000)	-	-		-	
1-1-5531000-0738	Sale of Miscellaneous Items	-	(20)	(100)	(100)		(100)	0.0%
1-2-5531000-1110	Regular Salaries & Wages	162,185	176,274	207,890	219,240		219,240	5.5%
1-2-5531000-1120	Part Time Salaries & Wages	10,950	-	-	-		-	
1-2-5531000-1130	Overtime Pay	3,206	5,584	1,320	1,320		1,320	0.0%
1-2-5531000-1150	All Other Payroll Costs	80,853	54,255	67,590	70,170		70,170	3.8%
1-2-5531000-2610	General Stationery & Office Sp	932	2,931	2,000	2,000		2,000	0.0%
1-2-5531000-2620	Publications & Subscriptions	727	654	1,000	1,000		1,000	0.0%
1-2-5531000-2925	Meeting Expenses	947	386	1,500	1,500		1,500	0.0%
1-2-5531000-3110	Travel Expenses	3,811	2,326	3,600	3,600		3,600	0.0%
1-2-5531000-3120	Conferences & Conventions	-	-	-	-		-	
1-2-5531000-3122	Promo/Ind Trade Shows	32,167	27,367	30,000	30,000		30,000	0.0%
1-2-5531000-3124	Business Attraction And Retentic	2,473	797	12,500	12,500		12,500	0.0%
1-2-5531000-3127	Regional Partnerships	6,473	3,460	8,000	8,000		8,000	0.0%
1-2-5531000-3128	Local Partnerships	10,697	6,441	10,000	10,000		10,000	0.0%
1-2-5531000-3140	Memberships	2,768	2,016	2,900	2,900		2,900	0.0%
1-2-5531000-3150	Professional Development	1,884	1,271	3,500	3,500		3,500	0.0%
1-2-5531000-3210	Postage	411	28	2,000	2,000		2,000	0.0%
1-2-5531000-3215	Telephone	1,647	1,621	1,500	1,500		1,500	0.0%
1-2-5531000-3250	Advertising	16,768	13,582	15,000	15,000		15,000	0.0%
1-2-5531000-3255	Printing	6,921	8,141	10,000	10,000		10,000	0.0%
1-2-5531000-3320	Consultants Fees	9,708	1,160	10,000	5,000		5,000	(50.0%)
1-2-5531000-3905	Miscellaneous	1,630	-	1,000	1,000		1,000	0.0%
1-7-5531000-8137	Res-Entrance Features	-	50,000	50,000	50,000		50,000	0.0%
Category Total		353,128	355,274	441,200	450,130	-	450,130	2.0%

PLANNING AND BUILDING - ECONOMIC DEVELOPMENT

GEORGINA - 2016 BUDGET

Page 2 of 4

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Grants and Sponsorships								
1-2-5532000-3909	Economic Development Grants	60,800	7,000	40,000	40,000		40,000	0.0%
1-2-5532000-3925	Grants & Donations	35,900	(2,475)	19,200	19,200		19,200	0.0%
1-2-5532000-3926	Splash Festival	-	20,000	20,000	-		-	(100.0%)
1-2-5532000-3928	Community Improvement Fundi	-	5,000	20,000	20,000		20,000	0.0%
1-6-5532000-0945	Provision From Reserve	-	-	-	-		-	
	Category Total	96,700	29,525	99,200	79,200	-	79,200	(20.2%)
Georgina Chamber of Commerce								
1-2-5533000-2810	Hydro	453	310	400	400		400	0.0%
1-2-5533000-3411	Contract - Chamber Of Commerce	91,600	91,600	91,600	91,600		91,600	0.0%
	Category Total	92,053	91,910	92,000	92,000	-	92,000	0.0%
Streetscaping								
1-2-5534000-3410	Contracted Services	8,991	12,745	17,000	17,000		17,000	0.0%
	Category Total	8,991	12,745	17,000	17,000	-	17,000	0.0%
Economic Development Committee								
1-2-5535000-1160	Honorariums	2,400	-	4,500	4,500		4,500	0.0%
1-2-5535000-2925	Meeting Expenses	287	25	500	500		500	0.0%
1-2-5535000-3908	Economic Initiatives	318	414	30,000	30,000		30,000	0.0%
1-6-5535000-0945	Provision From Reserve	(46,000)	-	(46,000)	(46,000)		(46,000)	0.0%
	Category Total	(42,995)	439	(11,000)	(11,000)	-	(11,000)	0.0%

PLANNING AND BUILDING - ECONOMIC DEVELOPMENT

GEORGINA - 2016 BUDGET

Page 3 of 4

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Georgina Trades Training Inc								
1-2-5536000-3925	Grants & Donations	30,000	30,000	30,000	30,000		30,000	0.0%
	Category Total	30,000	30,000	30,000	30,000	-	30,000	0.0%

PLANNING AND BUILDING - ECONOMIC DEVELOPMENT

GEORGINA - 2016 BUDGET

Page 4 of 4

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
TOTAL ECONOMIC DEVELOPMENT								
	Revenue	(4,030)	(3,020)	(100)	(100)	-	(100)	0.0%
	Expenses	587,907	472,913	664,500	653,430	-	653,430	(1.7%)
	Draws from Reserves	(46,000)	-	(46,000)	(46,000)	-	(46,000)	0.0%
	Contributions to Reserves	-	50,000	50,000	50,000	-	50,000	0.0%
	TOTAL BY SOURCE	537,877	519,893	668,400	657,330	-	657,330	(1.7%)
	Economic Development - Administration	353,128	355,274	441,200	450,130	-	450,130	2.0%
	Grants and Sponsorships	96,700	29,525	99,200	79,200	-	79,200	(20.2%)
	Georgina Chamber of Commerce	92,053	91,910	92,000	92,000	-	92,000	0.0%
	Streetscaping	8,991	12,745	17,000	17,000	-	17,000	0.0%
	Economic Development Committee	(42,995)	439	(11,000)	(11,000)	-	(11,000)	0.0%
	Georgina Trades Training Inc	30,000	30,000	30,000	30,000	-	30,000	0.0%
	TOTAL BY PROGRAM	537,877	519,893	668,400	657,330	-	657,330	(1.7%)

2016 BUDGET

PLANNING & BUILDING

Building

2016 BUDGET

PLANNING & BUILDING

Building

Operating Account Details

PLANNING AND BUILDING - BUILDING CODE

GEORGINA - 2016 BUDGET

Page 1 of 3

Account Code	Account Description	2014 - ACTUAL VALUES (display)	2015 - ACTUAL VALUES (display)	2015 - BUDGET VALUES (display)	2016 - BASE BUDGET (input)	2016 - NEW INITIATIVE (input)	2016 - BUDGET (calculate)	2016 - INCREASE (calculate)
Building Code - Administration								
1-1-5511000-0705	Miscellaneous Fees	(114)	(146)	(500)	(500)		(500)	0.0%
1-1-5511000-0766	Property Info-Septic	(1,050)	(300)	(1,000)	(1,000)		(1,000)	0.0%
1-1-5511000-0821	Revision Fees	(6,047)	(3,951)	(5,000)	(5,000)		(5,000)	0.0%
1-1-5511000-0844	Inspection Fees	(1,836)	(52,365)	(3,000)	(2,000)		(2,000)	(33.3%)
1-1-5511000-0845	Inspection Fees-Septic	(2,987)	(42,831)	(40,000)	(20,000)		(20,000)	(50.0%)
1-1-5511000-0846	Construction Permits	(903,250)	(1,691,383)	(917,100)	(1,400,000)		(1,400,000)	52.7%
1-1-5511000-0847	Pool Permits	(3,170)	(4,300)	(3,000)	(3,000)		(3,000)	0.0%
1-1-5511000-0853	OSFCA Variance Fees	-	-	-	-		-	
1-1-5511000-0867	Application Review Fees	(1,200)	(1,600)	(2,000)	(2,000)		(2,000)	0.0%
1-1-5511000-0897	Costs Recovered	(775)	-	-	-		-	
1-2-5511000-1110	Regular Salaries & Wages	764,244	623,800	884,035	892,994		892,994	1.0%
1-2-5511000-1120	Part Time Salaries & Wages	-	19,566	18,900	18,000		18,000	(4.8%)
1-2-5511000-1130	Overtime Pay	5,585	1,402	1,590	1,590		1,590	0.0%
1-2-5511000-1150	All Other Payroll Costs	241,934	207,679	301,045	301,858		301,858	0.3%
1-2-5511000-2535	Clothing/Boot Allowance	1,049	360	4,000	4,000		4,000	0.0%
1-2-5511000-2610	General Stationery & Office Sp	3,200	1,833	3,000	3,000		3,000	0.0%
1-2-5511000-2620	Publications & Subscriptions	1,510	215	3,000	2,000		2,000	(33.3%)
1-2-5511000-2650	Office Equipment	901	-	2,000	2,000		2,000	0.0%
1-2-5511000-2925	Meeting Expenses	172	39	500	500		500	0.0%
1-2-5511000-3110	Travel Expenses	652	2,836	11,600	3,000		3,000	(74.1%)
1-2-5511000-3140	Memberships	4,283	4,628	4,500	4,500		4,500	0.0%
1-2-5511000-3150	Professional Development	4,234	1,775	7,000	8,000		8,000	14.3%
1-2-5511000-3215	Telephone	5,295	4,742	8,480	7,000		7,000	(17.5%)
1-2-5511000-3255	Printing	881	634	1,500	1,500		1,500	0.0%
1-2-5511000-3320	Consultants Fees	509	4,070	7,000			-	(100.0%)
1-2-5511000-3410	Contracted Services	307	129	500	500		500	0.0%
1-2-5511000-3425	Property Clean Up-Emerg Order:	775	-	-	-		-	
1-2-5511000-3905	Miscellaneous	-	205	500	500		500	0.0%

PLANNING AND BUILDING - BUILDING CODE
GEORGINA - 2016 BUDGET

Page 2 of 3

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
1-6-5511000-0945	Provision From Reserve	(69,697)	-	-	-		-	
1-7-5511000-8168	Reserve For Future Expenditures	-	-	-	224,360		224,360	
Category Total		45,405	(922,963)	287,550	41,802	-	41,802	(85.5%)
Building Code - Fleet								
1-2-5512000-2310	Repairs	-	-	-	-		-	
1-2-5512000-2312	Internal Vehicle Maintenance	1,179	2,091	4,000	4,000		4,000	0.0%
1-2-5512000-2325	Fuel-Vehicles	7,834	5,447	10,000	8,000		8,000	(20.0%)
1-2-5512000-2330	Licences	508	490	500	500		500	0.0%
1-2-5512000-3910	Insurance Premiums	5,840	5,840	5,840	5,840		5,840	0.0%
1-7-5512000-8168	Reserve For Future Expenditures	23,100	35,100	35,100	26,100		26,100	(25.6%)
Category Total		38,461	48,968	55,440	44,440	-	44,440	(19.8%)

PLANNING AND BUILDING - BUILDING CODE

GEORGINA - 2016 BUDGET

Page 3 of 3

Account Code	Account Description	2014 - ACTUAL VALUES (display)	2015 - ACTUAL VALUES (display)	2015 - BUDGET VALUES (display)	2016 - BASE BUDGET (input)	2016 - NEW INITIATIVE (input)	2016 - BUDGET (calculate)	2016 - INCREASE (calculate)
TOTAL BUILDING								
	Revenue	(920,429)	(1,796,876)	(971,600)	(1,433,500)	-	(1,433,500)	47.5%
	Expenses	1,050,892	887,781	1,279,490	1,269,282	-	1,269,282	(0.8%)
	Draws from Reserves	(69,697)	-	-	-	-	-	0.0%
	Contributions to Reserves	23,100	35,100	35,100	250,460	-	250,460	613.6%
	TOTAL BY SOURCE	83,866	(873,995)	342,990	86,242	-	86,242	(74.9%)
	Building Code - Administration	45,405	(922,963)	287,550	41,802	-	41,802	(85.5%)
	Building Code - Fleet	38,461	48,968	55,440	44,440	-	44,440	(19.8%)
	TOTAL BY PROGRAM	83,866	(873,995)	342,990	86,242	-	86,242	(74.9%)

Public Library Board – 2016 Budget

WHAT WE DO

We are a 3 branch system serving a growing population of 47,000. Our branches are located in the communities of Keswick, Sutton and Pepperlaw.

Our services include:

- Books in regular and large print
- Audio and eBooks (electronic magazines and comics)
- Wi-Fi and public internet access
- Digital reference and entertainment resources
- DVDs, downloadable movies and TV shows
- Early literacy programs for children
- Programs for teens and adults including Makers clubs, workshops, crafts, exercise, and art exhibits
- Access to many Town of Georgina services

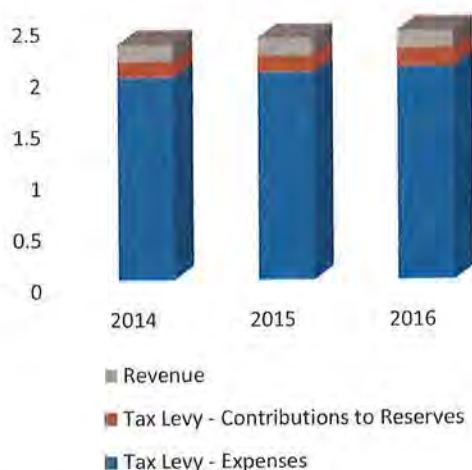
2016 BUDGET

Operating Net Tax Levy: \$2,068,070 which is an increase of \$65,790 or 3.3% from 2015.

Capital Gross Costs: \$72,560 which is a decrease of \$35,390 or 32.8% from 2015.

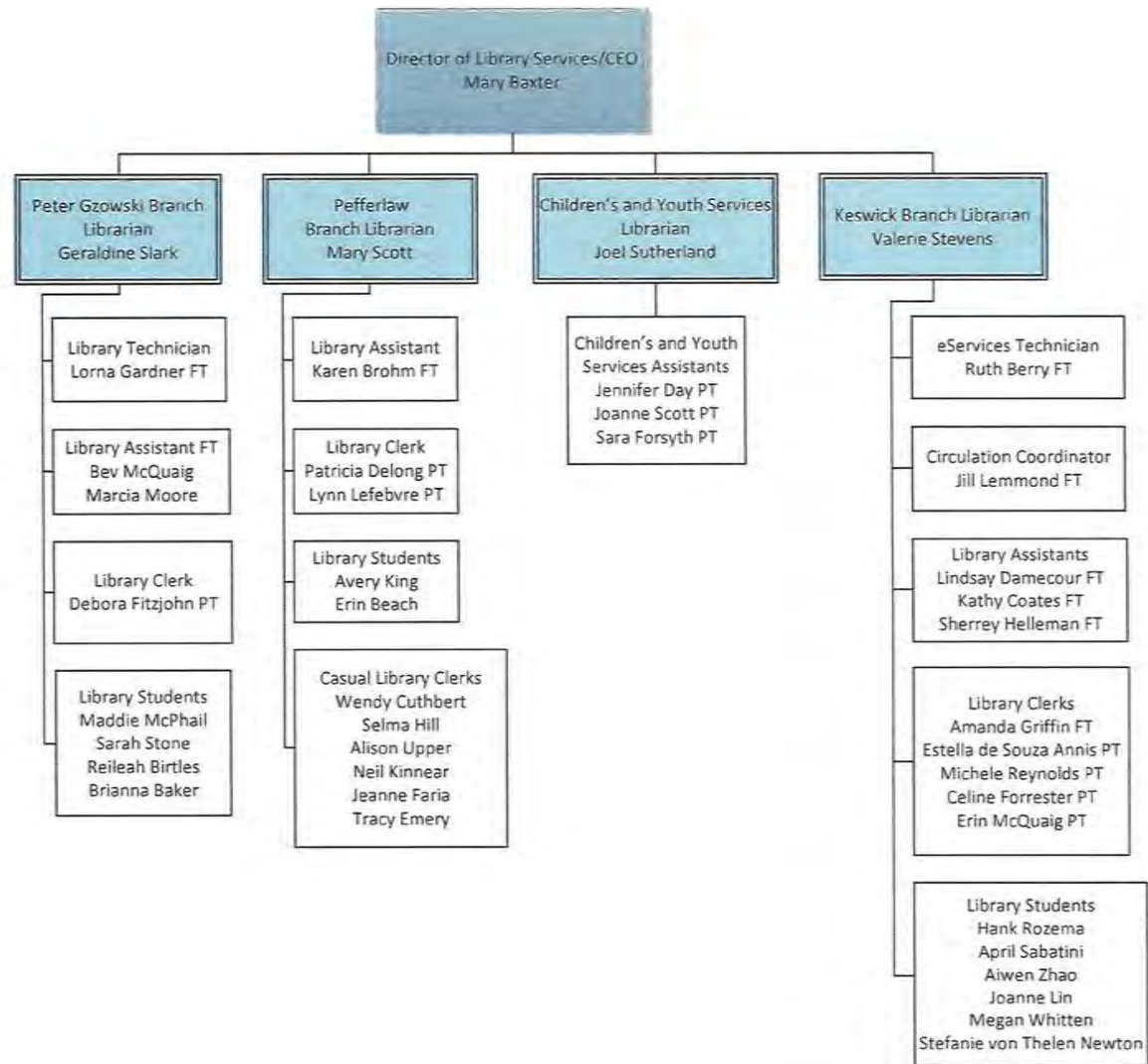
Capital Net Tax Levy: \$39,360.

**Operating by Funding Source
(in \$Millions)**



**Capital by Funding Source
(in \$Thousands)**





2016 BUDGET

PUBLIC LIBRARY BOARD

**TOWN OF GEORGINA - CAPITAL BUDGET - DEPARTMENTAL SUMMARY
2016**

DEPARTMENT: GEORGINA PUBLIC LIBRARY

#	Project Name	Priority	Completion Date (month-year)	Capital Budget			
				Spent to Date	Current Year Budget	Future Years	Total Project Cost
LIB-1	Website Redevelopment	PR2	September-16	-	40,000	-	40,000
LIB-2	Strategic Plan 2016-2020	PR3	November-16	-	5,000	-	5,000
LIB-3	Minor Capital	PR3	October-16	-	9,360	-	9,360
LIB-4	IT - Annual Computer Replacement	PR4	December-16	-	18,200	-	18,200

TOTALS	\$	-	\$	72,560	\$	-	\$	72,560
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FUNDING SOURCES	
Category	Total \$
Tax Levy	39,360
Reserve Funds	23,200
Federal Gas Tax	0
Federal Grants	0
Provincial Grants	0
Joint Federal/Provincial Grants	0
Reserve Funds - Development Charges	0
Developer Contributions	0
Fundraising / Donations	0
Other Funding Sources	0
Prior Year(s) Funding Carried Forward	10,000
TOTAL PROJECT COST & FUNDING	\$ 72,560

CURRENT YEAR EXPENDITURES	
Category	Total \$
Contracted Services	45,000
Consultants	0
Equipment Purchases	27,560
Materials & Supplies	0
Other / Miscellaneous	0
TOTAL PROJECT COST	\$ 72,560

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: GEORGINA PUBLIC LIBRARY

PROJECT NAME: LIB-1 Website Redevelopment

PROJECT PRIORITY: PR2 - Regulatory/Standards Compliance PROJECT COMPLETION DATE: Sep-2016
mmm-yyyy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Project deferred from 2015 - insufficient budget & staff resource time to complete

Improve the Customer Service experience of the Georgina Public Library by replacing the current non-AODA compliant website with a fully-redesigned "front-end" (user facing side) and "back-end" (staff management side), communicating with the Georgina community in their preferred format. Access to Georgina Public Library resources, staff, and materials will be equitable to patrons regardless of ability and means of internet access, reflecting the rise in the use of mobile devices by community members who are currently unable to access the Georgina Public Library digital offerings, and offering compliance with the December 31st, 2014 deadline to conform with WCAG 2.0 Level A, as mandated by the AODA. A new Content Management System for staff will allow multiple staff to update the website in a timely manner, providing efficient and effective communication and customer service to our community.

The new website will be of a consistent standard and connected with the Town of Georgina Website to provide more efficient self-serve Customer Service and cross-promote Town of Georgina services

Project requires services of a website development company, and support from the ITS & Purchasing divisions. Library staff will be the main drivers of the project & will be responsible for all content management

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

*Website re-design supports several strategic directions in our 2011-2016 Strategic Plan: being a community destination, serving mobile technology users, eliminating barriers, implementing emerging technologies, and specifically re-developing the Library's website. The project rose to the top of the priority list at the Board visioning session in October 2014.

*Current site is difficult to navigate, with too much text, too many pages; people have little patience for hunting for wanted information - 10 seconds!

*New site will be searchable in a way familiar to users, improving the user experience & engagement.

*It will bring library into full compliance with AODA (accessibility) standards, and will support mobile use through responsive design.

*The new "back end" to manage the website will have a modern content management system to improve functionality, speed & accuracy to implement website changes; it will also improve Search Engine Optimization, making our website easier to find and driving traffic to our site

*A new Content Management System will allow us to perform minor website improvements over time, rather than major overhauls every 3-5 years

*A refreshed website will facilitate our recruitment strategy of attracting staff with technological and customer service oriented skills, as embodied in our 2011-2016 Strategic Plan.

Expected Life Of Asset (# of years)

Financial Summary:

Projected Start Date (month)

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		30,000
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		10,000
TOTAL CURRENT YEAR FUNDING		\$40,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services		40,000		40,000
Consultants				0
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$40,000	\$0	\$40,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: GEORGINA PUBLIC LIBRARY

PROJECT NAME: LIB-2

Strategic Plan 2016-2020

PROJECT PRIORITY: PR3 - Service/quality Compliance

PROJECT COMPLETION DATE:

Nov-2016

mm-yy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Existing strategic plan for the Library expires in 2016. It has served as a set of guiding principles for the Library Board and staff in maintaining and evolving services for the communities we serve. A new strategic plan is necessary to move the library forward, setting direction, for the next 5 years. The library environment is changing rapidly, with the evolution of formats, use of libraries as community space for cultural events, informal education opportunities, maker spaces, digital hubs, as well as continuing with the delivery of traditional core services and supporting Town services.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

A Strategic Plan
-outlines the priorities, core values, and vision of the organization.
-rebrands our corporate message & identity if necessary
-aligns the library priorities with those of the Municipality and the Province
-seeks input from the community to define and prioritize goals, programs & resources
-communicates our mission, values, and plans to the community and funding stakeholders
-provides the board and staff with a unified plan to move forward

Cost: \$5,000 to prepare a plan facilitated by consultant from Ontario Library Services Centre

It is believed that a self-directed plan with a facilitator will meet our needs since a Master Plan will have been completed prior to the Strategic Plan, providing much of the base information required.

Expected Life Of Asset (# of years)

Financial Summary:

Projected Start Date (month)

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds	Capital	5,000
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$5,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services		5,000		5,000
Consultants				0
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$5,000	\$0	\$5,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: GEORGINA PUBLIC LIBRARY

PROJECT NAME: LIB-3

Minor Capital

PROJECT PRIORITY: PR3 - Service/quality Compliance

PROJECT COMPLETION DATE:

Oct-2016

mmm-yyyy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Rotunda blinds KE branch - deferred from 2015
Cost: \$4,500

Book display holders to increase library's ability to front-face books/DVDs on display in a safe manner: 100 at \$5=\$500

Adjustable computer tray for staff workstations (KE), for ergonomic H&S : 4 at \$300 = \$1,200

Lounge chairs for PE Library reading area - space has been re-configured, removing a small shelving unit to provide space for much needed comfortable seating : 2 at \$1,000 = \$2,000

High stools for laptop/wifi workstations in KE: 4 at \$250=\$1,000

Total = \$9,200 + 1.76% HST = \$9,362

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

Glare control & programming purposes (room-darkening for films/projection)

Better marketing of library materials - bookstore appeal; free-standing books can fall & injure a person & paperbacks cannot stand on their own

Circulation workstations are used by various people with varying requirements for tray height

Library space in PE needs to be more user-friendly and spacious, providing some leisure reading seating. Currently, the only place for patrons to sit is at the study table.

KE Branch has a pillar with stand-up desk space, perfectly suited to transform into a laptop/wifi "cafe" - all it needs is some high stools for patron ease.

Expected Life Of Asset (# of years)

Financial Summary:

Projected Start Date (month)

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		9,360
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$9,360

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants				0
Purchases of Assets		9,360		9,360
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$9,360	\$0	\$9,360

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: GEORGINA PUBLIC LIBRARY

PROJECT NAME: LIB-4 IT - Annual Computer Replacement

PROJECT PRIORITY: PR4 - Asset/Fleet Replacement

PROJECT COMPLETION DATE:

Dec-2016

mm-yy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

Annual replacement of staff and public computers, according to IT schedule of asset replacement, plus addition of the accessible public workstation in KE.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

Maintains our computer assets for work efficiency and public service. Supports our strategic directions of being a community destination by ensuring access to our services, supporting life-long learning, and investing in technology needed in our digital world.

Expected Life Of Asset (# of years)

Financial Summary:

Projected Start Date (month)

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds	Capital	18,200
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$18,200

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants				0
Purchases of Assets		18,200		18,200
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$18,200	\$0	\$18,200

2016 BUDGET

PUBLIC LIBRARY BOARD

Operating Account Details

PUBLIC LIBRARY

GEORGINA - 2016 BUDGET

Page 1 of 5

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Library - Administration								
3-1-8510000-0423	Miscellaneous Grants	-	(15,604)	-	-		-	
3-1-8510000-0471	Public Library Grant	(62,591)	-	(62,580)	(62,580)		(62,580)	0.0%
3-1-8510000-0611	Town of Georgina Operating Gra	-	-	-	-	-	-	
3-1-8510000-0778	Fund Raising	(67)	(52)	-	-		-	
3-1-8510000-0779	Spelling Bee Revenue	-	(2,057)	-	-		-	
3-2-8510000-1160	Honorariums	3,120	-	3,000	3,000		3,000	0.0%
3-2-8510000-2297	Library Supplies	5,902	4,788	5,500	7,000		7,000	27.3%
3-2-8510000-2350	Small Tools	2,302	6,283	3,000	3,000		3,000	0.0%
3-2-8510000-2610	General Stationery & Office Sp	9,079	3,749	9,000	7,000		7,000	(22.2%)
3-2-8510000-3110	Travel Expenses	3,701	1,476	4,000	4,000		4,000	0.0%
3-2-8510000-3125	Volunteer Appreciation	759	112	500	500		500	0.0%
3-2-8510000-3140	Memberships	2,434	2,025	2,350	2,550		2,550	8.5%
3-2-8510000-3150	Professional Development	2,918	2,853	5,000	5,000	13,750	18,750	275.0%
3-2-8510000-3210	Postage	3,365	1,140	2,000	2,000		2,000	0.0%
3-2-8510000-3250	Advertising	1,871	2,352	4,800	4,000		4,000	(16.7%)
3-2-8510000-3310	Auditing	4,400	-	4,400	4,400		4,400	0.0%
3-2-8510000-3320	Consulting Fees	5,000	-	-	-	-	-	
3-2-8510000-3346	Automation	31,550	31,622	34,000	34,000		34,000	0.0%
3-2-8510000-3410	Contracted Services	-	-	-	-		-	
3-2-8510000-3703	Program Costs	4,645	2,494	3,000	4,000		4,000	33.3%
3-2-8510000-3905	Miscellaneous	-	10	-	-		-	
3-2-8510000-3910	Insurance Premiums	18,900	18,900	18,900	18,900		18,900	0.0%
3-2-8510000-3975	Freight Charges	3,793	2,228	4,000	4,000		4,000	0.0%
3-6-8510000-0945	Provision From Reserve	(5,000)	-	(16,000)			-	(100.0%)

PUBLIC LIBRARY

GEORGINA - 2016 BUDGET

Page 2 of 5

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
3-7-8510000-8168	Reserve for Future Expendit	225,547	171,890	171,890	171,500		171,500	(0.2%)
	Category Total	261,628	234,209	196,760	212,270	13,750	226,020	14.9%
Keswick Library								
3-1-8511000-0705	Miscellaneous Fees	(3,139)	(2,876)	(2,380)	(2,380)		(2,380)	0.0%
3-1-8511000-0706	Program Registrations	(4,903)	(3,306)	(3,700)	(3,700)		(3,700)	0.0%
3-1-8511000-0728	Library Staff Purchases	-	-	-	-		-	
3-1-8511000-0738	Sale of Miscellaneous Items	-	-	-	-		-	
3-1-8511000-0771	Photocopying Revenues	(3,884)	(3,651)	(3,400)	(4,280)		(4,280)	25.9%
3-1-8511000-0773	Room Rentals	(1,887)	(3,427)	(3,100)	(3,100)		(3,100)	0.0%
3-1-8511000-0774	Sale of Books	(916)	(2,240)	(1,050)	(1,050)		(1,050)	0.0%
3-1-8511000-0778	Fund Raising Revenues	-	-	-	-		-	
3-1-8511000-0843	Fines	(18,599)	(16,238)	(20,000)	(20,000)		(20,000)	0.0%
3-1-8511000-0892	Donations	(1,571)	(238)	(1,000)	(500)		(500)	(50.0%)
3-2-8511000-1010	F/T-Salaries Transferred	29,000	29,000	29,000	32,000		32,000	10.3%
3-2-8511000-1110	Regular Salaries & Wages	727,107	566,320	650,210	655,100	16,180	671,280	3.2%
3-2-8511000-1120	Part Time Salaries & Wages	42,465	20,808	-	-		-	
3-2-8511000-1130	Overtime Pay	2,122	1,281	-	-		-	
3-2-8511000-1150	All Other Payroll Costs	156,386	146,641	223,110	222,730	3,240	225,970	1.3%
3-2-8511000-2150	Lib. Collection-New Books	119,448	99,721	143,500	150,000		150,000	4.5%
3-2-8511000-2810	Hydro	55,812	33,562	44,750	58,000		58,000	29.6%
3-2-8511000-2820	Heating Oil	21,680	11,175	14,900	22,560		22,560	51.4%
3-2-8511000-2825	Water/Sewer	1,250	937	1,250	1,250		1,250	0.0%
3-2-8511000-3215	Telephone	6,174	5,222	5,200	5,200		5,200	0.0%
3-2-8511000-3216	Internet Access	2,496	2,319	2,440	2,710		2,710	11.1%
3-2-8511000-3260	Library Photocopying Expenses	4,107	3,499	3,800	4,140		4,140	8.9%
3-2-8511000-3415	Equipment Repairs	1,598	1,063	2,000	2,000		2,000	0.0%
3-2-8511000-3418	Cleaning Services	40,145	1,925	40,000	40,000		40,000	0.0%

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PUBLIC LIBRARY

GEORGINA - 2016 BUDGET

Page 3 of 5

Account Code	Account Description	2014 - ACTUAL VALUES (display)	2015 - ACTUAL VALUES (display)	2015 - BUDGET VALUES (display)	2016 - BASE BUDGET (input)	2016 - NEW INITIATIVE (input)	2016 - BUDGET (calculate)	2016 - INCREASE (calculate)
3-2-8511000-3420	Building Repairs & Maintenance	5,911	3,789	7,600	6,000		6,000	(21.1%)
3-2-8511000-3514	Internal Maintenance Sub-Cont	500	130	1,000	1,000		1,000	0.0%
3-2-8511000-3905	Miscellaneous	383	434	500	500		500	0.0%
3-2-8511000-4010	Bank Charges	898	798	700	900		900	28.6%
Category Total		1,182,583	896,648	1,135,330	1,169,080	19,420	1,188,500	4.7%
Sutton Library								
3-1-8531000-0705	Miscellaneous Fees	(375)	(802)	(500)	(500)		(500)	0.0%
3-1-8531000-0706	Program Registrations	(304)	(502)	(600)	(600)		(600)	0.0%
3-1-8531000-0711	Charge Re Service Provided	(53,650)	-	(54,720)	(55,810)		(55,810)	2.0%
3-1-8531000-0771	Photocopying Revenues	(1,675)	(1,689)	(1,000)	(1,900)		(1,900)	90.0%
3-1-8531000-0773	Room Rentals	(5,829)	(5,255)	(7,000)	(7,000)		(7,000)	0.0%
3-1-8531000-0774	Sale of old Books	(745)	(901)	(500)	(500)		(500)	0.0%
3-1-8531000-0843	Fines	(9,470)	(7,513)	(9,000)	(9,000)		(9,000)	0.0%
3-1-8531000-0892	Donations	(370)	(442)	(300)	(300)		(300)	0.0%
3-2-8531000-1110	Regular Salaries & Wages	197,694	217,883	296,560	266,260		266,260	(10.2%)
3-2-8531000-1120	Part Time Salaries & Wages	205	237	-	-		-	
3-2-8531000-1130	Overtime Pay	-	-	-	-		-	
3-2-8531000-1150	All Other Payroll Costs	47,096	73,206	101,800	90,530		90,530	(11.1%)
3-2-8531000-2150	Lib. Collection-New Books	36,629	22,671	28,500	28,500		28,500	0.0%
3-2-8531000-3215	Telephone	1,988	1,998	1,800	2,700		2,700	50.0%
3-2-8531000-3216	Internet Access	1,424	1,238	1,100	1,160		1,160	5.5%
3-2-8531000-3260	Library Photocopying Expenses	1,772	2,116	1,500	2,400		2,400	60.0%
3-2-8531000-3415	Equipment Repairs	1,416	-	1,500	1,500		1,500	0.0%
3-2-8531000-3418	Cleaning Services	14,618	11,546	15,170	15,480		15,480	2.0%
3-2-8531000-3420	Building Repairs & Maintenance	2,269	9,624	2,400	2,400		2,400	0.0%
3-2-8531000-3421	Multi-Use Admin Shared Costs	41,750	29,370	32,000	55,000		55,000	71.9%
3-2-8531000-3514	Internal Maintenance Sub-Cont	400	808	500	500		500	0.0%

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PUBLIC LIBRARY

GEORGINA - 2016 BUDGET

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Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
3-2-8531000-4010	Bank Charges	855	701	800	900		900	12.5%
3-6-8531000-0945	Provision from Reserve	-	(548)	-	-		-	
Category Total		275,698	353,746	410,010	391,720	-	391,720	(4.5%)
Pefferlaw Library								
3-1-8541000-0705	Miscellaneous Fees	(9)	(40)	(100)	(100)		(100)	0.0%
3-1-8541000-0706	Program Registrations	(45)	-	-	-		-	
3-1-8541000-0728	Library Staff Purchases	-	-	-	-		-	
3-1-8541000-0738	Sale of Miscellaneous Items	-	-	-	-		-	
3-1-8541000-0771	Photocopying Revenues	(1,224)	(777)	(1,000)	(1,000)		(1,000)	0.0%
3-1-8541000-0774	Sale of Books	(207)	(278)	(200)	(200)		(200)	0.0%
3-1-8541000-0843	Fines	(1,773)	(1,194)	(1,500)	(1,500)		(1,500)	0.0%
3-2-8541000-1110	Regular Salaries & Wages	108,224	87,344	163,070	162,230		162,230	(0.5%)
3-2-8541000-1120	Part Time Salaries & Wages	46,351	38,928	-	-		-	
3-2-8541000-1150	All Other Payroll Costs	23,387	23,111	55,980	55,160		55,160	(1.5%)
3-2-8541000-2150	Lib. Collection-New Books	14,756	9,612	15,000	15,000		15,000	0.0%
3-2-8541000-2810	Hydro	9,173	7,034	7,000	9,500		9,500	35.7%
3-2-8541000-3215	Telephone	2,111	1,857	2,000	2,000		2,000	0.0%
3-2-8541000-3216	Internet Access	875	863	1,000	1,000		1,000	0.0%
3-2-8541000-3260	Library Photocopying Expenses	1,658	1,862	1,350	2,000		2,000	48.1%
3-2-8541000-3415	Equipment Repairs	1,159	228	700	700		700	0.0%
3-2-8541000-3418	Cleaning Services	7,589	5,929	8,080	8,240		8,240	2.0%
3-2-8541000-3420	Building Repairs & Maintenance	9,934	6,409	8,300	8,300		8,300	0.0%
3-2-8541000-3514	Internal Maintenance Sub-Cont	922	-	500	500		500	0.0%
Category Total		222,881	180,888	260,180	261,830	-	261,830	0.6%

PUBLIC LIBRARY

GEORGINA - 2016 BUDGET

Page 5 of 5

Account Code	Account Description	2014 - ACTUAL VALUES (display)	2015 - ACTUAL VALUES (display)	2015 - BUDGET VALUES (display)	2016 - BASE BUDGET (input)	2016 - NEW INITIATIVE (input)	2016 - BUDGET (calculate)	2016 - INCREASE (calculate)
TOTAL PUBLIC LIBRARY								
	Revenue	(173,233)	(69,082)	(173,630)	(176,000)	-	(176,000)	1.4%
	Expenses	1,895,476	1,563,231	2,020,020	2,039,400	33,170	2,072,570	2.6%
	Draws from Reserves	(5,000)	(548)	(16,000)	-	-	-	(100.0%)
	Contributions to Reserves	225,547	171,890	171,890	171,500	-	171,500	(0.2%)
	TOTAL BY SOURCE	1,942,790	1,665,491	2,002,280	2,034,900	33,170	2,068,070	3.3%
	Library - Administration	261,628	234,209	196,760	212,270	13,750	226,020	14.9%
	Keswick Library	1,182,583	896,648	1,135,330	1,169,080	19,420	1,188,500	4.7%
	Sutton Library	275,698	353,746	410,010	391,720	-	391,720	(4.5%)
	Pefferlaw Library	222,881	180,888	260,180	261,830	-	261,830	0.6%
	TOTAL BY PROGRAM	1,942,790	1,665,491	2,002,280	2,034,900	33,170	2,068,070	3.3%

Office of the CAO – 2016 Budget

WHAT WE DO

The CAO provides corporate leadership in the overall management of the Town's Senior Management Team. The Office of the CAO contains a Communications division and a Human Resources division.

The CAO is responsible for:

- Reviewing and approving Staff recommendations made to Council and Committees of Council
- Planning, directing and coordinating the municipalities' financial matters
- Advising and informing Council on the municipalities' operations
- Ensuring policies and programs are carried out
- Managing corporate strategic planning
- Networking with other municipalities

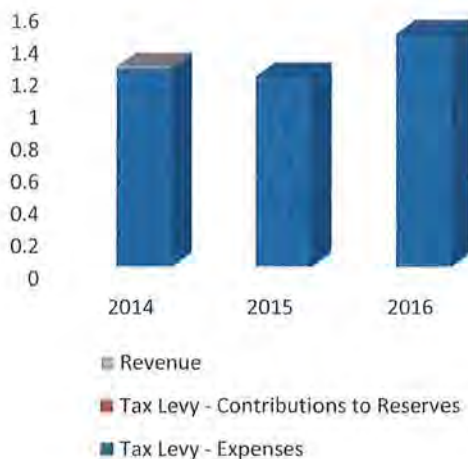
2016 BUDGET

Operating Net Tax Levy: \$1,446,740 which is an increase of \$264,280 or 22.4% from 2015.

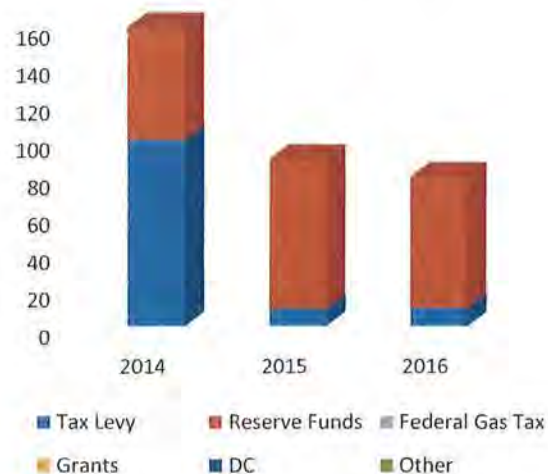
Capital Gross Costs: \$80,020 which is a decrease of \$9,480 or 10.6% from 2015.

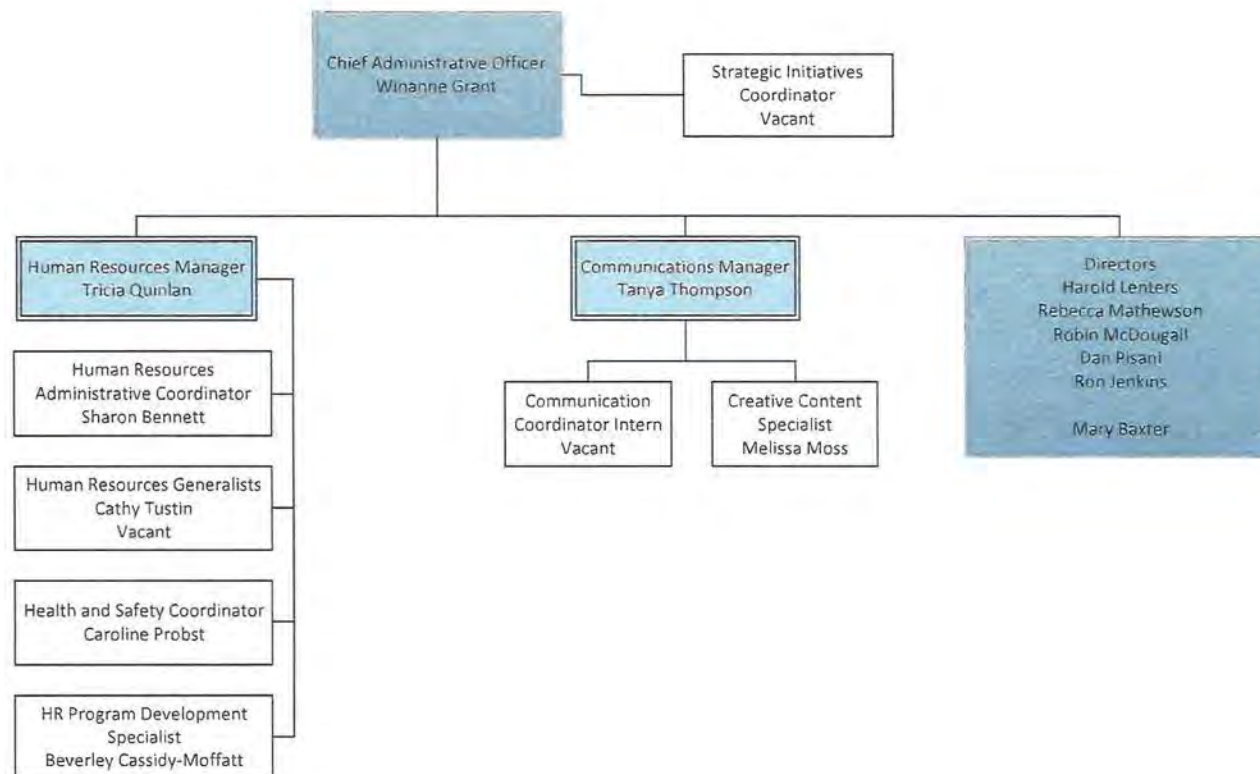
Capital Net Tax Levy: \$10,000.

**Operating by Funding Source
(in \$Millions)**



**Capital by Funding Source
(in \$Thousands)**





¹Temporary Assignment 2 years

2016 BUDGET

**CHIEF ADMINISTRATIVE
OFFICER**

2016 BUDGET

CHIEF ADMINISTRATIVE OFFICER

Office of the CAO

**TOWN OF GEORGINA - CAPITAL BUDGET - DEPARTMENTAL SUMMARY
2016**

DEPARTMENT: OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

#	Project Name	Priority	Completion Date (month-year)	Capital Budget			
				Spent to Date	Current Year Budget	Future Years	Total Project Cost
CAO-1	Customer Service Strategy (Approved PR3			34,980	70,020	-	105,000

TOTALS	\$ 34,980	\$ 70,020	\$ -	\$ 105,000
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FUNDING SOURCES	
Category	Total \$
Tax Levy	0
Reserve Funds	70,020
Federal Gas Tax	0
Federal Grants	0
Provincial Grants	0
Joint Federal/Provincial Grants	0
Reserve Funds - Development Charges	0
Developer Contributions	0
Fundraising / Donations	0
Other Funding Sources	0
Prior Year(s) Funding Carried Forward	0
TOTAL PROJECT COST & FUNDING	\$ 70,020

CURRENT YEAR EXPENDITURES	
Category	Total \$
Contracted Services	0
Consultants	70,020
Equipment Purchases	0
Materials & Supplies	0
Other / Miscellaneous	0
TOTAL PROJECT COST	\$ 70,020

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

PROJECT NAME: CAO-1 Customer Service Strategy (Approved 2013)

PROJECT PRIORITY: PR3 - Service/quality Compliance

PROJECT COMPLETION DATE: mmmm-yyyy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

2015 saw the initiation of the of the Town's formal Customer Service Program development. The design and implementation of the program is being undertaken in-house with support from the Town of Newmarket.

The overall program will include:

- A. A new service delivery model at the Civic Centre focused on consolidation of like services
- B. Implementation of Customer Relationship Management software (CRM)
- C. Adoption of service levels and performance standards
- D. Determination of satellite location services
- E. Determination of afterhours service levels
- F. A supporting communications strategy
- G. A supporting training strategy

Components A, B, C, F and G are in progress.

The 2015 Budget included \$75,000 for the project. \$34,980 has been spent to date on process review, CRM software and Town of Newmarket facilitation. It is anticipated that the carry forward of \$40,000 and an additional allotment in 2016 of \$30,000 will appropriately fund the balance of the planning and implementation costs. Any renovations to the Civic Centre required for program implementation were budgeted for in 2015 and those funds, being \$300,000, remain committed.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

Excellence in customer service is dependent on excellence of the processes required to deliver the service. By challenging the way we do business, the Customer Service Program development results in finding opportunities for increased efficiencies, productivity, timeliness and quality of service.

Expected Life Of Asset (# of years) mmmm

Projected Start Date (month) mmmm

Financial Summary:

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds	2009 Prov. Grant	70,020
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$70,020

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants	34,980	70,020		105,000
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$34,980	\$70,020	\$0	\$105,000

2016 BUDGET

CHIEF ADMINISTRATIVE OFFICER

Office of the CAO

Operating Account Details

CHIEF ADMINISTRATIVE OFFICER

GEORGINA - 2016 BUDGET

Page 1 of 2

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Chief Administrative Officer - Office								
1-2-7511000-1110	Regular Salaries & Wages	244,424	198,576	250,860	265,310		265,310	5.8%
1-2-7511000-1130	Overtime Pay	(36)	7,317	3,230	3,230		3,230	0.0%
1-2-7511000-1150	All Other Payroll Costs	62,261	50,358	67,890	78,210		78,210	15.2%
1-2-7511000-2610	General Stationery & Office Sp	834	452	1,000	1,000		1,000	0.0%
1-2-7511000-2620	Publications & Subscriptions	18	-	-	-		-	
1-2-7511000-2650	Office Equipment	305	-	500	500		500	0.0%
1-2-7511000-2925	Meeting Expenses	75	114	700	700		700	0.0%
1-2-7511000-3110	Travel Expenses	577	49	1,000	1,000		1,000	0.0%
1-2-7511000-3126	Christmas Party	994	475	1,500	1,500		1,500	0.0%
1-2-7511000-3140	Memberships	1,044	1,057	1,000	1,000		1,000	0.0%
1-2-7511000-3150	Professional Development	1,030	-	3,000	3,000		3,000	0.0%
1-2-7511000-3283	Mobile Phones	934	391	900	900		900	0.0%
1-2-7511000-3320	Consultants Fees	5,276	-	-	-		-	
1-2-7511000-3905	Miscellaneous	30	3	-	-		-	
1-2-7511000-3965	Service Recognition Awards	8,731	5,446	6,000	6,000		6,000	0.0%
	Category Total	326,497	264,238	337,580	362,350	-	362,350	7.3%
CAO - Corporate								
1-2-7512000-3320	Consultants Fees	10,000	5,000	10,000	10,000	(10,000)	-	(100.0%)
1-6-7512000-0945	Provision From Reserve	-	-	-	-		-	
	Category Total	10,000	5,000	10,000	10,000	(10,000)	-	(100.0%)

CHIEF ADMINISTRATIVE OFFICER

GEORGINA - 2016 BUDGET

Page 2 of 2

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
TOTAL CHIEF ADMINISTRATIVE OFFICER								
	Revenue							0.0%
	Expenses	336,497	269,238	347,580	372,350	(10,000)	362,350	4.2%
	Draws from Reserves	-	-	-	-	-	-	0.0%
	Contributions to Reserves							0.0%
	TOTAL BY SOURCE	336,497	269,238	347,580	372,350	(10,000)	362,350	4.2%
	Chief Administrative Officer - Office	326,497	264,238	337,580	362,350	-	362,350	7.3%
	CAO - Corporate	10,000	5,000	10,000	10,000	(10,000)	-	(100.0%)
	TOTAL BY PROGRAM	336,497	269,238	347,580	372,350	(10,000)	362,350	4.2%

2016 BUDGET

CHIEF ADMINISTRATIVE OFFICER

Communications

2016 BUDGET

CHIEF ADMINISTRATIVE OFFICER

Communications

Operating Account Details

CAO - COMMUNICATIONS
GEORGINA - 2016 BUDGET

Page 1 of 2

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Communications								
1-1-7531000-0423	Miscellaneous Grants	(10,662)	-	-	-		-	
1-2-7531000-1110	Regular Salaries & Wages	99,566	127,505	156,870	184,630	16,780	201,410	28.4%
1-2-7531000-1120	Part Time Salaries & Wages	-	12,707	-	-		-	
1-2-7531000-1130	Overtime Pay	1,794	1,056	1,200	1,200		1,200	0.0%
1-2-7531000-1150	All Other Payroll Costs	17,289	31,777	34,210	66,790	3,530	70,320	105.6%
1-2-7531000-2610	General Stationery & Office Supl	491	779	1,000	1,000		1,000	0.0%
1-2-7531000-2620	Publications & Subscriptions	-	386	2,000	2,000		2,000	0.0%
1-2-7531000-2925	Meeting Expenses	18	-	500	500		500	0.0%
1-2-7531000-3110	Travel Expenses	233	128	2,000	2,000		2,000	0.0%
1-2-7531000-3150	Professional Development	230	-	3,500	4,000		4,000	14.3%
1-2-7531000-3250	Advertising	69,148	48,393	80,500	81,700		81,700	1.5%
1-2-7531000-3283	Mobile Phones	1,168	1,722	2,500	2,500		2,500	0.0%
1-2-7531000-3905	Miscellaneous	39	-	-	-		-	
	Category Total	179,314	224,453	284,280	346,320	20,310	366,630	29.0%

CAO - COMMUNICATIONS

GEORGINA - 2016 BUDGET

Page 2 of 2

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
TOTAL COMMUNICATIONS								
	Revenue	(10,662)	-	-	-	-	-	0.0%
	Expenses	189,976	224,453	284,280	346,320	20,310	366,630	29.0%
	Draws from Reserves							0.0%
	Contributions to Reserves							0.0%
	TOTAL BY SOURCE	179,314	224,453	284,280	346,320	20,310	366,630	29.0%
	Communications	179,314	224,453	284,280	346,320	20,310	366,630	29.0%
	TOTAL BY PROGRAM	179,314	224,453	284,280	346,320	20,310	366,630	29.0%

2016 BUDGET

CHIEF ADMINISTRATIVE OFFICER

Human Resources

**TOWN OF GEORGINA - CAPITAL BUDGET - DEPARTMENTAL SUMMARY
2016**

DEPARTMENT: CAO-Human Resources

#	Project Name	Priority	Completion Date (month-year)	Capital Budget			
				Spent to Date	Current Year Budget	Future Years	Total Project Cost
HMR-1	Online Applicant Tracking / Recruitmer PR7		September-16	-	10,000	10,000	20,000

TOTALS	\$	-	\$	10,000	\$	10,000	\$	20,000
---------------	----	---	----	--------	----	--------	----	--------

FUNDING SOURCES	
Category	Total \$
Tax Levy	10,000
Reserve Funds	0
Federal Gas Tax	0
Federal Grants	0
Provincial Grants	0
Joint Federal/Provincial Grants	0
Reserve Funds - Development Charges	0
Developer Contributions	0
Fundraising / Donations	0
Other Funding Sources	0
Prior Year(s) Funding Carried Forward	0
TOTAL PROJECT COST & FUNDING	\$ 10,000

CURRENT YEAR EXPENDITURES	
Category	Total \$
Contracted Services	10,000
Consultants	0
Equipment Purchases	0
Materials & Supplies	0
Other / Miscellaneous	0
TOTAL PROJECT COST	\$ 10,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: CAO-Human Resources

PROJECT NAME: HMR-1 Online Applicant Tracking / Recruitment Solution

PROJECT PRIORITY: PR7 - Strategic Cost Reduction & Revenue Enhancement
PROJECT COMPLETION DATE: Sep-2016
mmmm-yyyy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

An online applicant tracking/recruitment solution that will assist in automating the tracking/logging of all applications, the screening of applications. Business requirements:

- Screening and reporting of applications;
- Ability to sort and number applications by posting, unsolicited, internal, external, employee category;
- Allows applicants to follow a generic template and assists applicants in providing job specific information;
- Very easy for the applicants to apply online;
- Allows pre-screening by position qualifications;
- Sends an automatic acknowledgement to the applicant when their application has been successfully received;
- Ability to attach relevant application documents;
- Ability to move the applicant through the recruitment process by changing "status" (i.e. testing, interview, 2nd interview, references);
- Online interview invitations and "self-serve" interview scheduling;
- Online access to specific recruitment processes for hiring managers (i.e. managers can view applications received for their postings);
- Ability to print multiple resumes at once;
- Interfaced with Town's internet (accessed through Town's career page);
- Optional: electronic requisition approval; ability for online reference requests; job offers and acceptance.

Project costs include an implementation (Year 1) and annual license & hosting fee, including maintenance and data storage.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

The Human Resources Division currently administers the recruitment process through application to job postings by submission of resumes into an email address; emails are sorted by job posting and resumes within each email are opened and are manually entered onto an excel spreadsheet for resume screening. The emails are copied into a network drive and access given to the hiring manager (by IT) to the folder to review resumes. The HR division received 2,905 emails year to date through this email address for application to 102 job postings in 2015 (This excludes our winter season hiring; which are currently active postings).

Benefits to an online recruitment solution:

- Reduce recruitment administration by 50%(NB)
- Reduce time to hire
- Streamline recruitment process
- Improved candidate care/communication to applicants on status of application/recruitment
- Improved transparency
- Improved branding and professional image of recruitment process

NB - As reported by promotional materials based on similar current manual recruitment process versus solution services.

Expected Life Of Asset (# of years) N/A

Financial Summary:

Projected Start Date (month) April

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		10,000
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$10,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services		10,000	10,000	20,000
Consultants				0
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$10,000	\$10,000	\$20,000

2016 BUDGET

CHIEF ADMINISTRATIVE OFFICER

Human Resources

Operating Account Details

CAO - HUMAN RESOURCES
GEORGINA - 2016 BUDGET

Page 1 of 3

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Human Resources - Administration								
1-2-7521000-1110	Regular Salaries & Wages	282,209	259,369	297,530	408,290		408,290	37.2%
1-2-7521000-1120	Part Time Salaries & Wages	32,232	43,803	64,610	-	80,000	80,000	23.8%
1-2-7521000-1130	Overtime Pay	5,332	8,438	5,790	10,000		10,000	72.7%
1-2-7521000-1150	All Other Payroll Costs	98,479	90,260	104,840	128,340	24,000	152,340	45.3%
1-2-7521000-2610	General Stationary & Office Supl	2,316	1,370	3,740	3,740		3,740	0.0%
1-2-7521000-2620	Publications & Subscriptions	-	453	580	580		580	0.0%
1-2-7521000-2650	Office Equipment	3,988	448	1,000	1,000		1,000	0.0%
1-2-7521000-2925	Meeting Expenses	42	47	400	400		400	0.0%
1-2-7521000-3110	Travel Expenses	468	-	600	600		600	0.0%
1-2-7521000-3140	Memberships	1,364	1,778	1,750	1,750		1,750	0.0%
1-2-7521000-3150	Professional Development	768	229	4,500	4,500		4,500	0.0%
1-2-7521000-3283	Mobile Phones	897	488	650	650		650	0.0%
1-2-7521000-3320	Consultants Fees	34,010	2,841	10,000	10,000		10,000	0.0%
1-2-7521000-3410	Contracted Services	1,348	7,344	1,500	1,500		1,500	0.0%
1-2-7521000-3905	Miscellaneous	-	-	-	-		-	
1-6-7521000-0945	Provision From Reserve	(30,000)	-	-	-		-	
	Category Total	433,453	416,868	497,490	571,350	104,000	675,350	35.8%
Human Resources - Corporate								
1-2-7522000-3150	Training Courses	10,133	16,528	15,500	15,500	(10,700)	4,800	(69.0%)
1-2-7522000-3250	Advertising	9,757	8,428	10,000	10,000		10,000	0.0%
	Category Total	19,890	24,956	25,500	25,500	(10,700)	14,800	(42.0%)
Health and Safety								
1-2-7523000-1155	Medical Consultations	3,412	1,159	10,300	10,300		10,300	0.0%
1-2-7523000-2520	Safety Supplies	320	154	650	650		650	0.0%
1-2-7523000-2535	Clothing/Boot Allowance	147	147	360	360		360	0.0%

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CAO - HUMAN RESOURCES
GEORGINA - 2016 BUDGET

Page 2 of 3

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
1-2-7523000-2620	Publications & Subscriptions	29	-	250	250		250	0.0%
1-2-7523000-3110	Travel Expenses	-	-	400	400		400	0.0%
1-2-7523000-3150	Professional Development	5,293	929	6,500	6,500		6,500	0.0%
1-2-7523000-3283	Mobile Phones	410	458	650	650		650	0.0%
1-2-7523000-3410	Contracted Services	5,797	3,480	8,500	8,500		8,500	0.0%
1-2-7523000-3905	Miscellaneous	-	-	-	-		-	
	Category Total	15,408	6,327	27,610	27,610	-	27,610	0.0%

CAO - HUMAN RESOURCES
GEORGINA - 2016 BUDGET

Page 3 of 3

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
TOTAL HUMAN RESOURCES								
	Revenue							0.0%
	Expenses	498,751	448,151	550,600	624,460	93,300	717,760	30.4%
	Draws from Reserves	(30,000)	-	-	-	-	-	0.0%
	Contributions to Reserves							0.0%
	TOTAL BY SOURCE	468,751	448,151	550,600	624,460	93,300	717,760	30.4%
	Human Resources - Administration	433,453	416,868	497,490	571,350	104,000	675,350	35.8%
	Human Resources - Corporate	19,890	24,956	25,500	25,500	(10,700)	14,800	(42.0%)
	Health and Safety	15,408	6,327	27,610	27,610	-	27,610	0.0%
	TOTAL BY PROGRAM	468,751	448,151	550,600	624,460	93,300	717,760	30.4%

Office of the CAO – 2016 Budget

WHAT WE DO

The CAO provides corporate leadership in the overall management of the Town's Senior Management Team. The Office of the CAO contains a Communications division and a Human Resources division.

The CAO is responsible for:

- Reviewing and approving Staff recommendations made to Council and Committees of Council
- Planning, directing and coordinating the municipalities' financial matters
- Advising and informing Council on the municipalities' operations
- Ensuring policies and programs are carried out
- Managing corporate strategic planning
- Networking with other municipalities

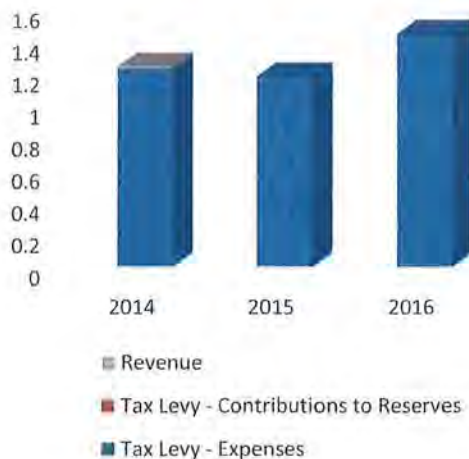
2016 BUDGET

Operating Net Tax Levy: \$1,446,740 which is an increase of \$264,280 or 22.4% from 2015.

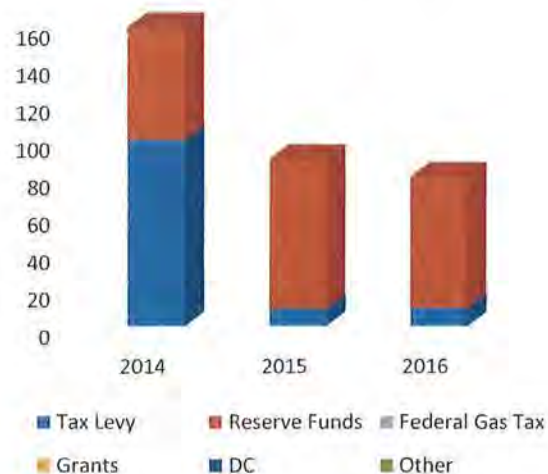
Capital Gross Costs: \$80,020 which is a decrease of \$9,480 or 10.6% from 2015.

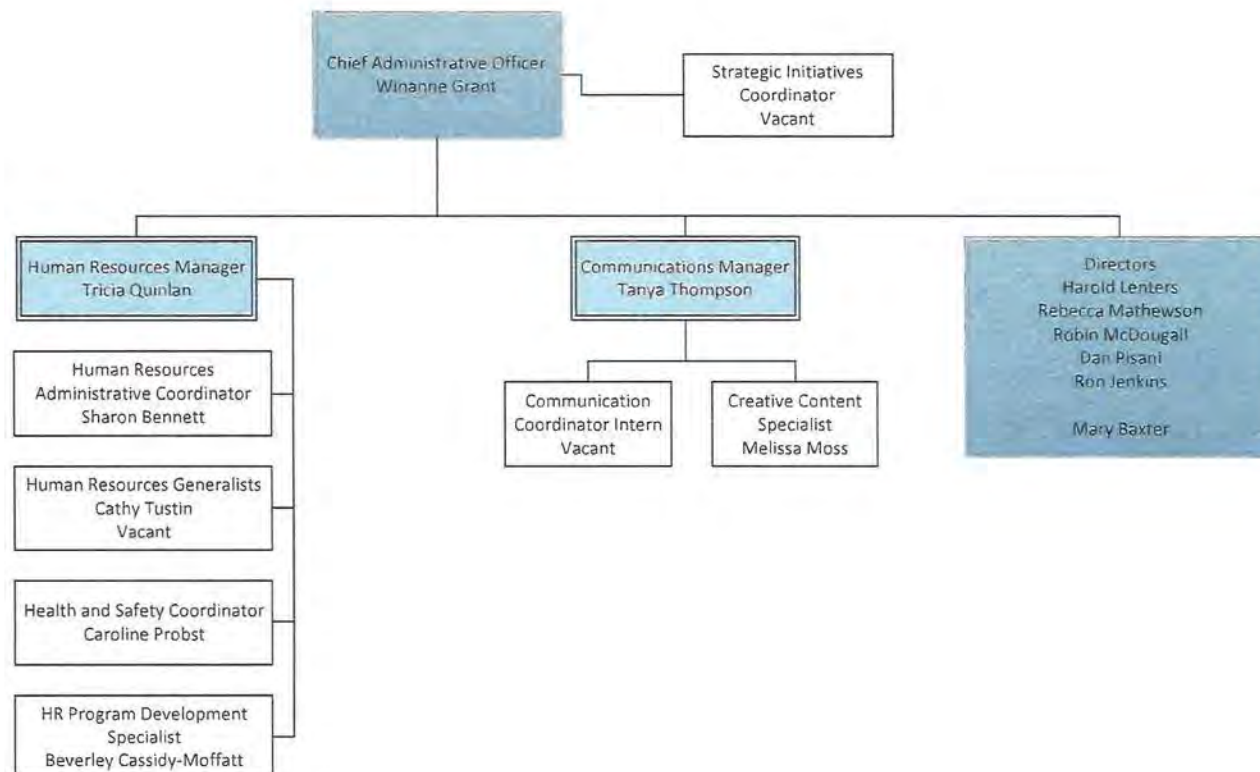
Capital Net Tax Levy: \$10,000.

**Operating by Funding Source
(in \$Millions)**



**Capital by Funding Source
(in \$Thousands)**





¹Temporary Assignment 2 years

2016 BUDGET

**CHIEF ADMINISTRATIVE
OFFICER**

2016 BUDGET

CHIEF ADMINISTRATIVE OFFICER

Office of the CAO

**TOWN OF GEORGINA - CAPITAL BUDGET - DEPARTMENTAL SUMMARY
2016**

DEPARTMENT: OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

#	Project Name	Priority	Completion Date (month-year)	Capital Budget			
				Spent to Date	Current Year Budget	Future Years	Total Project Cost
CAO-1	Customer Service Strategy (Approved PR3			34,980	70,020	-	105,000

TOTALS	\$	34,980	\$	70,020	\$	-	\$	105,000
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FUNDING SOURCES	
Category	Total \$
Tax Levy	0
Reserve Funds	70,020
Federal Gas Tax	0
Federal Grants	0
Provincial Grants	0
Joint Federal/Provincial Grants	0
Reserve Funds - Development Charges	0
Developer Contributions	0
Fundraising / Donations	0
Other Funding Sources	0
Prior Year(s) Funding Carried Forward	0
TOTAL PROJECT COST & FUNDING	\$ 70,020

CURRENT YEAR EXPENDITURES	
Category	Total \$
Contracted Services	0
Consultants	70,020
Equipment Purchases	0
Materials & Supplies	0
Other / Miscellaneous	0
TOTAL PROJECT COST	\$ 70,020

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

PROJECT NAME: CAO-1 Customer Service Strategy (Approved 2013)

PROJECT PRIORITY: PR3 - Service/quality Compliance

PROJECT COMPLETION DATE: mmmm-yyyy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

2015 saw the initiation of the of the Town's formal Customer Service Program development. The design and implementation of the program is being undertaken in-house with support from the Town of Newmarket.

The overall program will include:

- A. A new service delivery model at the Civic Centre focused on consolidation of like services
- B. Implementation of Customer Relationship Management software (CRM)
- C. Adoption of service levels and performance standards
- D. Determination of satellite location services
- E. Determination of afterhours service levels
- F. A supporting communications strategy
- G. A supporting training strategy

Components A, B, C, F and G are in progress.

The 2015 Budget included \$75,000 for the project. \$34,980 has been spent to date on process review, CRM software and Town of Newmarket facilitation. It is anticipated that the carry forward of \$40,000 and an additional allotment in 2016 of \$30,000 will appropriately fund the balance of the planning and implementation costs. Any renovations to the Civic Centre required for program implementation were budgeted for in 2015 and those funds, being \$300,000, remain committed.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

Excellence in customer service is dependent on excellence of the processes required to deliver the service. By challenging the way we do business, the Customer Service Program development results in finding opportunities for increased efficiencies, productivity, timeliness and quality of service.

Expected Life Of Asset (# of years) mmmm

Projected Start Date (month) mmmm

Financial Summary:

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		
Reserve Funds	2009 Prov. Grant	70,020
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$70,020

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services				0
Consultants	34,980	70,020		105,000
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$34,980	\$70,020	\$0	\$105,000

2016 BUDGET

CHIEF ADMINISTRATIVE OFFICER

Office of the CAO

Operating Account Details

CHIEF ADMINISTRATIVE OFFICER

GEORGINA - 2016 BUDGET

Page 1 of 2

Account Code	Account Description	2014 - ACTUAL VALUES (display)	2015 - ACTUAL VALUES (display)	2015 - BUDGET VALUES (display)	2016 - BASE BUDGET (input)	2016 - NEW INITIATIVE (input)	2016 - BUDGET (calculate)	2016 - INCREASE (calculate)
Chief Administrative Officer - Office								
1-2-7511000-1110	Regular Salaries & Wages	244,424	198,576	250,860	265,310		265,310	5.8%
1-2-7511000-1130	Overtime Pay	(36)	7,317	3,230	3,230		3,230	0.0%
1-2-7511000-1150	All Other Payroll Costs	62,261	50,358	67,890	78,210		78,210	15.2%
1-2-7511000-2610	General Stationery & Office Sp	834	452	1,000	1,000		1,000	0.0%
1-2-7511000-2620	Publications & Subscriptions	18	-	-	-		-	
1-2-7511000-2650	Office Equipment	305	-	500	500		500	0.0%
1-2-7511000-2925	Meeting Expenses	75	114	700	700		700	0.0%
1-2-7511000-3110	Travel Expenses	577	49	1,000	1,000		1,000	0.0%
1-2-7511000-3126	Christmas Party	994	475	1,500	1,500		1,500	0.0%
1-2-7511000-3140	Memberships	1,044	1,057	1,000	1,000		1,000	0.0%
1-2-7511000-3150	Professional Development	1,030	-	3,000	3,000		3,000	0.0%
1-2-7511000-3283	Mobile Phones	934	391	900	900		900	0.0%
1-2-7511000-3320	Consultants Fees	5,276	-	-	-		-	
1-2-7511000-3905	Miscellaneous	30	3	-	-		-	
1-2-7511000-3965	Service Recognition Awards	8,731	5,446	6,000	6,000		6,000	0.0%
	Category Total	326,497	264,238	337,580	362,350	-	362,350	7.3%
CAO - Corporate								
1-2-7512000-3320	Consultants Fees	10,000	5,000	10,000	10,000	(10,000)	-	(100.0%)
1-6-7512000-0945	Provision From Reserve	-	-	-	-		-	
	Category Total	10,000	5,000	10,000	10,000	(10,000)	-	(100.0%)

CHIEF ADMINISTRATIVE OFFICER

GEORGINA - 2016 BUDGET

Page 2 of 2

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
TOTAL CHIEF ADMINISTRATIVE OFFICER								
	Revenue							0.0%
	Expenses	336,497	269,238	347,580	372,350	(10,000)	362,350	4.2%
	Draws from Reserves	-	-	-	-	-	-	0.0%
	Contributions to Reserves							0.0%
	TOTAL BY SOURCE	336,497	269,238	347,580	372,350	(10,000)	362,350	4.2%
	Chief Administrative Officer - Office	326,497	264,238	337,580	362,350	-	362,350	7.3%
	CAO - Corporate	10,000	5,000	10,000	10,000	(10,000)	-	(100.0%)
	TOTAL BY PROGRAM	336,497	269,238	347,580	372,350	(10,000)	362,350	4.2%

2016 BUDGET

CHIEF ADMINISTRATIVE OFFICER

Communications

2016 BUDGET

CHIEF ADMINISTRATIVE OFFICER

Communications

Operating Account Details

CAO - COMMUNICATIONS
GEORGINA - 2016 BUDGET

Page 1 of 2

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Communications								
1-1-7531000-0423	Miscellaneous Grants	(10,662)	-	-	-		-	
1-2-7531000-1110	Regular Salaries & Wages	99,566	127,505	156,870	184,630	16,780	201,410	28.4%
1-2-7531000-1120	Part Time Salaries & Wages	-	12,707	-	-		-	
1-2-7531000-1130	Overtime Pay	1,794	1,056	1,200	1,200		1,200	0.0%
1-2-7531000-1150	All Other Payroll Costs	17,289	31,777	34,210	66,790	3,530	70,320	105.6%
1-2-7531000-2610	General Stationery & Office Supl	491	779	1,000	1,000		1,000	0.0%
1-2-7531000-2620	Publications & Subscriptions	-	386	2,000	2,000		2,000	0.0%
1-2-7531000-2925	Meeting Expenses	18	-	500	500		500	0.0%
1-2-7531000-3110	Travel Expenses	233	128	2,000	2,000		2,000	0.0%
1-2-7531000-3150	Professional Development	230	-	3,500	4,000		4,000	14.3%
1-2-7531000-3250	Advertising	69,148	48,393	80,500	81,700		81,700	1.5%
1-2-7531000-3283	Mobile Phones	1,168	1,722	2,500	2,500		2,500	0.0%
1-2-7531000-3905	Miscellaneous	39	-	-	-		-	
	Category Total	179,314	224,453	284,280	346,320	20,310	366,630	29.0%

CAO - COMMUNICATIONS
GEORGINA - 2016 BUDGET

Page 2 of 2

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
TOTAL COMMUNICATIONS								
	Revenue	(10,662)	-	-	-	-	-	0.0%
	Expenses	189,976	224,453	284,280	346,320	20,310	366,630	29.0%
	Draws from Reserves							0.0%
	Contributions to Reserves							0.0%
	TOTAL BY SOURCE	179,314	224,453	284,280	346,320	20,310	366,630	29.0%
	Communications	179,314	224,453	284,280	346,320	20,310	366,630	29.0%
	TOTAL BY PROGRAM	179,314	224,453	284,280	346,320	20,310	366,630	29.0%

2016 BUDGET

CHIEF ADMINISTRATIVE OFFICER

Human Resources

**TOWN OF GEORGINA - CAPITAL BUDGET - DEPARTMENTAL SUMMARY
2016**

DEPARTMENT: CAO-Human Resources

#	Project Name	Priority	Completion Date (month-year)	Capital Budget			
				Spent to Date	Current Year Budget	Future Years	Total Project Cost
HMR-1	Online Applicant Tracking / Recruitmer PR7		September-16	-	10,000	10,000	20,000

TOTALS	\$	-	\$	10,000	\$	10,000	\$	20,000
---------------	----	---	----	--------	----	--------	----	--------

FUNDING SOURCES	
Category	Total \$
Tax Levy	10,000
Reserve Funds	0
Federal Gas Tax	0
Federal Grants	0
Provincial Grants	0
Joint Federal/Provincial Grants	0
Reserve Funds - Development Charges	0
Developer Contributions	0
Fundraising / Donations	0
Other Funding Sources	0
Prior Year(s) Funding Carried Forward	0
TOTAL PROJECT COST & FUNDING	\$ 10,000

CURRENT YEAR EXPENDITURES	
Category	Total \$
Contracted Services	10,000
Consultants	0
Equipment Purchases	0
Materials & Supplies	0
Other / Miscellaneous	0
TOTAL PROJECT COST	\$ 10,000

TOWN OF GEORGINA - CAPITAL BUDGET

2016

DEPARTMENT: CAO-Human Resources

PROJECT NAME: HMR-1 Online Applicant Tracking / Recruitment Solution

PROJECT PRIORITY: PR7 - Strategic Cost Reduction & Revenue Enhancement
PROJECT COMPLETION DATE: Sep-2016
mmmm-yyyy

PROJECT DESCRIPTION:

Double click on the box below to type the description.
Use <Alt-Enter> to space between paragraphs.

An online applicant tracking/recruitment solution that will assist in automating the tracking/logging of all applications, the screening of applications. Business requirements:

- Screening and reporting of applications;
- Ability to sort and number applications by posting, unsolicited, internal, external, employee category;
- Allows applicants to follow a generic template and assists applicants in providing job specific information;
- Very easy for the applicants to apply online;
- Allows pre-screening by position qualifications;
- Sends an automatic acknowledgement to the applicant when their application has been successfully received;
- Ability to attach relevant application documents;
- Ability to move the applicant through the recruitment process by changing "status" (i.e. testing, interview, 2nd interview, references);
- Online interview invitations and "self-serve" interview scheduling;
- Online access to specific recruitment processes for hiring managers (i.e. managers can view applications received for their postings);
- Ability to print multiple resumes at once;
- Interfaced with Town's internet (accessed through Town's career page);
- Optional: electronic requisition approval; ability for online reference requests; job offers and acceptance.

Project costs include an implementation (Year 1) and annual license & hosting fee, including maintenance and data storage.

BENEFITS OF THE PROJECT:

Double click on the box below to explain the benefits.
Use <Alt-Enter> to space between paragraphs.

The Human Resources Division currently administers the recruitment process through application to job postings by submission of resumes into an email address; emails are sorted by job posting and resumes within each email are opened and are manually entered onto an excel spreadsheet for resume screening. The emails are copied into a network drive and access given to the hiring manager (by IT) to the folder to review resumes. The HR division received 2,905 emails year to date through this email address for application to 102 job postings in 2015 (This excludes our winter season hiring; which are currently active postings).

Benefits to an online recruitment solution:

- Reduce recruitment administration by 50%(NB)
- Reduce time to hire
- Streamline recruitment process
- Improved candidate care/communication to applicants on status of application/recruitment
- Improved transparency
- Improved branding and professional image of recruitment process

NB - As reported by promotional materials based on similar current manual recruitment process versus solution services.

Expected Life Of Asset (# of years) N/A

Financial Summary:

Projected Start Date (month) April

CURRENT YEAR FUNDING		
Source	Name of Reserve Fund, if applicable	Total \$
Tax Levy		10,000
Reserve Funds		
Federal Gas Tax		
Federal Grants		
Provincial Grants		
Joint Federal/Provincial Grants		
Reserve Funds -Dev. Charges		
Developer Contributions		
Fundraising / Donations		
Other Funding Source		
Prior Year(s) Tax Levy		
TOTAL CURRENT YEAR FUNDING		\$10,000

TOTAL PROJECT COST				
Exp. Type	Spent to Date	Current Year Budget	Future Years	Total Project \$
Contracted Services		10,000	10,000	20,000
Consultants				0
Purchases of Assets				0
Materials & Supplies				0
Other / Miscellaneous				0
TOTAL COST	\$0	\$10,000	\$10,000	\$20,000

2016 BUDGET

CHIEF ADMINISTRATIVE OFFICER

Human Resources

Operating Account Details

CAO - HUMAN RESOURCES
GEORGINA - 2016 BUDGET

Page 1 of 3

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Human Resources - Administration								
1-2-7521000-1110	Regular Salaries & Wages	282,209	259,369	297,530	408,290		408,290	37.2%
1-2-7521000-1120	Part Time Salaries & Wages	32,232	43,803	64,610	-	80,000	80,000	23.8%
1-2-7521000-1130	Overtime Pay	5,332	8,438	5,790	10,000		10,000	72.7%
1-2-7521000-1150	All Other Payroll Costs	98,479	90,260	104,840	128,340	24,000	152,340	45.3%
1-2-7521000-2610	General Stationary & Office Supl	2,316	1,370	3,740	3,740		3,740	0.0%
1-2-7521000-2620	Publications & Subscriptions	-	453	580	580		580	0.0%
1-2-7521000-2650	Office Equipment	3,988	448	1,000	1,000		1,000	0.0%
1-2-7521000-2925	Meeting Expenses	42	47	400	400		400	0.0%
1-2-7521000-3110	Travel Expenses	468	-	600	600		600	0.0%
1-2-7521000-3140	Memberships	1,364	1,778	1,750	1,750		1,750	0.0%
1-2-7521000-3150	Professional Development	768	229	4,500	4,500		4,500	0.0%
1-2-7521000-3283	Mobile Phones	897	488	650	650		650	0.0%
1-2-7521000-3320	Consultants Fees	34,010	2,841	10,000	10,000		10,000	0.0%
1-2-7521000-3410	Contracted Services	1,348	7,344	1,500	1,500		1,500	0.0%
1-2-7521000-3905	Miscellaneous	-	-	-	-		-	
1-6-7521000-0945	Provision From Reserve	(30,000)	-	-	-		-	
	Category Total	433,453	416,868	497,490	571,350	104,000	675,350	35.8%
Human Resources - Corporate								
1-2-7522000-3150	Training Courses	10,133	16,528	15,500	15,500	(10,700)	4,800	(69.0%)
1-2-7522000-3250	Advertising	9,757	8,428	10,000	10,000		10,000	0.0%
	Category Total	19,890	24,956	25,500	25,500	(10,700)	14,800	(42.0%)
Health and Safety								
1-2-7523000-1155	Medical Consultations	3,412	1,159	10,300	10,300		10,300	0.0%
1-2-7523000-2520	Safety Supplies	320	154	650	650		650	0.0%
1-2-7523000-2535	Clothing/Boot Allowance	147	147	360	360		360	0.0%

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CAO - HUMAN RESOURCES
GEORGINA - 2016 BUDGET

Page 2 of 3

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
1-2-7523000-2620	Publications & Subscriptions	29	-	250	250		250	0.0%
1-2-7523000-3110	Travel Expenses	-	-	400	400		400	0.0%
1-2-7523000-3150	Professional Development	5,293	929	6,500	6,500		6,500	0.0%
1-2-7523000-3283	Mobile Phones	410	458	650	650		650	0.0%
1-2-7523000-3410	Contracted Services	5,797	3,480	8,500	8,500		8,500	0.0%
1-2-7523000-3905	Miscellaneous	-	-	-	-		-	
	Category Total	15,408	6,327	27,610	27,610	-	27,610	0.0%

CAO - HUMAN RESOURCES
GEORGINA - 2016 BUDGET

Page 3 of 3

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
TOTAL HUMAN RESOURCES								
	Revenue							0.0%
	Expenses	498,751	448,151	550,600	624,460	93,300	717,760	30.4%
	Draws from Reserves	(30,000)	-	-	-	-	-	0.0%
	Contributions to Reserves							0.0%
	TOTAL BY SOURCE	468,751	448,151	550,600	624,460	93,300	717,760	30.4%
	Human Resources - Administration	433,453	416,868	497,490	571,350	104,000	675,350	35.8%
	Human Resources - Corporate	19,890	24,956	25,500	25,500	(10,700)	14,800	(42.0%)
	Health and Safety	15,408	6,327	27,610	27,610	-	27,610	0.0%
	TOTAL BY PROGRAM	468,751	448,151	550,600	624,460	93,300	717,760	30.4%

Office of the Mayor & Council – 2016 Budget

WHAT WE DO

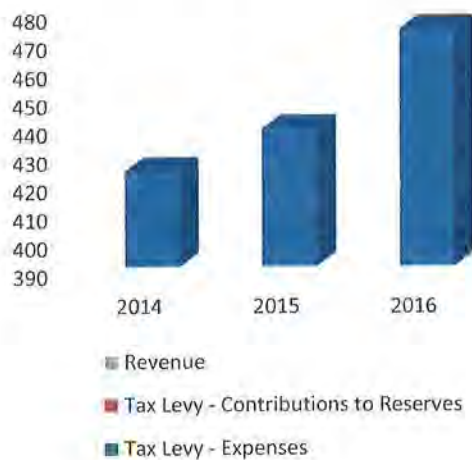
The governing body of the Town of Georgina is Town Council, guided by provincial legislation, who establish policies by resolutions and bylaws. Town staff are responsible for the implementation and administration of those policies.

The Mayor and Regional Councillor represent the interests of all Georgina residents at the regional level in addition to the municipal level.

2016 BUDGET

Operating Net Tax Levy: \$473,090 which is an increase of \$34,950 or 8.0% from 2015.

**Operating by Funding Source
(in \$Thousands)**



2016 BUDGET

MAYOR AND COUNCIL

2016 BUDGET

MAYOR AND COUNCIL

Operating Account Details

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Mayor and Council								
1-1-6511000-0705	Miscellaneous Fees	(136)	(210)	-	-		-	
1-2-6511000-1110	Regular Salaries & Wages	269,568	306,725	266,190	273,300		273,300	2.7%
1-2-6511000-1130	Overtime Pay	(127)	167	500	500		500	0.0%
1-2-6511000-1150	All Other Payroll Costs	87,413	92,982	99,380	112,020		112,020	12.7%
1-2-6511000-2610	General Stationery & Office Sp	2,632	883	3,000	3,000		3,000	0.0%
1-2-6511000-2620	Publications & Subscriptions	175	20	250	250		250	0.0%
1-2-6511000-2650	Office Equipment	6,748	140	1,000	1,000		1,000	0.0%
1-2-6511000-2925	Meeting Expenses	2,246	1,357	4,500	4,500		4,500	0.0%
1-2-6511000-3110	Travel Expenses	6,173	1,582	10,900	10,900		10,900	0.0%
1-2-6511000-3125	Special Events	18,250	7,975	10,000	10,000		10,000	0.0%
1-2-6511000-3140	Memberships	9,741	9,926	9,930	9,930		9,930	0.0%
1-2-6511000-3150	Professional Development	-	3,109	12,100	15,900		15,900	31.4%
1-2-6511000-3215	Telephone	1,254	127	1,460	1,460		1,460	0.0%
1-2-6511000-3216	Internet Access	599	-	530	530		530	0.0%
1-2-6511000-3230	Promotional Materials	(100)	2,043	3,200	3,200		3,200	0.0%
1-2-6511000-3231	Flowers/Memorials	3,653	2,525	3,000	3,000		3,000	0.0%
1-2-6511000-3255	Printing	388	784	500	500		500	0.0%
1-2-6511000-3283	Mobile Phones	4,556	7,813	5,600	12,000		12,000	114.3%
1-2-6511000-3905	Miscellaneous	544	556	600	600		600	0.0%
1-2-6511000-3960	Projects - Mayor	1,777	14	2,000	2,000	1,000	3,000	50.0%
1-2-6511000-3961	Projects - Regional Councillor	-	14	1,000	1,000	1,500	2,500	150.0%
1-2-6511000-3962	Projects - Ward 1	-	14	500	500	500	1,000	100.0%
1-2-6511000-3963	Projects - Ward 2	-	14	500	500	500	1,000	100.0%
1-2-6511000-3964	Projects - Ward 3	-	14	500	500	500	1,000	100.0%
1-2-6511000-3966	Projects - Ward 4	576	14	500	500	500	1,000	100.0%
1-2-6511000-3967	Projects - Ward 5	446	14	500	500	500	1,000	100.0%
Category Total		416,376	438,602	438,140	468,090	5,000	473,090	8.0%

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
TOTAL GOVERNANCE								
	Revenue	(136)	(210)	-	-	-	-	
	Expenses	416,512	438,812	438,140	468,090	5,000	473,090	
	Draws from Reserves							
	Contributions to Reserves							
	TOTAL BY SOURCE	416,376	438,602	438,140	468,090	5,000	473,090	8.0%
	Mayor and Council	416,376	438,602	438,140	468,090	5,000	473,090	8.0%
	TOTAL BY PROGRAM	416,376	438,602	438,140	468,090	5,000	473,090	8.0%

2016 BUDGET

NON-PROGRAM

Non-Program Items – 2016 Budget

WHAT WE ARE

Non-Program Items are certain budgeted items that do not apply to any specific service or program, but are inherent to corporate operations and municipal business.

Non-Program Items include:

- Contributions to reserves for contingent liabilities
- Property tax adjustments
- Salary gapping and other corporate-wide contingencies
- Supplementary property tax revenues
- Unconditional grant revenues
- Prior year surplus carried forward.

2016 BUDGET

Operating Net Tax Levy: \$194,900 which is a decrease of \$9,050 or 4.4% from 2015.

2016 BUDGET

NON-PROGRAM

Operating Account Details

NON-PROGRAM ITEMS

GEORGINA - 2016 BUDGET

Page 1 of 3

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Corporate Contributions to Reserves								
1-7-9521000-5110	Provision for Capital Fund	704,144	157,288	-	-		-	
1-7-9521000-8168	Reserve For Future Expenditures	799,050	975,150	975,150	996,100		996,100	2.1%
	Category Total	1,503,194	1,132,438	975,150	996,100	-	996,100	2.1%
Grants								
1-1-9522000-0304	Gas Tax Allocation	-	-	-	-		-	
1-1-9522000-0705	WSIB NEER	(97,499)	-	-	-			
1-1-9522000-0423	OMPF Grant	(153,400)	(150,200)	(150,200)	(150,200)		(150,200)	0.0%
1-6-9522000-0945	Provision From Reserve	(193,045)	-	-	-		-	
1-7-9522000-8168	Reserve for Future Expenditures	-	97,499	-	-			
	Category Total	(443,944)	(52,701)	(150,200)	(150,200)	-	(150,200)	0.0%
Prior Year Surplus								
1-2-9523000-0991	Prior Years Surplus	(726,690)	(241,012)	(200,000)	(200,000)		(200,000)	0.0%
	Category Total	(726,690)	(241,012)	(200,000)	(200,000)		(200,000)	0.0%
Salary Gapping								
1-2-9524000-1110	Regular Salaries & Wages	-	-	(140,000)	(150,000)		(150,000)	7.1%
1-2-9524000-1150	All Other Payroll Costs	-	5,164	-	-		-	
1-2-9524000-3150	Training Initiative	-	-	-	-	(20,000)	(20,000)	
	Category Total	-	5,164	(140,000)	(150,000)	(20,000)	(170,000)	21.4%

NON-PROGRAM ITEMS

GEORGINA - 2016 BUDGET

Page 2 of 3

Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Routes Connecting Georgina								
1-2-9531000-3925	Grants & Donations	55,000	55,000	55,000	55,000		55,000	0.0%
	Category Total	55,000	55,000	55,000	55,000	-	55,000	0.0%
Green Initiatives								
1-7-9541000-8168	Reserve For Future Expenditures	60,000	60,000	60,000	60,000		60,000	0.0%
	Category Total	60,000	60,000	60,000	60,000	-	60,000	0.0%
Alternate Energy								
1-7-9542000-8168	Reserve For Future Expenditures	5,000	5,000	5,000	5,000		5,000	0.0%
	Category Total	5,000	5,000	5,000	5,000	-	5,000	0.0%
Lake Simcoe Watershed								
1-2-9543000-3925	Grants & Donations	-	-	5,000	5,000		5,000	0.0%
	Category Total	-	-	5,000	5,000	-	5,000	0.0%
Health Care Committee								
1-2-9551000-1160	Honorariums	1,720	-	-	-		-	
1-2-9551000-3905	Miscellaneous	493	80	-	-		-	
	Category Total	2,213	80	-	-		-	

NON-PROGRAM ITEMS

GEORGINA - 2016 BUDGET

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Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
TOTAL NON-PROGRAM								
	Revenue	(250,899)	(150,200)	(150,200)	(150,200)	-	(150,200)	0.0%
	Expenses	(669,477)	(180,768)	(280,000)	(290,000)	(20,000)	(310,000)	10.7%
	Draws from Reserves	(193,045)	-	-	-	-	-	0.0%
	Contributions to Reserves	1,568,194	1,294,937	1,040,150	1,061,100	-	1,061,100	2.0%
	TOTAL BY SOURCE	454,773	963,969	609,950	620,900	(20,000)	600,900	(1.5%)
	Corporate Contributions to Reserves	1,503,194	1,132,438	975,150	996,100	-	996,100	2.1%
	Grants	(443,944)	(52,701)	(150,200)	(150,200)	-	(150,200)	0.0%
	Prior Year Surplus	(726,690)	(241,012)	(200,000)	(200,000)	-	(200,000)	0.0%
	Salary Gapping	-	5,164	(140,000)	(150,000)	(20,000)	(170,000)	21.4%
	Routes Connecting Georgina	55,000	55,000	55,000	55,000	-	55,000	0.0%
	Green Initiatives	60,000	60,000	60,000	60,000	-	60,000	0.0%
	Alternate Energy	5,000	5,000	5,000	5,000	-	5,000	0.0%
	Lake Simcoe Watershed	-	-	5,000	5,000	-	5,000	0.0%
	Health Care Committee	2,213	80	-	-	-	-	0.0%
	TOTAL BY PROGRAM	454,773	963,969	609,950	620,900	(20,000)	600,900	(1.5%)

PROPERTY TAX ADJUSTMENTS

GEORGINA - 2016 BUDGET

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Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
Property Tax Levy								
1-1-9811000-0111	Residential & Farm			-	-			
1-1-9811000-0121	Commercial & Industrial			-	-			
1-1-9811000-4920	Tax Adjmts/Write Offs - Genera	-	-	-	-		-	
	Category Total	-	-	-	-		-	
Payments in Lieu of Property Taxes								
1-1-9812000-0808	Share Of Payment In Lieu	-	-	(256,000)	(256,000)		(256,000)	0.0%
	Category Total	-	-	(256,000)	(256,000)	-	(256,000)	0.0%
Property Tax Adjustments								
1-1-9813000-0111	Federation of Agric Levies	-	-	-	-		-	
1-1-9813000-0705	Miscellaneous Fees	-	-	-	-		-	
1-1-9813000-0905	Spec Tax Levies To Be Dist	-	(37,743)	-	-		-	
1-1-9813000-4920	Tax Adjustments/Write offs	289,332	216,198	150,000	150,000		150,000	0.0%
							-	
1-2-9813000-3905	Miscellaneous	-	-	-	-		-	
1-2-9813000-4050	Requisitions	-	28,648	-	-		-	
							-	
1-7-9813000-8168	Reserve For Future Expenditure	-	-	-	-		-	
	Category Total	289,332	207,103	150,000	150,000	-	150,000	0.0%
Supplementary Property Taxes								
1-1-9814000-0141	Supplementary Res. & Farm	(482,913)	(384,401)	(300,000)	(300,000)		(300,000)	0.0%
1-1-9814000-0151	Supplementary Comm. & Indust	(1,204)	(31,941)	-	-		-	
	Category Total	(484,117)	(416,342)	(300,000)	(300,000)	-	(300,000)	0.0%

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PROPERTY TAX ADJUSTMENTS

GEORGINA - 2016 BUDGET

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Account Code	Account Description	2014 - ACTUAL VALUES <i>(display)</i>	2015 - ACTUAL VALUES <i>(display)</i>	2015 - BUDGET VALUES <i>(display)</i>	2016 - BASE BUDGET <i>(input)</i>	2016 - NEW INITIATIVE <i>(input)</i>	2016 - BUDGET <i>(calculate)</i>	2016 - INCREASE <i>(calculate)</i>
TOTAL PROPERTY TAX ADJUSTMENTS								
	Revenue	(194,785)	(237,887)	(406,000)	(406,000)	-	(406,000)	0.0%
	Expenses	-	28,648	-	-	-	-	0.0%
	Draws from Reserves							0.0%
	Contributions to Reserves	-	-	-	-	-	-	0.0%
	TOTAL BY SOURCE	(194,785)	(209,239)	(406,000)	(406,000)	-	(406,000)	0.0%
	Property Tax Levy	-	-	-	-	-	-	0.0%
	Payments in Lieu of Property Taxes	-	-	(256,000)	(256,000)	-	(256,000)	0.0%
	Property Tax Adjustments	289,332	207,103	150,000	150,000	-	150,000	0.0%
	Supplementary Property Taxes	(484,117)	(416,342)	(300,000)	(300,000)	-	(300,000)	0.0%
	TOTAL BY PROGRAM	(194,785)	(209,239)	(406,000)	(406,000)	-	(406,000)	0.0%